

**TOWN OF COEYMANS**  
**Building Department**  
**18 RUSSELL AVENUE**  
**RAVENA, NEW YORK 12143**

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**REQUIREMENTS FOR**  
**SWIMMING POOL, SPA & HOT TUB**  
**PERMIT APPLICATIONS**  
**With or without Pool Deck**

In accordance with Chapter 71 of the Code of the Town of Coeymans

(1) THIS PERMIT APPLICATION MUST BE COMPLETED, SIGNED AND DATED BY THE OWNER THEN SUBMITTED TO THIS OFFICE. THIS FORM AND PAGE FOUR OF THE PERMIT APPLICATION REQUIRES THE OWNER'S SIGNATURE WITH DATE. THE OWNER'S CONSENT FORM MUST BE SUBMITTED WITH SIGNATURES IF APPLICABLE. AN UNCOMPLETED APPLICATION WILL BE RETURNED, THEREFORE PROLONGING THE REVIEW PROCESS.

(2) SUBMIT ALL SPECIFICATIONS ON THE SWIMMING POOL, SPA OR HOT TUB I.E. SIZE, FILTER SPECS, ETC. PROVIDE INFORMATION AND PROOF OF PURCHASE FOR THE REQUIRED SPLASH ALARM ALONG WITH DETAILS ON THE TYPE OF BARRIER TO BE USED, IF APPLICABLE. **A THIRD PARTY ELECTRICAL INSPECTION IS REQUIRED FOR THE ELECTRIC HOOK-UP OF THE POOL/SPA/HOT TUB.**

(3) **FOR 'DECK' CONSTRUCTION**, SUBMIT (2) COPIES OF THE PLANS WITH DECK INFORMATION I.E. SIZE, ALL LUMBER DIMENSIONS, SPANS, ATTACHMENTS, RAILINGS, STAIRS, ETC. AFTER REVIEW, ONE COPY WILL BE STAMPED AND RETURNED TO YOU. **A THIRD PARTY ELECTRICAL INSPECTION IS REQUIRED FOR ANY ELECTRIC HOOK-UP FOR THE DECK.**

(4) ALL CONTRACTORS DOING WORK MUST SUBMIT A CERTIFICATE OF LIABILITY INSURANCE INCLUDING WORKMAN'S COMPENSATION (FORM: C-105.2 OR FORM: CE 200 IF NO EMPLOYEES).

(5) A SURVEY MAP AND/OR PLOT PLAN MUST BE SUBMITTED SHOWING THE LOCATION OF AND ALL SETBACKS FROM ALL PROPERTY LINES FOR THE POOL, DECK, HOT TUB, WELL, SEPTIC AND ELECTRICAL LINES SHALL BE CLEARLY LABELED. A COPY OF THE DEED TO THE PARCEL MAY BE REQUIRED.

(6) NO OWNER OR OCCUPANT SHALL AT ANY TIME, HAVE ANY USE OF THIS POOL/SPA/HOT TUB UNTIL THIS DEPARTMENT HAS CONDUCTED A FINAL INSPECTION AND ISSUES A *CERTIFICATE OF COMPLIANCE* AS REQUIRED BY CHAPTER 71.

(7) THE DESIGN, CONSTRUCTION AND INSTALLATION OF SWIMMING POOLS, SPAS AND HOT TUBS MUST CONFORM TO THE 2016 NEW YORK STATE UNIFORM CODE SUPPLEMENT, CHAPTER 2, SECTION R236. FAILURE TO CONFORM MAY RESULT IN FURTHER ACTION BY THE TOWN. VIOLATIONS OF TITLE 19 NYCRR AND THE 2016 UNIFORM CODE SUPPLEMENT ARE **MISDEMEANORS**. A CONVICTION SHALL BE PUNISHABLE BY A FINE OF NOT MORE THAN \$1000.00 PER DAY OF VIOLATION, OR IMPRISONMENT NOT EXCEEDING ONE YEAR, OR BOTH, IN ACCORDANCE WITH SECTION 382 OF THE EXECUTIVE LAW OF NEW YORK STATE.

I, \_\_\_\_\_ HAVE READ THE ABOVE INFORMATION.  
(OWNER'S NAME) PLEASE PRINT

\_\_\_\_\_  
(OWNER'S SIGNATURE) (DATE) 20\_\_\_\_