

A Town Board Organizational Meeting was held Monday, January 05, 2015, at 9:00am at Town Hall, 18 Russell Avenue, Ravena, New York

**PRESENT:** Stephen D. Flach, Supervisor  
George E. Langdon IV, Councilman  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman

**ABSENT:** Kenneth A. Burns, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that there is a full Town Board with the exception of Councilman Burns.

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Supervisor Flach asked that Town Clerk Millious read the Notice for the 2015 Town Board Organizational Meeting.

Town Clerk Millious continued by reading the following:

**NOTICE  
TOWN OF COEYMANS  
TOWN BOARD  
2015 ORGANIZATIONAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Organizational Meeting of the Town Board of the Town of Coeymans has been scheduled for Monday, January 5, 2015 at 9:00am.

The Meeting will be held at Town Hall, 18 Russell Avenue, Ravena, N.Y.

**By Order of the Town of  
Coeymans Town Board  
Diane L. Millious  
Town Clerk**

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**AGENDA**

- Public Announcement
  - Town Office Closed, January 19<sup>th</sup>, Martin Luther King Day
- Resolutions
  - Establish Town Board Meeting Dates for 2015
  - Establish Town Board Workshop Dates for 2015
  - Establish Planning Board Meeting Dates for 2015
  - Establish Zoning Board of Appeals Meeting Dates for 2015
  - Establish Holiday Observance for 2015
  - Authorize Supervisor to Execute Union Contracts
  - Depository of Funds
  - Investment Policy
  - Payment in Advance of Audit Claims

- Designate Official Town Newspaper
- Association of Towns Pre-Registration
- Association of Towns Meeting Delegate/Alternate
- Re-Appoint of Ethics Board
- Re-Appoint of Marriage Officer
- Re-Appoint of Administration of Public Access
- Re-Appoint of Bingo Inspector
- Re-Appoint of Civil Defense Director
- Re-Appoint of First Deputy Town Clerk
- Re-Appoint of Liaison Representatives
- Re-Appoint of Town Historian
- Employee Rates for 2015
- Re-Appoint Deputy Supervisor
- Re-Appoint Alternate Member of Planning
- Re-Appoint Alternate Member of Zoning Board of Appeals
- Authorization of Undertaking
- Re-Appoint ZBA Member
- Re-Appoint ZBA Chairman
- Appoint Emergency Management Committee
- Mileage Rates for 2015
- Upcoming Workshops & Meetings
- Planning Board, January 5, 2015 – 7:00pm
- Town Board Meeting, January 12, 2015- 7:00pm
- Town Board Workshop, January 13, 2015 – 6:00pm
- Town Board Meeting, January 26, 2015 – 7:00pm
- ZBA Meeting, January 27, 2015 – 7:00pm

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RESOLUTIONS

RES. #001-15 ESTABLISH TOWN BOARD MEETING DATES

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans, does hereby set the following dates for Town Board Meetings for 2015. Please note that Town Board Meetings start at 7:00pm.

|          |     |           |      |
|----------|-----|-----------|------|
| January  | 05  | June      | 22   |
| January  | 12  | July      | 27   |
| January  | 26  | August    | 24   |
| February | 09  | September | 08   |
| February | 23  | September | 28   |
| March    | 09  | October   | 13** |
| March    | 23  | October   | 26   |
| April    | 13  | November  | 09   |
| April    | 27  | November  | 23   |
| May      | 11  | December  | 14   |
| May      | 27* | December  | 28   |

\* Moved to Wednesday for Grievance Day  
\*\*Moved to Tuesday for Columbus Day

RES. #002-15 ESTABLISH TOWN BOARD WORKSHOP DATES

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, it has been determined that one Town Board Workshop Meeting per month is deemed necessary,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board establishes the following dates in 2015 as Workshop Meetings. These meetings will take place on Tuesday evenings commencing at 6:00pm.

|          |    |           |    |          |    |
|----------|----|-----------|----|----------|----|
| January  | 20 | June      | 16 | November | 17 |
| February | 17 | July      | 21 | December | 22 |
| March    | 17 | August    | 18 |          |    |
| April    | 21 | September | 22 |          |    |
| May      | 19 | October   |    |          |    |

RES. #003-15 ESTABLISH PLANNING BOARD MEETING DATES

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby set the following dates for the Planning Board Meetings for 2015. Please note that the Planning Board Meetings start at 7:00pm.

|          |    |           |     |
|----------|----|-----------|-----|
| January  | 05 | July      | 06  |
| February | 02 | August    | 03  |
| March    | 02 | September | 08* |
| April    | 06 | October   | 05  |
| May      | 04 | November  | 02  |
| June     | 01 | December  | 07  |

\* Due to Labor Day Observed

RES. #004-15 ESTABLISH ZONING BOARD OF APPEALS MEETING DATES

On motion of Councilman Masti, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board, of the Town of Coeymans, does hereby set the following dates for the Zoning Board of Appeals Meetings for 2015. Please not that Zoning Board of Appeals Meetings start at 7:00pm.

|          |    |           |    |
|----------|----|-----------|----|
| January  | 28 | July      | 22 |
| February | 25 | August    | 26 |
| March    | 25 | September | 23 |
| April    | 22 | October   | 28 |
| May      | 27 | November  | 24 |
| June     | 24 | December  | 23 |

RES. #005-15 SET HOLIDAY SCHEDULE FOR 2015

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby set the following Holidays for 2015 employees not covered by union contracts. Holiday schedules for covered employees are pursuant to active agreements in force.

|           |                  |                        |
|-----------|------------------|------------------------|
| January   | 1 <sup>st</sup>  | New Year’s Day         |
| January   | 19 <sup>th</sup> | Martin Luther King Day |
| February  | 16 <sup>th</sup> | President’s Day        |
| May       | 25 <sup>th</sup> | Memorial Day           |
| July      | 3 <sup>rd</sup>  | Independence Day       |
| September | 7 <sup>th</sup>  | Labor Day              |
| October   | 12 <sup>th</sup> | Columbus Day           |
| November  | 3 <sup>rd</sup>  | Election Day           |
| November  | 11 <sup>th</sup> | Veteran’s Day          |
| November  | 26 <sup>th</sup> | Thanksgiving Day       |

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|          |                  |                        |
|----------|------------------|------------------------|
| November | 27 <sup>th</sup> | Day after Thanksgiving |
| December | 25 <sup>th</sup> | Christmas Day          |

**RES. #006-15 AUTHORIZE SUPERVISOR TO EXECUTE AGREEMENTS BETWEEN TOWN OF COEYMANS, CONTRACTUAL EMPLOYEES, CSEA AND COUNCIL 82**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby authorize Supervisor Stephen D. Flach to execute all agreements between the Town of Coeymans and contractual employees, CSEA, and Council 82.

**RES. #007-15 DESIGNATE DEPOSITORY OF FUNDS**

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, pursuant to Town Law, Section 64 (1), 20 and 35 that National Bank of Coxsackie, Key Bank, First Niagara, Citizens Bank, Bank of Greene County or any other bank or depository authorized by the State of New York, be designated as the depository of all funds of the Town of Coeymans. In addition, the Town Board directs that all Town Officials responsible for monies are hereby required to deposit said monies into said depository.

**RES. #008-15 ADOPT INVESTMENT POLICY**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the Town of Coeymans has previously adopted a “Model Investment Policy” supplied by the State Comptroller’s Office on April 29, 1996, and

**WHEREAS**, all towns must adopt an Investment Policy according to the State Comptroller’s Office and General Municipal Law, and

**WHEREAS**, that “Investment Policy” shall be reviewed on an annual basis and shall be adopted at the Annual Organizational Meeting,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby adopt the Investment Policy for the year 2015

**RES. #009-15 AUTHORIZE PREPAYMENT OF CLAIMS**

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, does hereby authorize the payment in advance of audit of claims for public utility services, telephone, postage, freight and express charges, lease and maintenance agreements, and any other prepayments that would result in penalties against the Town of Coeymans. In addition, all payroll and employee benefits payable and due at specific times.

Councilman Masti stated that this is what they have been doing but they were asked in the audit report not to do it but they do it so they don’t get penalized.

Councilman Dolan stated that’s not true and he believes that the audit finding and recommendation was that they not preauthorize access to bank accounts.

Councilman Langdon stated that an example would be E-Z-Pass.

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Supervisor Flach stated that this is basically what they do by paying bills prior to the second meeting of the month when an abstract has been prepared and they approve payment because there are bills that have to be paid.

Councilman Dolan reiterated that the audit report recommendation was to not preauthorize a vendor from taking money out.

Councilman Masti asked if it meant taking money out of the account without them signing for it first.

Councilman Dolan stated that he was correct.

**RES. #010-15 DESIGNATE OFFICIAL NEWSPAPER**

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, pursuant to Section 64, Subdivision 11 of the Town Law, designates *The News Herald*, a newspaper regularly published in the Town of Coeymans, County of Albany, the official newspaper of the Town of Coeymans.

**RES. # 011-15 AUTHIORIZE PRE-REGISTRATION 2015 ANNUAL MEETING OF THE ASSOCIATION OF TOWNS**

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the Association of Towns has developed an in-office pre-registration procedure for the 2015 Annual Meeting, and

**WHEREAS**, the Association of Towns has offered a preferential pre-registration rate of \$100 per person

**WHEREAS**, the Town Board of the Town of Coeymans authorizes the Supervisor to take advantage of the preferential pre-registration rate of \$100 per person

**NOW, THEREFORE, BE IT RESOLVED**, that all Elected Officials and employees specifically authorized by the Town Board may attend the Association of Towns Annual Meeting & Training School in New York City, February 15-18, 2015, and that the Town will reimburse them at a per diem of \$75.00 per day.

Supervisor Flach stated that he won't be attending because he will be away.

Town Clerk Millious interjected that there is a Workshop scheduled for that week and they will have to let the public know if it is cancelled.

Supervisor Flach stated that they have to decide as soon as possible if they are going to go to the meeting in New York and cancel the Workshop.

**RES. #012-15 APPOINT ASSOCIATION OF TOWNS MEETING DELEGATE/ALTERNATE**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Supervisor Stephen D. Flach as Delegate for the Town of Coeymans at the Association of Towns Convention, February 15-18, 2015, and Council member Peter E. Masti as an alternate.

Councilman Dolan stated that since Supervisor Flach was not going to go, he would suggest that they appoint Councilman Masti as the delegate and himself as the alternate.

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Collectively it was decided to change it to Councilman Masti as the delegate and Councilman Dolan as the alternate.

**RES. #013-15 APPOINT ETHICS BOARD**

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the Town Board is advised that the terms of office for the members of the Ethics Board expired December 31, 2014, and

**WHEREAS**, the Town Board wishes to continue the work of the Ethics Board

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby appoints Harry A. Sturges, Gary Bogardus, and Delores Martinez to the Ethics Board with terms to expire December 31, 2015.

Councilman Masti asked if there is an actual description of what they do.

Town Clerk Millious stated that it is in the green Code of the Town of Coeymans.

**RES. #014-15 APPOINT MARRIAGE OFFICER**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Mi-Lyn Dolan as Marriage Officer for the Town of Coeymans with the responsibilities as determined by Town Law. This appointment expires December 31, 2015.

Councilman Dolan stated that he would abstain from the vote because Mi-Lyn is his wife.

Councilman Masti asked what she actually does.

Councilman Dolan stated that she performs marriages for the Town of Coeymans.

Town Clerk Millious stated that she has a list of people who wish to do marriages that she gives to couples and the Marriage Officer can only perform marriages in the Town of Coeymans.

**RES. #015-15 APPOINT ADMINISTRATOR OF PUBLIC ACCESS**

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the Town Board of the Town of Coeymans, does hereby have an Agreement with Mid-Hudson Cablevision to provide public access programming directly from the Town Building, located at 18 Russell Avenue, Ravena, New York.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board, of the Town of Coeymans does hereby appoint William Horton as the Administrator of Access for the purpose of coordinating, programming, and overseeing individuals involved in the telecasting of approved programs at a rate of \$50.00 per televised meeting.

Supervisor Flach stated that Mid-Hudson airs the meeting on the Public Access Channel.

Councilman Dolan asked if they get copies of the televised tapes.

Town Clerk Millious stated that they do and she keeps them for a short time after the meeting and once the minutes are done she doesn't have to keep them.

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**RES. #016-15 APPOINT BINGO INSPECTOR**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the Town of Coeymans is in need of a Bingo Inspector to ensure that games being run in the town are in compliance with New York State regulations,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board, of the Town of Coeymans does hereby appoint Edward J. Domanico as Bingo Inspector, at the yearly rate of \$1,700.00, with a term to expire December 31, 2015.

Councilman Masti asked if the Town makes that much money on Bingo.

Supervisor Flach stated that they do, he does not have the figure in front of him but it is quite a bit.

**RES. #017-15 APPOINT CIVIL DEFENSE DIRECTOR**

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, does hereby appoint William Bruno as the Civil Defense Director for the Town of Coeymans, and Chairman of the Town Emergency Management Committee, for a term to expire on December 31, 2015. Compensation for this position is \$1,500.00 per year.

**RES. #018-15 APPOINT FIRST DEPUTY CLERK**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, Lucinda Vatalaro, pursuant to Chapter 280 of the Laws of 2007, was appointed to the 1<sup>st</sup> Deputy Town Clerk position, and

**WHEREAS**, Town Clerk Millious is desirous that Ms. Vatalaro continue in this position,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board, hereby acknowledges the Town Clerk's appointment of Lucinda Vatalaro as 1<sup>st</sup> Deputy Town Clerk. This appointment is for a term to expire on December 31, 2015.

**RES. #019-15 APPOINT LIAISONS**

On motion Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the Supervisor wishes to appoint Councilmembers to serve as liaison representatives to the Town's various Boards and organizations; and

**WHEREAS**, the Supervisor wishes to appoint Councilmembers to serve in their various assignments for a one-year term expiring on December 31, 2015,

**NOW, THEREFORE, BE IT RESOLVED**, that the following Councilmembers are hereby appointed to serve in the designated assignments.

**Councilman Masti** – Justice Court, Police Department, Ravena Rescue Squad, Fire Departments.

**Councilman Langdon** – Information Technology, Police Department, Planning Board, Economic Development, Zoning Board of Appeals.

**Councilman Dolan** – Assessor, Zoning Board of Appeals, Fire Department, Sewer.

Councilman Burns – Highway, Building, Sewer, Town Clerk.

RES. #020-15 APPOINT TOWN HISTORIAN

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

BE IT RESOLVED, that the Town Board of the Town of Coeymans does hereby appoint Harry A. Sturges, Town Historian for the Town of Coeymans, for a term to expire on December 31, 2013. Compensation for this position is \$650.00 per year.

RES. #021-15 APPOINT EMPLOYEES AND SET WAGES FOR 2015

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

WHEREAS, the Town Board has previously approved the 2015 Annual Budget for the Town of Coeymans; and

WHEREAS, the budget included appropriations for personal services for contractual and non-contractual employees,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the town of Coeymans authorizes the following employees for 2015 in accordance with Labor Contracts in effect and budgeted amounts for positions outside the scope of negotiated contracts. (See attached list)

| NAME             | POSITION                      | ANNUAL PAY PERIODS | RATE/HR. SALARY |
|------------------|-------------------------------|--------------------|-----------------|
| S. Flach         | Supervisor                    | 26                 | \$1,730.76      |
| Lisa Cirillo     | Confidential Secretary        | 26                 | \$ 16.77        |
| Matt Weidman     | Clerk to the Supervisor P/T   | 26                 | \$1,080.00      |
| S. King          | Clerk I                       | 26                 | \$ 16.41        |
|                  |                               |                    |                 |
| K. Burns         | Councilman                    | 26                 | \$ 461.54       |
| T. Dolan         | Councilman                    | 26                 | \$ 461.54       |
| G. Langdon       | Councilman                    | 26                 | \$ 461.54       |
| P. Masti         | Councilwoman                  | 26                 | \$ 461.54       |
|                  |                               |                    |                 |
| G. Dardani       | Justice                       | 26                 | \$ 730.77       |
| K. Reilly        | Justice                       | 26                 | \$ 730.77       |
| L. Eissing       | Clerk to the Justice F/T      | 26                 | \$ 24.25        |
| K. Reilly        | Court Clerk                   | 26                 | \$ 11.67        |
|                  |                               |                    |                 |
| D. Millious      | Town Clerk                    | 26                 | \$1,755.77      |
| L. Vatalaro      | Deputy Town Clerk             | 26                 | \$ 19.77        |
| N. Pike          | Clerk 1 Part-Time             | 26                 | \$ 11.44        |
| B. Keyer         | Clerk 1 Part-Time             | 26                 | \$ 11.67        |
|                  |                               |                    |                 |
| L. VanValkenburg | Assessor                      | 26                 | \$1,114.43      |
| A. DiAcetis      | Clerk I Part-Time             | 26                 | \$ 11.40        |
| R. Sevilla       | Assessment Aide P/T           | 26                 | \$ 11.40        |
|                  |                               |                    |                 |
| J. Kerr          | Chief Sewer Plant Operator    | 26                 | \$ 23.61        |
| K. Geraldson     | Sewer Plant Operator Trainee  | 26                 | \$ 22.08        |
| J. Lennon III    | Sewer Plant Operator          | 26                 | \$ 22.08        |
|                  |                               |                    |                 |
| S. Searles       | Highway Superintendent        | 26                 | \$2,076.92      |
| G. Weidman       | Deputy Highway Super.         | 26                 | \$ 23.20        |
| N. Perry         | Parks & Rec. Maintenance Sup. | 26                 | \$ 23.20        |



**MINUTES BOOK\*\*TOWN OF COEYMANS**

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**January 05, 2015 – Town Board Organizational Meeting – 9:00am**

|               |                              |    |            |
|---------------|------------------------------|----|------------|
| T. Bennett    | Equipment Operator II        | 26 | \$ 21.94   |
| M. Coons      | Equipment Operator I         | 26 | \$ 19.92   |
| P. DeLuke     | Equipment Operator I         | 26 | \$ 19.58   |
| W. Haight     | Equipment Operator I         | 26 | \$ 18.33   |
| J. Hoose      | Laborer                      | 26 | \$ 18.87   |
| G. LaMountain | Equipment Operator I         | 26 | \$ 20.16   |
| D. Mergendahl | Laborer                      | 26 | \$ 19.11   |
| D. Merrill    | Equipment Operator I         | 26 | \$ 19.92   |
| J. Rauf       | Mechanic                     | 26 | \$ 18.33   |
| L. Southwick  | Equipment Operator I         | 26 | \$ 19.92   |
|               |                              |    |            |
| P.J. McKenna  | Police Chief                 | 26 | \$2,115.38 |
| D. Contento   | Police Sergeant              | 26 | \$ 29.78   |
| R. Johnson    | Police Sergeant              | 26 | \$ 29.48   |
| J. Albert     | Police Officer Full-Time     | 26 | \$ 28.10   |
| J. Bressette  | Police Officer Part-Time     | 26 | \$ 18.13   |
| I. Burton     | Police Officer Part-Time     | 26 | \$ 18.13   |
| K. Cuddeback  | Police Officer Part-Time     | 26 | \$ 20.13   |
| R. Cross      | Police Officer Part-Time     | 26 | \$ 18.13   |
| J. Dunn       | Police Officer Part-Time     | 26 | \$ 22.79   |
| J. Favata     | Police Officer Part-Time     | 26 | \$ 18.13   |
| L. Gallagher  | Police Officer Part-Time     | 26 | \$ 21.93   |
| R. Griffith   | Police Officer Part-Time     | 26 | \$ 22.79   |
| J. Hoose      | Police Officer Part-Time     | 26 | \$ 18.13   |
| H. Klein      | Police Officer Part-Time     | 26 | \$ 21.93   |
| N. LaMountain | Police Officer Part-Time     | 26 | \$ 16.47   |
| G. Leone      | Police Officer Part-Time     | 26 | \$ 18.13   |
| R. Loran      | Police Officer Part-Time     | 26 | \$ 18.13   |
| B. McMullen   | Police Officer Part-Time     | 26 | \$ 21.93   |
| M. Mueller    | Police Officer Part-Time     | 26 | \$ 18.13   |
| J. Myers      | Police Officer Part-Time     | 26 | \$ 21.93   |
| T. Polverelli | Police Officer Part-Time     | 26 | \$ 21.93   |
| S. Prokrym    | Police Officer Part-Time     | 26 | \$ 23.79   |
| B. Rinaldi    | Police Officer Part-Time     | 26 | \$ 22.79   |
| K. Schwebke   | Police Officer Part-Time     | 26 | \$ 18.13   |
| W. Stockman   | Police Officer Part-Time     | 26 | \$ 18.13   |
|               |                              |    |            |
| D. LaMountain | Sr. Telecommunicator         | 26 | \$ 23.76   |
| N. McMullen   | Telecommunicator             | 26 | \$ 21.00   |
| M. Von Schenk | Telecommunicator             | 26 | \$ 21.32   |
| J. D'Ambrosio | Telecommunicator P/T         | 26 | \$ 19.40   |
| D. Darlington | Telecommunicator P/T         | 26 | \$ 17.95   |
| D. DeBacco    | Telecommunicator P/T         | 26 | \$ 16.66   |
| B. Dunigan    | Telecommunicator P/T         | 26 | \$ 19.40   |
| R. Hotaling   | Telecommunicator P/T         | 26 | \$ 19.40   |
| R.J. Hotaling | Telecommunicator P/T         | 26 | \$ 19.40   |
| K. Kearney    | Telecommunicator P/T         | 26 | \$ 19.40   |
| D. Keyer      | Telecommunicator P/T         | 26 | \$ 16.66   |
| N. LaMountain | Telecommunicator P/T         | 26 | \$ 19.40   |
| S. Leonardo   | Telecommunicator P/T         | 26 | \$ 16.66   |
| J. McMullen   | Telecommunicator P/T         | 26 | \$ 16.66   |
| A. Mueller    | Telecommunicator P/T         | 26 | \$ 16.66   |
| T. Young      | Telecommunicator P/T         | 26 | \$ 17.95   |
|               |                              |    |            |
| J. Shear      | Dog Control Officer P/T      | 26 | \$ 10.35   |
|               |                              |    |            |
| L. Conrad     | Building Inspector / CEO     | 26 | \$ 26.28   |
| S. DeBacco    | Asst. Building Inspector P/T | 26 | \$ 18.86   |
| C. Anderson   | Clerk I                      | 26 | \$ 16.41   |
|               |                              |    |            |

## January 05, 2015 – Town Board Organizational Meeting – 9:00am

|             |                             |          |   |
|-------------|-----------------------------|----------|---|
| E. Domanico | Bingo Inspector             | 12       | \$ 32.00  |
|             |                             |          |   |
| W. Bruno    | Civil Defense Director      | 12       | \$ 125.00   |
|             |                             |          |   |
| H. Sturges  | Town Historian              | 12       | \$ 50.00  |
|             |                             |          |   |
| D. Crowley  | Recreation Leader Part-Town | Seasonal | \$ 13.00  |
| E. Norris   | Recreation Leader Part-Town | Seasonal | \$ 13.00  |
|             |                             |          |   |
| Vacant      | Planning Board Chairman     | 12       | \$100.00/\$50.00  |
| E. Quinto   | Planning Board Vice-Chair   | 12       | \$ 90.00/\$45.00  |
| M. Beachler | Planning Board Member       | 12       | \$ 80.00/\$40.00  |
| R. Nolan    | Planning Board Member       | 12       | \$ 80.00/\$40.00  |
| D. Ross     | Planning Board Member       | 12       | \$ 80.00/\$40.00  |
| S. Schmitt  | ZBA Chair                   | 12       | \$125.00per mtg.  |
| D. Harris   | ZBA Member                  | 12       | \$ 75.00 per mtg.                                       |
| J. Shear    | ZBA Member                  | 12       | \$ 75.00 per mtg.                                       |
| T.E. Powell | ZBA Member                  | 12       | \$ 75.00 per mtg.                                       |
|             |                             |          |   |
| L. Ziegler  | Rec. Secretary, Alternate   | 12       | \$100.00 per mtg.<br>Alt. PB \$80.00<br>Alt. ZB \$75.00 |

Supervisor Flach stated that they are currently waiting for a Union Contract, they have a tentative agreement and as soon as it is done it will change according to what it says.

**RES. #022-15 APPOINT DEPUTY SUPERVISOR**

On motion of Councilman Dolan, seconded by Councilman Langdon, the following resolution was

**BE IT RESOLVED**, that the Town Supervisor hereby appoints Peter E. Masti to the position of Deputy Town Supervisor effective immediately, with no additional compensation for services performed while serving in this position.

**RES. #023-15 APPOINT ALTERNATE MEMBER OF PLANNING BOARD**

On motion of Councilman Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the term of Linda Ziegler, Alternate Member of the Town of Coeymans Planning Board has expired on December 31, 2014, and

**WHEREAS**, the Town Board has determined her service to be of value to the Town, and

**WHEREAS**, Linda Ziegler has expressed an interest in retaining a seat as Alternate Member of the Planning Board,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby reappoint Linda Ziegler to a one-year term as Alternate Member of the Planning Board to expire December 31, 2015.

**RES. #024-15 APPOINT ALTERNATE MEMBER OF ZONING BOARD OF APPEALS**

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the term of Linda Ziegler, Alternate Member of the Town of Coeymans Zoning Board of Appeals has expired on December 31, 2014, and

**WHEREAS**, the Town Board has determined her service to be of value to the Town, and

**January 05, 2015 – Town Board Organizational Meeting – 9:00am**

**WHEREAS**, Linda Ziegler has expressed an interest in retaining a seat as Alternate Member of the Zoning Board of Appeals,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby reappoint Linda Ziegler to a one-year term as Alternate Member of the Zoning Board of Appeals to expire December 31, 2015

**RES. #025-15 AUTHORIZE UNDERTAKING**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, Public Officer's Law, Section 11 and Town Law, Section 25, require that the Supervisor, Town Clerk, Justices, Superintendent of Highways and such other officers and employees as the Town Board may identify, execute and file in the Office of the Town Clerk, County Clerk and/or the Office of Court Administration, as appropriate, an Official Undertaking for the faithful performance of their duties, and

**WHEREAS**, the Town Board has determined that a Surety Company authorized to transact business in the State of New York should execute the aforementioned undertaking and the expense thereof shall be an authorized charge against the Town,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board directs the acquisition of such Undertaking pursuant to the above stipulations.

**RES. #026-15 APPOINT ZONING BOARD OF APPEALS MEMBER**

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the term of Stephen Schmitt on the Zoning Board of Appeals expired on December 31, 2014, and

**WHEREAS**, the Town Board has determined his service to be of value to the Town, and

**WHEREAS**, Mr. Schmitt has expressed an interest in retaining a seat on the Zoning Board of Appeals,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, does hereby re-appoint Stephen Schmitt to a four-year term on the Town of Coeymans Zoning Board of Appeals to expire December 31, 2019.

**RES. #027-15 APPOINT ZONING BOARD OF APPEALS CHAIRMAN**

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby re-appoint Stephen Schmitt as Chairman of the Zoning Board of Appeals to a term to expire on December 31, 2015.

**RES. #028-15 APPOINT EMERGENCY MANAGEMENT COMMITTEE**

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYE 3 – NAY 0 – ABSTAIN 1 – ABSENT 1 – (Burns) – SO MOVED

**WHEREAS**, the Town of Coeymans, Village of Ravena, Emergency Management Committee has an Emergency Management Plan to be implemented at the time of specific incidents of events which may result in severe or extensive damage, loss of property, casualties, deaths and/or disruption of the normal everyday routine of our specific geographic area, and

**January 05, 2015 – Town Board Organizational Meeting – 9:00am**

**WHEREAS**, the success of this plan depends on the cooperation and coordination of a number of individuals and organizations,

**NOW, THEREFORE, BE IT RESOLVED**, that the following will be participating and contributing agencies: Coeymans Fire Company, Coeymans Hollow Fire Corporation, Town of Coeymans Police Department, Ravena Hose Company, Ravena Rescue Squad, and

**BE IT FURTHER RESOLVED**, that the Committee shall consist of the following for a period ending December 31, 2015:

Bill Bruno, Chairman, Town of Coeymans  
 Brian Rinaldi, Emergency Operations Director  
 Mark Deyo, Coeymans Fire Company #1  
 Steven Payne, Coeymans Hollow Volunteer Fire Corporation  
 Travis Whitbeck, Ravena Hose Company  
 Marvin Powell, Ravena Rescue Squad  
 William Bailey, Village of Ravena, Ad Hoc Member  
 P.J. McKenna, Chief of Police (added)  
 Scott Searles, Highway Superintendent (added)

Supervisor Flach asked if there was a reason why the Chief of Police is not on the Committee.

Councilman Dolan interjected that he thought it was because he didn't want to be on it.

Supervisor Flach stated that he thinks the Police Chief just responds.

Highway Superintendent Searles stated that it is the same with him, he is not on the Committee but he responds and the Highway Department is always involved.

Supervisor Flach suggested that they put the Chief of Police and Highway Superintendent on the Committee.

Councilman Langdon stated that the Police Department is one of the agencies listed as having a representative.

Councilman Dolan stated that he thinks they should be added to the list.

Collectively it was decided to amend the resolution to reflect the addition of Chief McKenna and Highway Superintendent Searles.

**RES. #029-15 ESTABLISH MILEAGE RATE**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, pursuant to Section 102, Subdivision 1 of the Town Law, establishes the rate of **57.5** cents per mile for the authorized use of personal vehicles by Town Employees in the performance of their duties based on the Internal Revenue Service Rate.

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**TOWN BOARD WORKSHOPS/MEETINGS**

- Planning Board, January 5, 2015, 7:00pm
- Town Board Meeting, January 12, 2015, 7:00pm
- Town Board Workshop, January 13, 2015, 6:00pm
- Town Board Meeting, January 26, 2015
- ZBA Meeting, January 27, 2015, 7:00pm

January 05, 2015 – Town Board Organizational Meeting – 9:00am

**ADJOURNMENT TO EXECUTIVE SESSION**

Supervisor Flach stated that he would like to offer a motion to adjourn to Executive Session.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Organizational Meeting was adjourned.

APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

Time – 9:31

\*\*\*\*\*

**EXECUTIVE SESSION**

Executive Session convened in the Supervisor’s Office immediately following adjournment from the Organizational Meeting, the full Town Board was present with the exception of Councilman Burns, Buddy Irwin, Planning Board Member was also present to discuss a personnel matter. No action taken or decisions made.

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**ADJOURNMENT**

Supervisor Flach offered a motion to adjourn from Executive Session.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Meeting was adjourned. APPROVED – VOTE – AYE 4 – NAY 0 – ABSENT 1 – (Burns) – SO MOVED

Time – 10:20 am

*Respectfully Submitted,*

*APPROVED:*

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**January 07, 2015 – Special Town Board Meeting – 3:00pm**

**A Special Town Board Meeting was held Monday, January 07, 2015, at 3:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns Sr., Councilman

**ABSENT:** George E. Langdon IV

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Larry Conrad, Sewer Administrator

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

\*\*\*\*\*

**OPENING COMMENT**

Supervisor Flach stated that there is a full Town Board with the exception of Councilman Langdon.

\*\*\*\*\*

Supervisor Flach asked that Town Clerk Millious read the Notice for the Special Town Board Meeting.

Town Clerk Millious continued by reading the following:

**NOTICE  
SPECIAL  
TOWN BOARD MEETING**

In accordance with Public Officer’s Law, this will inform you that the Town Board of the Town of Coeymans has scheduled a Special Town Board Meeting for Wednesday, January 7, 2015 at 3:00pm at Town Hall, 18 Russell Avenue, Ravena, NY 12143. The purpose of the meeting is for a Supplemental Bond Resolution dated November 10, 2010, authorizing the issuance of up to \$425,000.00 in Serial Bonds of the Town of Coeymans to pay the cost of acquisition, construction, and installation of Waste Water Treatment improvements; and delegating certain authority to the Town Supervisor.

By Order of the Town Board  
of the Town of Coeymans  
Diane L. Millious  
Town Clerk

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**AGENDA**

- Convert BAN to Bond

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**SUPERVISOR’S OPENING COMMENT**

Supervisor Flach read the following:

A BAN was taken out in November 2010 for Capital Project H35 (roof, generator and heating). The Village has requested this be done so they can figure for their budget on a regular basis.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**January 07, 2015 – Special Town Board Meeting – 3:00pm**

Interest rates are low now. Since they pay the bulk of the bill, they would like to have a fixed figure for the Bond Life. At the time this was done, it wasn't worded to be able to turn into this type of a Bond as our others are.

Supervisor Flach asked if Sewer Administrator Conrad had anything to add.

Sewer Administrator Conrad stated that as they know they have discussed this issue, the project has been completed for the boiler, roof replacement, and generator project that was done and there is no need to keep it open as a BAN. He added that for practical purposes they have been doing it trying to save some money on the interest and have been knocking it down at about \$15,000.00 on principal a year and the new Bond will actually be about \$15,000.00 a year but the interest and principal are going to be somewhat the same \$15,000.00 so it's really not going to change the overall payment per year, however it won't reduce the principal as fast. He continued by saying that in the essence of what was said, the Village is the primary payee on it, their budgets follow the Towns in the middle of the year and it will be so they have something that they can work with from year to year without wondering what it is going to be and getting caught off-guard with additional payments that they are unaware of. He concluded by saying that they requested that it be changed to a Bond at a fixed rate.

Supervisor Flach interjected that they do save approximately \$2,000.00 on BAN/Bond Counsel.

Sewer Administrator Conrad stated that it usually costs \$1,875.00 to do the renewal every year, which they won't have to do but they will pay more in interest and by keeping it as a BAN they could have probably saved for at least another two years and the interest rates currently are 1.75% and the Bonds will typically be 3-4%.

Councilman Burns asked if they used the whole amount of \$425,000.00.

Sewer Administrator Conrad stated that they actually went over it but the Village has paid their portion of it that was overspent and they actually spent \$457,000.00 and reiterated that the Village squared up and paid their percentage of the overage, which brought it down to \$425,000.00. He continued by saying that originally they approved up to \$425,000.00 but only borrowed \$375,000.00 in the beginning so when they overspent it, the Sewer District up-fronted \$100,000.00 of it through transfers from the Muffin Monster and by fixing some account numbers that they messed up. He added that during that time, the Village wasn't paying any money and through the whole process and getting everything squared around with the due to's and due from's and borrowed the additional money, which brought it up to the \$425,000.00 maximum and in turn squared up with the Village for the overage between the Town and the Village and have been making payments on it for the past couple of years and actually paid \$75,525.00 in addition to what they had budgeted on the BAN at the time and caught the Village off guard with the extra money. He went on by saying that he has reviewed it with Trustees Bailey and Mahler and as soon as they are sure where their budget is at, they are going to make up their difference of the portion that has to be repaid for the \$75,000.00, which is 65% on the one year and 60% on the second year and will probably pay it all in one lump sum in the next couple of months. He concluded by saying that the Village asked that they do this and he told him he would attempt to get it done because it is moving rather quickly and it brought them to this meeting.

Councilman Burns stated that if the interest rate is really low on it right now and they can keep it for two years and then asked why they don't keep it for two more years.

Sewer Administrator Conrad stated that they have to be renewed annually and they have to plug in a number, which they have done in the amount of \$25,000.00 for the 2015 Budget and it will be reduced by \$25,000.00 and the BAN will be converted to a Bond, which will be a fixed rate of interest for the life of the loan. He added that what it is basically doing is guaranteeing them a fairly low interest rate for the next 20 years.

Supervisor Flach reiterated that they would have to renew a BAN every year and they are not guaranteed on the interest rate.

Sewer Administrator Conrad interjected that interest rates are probably going to go up.

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**January 07, 2015 – Special Town Board Meeting – 3:00pm**

Supervisor Flach stated that the first time they did the BAN it was .95 and it is now at 1.7%.

Sewer Administrator Conrad stated that if it was for H49, he would vehemently be against it because they are currently in the process of trying to get EFC to finance the money, which would take up both H41 and H39 at 0% interest for the life of the loan but H35 was not included in part of it and it is the only reason that he would agree totally to this though both the projects are also shared by the Village with H39 basically being finished but H41 is still under negotiation for the rest of it and once the money is approved through the EFC, H41 will take up H39 and all of the money that was spent on H39 will become 0% interest or 2% if they don't get the hardship.

\*\*\*\*\*

**RESOLUTION**

Supervisor Flach stated that he would offer up the resolution.

**RES. #030-15 AUTHORIZE SUPPLEMENTAL BOND**

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) - SO MOVED

**SUPPLEMENTAL BOND RESOLUTION DATED  
JANUARY 7, 2015**

**A RESOLUTION SUPPLEMENTING RESOLUTION DATED NOVEMBER 22, 2010, AUTHORIZING THE ISSUANCE OF UP TO \$425,000.00 IN SERIAL BONDS OF THE TOWN OF COEYMANS TO PAY THE COST OF ACQUISITION, CONSTRUCTION, AND INSTALLATION OF WASTEWATER TREATMENT PLANT IMPROVEMENTS; AND DELEGATING CERTAIN AUTHORITY TO THE TOWN SUPERVISOR**

**WHEREAS**, the Town Board of the Town of Coeymans (the “Town Board”) has previously adopted its Resolution dated November 22, 2010 entitled “RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$425,000 IN SERIAL BONDS OF THE TOWN OF COEYMANS TO PAY THE COST OF ACQUISITION, CONSTRUCTION, AND INSTALLATION OF WASTEWATER TREATMENT PLANT IMPROVEMENTS; AND AUTHORIZING THE ISSUANCE OF UP TO \$425,000 IN BOND ANTICIPATION NOTES OF THE TOWN FOR THE SAME PURPOSE” (the “2010 Resolution”) authorizing the issuance of serial bonds in an aggregate principal amount not to exceed \$425,000, for the Wastewater Treatment Plant Improvements; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board (by the favorable vote of not less than two-thirds of all the members of the Common Council), as follows:

SECTION 1. The 2010 Resolution is hereby supplemented as follows: Subject to the terms and contents of the 2010 Resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by the resolution and the renewals of said notes and the power to prescribe the terms, form and contents of serial bonds and bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds (including statutory installment bonds), and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds (including statutory installment bonds) issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

SECTION 2. This resolution shall take effect immediately.



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 07, 2015 – Special Town Board Meeting – 3:00pm**

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

|                   |                 |
|-------------------|-----------------|
| Stephen D. Flach  | VOTING – Aye    |
| George E. Langdon | VOTING – Absent |
| Peter E. Masti    | VOTING – Aye    |
| Thomas E. Dolan   | VOTING – Aye    |
| Kenneth A. Burns  | VOTING – Aye    |

The foregoing resolution was thereupon declared duly adopted.

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**ADJOURNMENT**

**MOTION**

Supervisor Flach offered a motion to adjourn the Special Meeting.

On motion of Supervisor Flach, seconded by Councilman Dolan, the Town Board Special Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) - SO MOVED

Time – 3:08pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 12, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, January 12, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
P.J. McKenna, Chief of Police  
Scott Searles, Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

\*\*\*\*\*

**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Presentation
  - Dana Pickett, Veridian Energy
- Public Announcements
  - Town Offices Closed, January 19, 2015, Martin Luther King Day
  - Meeting Cancelled, Town Board Workshop, February 17, 2015
- Public Comment
- Approval of Minutes
  - Special Town Board Meeting, November 19, 2014
- Old Business
  - Hannacroix Creek Restoration Project
- Resolutions
  - Accept Resignation of Highway Laborer
  - Amend Resolution, Town Board Meetings
  - Amend Abstract, June 2014
  - Amend Abstract, September 2014
  - Amend Abstract, November 2014
  - Appoint Part-Time Police Officer
- Workshops/Meetings
  - Town Board Workshop, January 20, 2015, 6:00pm
  - Town Board Meeting, January 26, 2015, 7:00pm
  - Zoning Board of Appeals Meeting, January 28, 2015

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**PRESENTATION**

**Veridian Energy**

Supervisor Flach stated that Dana Pickett was present to give a presentation for Veridian.

Mr. Pickett thanked the Town Board for their time and continued by saying that he is an independent of Veridian Associate and he is there to talk about his idea of how he can help the Town Board, who has been given fiduciary responsibility for the finances of the Town of Coeymans. He added that he is there to be a partner and to help them lower their electric expenses and he is proposing a letter, which he had written to all of them giving them a proposal

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 12, 2015 – Town Board Meeting – 7:00pm**

that listed rates and in the rate that he listed for electric, Veridian is now offering a three-year fixed rate that would allow them to budget their electric expenses for three years, which is pretty sweet and they need to do it because without that they are subject to Central Hudson with utility bills that fluctuate up and down month to month based on the Spot Market, which is how they do it in New York State and it is all they are allowed to do. He continued by saying that Veridian has an alternative energy supplier and is able to go out and buy three years' worth of energy and what they are offering to the Town of Coeymans this month, by the end of the month is 9.29 cents per kilowatt hours and he did a study about the kind of usage that the Town has and he believes he can get them the rate until the end of January. He went on by saying that it could fluctuate in February or it might stay the same, he does not know because it depends on how the market fluctuates. He added that this time last year they were all crying the blues, they paid their electric bills and it was 19-20 cents or more per kilowatt hours based upon the polar vortex and then there was a very mild summer so the rates were pretty low across the board so it evened out. He continued by saying that what he would like to propose to them is to get a three year fixed rate so they don't have the ups and downs, making it easier for them to budget and another benefit of going with Veridian Energy is that they would be able to feel good about the fact that New York State mandates that at least 24% of all energy that's brought into the state, has to be from renewable energy sources. He added that the leadership of Veridian Energy feels as though that is not enough so they have made a pledge 50% above the State's mandate, so for January it has risen 25% above the State mandate and now Veridian provides 75% of electricity that you are going to use, derived from renewable energy sources and it's a feel good. He went on saying that in addition to this, he has taken a look at the usage of the Town and the land, he is from here, his whole school life was here and grew up on Saw Mill Road off of Route 143 and there is plenty of land here, they could put up some kind of solar farm, which he is looking into and he is trying to work with their partners to see if they can come up with some kind of solution to lower electricity expenses even more. He continued by saying that if he is able to do this, it would be no money from the Town, no money upfront and no money out of their budget or cost of the maintenance of the solar panels over a 20 year period and for 20 years they would have the opportunity to lease the solar farm, whether they do it on buildings or a plot of land, and it would lower their expenses even more. He concluded by saying that this makes a lot of fiscal sense, they can only tax residents just so much and at some point they have to cut costs, which means services and no one wants to cut services because it is very unpopular and they should try to lower their electric expenses by going with what he is proposing, a three year fixed rate at 9.29 cents and then thanked them for their time.

Councilman Burns asked how much area is needed for a solar farm.

Mr. Pickett stated that based on the usage he has seen for the Town, it would not have to be that much and they just finished negotiations and it has been accepted that for all of Greene County they are about to put in a 20 acre solar farm and each year it will reduce the expense by \$140,000.00 to \$150,000.00 over 20 years and they also have the Town of New Baltimore and just the other day they said it was a common sense decision and there is no reason why they shouldn't do it and locked into the rate as well through a colleague, who was also a State Assemblyman in Dutchess County. He added that as a professional investor, which is what he does full-time and what he does for a living, and he make investments and it is investments for his clients that make sense, he invests in assets that are going to give a good return and when he thinks about the Town of Coeymans, it is a good asset to invest in and he thinks that it is wise to consider not cutting expenses in services but rather look at cutting expenses for their electricity. He continued by saying that the first step is signing on with Veridian, their utility will still be Central Hudson and anytime they have a need they still go to their utility, there is no change there and based on deregulation, it is mandated that customers are allowed to choose their electric supplier so this is nothing new, it has been going on for years but most people don't know about it, such as himself and was introduced to it this past year. He went on by saying when they are considering Veridian, they are considering lowering their electric expenses, it is good for the environment because it is green energy and it just makes sense for them as a Town Board with fiscal responsibility to keep their costs lower. He then asked if there were any other questions.

Councilman Langdon stated that he mentioned a high of 19 cents for last year and then asked if he knows what the actual low was last year.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 12, 2015 – Town Board Meeting – 7:00pm**

Mr. Pickett stated that he doesn't, he wasn't able to get their bills from September, which is usually a good time and his guess from other areas around, it would have probably been somewhere down around 8 cents per kilowatt so 9.29 is a pretty good rate considered over a three-year period.

Councilman Langdon asked if Veridian offers municipalities the three-year 100% value.

Mr. Pickett stated that if it was a large commercial need of 75,000 kilowatts being used a month they would have to come up with a more designer rate and they would have to figure out when they were peaking and what months but because the Town is significantly under that, they are considered small commercial so he is able to give them a fixed three-year rate, just like he would a small business.

Highway Superintendent Searles asked if he had spoken to the Village.

Mr. Pickett stated that he hadn't.

Highway Superintendent Searles stated that he had heard that they were thinking about doing it behind the bowling alley.

Councilman Langdon stated that they are talking about two separate things and someone had come in and talked about something very similar.

Highway Superintendent Searles stated that the Village was talking about putting solar panels behind the bowling alley.

Councilman Burns stated that maybe he could come up with a better deal than the Village is being offered and there is 12 acres of usable property in which the Village wanted 6 acres and wanted the Town to take the other 6 acres.

Mr. Pickett stated that they would be able to do an install whereby they could do what is called remote net metering, which would allow them to share, it would be a one company install and maintainer and the two entities would actually share and it is something for them to consider. He added that he can make a proposal for it and the first steps would be a commitment to Veridian as the electric supplier and the next step would be to come up with a proposal and he would a letter of authorization from the Town to present to their solar partners and in turn they would do what they need to do to come up with a proposal, which he would come back with.

Supervisor Flach stated that they have until the end of the month to decide.

Mr. Pickett stated that it is usually based on a monthly rate.

Supervisor Flach stated that they have a Workshop in a week and another Town Board Meeting at the end of the month and he is sure that they can come up with a decision by then.

Councilman Masti asked if they are talking about just one side of the 12 acres or if it would be 6 acres here with the Village and maybe something at Jarvis Road because he would like to see the landfill site used for something and it could power the Leachate Plant if nothing else.

Mr. Pickett asked what other townships are out that way and maybe they could think of another entity so they could utilize that land as well.

Supervisor Flach stated that they first thing that they need to decide, and it does not need to be decided now, is whether or not they want to turn it over to Veridian and lock in a rate.

Mr. Pickett stated that the Town's attorney is aware of what is going on and a copy of the letter was sent to him and the rate then was 9.49 cents and it is now 9.29 cents.

Councilman Masti asked for a copy of all the information so he can take a look at it.

Mr. Pickett stated that Veridian is very competitive with Central Hudson and he would encourage them to do it and then thanked the Town Board for their time.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 12, 2015 – Town Board Meeting – 7:00pm**

**PUBLIC ANNOUNCEMENTS**

**Town Offices Closed**

Supervisor Flach stated that the Town Offices will be closed on January 19, 2015 for Martin Luther King Day

**Meeting Cancelled**

Supervisor Flach stated that the Town Board Workshop scheduled for February 17<sup>th</sup> has been cancelled due to the Association of Towns Annual Meeting

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.  
Mr. Dave Flach asked what the percentage of the solar applies to a bill.

Mr. Pickett stated that it is hard to say but if a solar farm is installed, the solar energy that is created would be purchased through the solar company that did the install so it is significantly less than the going rate for the utilities and in fact it will be even less than Veridian is offering. He added that the reason why is because it is not being bought in the open market and you are deriving your own energy so you are the supplier and deliverer in your own back yard and it is the same thing if it is on your home.

Mr. Flach asked what the percentage is that someone would save on the overall bill.

Mr. Pickett stated that it will fluctuate significantly depending on how many panels there are and there are too many variables for him to say a percent.

Councilman Langdon stated that right now the 20 year leases that they are now selling, people are buying the power by the kilowatt and paying for the lease and then asked if he knows what the going rate is on an installed system right now that they are locking the price in at.

Mr. Pickett stated that it depends on the size of the system and it is why he can't give him a number.

Councilman Masti stated that as an example, he just went with another company and basically they are telling him that the energy he generates, he buys back from them and then they rate it, which he thinks is 3 cents less than what he pays Central Hudson and then anything that he generates above and beyond, he sells back to Central Hudson at approximately 6 cents. He added that mostly what you pay for on an electric bill is the delivery charge, which is more than the generating charge.

Mr. Flach asked who pays for the solar panels and materials.

Councilman Masti stated that Solar City put the panels up, they maintain them and wire in your computer and added that they have only been up for two months and he hasn't had any problems yet.

Councilman Langdon stated that you pay for having the panels there by paying for kilowatt so you are basically renting the system by kilowatt.

Mr. Flach asked if he would have to lay out any money for panels.

Councilman Masti stated that you don't.

Mr. Pickett, Dana's dad stated that he had a system installed on December 31<sup>st</sup> and he was really impressed with the quality of workmanship and the way that they did it and his system isn't turned on yet but it will be next week. He added that on his past bill he already saved \$100.00

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with Veridian from his last bill with Central Hudson and he locked in at 8.9% and when his system gets turned on, every month will be \$76.00.

Councilman Masti stated that he hasn't gotten his first bill and it was put on the first week in December. He added that he climbed on a ladder and watched them and any question that he had, they answered.

Mr. Flach asked if you have to reinforce your roof.

Councilman Masti stated that you don't, the panels are ultra-light and added that once they are installed, you then get clearance from Central Hudson and turn it on.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there was one set of minutes for Town Board approval, a Special Town Board Meeting on November 19<sup>th</sup> and then asked for a motion to approve them.

**MOTION**

On motion of Councilman Burns, seconded by Supervisor Flach, the Town Board minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

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**OLD BUSINESS**

**Hannacroix Creek Project**

Supervisor Flach stated that the design for the project needs to be finished by F.X. Browne if they continue to move on and the reason that they haven't moved on is because they already have bills from them and can't afford to pay more. He added that Mr. Ostrander at F.E.M.A. is working on getting them money ahead of time right now and money is coming for engineering and an archaeological study and is supposed to be on the way, which he is not sure if it is in part or whole. He continued by saying that they have \$274,000.00 set aside for the Town but the engineering alone is approximately \$110,000.00 if they were to finish through F.X. Browne.

Councilman Masti asked if it is for the changes or if it is their total bill.

Supervisor Flach stated that it is his understanding that it is what's left for the total.

Councilman Dolan interjected that Councilman Masti was asking if the engineering costs is \$110,000.00.

Councilman Masti stated that he knows that is what's been done but now Army Corp of Engineers said they have to do something with the lower part of the creek and he thought it was the only thing that they had get adjusted.

Councilman Burns stated that he thinks it is the extra \$10,000.00.

Councilman Masti asked if it is another \$10,000.00 for that.

Councilman Burns stated that it is.

Supervisor Flach stated that it leaves them, and they talked a little bit about it, approximately \$164,000.00, which is not enough because their lowest bid was \$320,000.00. He continued by

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saying that he thinks at this point they need to see what is coming from F.E.M.A. and take it from there.

Councilman Masti stated that possibly Albany County Soil can come up with the same thing and not charge them quite so much.

Supervisor Flach stated that they might be able to do a plan for them.

Councilman Masti interjected that they could do that and also see if they can do some of the work themselves.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that if he is hearing it correctly, it would cost \$10,000.00 for the engineering for the lower part and whether they spend that \$10,000.00 or not, they would have either \$174,000.00 or \$184,000.00 to do the project.

Councilman Masti stated that the lowest bid to do the project was \$323,000.00.

Councilman Dolan stated that his understanding from talking to Lisa Cirillo is that they need to make a decision on this soon.

Supervisor Flach stated that Councilman Burns has been talking with Albany County Soil and Water and he would like to see where it goes before they spend more money.

Councilman Burns interjected that they were offended that the Town went to an engineering company to do this because everyone pays tax dollars and they come up with solutions by working with En Con and Army Corp of Engineers and have done projects all over the area with the flooding that happened and it didn't cost anything for the design, which they came up with. He added that when he spoke to them and showed them what F.X. Browne came up with, they asked why the Town would spend that kind of money when they could have done it for the Town for nothing and a lot of the things that F.X. Browne did was wrong so F.X. Browne had to change them to make Army Corps happy, so in essence they had to pay for that because they made the mistakes.

Councilman Langdon asked if they paid for the changes.

Councilman Burns stated that they did and added that he spoke with Albany County Soil and asked what the Town should do and they said that they will come up with a plan for the Town. He continued by saying that his hope was that they get enough money from F.E.M.A. to pay off what they already owe F.X. Browne and then at least they will have a blue print plan to work from and then Albany County Soil can come up with a plan and solution that hopefully they can afford.

Supervisor Flach stated that at this point they are waiting for Mr. Ostrander to come back to the Town on additional funding.

Councilman Langdon asked what kind of a deadline they were looking at.

Supervisor Flach stated that the project was extended until September.

Councilman Burns stated that when they were out working with the kids to remove brush, there was a letter at that time but he didn't get it until a month ago, suggesting to actually take out all of the material that was built up over the years in the feeder stream, which could have been done already with no permits.

Councilman Dolan asked who the letter was from.

Councilman Burns stated that it was from the Water and Soil people.

Councilman Dolan stated that he doesn't believe it is really up to them whether they can do it or not.

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Councilman Langdon stated that feeder streams are not under the jurisdiction of some of the State Agencies.

Councilman Burns stated that he asked if they started doing it now and were approached by En Con or Army Corps of Engineers, if they would stand behind their letter and they said absolutely. He added that it is up to the entire Board but his idea is that they should go in and do what Albany County Soil said they can do and do it the way that they said to do it and when they get closer to the main stream, contact DEC and Army Corp of Engineers. He continued by saying that they can then ask Albany County Soil if they can come up with a better plan that they can afford without taking up any more time to actually get it done.

Councilman Masti suggested that they speak with Albany County Soil within the week.

Councilman Burns stated that there is a meeting in Hudson Falls.

Councilman Masti stated that there is a person that he met last year at the Annual Association of Town's Meeting who sits everyone down at a round table and they discuss this type thing and this is what they need to do because that way they can get answers from the people that they are dealing with and in facing each other they can find out who is telling the truth or lying.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**RESOLUTIONS**

**RES. #031-15 ACCEPT LETTER OF RESIGNATION**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, Jeffrey A. Hoose has submitted his letter of resignation as laborer in the Town of Coeymans Highway Department,

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Jeffrey A. Hoose as laborer be accepted effective January 15, 2015.

To Whom It May Concern,

Please accept my letter of resignation from the Town of Coeymans in the position as a laborer. My last day of employment will be January 14, 2105.

Thank you so very much for seven and a half excellent years of employment within the Town of Coeymans. I have worked alongside some excellent colleagues and have had so many opportunities to grow and develop.

I will never forget my time at the Town of Coeymans and working for the community in which I live. Please let me know if you need any assistance with the transition.

All the best,

Jeffrey A. Hoose

Supervisor Flach stated that Mr. Hoose has been hired by the Albany County Sheriff's Department and he was also a part-time Police Officer for the Coeymans Police Department. He added that he was a good worker and has been a great employee, his peers and his bosses would agree that he was an excellent employee and they will miss him in that capacity.

**RES. #032-15 AMEND TOWN BOARD MEETING SCHEDULE RESOLUTION**

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED



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**WHEREAS**, the Town Board of the Town of Coeymans held its Organizational Meeting and adopted a resolution to establish Town Board Meeting dates, and

**WHEREAS**, the resolution must be amended to reflect the correct meeting date for September 8, 2015, which should be September 14, 2015.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby set the following dates for Town Board Meetings for 2015. Please note that Town Board meetings start at 7:00pm

|          |     |           |      |
|----------|-----|-----------|------|
| January  | 05  | June      | 22   |
| January  | 12  | July      | 27   |
| January  | 26  | August    | 24   |
| February | 09  | September | 14   |
| February | 23  | September | 28   |
| March    | 09  | October   | 13** |
| March    | 23  | October   | 26   |
| April    | 13  | November  | 09   |
| April    | 27  | November  | 23   |
| May      | 11  | December  | 14   |
| May      | 27* | December  | 28   |

\* Moved to Wednesday for Grievance Day

\*\*Moved to Tuesday for Columbus Day

**RES. #033-15 AMEND AND APPROVE JUNE 2014 ABSTRACT**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, does hereby approve and hereby amend the June, 2014 as follows and indicated in red.

| FUND                          | VOUCHER #                       | AMOUNT              |
|-------------------------------|---------------------------------|---------------------|
|                               |                                 |                     |
| <b>GENERAL (A)</b>            |                                 |                     |
| General Pre-Pay               | 1149-1206                       | \$293,627.52        |
| General                       | 1249-1297, 1339, 1350           | \$ 31,479.42        |
|                               |                                 |                     |
|                               | <b>General Total</b>            | <b>\$325,106.94</b> |
|                               |                                 |                     |
| <b>POLICE FORFEITURE (A)</b>  |                                 |                     |
| Police Forfeiture Pre-Pay     | 1207                            | \$ 637.50           |
|                               |                                 |                     |
|                               | <b>Police Forf. Total</b>       | <b>\$ 637.50</b>    |
|                               |                                 |                     |
| <b>POLICE FORF. LOCAL (A)</b> |                                 |                     |
| Police Forf. Local Pre-Pay    | 1208                            | \$ 637.50           |
|                               |                                 |                     |
|                               | <b>Police Forf. Local Total</b> | <b>\$ 637.50</b>    |
|                               |                                 |                     |
| <b>PART-TOWN (B)</b>          |                                 |                     |
| Part-Town Pre-Pay             | 1209-1221                       | \$ 13,638.57        |
| Part-Town                     | 1298-1301                       | \$ 3,055.53         |
|                               |                                 |                     |
|                               | <b>Part Town Total</b>          | <b>\$ 16,694.10</b> |
|                               |                                 |                     |
| <b>HIGHWAY (D)</b>            |                                 |                     |
| Highway Pre-Pay               | 1222-1229                       | \$ 52,192.93        |
| Highway                       | 1302-1327                       | \$ 25,483.08        |
|                               |                                 |                     |
|                               | <b>Highway Total</b>            | <b>\$ 77,676.01</b> |

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|                                |   |                        |
|--------------------------------|---|------------------------|
|                                |   |                        |
| <b>SEWER (SS)</b>              |   |                        |
| Sewer Pre-Pay                  | 1230-1242                                     | \$ 15,964.07           |
| Sewer                          | 1328- <del>1338</del> , <del>1340</del> -1348 | <del>\$ 6,951.85</del> |
|                                |   |                        |
|                                | <b>Sewer Total</b>                            | <b>\$ 22,915.92</b>    |
|                                |   |                        |
| <b>CAPITAL PROJ. (H)-41</b>    |   |                        |
| Capital Projects               | 1349  | \$ 2,000.00            |
|                                |   |                        |
|                                | <b>Capital Proj.Total</b>                     | <b>\$ 2,000.00</b>     |
|                                |   |                        |
|                                | <b>Total for all Funds</b>                    | <b>\$445,667.97</b>    |
|                                |   |                        |
| <b>TRUST &amp; AGENCY (TA)</b> |   |                        |
| Trust & Agency Pre-Pay         | 1243-1248                                     | \$254,298.95           |
|                                |   |                        |
|                                | <b>Trust &amp; Agcy. Total</b>                | <b>\$254,298.95</b>    |
|                                |   |                        |

Supervisor Flach asked Town Clerk Millious if she had anything to add.

Town Clerk Millious stated that after the abstract was passed in June it was brought to her attention that there had to be changes made and there was a voucher in the Sewer Fund that had to be moved to the General Fund because it related to leachate, which is general. She added that it didn’t change the total for all funds it changed the Sewer and General voucher numbers and totals.

**RES. #034-15 AMEND AND APPROVE SEPTEMBER 2014 ABSTRACT**  
 On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**BE IT RESOLVED,** that the Town Board, of the Town of Coeymans, does hereby approve and allow the following claims of vouchers for the September 2014, Abstract.

| ACCOUNT                          | VOUCHER #                   | AMOUNT                  |
|----------------------------------|-----------------------------|-------------------------|
|                                  |                             |                         |
| <b>GENERAL (A)</b>               |                             |                         |
| General Pre-Pay                  | 1751-1799, <del>2150</del>  | <del>\$189,051.19</del> |
| General                          | 1858-1897                   | \$ 35,826.89            |
|                                  |                             |                         |
|                                  | <b>General Total</b>        | <b>\$224,683.98</b>     |
|                                  |                             |                         |
| <b>POLICE FORFEITURE (A)</b>     |                             |                         |
| Police Forfeiture Pre-Pay        | 1800-1802                   | \$ 4,099.28             |
|                                  |                             |                         |
|                                  | <b>Police Forf. Total</b>   | <b>\$ 4,099.28</b>      |
|                                  |                             |                         |
| <b>POLICE FORTEITURE LOCAL</b>   |                             |                         |
| Pol. Forf. Local Pre-Pay         | 1803-1804                   | \$ 5,000.00             |
|                                  |                             |                         |
|                                  | <b>Police Forf. Local</b>   | <b>\$ 5,000.00</b>      |
|                                  |                             |                         |
| <b>POLICE FORFEITURE FEDERAL</b> |                             |                         |
| Police Forf. Federal Pre-Pay     | 1805                        | \$ 1,020.00             |
|                                  |                             |                         |
|                                  | <b>Police Forf. Federal</b> | <b>\$ 1,020.00</b>      |
|                                  |                             |                         |
| <b>PART TOWN (B)</b>             |                             |                         |
| Part Town Pre-Pay                | 1806-1819                   | \$421,522.99            |

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|                                       |                                  |                     |
|---------------------------------------|----------------------------------|---------------------|
| Part Town                             | 1898                             | \$ 22.44            |
|                                       |                                  |                     |
|                                       | <b>Part Town Total</b>           | <b>\$421,545.43</b> |
|                                       |                                  |                     |
| <b>HIGHWAY (D)</b>                    |                                  |                     |
| Highway Pre-Pay                       | 1820-1830                        | \$ 56,721.05        |
| Highway                               | 1899-1921                        | \$ 4,706.91         |
|                                       |                                  |                     |
|                                       | <b>Highway Total</b>             | <b>\$ 61,427.46</b> |
|                                       |                                  |                     |
| <b>SEWER (SS)</b>                     |                                  |                     |
| Sewer Pre-Pay                         | 1831-1849                        | \$ 21,002.17        |
| Sewer                                 | 1922-1943                        | \$ 13,476.74        |
|                                       |                                  |                     |
|                                       | <b>Sewer Total</b>               | <b>\$ 34,478.91</b> |
|                                       |                                  |                     |
| <b>CAPITAL PROJECT (H30)</b>          |                                  |                     |
| Capital Project                       | 1944                             | \$ 3,700.00         |
|                                       |                                  |                     |
|                                       | <b>Capital Proj. Total</b>       | <b>\$ 3,700.00</b>  |
|                                       |                                  |                     |
| <b>CAPITAL PROJECT (H42)</b>          |                                  |                     |
| Capital Project                       | 1945-1950                        | \$ 8,870.24         |
|                                       |                                  |                     |
|                                       | <b>Capital Proj. Total</b>       | <b>\$ 8,870.24</b>  |
|                                       |                                  |                     |
|                                       | <b>Total For All Funds</b>       | <b>\$764,819.40</b> |
|                                       |                                  |                     |
| <b>TRUST &amp; AGENCY PAYPAL (TA)</b> |                                  |                     |
| Trust & Agency Paypal Pre-Pay         | 1850                             | \$ 319.92           |
|                                       |                                  |                     |
|                                       | <b>Trust &amp; Agency Paypal</b> | <b>\$ 319.92</b>    |
|                                       |                                  |                     |
| <b>TRUST &amp; AGENCY (TA)</b>        |                                  |                     |
| Trust & Agcy. Pre-Pay                 | 1851-1857                        | \$248,667.95        |
|                                       |                                  |                     |
|                                       | <b>Trust &amp; Agcy. Total</b>   | <b>\$248,667.95</b> |
|                                       |                                  |                     |

Town Clerk Millious stated that the vendor was Quill and a voucher was stuck to another in the amount of \$192.10, it wasn’t numbered or added in.

**RES. #035-15 AMEND AND APPROVE NOVEMBER 2014 ABSTRACT**  
 On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**BE IT RESOLVED,** that the Town Board, of the Town of Coeymans, does hereby approve and amend the November, 2014 as follows and indicated in red.

|                              | VOUCHER #                    | AMOUNT               |
|------------------------------|------------------------------|----------------------|
| <b>GENERAL (A)</b>           |                              |                      |
| General Pre-Pay              | 2151-2183                    | \$ 213,271.41        |
| General                      | 2227-2259, <b>2279</b> ,2311 | <b>\$ 37,375.93</b>  |
|                              |                              |                      |
|                              | <b>General Total</b>         | <b>\$ 250,647.34</b> |
|                              |                              |                      |
| <b>POLICE FORFEITURE (A)</b> |                              |                      |
| Police Forfeiture Pre-Pay    | 2184                         | \$ 130.41            |
|                              |                              |                      |
|                              | <b>Police Forfeit. Total</b> | <b>\$ 130.41</b>     |

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|                                       |                                       |                       |
|---------------------------------------|---------------------------------------|-----------------------|
|                                       |                                       |                       |
| <b>POLICE FORFEITURE FEDERAL (A)</b>  |                                       |                       |
| Police Forfeiture Federal PP          | 2185                                  | \$ 4,406.19           |
|                                       |                                       |                       |
|                                       | <b>Police Forfeit. Fed Total</b>      | <b>\$ 4,406.19</b>    |
|                                       |                                       |                       |
| <b>PART-TOWN (B)</b>                  |                                       |                       |
| Part-Town Pre-Pay                     | 2186 - 2193                           | \$ 385,480.33         |
| Part-Town                             | 2260                                  | \$ 317.81             |
|                                       |                                       |                       |
|                                       | <b>Part Town Total</b>                | <b>\$ 385,798.14</b>  |
|                                       |                                       |                       |
| <b>HIGHWAY (D)</b>                    |                                       |                       |
| Highway Pre-Pay                       | 2194 - 2199                           | \$ 44,932.07          |
| Highway                               | 2261 – 2278,2280-2281,2310            | \$ 191,365.28         |
|                                       |                                       |                       |
|                                       | <b>Highway Total</b>                  | <b>\$ 236,297.35</b>  |
|                                       |                                       |                       |
| <b>SEWER (SS)</b>                     |                                       |                       |
| Sewer Pre-Pay                         | 2200 - 2216                           | \$ 35,865.20          |
| Sewer                                 | 2282 – 2305,2312                      | \$ 18,877.79          |
|                                       |                                       |                       |
|                                       | <b>Sewer Total</b>                    | <b>\$ 54,742.99</b>   |
|                                       |                                       |                       |
| <b>SPECIAL WATER (SW)</b>             |                                       |                       |
| Special Water Pre-Pay                 | 2217                                  | \$ 83,075.96          |
|                                       |                                       |                       |
|                                       | <b>Special Water Total</b>            | <b>\$ 83,075.96</b>   |
|                                       |                                       |                       |
| <b>CAPITAL PROJ. (H30)</b>            |                                       |                       |
| Capital Projects                      | 2306                                  | \$ 7,558.10           |
|                                       |                                       |                       |
|                                       | <b>Capital Proj. (H30)Total</b>       | <b>\$ 7,558.10</b>    |
|                                       |                                       |                       |
| <b>CAPITAL PROJ. (H42)</b>            |                                       |                       |
| Capital Projects                      | 2307 - 2308                           | \$ 17,030.00          |
|                                       |                                       |                       |
|                                       | <b>Capital Proj. (H42) Total</b>      | <b>\$ 17,030.00</b>   |
|                                       |                                       |                       |
|                                       | <b>Total For All Funds</b>            | <b>\$1,039,676.48</b> |
|                                       |                                       |                       |
| <b>TRUST &amp; AGENCY PAYPAL (TA)</b> |                                       |                       |
| Trust & Agency PayPal PP              | 2218                                  | \$195.00              |
|                                       |                                       |                       |
|                                       | <b>Trust &amp; Agcy. PayPal Total</b> | <b>\$195.00</b>       |
|                                       |                                       |                       |
| <b>TRUST &amp; AGENCY (TA)</b>        |                                       |                       |
| Trust & Agency Pre-Pay                | 2219 - 2226                           | \$311,067.59          |
|                                       |                                       |                       |
|                                       | <b>Trust &amp; Agcy. Total</b>        | <b>\$311,067.59</b>   |

Town Clerk Millious stated that it was because a voucher was paid out of Highway and should have been paid from General, which didn’t change the total for all funds but changed the General and Highway totals and voucher numbers.

**RES. #036-15 APPOINT PART-TIME POLICE OFFICER**  
On motion of Councilman Burns, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

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**WHEREAS**, the Chief of Police is desirous of hiring part-time Police Officers who are certified, and

**WHEREAS**, the Chief of Police has conducted a search for available part-time Police Officers and interviews have been conducted,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Marie Abraham to the position of part-time Police Officer effective January 26, 2015 pending a successful background check, one-year probation and Albany County Civil Service approval. Part-time Police Officer Abraham will be compensated at a rate of \$18.13 per hour as designated in the current Collective Bargaining Agreement.

Councilman Masti asked Chief McKenna where she is currently working.

Chief McKenna stated that she is currently a Supervisor with University Heights Security and comes highly qualified not only as a young lady with an advanced degree and several years of service but is also a part-time Police Officer in Mechanicville. He added that he had the good fortune of doing the initial interview and was impressed with her background, resume, people skills and desire to work. He continued by saying that she if full-time with University during the day and her desire is to stay in law enforcement and work nights, off shifts, weekends and A-lines, which is really motivating for him. He went on by saying that she met with Sergeants Contento and Johnson who both conducted separate interviews and they all came to the resolution together that she would be a great fit for the department and comes at a very opportune time as they just lost Officer Hoose and it is a great fill for them since there won't be extended training necessary because she has time and experience and can jump right in.

Councilman Masti stated that it will probably take a couple of weeks to get a feel for the Town for her to get up and running.

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**UPCOMING WORKSHOPS/MEETINGS**

- Town Board Workshop, January 20, 2015, 6:00pm
- Town Board Meeting, January 26, 2015, 7:00pm
- Zoning Board of Appeals Meeting, January 28, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any additional comments.

Town Clerk Millious stated that she wanted to wish Jeff Hoose well; he helped her a lot with the cemeteries when they needed to do a burial or measuring and was great to work with. She continued by saying that tax bills are out and anyone not receiving theirs or have any questions can contact her office at 756-2100 and for any exemptions that need to be done they must contact the Assessor's Office at 756-8927 or the Building Department at 756-2850 because the Clerk for Building also works for the Assessor.

Supervisor Flach asked if there were any other comments.

Chief McKenna stated that for the month of December the Police Department had just under 900 calls for service resulting in 75 vehicle related incidents and a dozen arrests. He added that he wants to thank the Board for their continued support to move forward with growing the Police Department with qualified individuals. He continued by saying that on Thursday, four of the Police Officers going to be qualifying for taser training and any Board Member that would like to observe is more than welcome to stop by from 4:00 to 8:00pm.

Supervisor Flach asked if there were any other comments.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 12, 2015 – Town Board Meeting – 7:00pm**

Highway Superintendent Searles stated that he wanted to wish Jeff Hoose good luck in his new endeavor, he will be greatly missed in his department and all around town and added that he would like permission to post the job in-house, which has to be done first.

Supervisor Flach stated that he would offer a motion.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, authorizing the Highway Superintendent to post the vacancy in-house.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Town Clerk Millious stated that sometimes they say in-house and add if it is not filled in-house that she is authorized to post in the paper.

Supervisor Flach stated that they will hold off on the other part and then asked if there were any other comments

Councilman Dolan wished everyone a Happy New Year.

Supervisor Flach asked if there were any other comments.

Councilman Burns wished everyone a Happy New Year and added that everyone is doing a fantastic job.

Supervisor Flach asked if there were any other comments.

Councilman Langdon wished everyone a Happy New Year and added that he looks forward to what they can accomplish this year.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that hopefully the Hannacroix Creek Project can get wrapped up so he doesn't have to keep asking about it.

Councilman Burns stated that it is going to happen.

Supervisor Flach wished everyone a Happy New Year and added that he hopes everyone has a great year. He then offered a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 7:50pm

***Respectfully Submitted,***

**APPROVED –**

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***Diane L. Millious, Town Clerk***

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 20, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Workshop was held Tuesday, January 20, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Larry Conrad, Building Inspector/CEO, Sewer Administrator

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Presentation
  - Eastern Managed Print Network
- Discussions
  - Zoning Map Amendment
  - Local Laws, 109-138-136
  - Sewer Permit Fees
  - Communications Transfer to Albany County
  - Hannacroix Creek Restoration
- Resolutions
  - Accept Name Change of Roadway

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**PRESENTATION**

**Eastern Managed Print Network**

Supervisor Flach stated that there was supposed to be a presentation from a representative of Eastern Managed Print Network but they were not there so he would move to the next item on the agenda.

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**DISCUSSIONS**

**Zoning Map Amendment**

Supervisor Flach stated that they talked about a Zoning Map Amendment before and then asked Building Inspector/CEO Conrad to discuss the topic.

Building Inspector/CEO Conrad continued by discussing the Zoning Map Amendment, highlights were as follows:

- Previously submitted a proposal from C.T. Male to redo the Zoning Map going back to December 18<sup>th</sup> and he asked that it be considered again so they can get it done.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**January 20, 2015 – Town Board Workshop – 6:00pm**

- The base price for the update is \$1,616.00 and an additional \$768.00, which will allow it to be placed on multiple computers throughout the Town as well as being published on the Town's website.
- This is something that they haven't had the ability to do and he is hoping that he can get the new GIS technology installed.
- He needs authorization from the Supervisor to sign the Change Order.

Discussion ensued amongst the Town Board and Building Inspector-CEO Conrad; collectively they decided to authorize the Change Order.

### **MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, authorizing Supervisor Flach to sign the Change Order with C.T. Male for the Zoning Map Update.

VOTE – AYES 5 – NAYS 0 – SO MOVED

### **Local Laws 109-138-136**

Building Inspector/CEO Conrad stated that they previously discussed over the past couple of years, amendments to the Local Laws, Chapter 109, which is currently the Landfill Law, Chapter 138 and revision of the Site Plan 136, key points of the discussion were:

- The Planning Board is currently discussing revisions to Chapter 136 – Site Plan and hopefully at their next meeting they will have something to forward to the Board.
- For Chapter 109, they had looked at the original law going back to years past and found that it was inconsistent so they proposed a revision to that Landfill Law but the problem was that when they originally tried to revise it back in 1995, Albany County was looking to bring a landfill to the Town of Coeymans.
- The City of Albany has sold the land to DEC, the threat of a landfill has gone away and he is hopeful that they can amend the law now to be more consistent.
- The law banned the importation of solid waste, it didn't really stop landfills.
- They would like to amend Chapter 109 to specifically prohibit landfills.
- He had distributed the laws a couple of months ago to each Board Member and asked that they look them over and share their thoughts and he hadn't heard anything back at this point in time. He is hoping that they could move forward and possibly put them on the agenda and establish Public Hearings and go through the process to at least review the laws.

Supervisor Flach suggested that he gives copies again and at the next Board Meeting they can set a date for a Public Hearing.

Councilman Conrad continued by adding the Facilities Law to the agenda, which deals with junkyards and storage of junk. He continued by outlining the following:

- It is currently Chapter 105, it is outdated and out of place.
- As it is now, Motor Vehicle Repair Shops would be exempt, if someone opens a Repair Shop, they can put a junkyard in.
- It was a proposed law in 2014 and dropped again, it dealt with collection, recycling and disposal.
- They have a Facilities Law and Landfill Law, which would replace junk storage in Chapter 105.
- The Landfill Law will repeal Article 2 of Section 138 and Article 1 of 138 requires recycling to a landfill that has been closed since 1995.



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 20, 2015 – Town Board Workshop – 6:00pm**

Mr. Touchette from the audience asked if the revision will remove the prohibition of the importation of solid waste.

Discussion ensued amongst Mr. Touchette, Building Inspector/CEO Conrad and the Town Board relative to the revision and whether it would remove the prohibition of the importation of municipal solid waste, the definition of solid waste, the current law prohibiting bringing anything in, the Facilities Law, DEC rules and regulations, the intent to prohibit landfills, allowing recycling but not allowing demolition debris to be buried in town.

Councilman Dolan suggested that if the intent of the law is to stop waste from being buried but allow recycling, it should just simply say that.

Discussion ensued amongst the Town Board and Building Inspector/CEO Conrad relative to the wording and its intent to stop landfills.

Councilman Dolan stated that the City of Albany has not yet transferred the property to DEC and it is not a done deal and then asked if Building Inspector/CEO Conrad is aware of any proposals to import garbage for any purpose, whether it is for burning, recycling, transferring, or to take in on a barge to sort and send it on garbage trucks.

Discussion ensued amongst the Town Board and it was collectively decided that they are not aware of anything for garbage but there is recycling going on.

Councilman Dolan reiterated that his contention is that anything that is recyclable is not covered under the Town Law the way it is written but was superseded by State Law, which allows recycling and it seems as though it is being changed for a specific purpose that maybe they are not all aware of.

Building Inspector/CEO Conrad stated that he has been trying to change it for 5 years and he has not heard of anything coming up in the immediate future or in the past five years to do with any of that other than the issue that he alluded to of recycling, which has been his primary concern because it is not clear in the law.

Discussion ensued amongst Building Inspector/CEO Conrad and the Town Board relative to garbage coming in and being sorted for recycling and then sending the garbage out, Transfer Facility Permits from DEC, Transfer Station for the residents.

Building Inspector/CEO Conrad reiterated that he asked that it be put back on the agenda because he brought it in front of the Board last year and it was tabled and he would encourage the Board to look at the outdated laws because they can't be enforced.

Discussion ensued amongst Building Inspector/CEO Conrad and Councilman Dolan relative to wording for banning the importation of solid waste with the exception of it being intended for recycling, which is required by New York State.

Building Inspector/CEO Conrad stated that he wants to make the wording 100% clear for anyone who is on the Board, now and in the future and he will look at trying to revise the law in some way to implement the importation with the exception.

Supervisor Flach stated that they talked about having a Transfer Station at the Highway Garage and his biggest concern is that if it sits there for any length of time there will be smell and rats and the possibility of having a dumpster there on one day and taken the next day.

Councilman Dolan stated that the law should say what they want it to say and not leave big loop holes that could be exploited by someone else.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 20, 2015 – Town Board Workshop – 6:00pm**

Building Inspector/CEO Conrad interjected that everyone looks at things from a different perspective and he welcomes comments, which he has been waiting for but hadn't heard anything from anyone about specifically fixing any one thing and they have multiple laws dealing with basically the same things and he thinks they can be condensed and shaped up.

Mr. Touchette stated that they can't be the only town facing these issues and then asked if there might be a model law that they can look at so they don't have to constantly keep writing their own.

Building Inspector/CEO Conrad stated that theirs was designed around a landfill that closed in 1995 and it just needs a little updating, the law itself is pretty much alright, they just have to eliminate the sections that refer to the Town of Coeymans Landfill and Recycling Center and the operation thereof that is contained in it.

Supervisor Flach asked that Building Inspector/CEO Conrad get copies to the Town Board for review.

**Sewer Permit Fees**

Supervisor Flach asked that Building Inspector/CEO Conrad discuss the Sewer Permit Fees.

Sewer Administrator Conrad stated that the Sewer Law was amended in 1990, which included some language to the effect that it required a permit prior to connection with public sewer and several years ago they found that it was not being dealt with and it was pushed to the Building Department. He added that there was a set of fees that weren't being enforced and it was \$100.00 for residential and commercial but it didn't deal with a lot of the things that they deal with such as two classes of sewer plus industrial and as industrial there is supposed to be a permit issued every three years according to the way that the law is written, which they haven't done since the inception of the Sewer Plant back in the 60's. He continued by saying that the biggest problem that he has is new hook-ups and repairs and now they are looking at the possibility of sewer line extensions that need to be dealt with and they have had Chapter A170 that was created in 2000, which was supposed to be a centralized area called Permit Fees for all of the Local Laws. He went on by saying that this section can be amended by resolution rather than a Local Law and in the past they have amended some things and he is asking that they add a new section for Sewer Permits to the A170 because it's not in the law and he searched to see where the \$100.00 fee originated and it was back in the Floyd Ruso administration. He concluded by saying that he is looking for some new fees to be created and of those he is asking for a fee for new residential hook-ups, new commercial hook-ups, repairs to existing, new main extensions, both residential and commercial and industrial permits and he is recommending \$100.00 for new residential hook-ups, \$200.00 for commercial hook-ups, \$75.00 for repairs for both residential and commercial, and for new main extensions a \$150.00 application fee plus any design fees as required by DEC and Albany County Health Department and \$300.00 for industrial permits.

Supervisor Flach asked that Sewer Administrator Conrad get something written up for them to look at.

Sewer Administrator Conrad stated that he will get together a fee schedule as well as a resolution for the Board if they are interested.

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**PRESENTATION**

**Eastern Managed Print Network**

Supervisor Flach stated that Michael Morseman was present to give a presentation on Eastern Managed Print Network and invited him to address the Board.

Mr. Morseman stated that he wanted to thank the Board for inviting him, he had worked with Confidential Secretary Cirillo and Supervisor Flach to put together a study based on document usage throughout the Town, which included a majority of all the devices with printing, copying and faxing and they are a long time customer of the Town of Coeymans for approximately 15 years. He continued by outlining the services that Eastern Managed Print Network provides and

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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a proposal for the Town of Coeymans and stated that based on validated information with Confidential Secretary Cirillo they can save the Town \$250.00 to \$260.00 a month.

Discussion ensued amongst Mr. Morseman and the Town Board relative to the length of the plan, copier capabilities such as colored copies and ledger size prints, volume, charges based on volume, trending analysis, and other potential charges

Mr. Morseman stated that he believed the next step would be a resolution.

Supervisor Flach stated that the Board will review the information.

Councilman Masti asked if there was a list of clients that they do business with.

Mr. Morseman stated that they do business with Jack Byrne Ford, Northeast Health, Columbia Greene Hospital, Village of Castleton, City of Troy and they are solely a New York State entity going back 35 years.

Supervisor Flach asked if there were any other questions, hearing none he continued by asking the Town Board to take time and look it over.

**Communications Transfer to Albany County**

Supervisor Flach stated that he had a message from Inspector Marianni via an e-mail, which he copied to each Board Member and added that Councilman Masti attended the last meeting and then asked for him to give an update.

Councilman Masti stated that they need to figure out how many they are looking to send to the County and to talk to the Communicators to see who is interested in taking a position so they know what kind of salaries they are looking at as well as part-time positions opening up. He added that they need to see what the numbers for salaries will be so they can start drawing up a contract and he questioned whether or not the County would honor the salary that they are currently making with the Town. He continued by saying that the County would honor it after their three-year contract as long as it doesn't go over the top of the Tier 5 hours. He concluded by saying that they are trying to schedule a meeting for the 29<sup>th</sup> of January and have HR and the benefits people in the same room to have everyone's questions answered at one time so everyone is on the same page.

Supervisor Flach stated that Chief McKenna indicated that there are four part-time Communicators that are interested in going with the County as well as both full-time Communicators.

Discussion ensued amongst the Town Board relative to the Fire Departments being on board, possible expense for the 800 megahertz and numbering on vehicles.

Councilman Dolan suggested that they have an on the record meeting with all the Fire Departments, Ravena Rescue and Emergency Personnel to find out what their concerns are before they figure out who is going with Albany County and what they are going to be paid and added that he believes the more important part is the service that they are going to receive.

Collectively the Board agreed.

Supervisor Flach stated that he would look at the calendar to see what is available.

**Hannacroix Creek Restoration**

Supervisor Flach stated that they are waiting on F.X. Browne for the cost of the redesign of the lower part of the creek and Councilman Burns advised that Albany Water and Soil will do some of the engineering for them for little or no cost and then asked that he follow-up on it.

Councilman Langdon interjected that he rather not pay F.X. Browne if they don't have to because he does not think that you should have to pay someone for doing a poor job the first time.

Discussion ensued amongst the Town Board relative to the reason for the revision.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 20, 2015 – Town Board Workshop – 6:00pm**

Supervisor Flach stated that he would rather not spend more money if they don't have to.

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**RESOLUTIONS**

Supervisor Flach asked the Code Enforcement/CEO Conrad explain the resolution for a roadway name change.

Code Enforcement Officer/ CEO Conrad stated that it is something that he has fostered because approximately 1 ½ years ago Callanan moved out of Lafarge and back into their old plant and upon doing so they redid the entrance to the quarry and have since constructed new buildings with more to come. He continued by saying that in order to facilitate the 911 Program, which the Building Department oversees, they found it to be necessary that they create a new private road name, which is done by resolution that he can submit it to Albany County E911 Program so they can create ranges for the numbering system and in the event of an emergency, they won't just hear Callanan Corners, they will hear a specific number on the road. He added that he has been working to get a name and they offered up a name of Peter Callanan Drive to further compliment the Callanan Company and the request is coming from the Building Department so they can get the 911 Program updated to reflect the road. He went on by saying that Callanan's will be responsible for any signage and he has also directed them to Albany County because it is County Highway 101 that it is going to be intersecting off of and concluded by saying that he received a request for the name, which he forwarded to the Board for approval.

Discussion ensued amongst the Town Board and Building Inspector/CEP Conrad relative to the location of the road and it no longer being a blind spot for traffic.

**RES. # 037-15 ACCEPT NAME CHANGE OF ROADWAY**

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, a formal request was made to change the name of a specific section of a private roadway in the Town of Coeymans, and

**WHEREAS**, this private road is located off County Route 101 and is the new entrance to the main quarry and associated structures, and

**WHEREAS**, Callanan Industries has requested to name this new roadway Peter Callanan Drive, and

**WHEREAS**, Callanan Industries will move forward in obtaining 911 addresses for the structures situate on that portion of the private roadway.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize the naming of that roadway as Peter Callanan Drive.

**Chapter A171 Employee Handbook Personnel Policy**

Building Inspector/CEO Conrad stated that he also is offering to the Board repeal of Chapter A171 Handbook Personnel Policy, which has been discussed on numerous occasions by several Boards prior to them. He added that it is currently labeled Personnel Policy and there are things that are dealt with in the Union Contracts and also handled in the Employee Handbook and the Personnel Policy was originally adopted in 1975 prior to having Unions, which were established in 1996. He continued by saying that he has given it to them in the form of a resolution, which describes some of the issues with one being the duties of the Police Chief and it is totally inconsistent with his duties and it had been addressed by Chief Giroux, and Chief Darlington and he is sure that the new Chief will request it as well that the portion be repealed. He went on by saying that the Board has been interested in updating and there have been two revisions to the

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 20, 2015 – Town Board Workshop – 6:00pm**

Handbook, all of which are so many articles that are inconsistent with the current Handbook as it exists and the new updated revisions that are being looked at by the Board. He continued by saying that it would be nice if they were dealing with two union contracts and the Handbook at this point and at some point later on he would recommend that the Handbook be made A171 and deal with everything that they have; workplace violence, alcohol and drug, discrimination rules and regulations, etc., similar to what the Town of Bethlehem has on their website. He added that they have to start someplace and there are too many conflicts to deal with, the Union Contracts are developed over a 3-4 year period and handled as a contract and the Handbook takes up where those leave off for the non-union personnel. He concluded by saying that it is time that they start cleaning up some of their verbiage and he took the liberty of pushing it forward because they have had a few people that have looked at the Handbook in trying to update some of the things that need updated.

**Appoint Planning Board Member**

Building Inspector/CEO Conrad stated that there is a vacancy on the Planning Board, there is someone interested in filling the position and he has put together a resolution.

Councilman Dolan asked that they put A171 off until Monday's Meeting so he has an opportunity to read the Personnel Policy. He continued by asking if the position on the Planning Board was advertised or if it was put on the website.

Supervisor Flach stated that he thought that he had asked Town Clerk Millious to put it in the paper but there was a breakdown of communication and it didn't go in the paper, which he takes full blame for. He added that he spoke with the interested candidate last year and at that time he didn't really give an answer but then he stopped in last week and expressed interest.

Councilman Dolan stated that he doesn't have a problem with the candidate but he is pretty sure that when they discussed it there was a motion made to advertise and post on the website and even if there was a misunderstanding, it should have been on the website.

Discussion ensued amongst the Town Board and Building Inspector/CEO Conrad relative to the misunderstanding, Planning Board Members soliciting Mr. Collins, procedure for obtaining a replacement, and additional cost for advertising.

Mr. Touchette from the audience stated that he had offered his services as a Planning Board Member to Supervisor Flach.

Supervisor Flach stated that personally he knows who he would vote for and then asked what the Town Board wanted to do. He continued by saying that they did make a motion at a prior meeting to advertise in the paper but it wasn't done and they can do the resolution at another time.

Town Clerk Millious interjected that it is up to the Board but there have been times when Planning and Zoning were not put in the paper and you can point anyone that they want for that type of position.

Collectively it was decided that Town Clerk Millious should advertise it in the paper and they will have a resolution for the next meeting.

**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that in talking about the Employee Handbook, they still need to address the retirement where it says that you get paid health coverage for life.

Building Inspector/CEO Conrad stated that he checked with General Code and the A170 & A171 are not Local Laws and done by resolution.

Supervisor Flach asked if there were any other comments, hearing none he asked for a motion to adjourn.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**January 20, 2015 – Town Board Workshop – 6:00pm**

**ADJOURNMENT**

**MOTION**

On motion of Councilman Langdon, seconded by Supervisor Flach, the Town Board Workshop was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 7:20pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**A Town Board Meeting was held Monday January 26, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
George E. Langdon, IV, Councilman  
Kenneth A. Burns, Sr., Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town  
Peter McKenna, Chief of Police

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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### **OPENING COMMENT**

Supervisor Flach stated that the record should reflect that there was a full Town Board.

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### **AGENDA**

- Public Announcements
  - Town Board Workshop, February 17<sup>th</sup>, Canceled Due to Association of Towns Annual Meeting.
  - Town Offices Closed, February 16<sup>th</sup> – Presidents Day
- Public Comment Period
- Supervisors Report
  - November, December 2014
- Department Report Review
  - Building Department, December 2014
  - Town Clerk, December 2014
  - Sewer Department, December 2014
- Resolutions
  - Repeal Chapter A171 Personnel Policies
  - Approve January Abstract
- Upcoming Town Board Workshops/Meetings
  - ZBA Meeting, January 28, 2015, 7:00pm
  - Planning Board Meeting, February 2, 2015, 7:00pm
  - Town Board Meeting, February 9, 2015, 7:00pm
  - Town Board Meeting, February 23, 2015, 7:00pm
  - ZBA Meeting, February 25, 2015 7:00pm

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### **PUBLIC ANNOUNCEMENTS**

#### **Town Offices Closed**

Supervisor Flach stated the Town Offices will be closed February 16<sup>th</sup> for President's Day.

#### **Workshop Canceled**

Supervisor Flach stated that the Workshop Meeting scheduled for February 17<sup>th</sup> has been canceled due to the Association of Town's Meeting.

PUBLIC COMMENT

Supervisor Flach invited the public to comment at this time, hearing none he moved to the next item on the agenda.

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SUPERVISOR’S REPORT

November 2014

Supervisor Flach read the Supervisor’s Reports for November and December as follows:

| FUND           | BALANCE FWD. | RECEIPTS     | DISBURSEMENTS   | BALANCE      |
|----------------|--------------|--------------|-----------------|--------------|
| GENERAL        | \$176,301.79 | \$ 53,208.16 | \$215,302.71    | \$ 14,207.24 |
| PART-TOWN      | \$257,160.73 | \$ 44,797.17 | \$272,793.35    | \$ 29,154.55 |
| HIGHWAY        | \$ 28,460.32 | \$264,369.10 | \$237,578.78    | \$ 55,250.64 |
| BRIDGE CONST.  | \$ 29,097.36 | \$ 14.68     | -0-             | \$ 29,112.04 |
| SEWER          | \$161,464.25 | \$ 2,036.88  | \$ 55,680.64    | \$107,820.49 |
| SPECIAL WATER  | \$ 16,548.69 | \$ 3,736.04  | -0-             | \$ 20,284.73 |
| POLICE FORF.   | \$ 39,660.99 | \$ 13,962.15 | \$ 4,536.60     | \$ 49,086.54 |
| TRUST & AGENCY | \$ 13,924.70 | \$222,276.56 | \$222,336.86    | \$ 13,864.40 |
| CAP. PROJ.     | \$550,584.14 | \$ 89.33     | \$ 65,720.18    | \$484,953.29 |
| SECTION 8 HUD  | \$ 20,735.80 | \$ 40,878.05 | \$ 41,718.93    | \$ 19,894.92 |
|                |              |              | Total Rec. Bal. | \$823,628.84 |

CERTIFICATES OF DEPOSIT

SAVINGS ACCOUNTS

|              |             |
|--------------|-------------|
| Unemployment | \$ 703.46   |
| Grove Cem.   | \$40,946.40 |
| C.H. Cem.    | \$13,432.13 |
| Sewer Ded.   | \$ 0.24     |
| Total        | \$55,082.23 |

COLLATERAL FDIC COV. COLLATERALIZED  
COVERAGE

|               |              |                |
|---------------|--------------|----------------|
| Greene County | \$250,000.00 | \$2,046,223.99 |
| National Bank | \$250,000.00 | -0-            |

Supervisor’s Report – December 2014

| FUND          | BAL. FWD.    | RECEIPTS     | DISBURSE.    | BALANCE      |
|---------------|--------------|--------------|--------------|--------------|
| GENERAL       | \$ 14,207.24 | \$339,900.14 | \$287,488.41 | \$ 66,618.97 |
| PART-TOWN     | \$ 29,154.55 | \$ 520.77    | \$ 24,389.77 | \$ 5,285.55  |
| HIGHWAY       | \$ 55,250.64 | \$ 51,398.14 | \$87,245.68  | \$ 19,403.10 |
| BRIDGE CONST. | \$ 29,112.04 | \$ 3.40      | -0-          | \$ 29,115.44 |
| SEWER         | \$107,820.49 | \$ 63,645.83 | \$ 92,399.84 | \$ 79,066.48 |



|                                    |              |              |                              |                     |
|------------------------------------|--------------|--------------|------------------------------|---------------------|
| <b>SPECIAL WATER</b>               | \$ 20,274.73 | \$ 9.36      | -0-                          | \$ 20,294.09        |
|                                    |              |              |                              |                     |
| <b>POLICE FORF.</b>                | \$ 49,086.54 | \$ 5,127.61  | \$ 1,855.62                  | \$ 52,358.53        |
|                                    |              |              |                              |                     |
| <b>TRUST &amp; AGENCY</b>          | \$ 13,864.40 | \$317,112.55 | \$315,879.06                 | \$ 15,097.89        |
|                                    |              |              |                              |                     |
| <b>H-FUND CAP. PROJ.</b>           | \$484,953.29 | \$ 82.53     | \$ 35,291.50                 | \$449,744.32        |
|                                    |              |              |                              |                     |
| <b>SECTION 8 FUND 76<br/>UNITS</b> | \$ 19,894.92 | \$ 24,871.95 | \$ 43,017.62                 | \$ 1,749.25         |
|                                    |              |              |                              |                     |
|                                    |              |              | <b>Total Reconciled Bal.</b> | <b>\$738,733.62</b> |

**CERTIFICATES OF DEPOSIT**

| <b><u>SAVINGS ACCOUNTS</u></b> |             | <b>COLLATERAL FDIC COV. COLLATERALIZED<br/>COVERAGE</b> |              |                |
|--------------------------------|-------------|---|--------------|----------------|
| Unemployment                   | \$ 703.49   | Greene County   | \$250,000.00 | \$2,028,667.77 |
| Grove Cem.                     | \$40,948.14 | National Bank   | \$250,000.00 | -0-            |
| C.H. Cem.                      | \$13,432.70 |   |              |                |
| Sewer Ded.                     | \$ 0.00     |   |              |                |
| Total                          | \$55,084.33 |   |              |                |

Supervisor Flach asked for a motion to approve the reports.

**MOTION**

On motion of Councilman Dolan, seconded by Supervisor Flach, the reports were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Councilman Dolan asked if the receipts in the General Fund for \$339,900.14 are mostly or partially the TAN.

Supervisor Flach stated that it is.

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**DEPARTMENT REPORTS**

**Building Department – December 2014**

Supervisor Flach asked that Councilman Masti give the Building Department Reports for December.

Councilman Masti continued by giving the reports.

Supervisor Flach offered a motion to approve the reports.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the report was accepted as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

**Town Clerk – December 2014**

Supervisor Flach asked that Town Clerk Millious give the Town Clerk Monthly Report for September.

Town Clerk Millious continued by giving the report.

Supervisor Flach asked for a motion to approve the report.

## **MOTION**

On motion of Councilman Masti, seconded by Councilman Burns, the report was accepted as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

## **Sewer – December 2014**

Supervisor Flach asked that Councilman Dolan give the Sewer Department Report for December.

Councilman Dolan continued by reading the following, which was submitted by Chief Operator Kerr:

Salutations,

I would like to report the past year accomplishments and projects at the Waste Water Pollution Control Facility.

- Wet weather operations due to I&I was changed after review with C.T. Male Engineering Firm.
- Replaced walk-way over processing tanks along the area next to the building.
- Facility generator radiator repaired.
- Main influent pump controls replaced after lightning strike.
- The two (2) secondary tanks have been prepped and new equipment installed.
- The project for high-flow control is underway.
- Solar energy project in preliminary stage.
- NY-Alert Program ready to implicate. (Reporting overflows for sewage begins January 15, 2015)
- Asset Management Plan initiated. (NYSDEC requirement for all municipalities this year)
- Sludge hauling contract renewed.
- Division Street and Riverview Lift Stations wet well floats replaced.
- Repaired Leachate wet well leak, air diffuser piping and lagoon leak.

This year several tasks have been undertaken with great results. I am fortunate to work with a great crew, including all Town staff. I would be irresponsible not to mention those elected, whatever I need they are there for direction and support.

I believe whatever the task, keeping a positive attitude always produces positive results. Life presents many problems and the people I work with everyday keep me in an upbeat tempo. Please join me in making this another positive New Year.

John

Councilman Dolan continued by giving the Sewer Department Monthly Report.

## **MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the report was accepted as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

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## **OLD BUSINESS**

Supervisor Flach stated that he put a couple of Local Laws in each Board Member's mailbox for review and they can discuss them at the next meeting.

## RESOLUTIONS

### **RES. #038-15 REPEAL CHAPTER A171 PERSONNEL POLICY**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans as previously adopted Personnel Policies, now known as Chapter A171, on January 1, 1975, and

**WHEREAS**, the Town of Coeymans has later formed two unions which contain personnel policies that are adopted by contract from time to time, and

**WHEREAS**, the Town of Coeymans has adopted an Employee Handbook on August 26, 1996 which contains Personnel Policies, and

**WHEREAS**, the Town of Coeymans wishes to remove Chapter A171 Personnel Policies due to conflicting language with both union contracts and the existing employee handbook

**NOW, THEREFORE, BE IT RESOLVED THAT THE** Town Board of the Town of Coeymans hereby repeals Chapter A171 Personnel Policies in its entirety.

Councilman Dolan stated that as the resolution states, these policies are included in the Employee Handbook and also in Union Contracts and they are either duplicates or in direct opposition to what is said in the Handbook and Union Contract and everything that is covered in Chapter A171, is covered somewhere else or replaced.

Councilman Langdon stated that it is a more accurate manner.

### **RES. #039-15 APPROVE JANUARY ABSTRACT**

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for January, 2015, voucher numbers 169351 -169362 in the amount of \$37,883.44.

Supervisor Flach stated that he does not know what the resolution represents.

Town Clerk Millious stated that they had to do a separate abstract because January's vouchers could not go in Decembers with the new program. She added that there were only 15 invoices for January and it is very small and the voucher numbers look like high numbers but it is how the numbers are in the new system, the system numbers the vouchers as they come in and all of the funds are grouped together.

Councilman Langdon interjected that they will be signing for a group of vouchers now rather than per voucher.

Supervisor Flach stated that it is due to the change-over to the new system.

Town Clerk Millious stated that they will still have an abstract for the old and will continue to have until the 2014 vouchers are paid.

Councilman Dolan continued by reading the breakdown of funds as follows:

General Fund \$36,536.84      Part Town \$250.00      Highway \$300.00      Sewer \$796.60

Town Clerk Millious interjected that Trust & Agency that you saw on the old system, were transfers of funds so they won't be seeing them on the Abstracts and added that they will probably be using the old and new systems for 3-4 months. She concluded by saying that it looks like a good program and you can print by Fund.

Councilman Burns asked if this is all that it is going to be in the future and whether or not it will eliminate the big pile.

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January 26, 2015 – Town Board Meeting – 7:00pm

Town Clerk Millious reiterated that all funds will be done together and not in separate folders and they might not all fit in one folder and added that the Supervisor’s Office will have all the funds and know a lot more because they were not connected that way before, it was only a program that she used and the money was not connected so now Bookkeeping can see right away what’s going on.

Councilman Masti stated that they won’t have to hunt down papers now.

Supervisor Flach stated that it will eliminate Bookkeeping from having to physically go to the Town Clerk’s Office.

Town Clerk Millious stated that the program is on two stations in the Supervisor’s Office and two in her office.

Councilman Masti stated that Department Heads will be able to stop in and get a print out to check their spending.

Town Clerk Millious stated that they can stop anytime and get a print-out of just their Department and it will be helpful to Sewer Administrator Conrad in figuring out the Village portion of the bills. She continued by saying that her office will continued the same process with putting the vouchers in Microsoft Word to keep track of where vouchers are in the process.

**RES. #040-15 APPROVE JANUARY ABSTRACT FOR 2014 VOUCHERS**  
On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0

**BE IT RESOLVED,** that the Town Board, of the Town of Coeymans, does hereby approve and allow the following claims of vouchers for the January 2015, Abstract for 2014 vouchers.

|                              | VOUCHER #                       | AMOUNT               |
|------------------------------|---------------------------------|----------------------|
| <b>GENERAL (A)</b>           |                                 |                      |
| General Pre-Pay              | 1-42                            | \$ 143,323.93        |
| General                      | 77-114                          | \$ 41,186.50         |
|                              | <b>General Total</b>            | <b>\$ 184,510.43</b> |
|                              |                                 |                      |
| <b>POLICE FORFEITURE (A)</b> |                                 |                      |
| Police Forfeiture Pre-Pay    | 43                              | \$ 130.41            |
| Police Forfeiture            | 115                             | \$ 1,095.00          |
|                              |                                 |                      |
|                              | <b>Police Forfeit. Total</b>    | <b>\$ 1,225.41</b>   |
| <b>PART-TOWN (B)</b>         |                                 |                      |
| Part-Town Pre-Pay            | 44-51                           | \$ 15,988.09         |
|                              |                                 |                      |
|                              | <b>Part Town Total</b>          | <b>\$ 15,988.09</b>  |
|                              |                                 |                      |
| <b>HIGHWAY (D)</b>           |                                 |                      |
| Highway Pre-Pay              | 52-56                           | \$ 37,236.09         |
| Highway                      | 116-142                         | \$ 76,931.31         |
|                              |                                 |                      |
|                              | <b>Highway Total</b>            | <b>\$ 114,167.40</b> |
| <b>SEWER (SS)</b>            |                                 |                      |
| Sewer Pre-Pay                | 57-66                           | \$ 15,324.49         |
| Sewer                        | 143-157                         | \$ 8,442.67          |
|                              |                                 |                      |
|                              | <b>Sewer Total</b>              | <b>\$ 23,767.16</b>  |
|                              |                                 |                      |
| <b>CAPITAL PROJ. (H39)</b>   |                                 |                      |
| Capital Projects             | 158                             | \$ 2,159.00          |
|                              |                                 |                      |
|                              | <b>Capital Proj. (H39)Total</b> | <b>\$ 2,159.00</b>   |
|                              |                                 |                      |

|                                       |                                       |                     |
|---------------------------------------|---------------------------------------|---------------------|
| <b>CAPITAL PROJ. (H41)</b>            |                                       |                     |
| Capital Projects                      | 159-160                               | \$ 1,520.00         |
|                                       |                                       |                     |
|                                       | <b>Capital Proj. (H41) Total</b>      | <b>\$ 1,520.00</b>  |
|                                       |                                       |                     |
| <b>CAPITAL PROJ. (H42)</b>            |                                       |                     |
| Capital Projects                      | 161                                   | \$ 61,682.96        |
|                                       |                                       |                     |
|                                       | <b>Capital Proj. (H42) Total</b>      | <b>\$ 61,682.96</b> |
|                                       |                                       |                     |
|                                       | <b>Total For All Funds</b>            | <b>\$405,020.45</b> |
|                                       |                                       |                     |
| <b>TRUST &amp; AGENCY PAYPAL (TA)</b> |                                       |                     |
| Trust & Agency PayPal Pre-Pay         | 67-69                                 | \$ 29.88            |
|                                       | <b>Trust &amp; Agcy. PayPal Total</b> | <b>\$ 29.88</b>     |
|                                       |                                       |                     |
| <b>TRUST &amp; AGENCY (TA)</b>        |                                       |                     |
| Trust & Agency Pre-Pay                | 70-76                                 | \$182,181.96        |
|                                       | <b>Trust &amp; Agcy. Total</b>        | <b>\$182,181.96</b> |
|                                       |                                       |                     |

Councilman Dolan asked if they were the vouchers that came in before they started using the new system.

Town Clerk Millious stated that they are for 2014 claims.

Supervisor Flach stated that they are the vouchers that they signed for last week.

Town Clerk Millious stated that the vouchers are looked at to determine if they are 2014 or 2015 invoices and if they are 2014, a green dot is put on them so everything with a green means that it is for 2014 and that is how they keep track.

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**WORKSHOPS/MEETINGS**

- ZBA Meeting, January 28, 2015, 7:00pm
- Planning Board Meeting, February 2, 2015, 7:00pm
- Town Board Meeting, February 9, 2015, 7:00pm
- Town Board Meeting, February 23, 2015, 7:00pm
- ZBA Meeting, February 25, 2015 7:00pm

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Chief McKenna stated that he didn’t have anything.

Supervisor Flach thanked Chief McKenna for all his hard work and added that it seems like it’s going real well. He then asked if there were any other comments.

Town Clerk Millious stated that for the R-C-S Wellness Walk the Town Board in the past has waived the fee and added that they have provided the necessary paperwork for insurance purposes. She continued by saying that she wants to get back to Doug Porter, the person in charge and let him know how the Board felt about waiving the fee.

Councilman Dolan stated that he would offer a motion to waive the fee.

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Langdon, authorizing waiving the fee of \$25.00 for the use of Joralemon Park for the R-C-S Wellness Walk.

APPROVED – VOTE – AYES 5 – NAYS 0

Councilman Masti asked if it always going to be a week or two before the School Budget Vote.

Town Clerk Millious stated that he requested April 25<sup>th</sup>. She continued by saying that she has another request, which is for a wedding in September 2016 and they are looking to use Joralemon Park for the entire weekend and then asked how the Board feels about that. She continued by reading the e-mail request as follows:

My daughter is getting married September 24, 2016. We would like to know all information about renting Joralemon Park for the weekend or how we would go about reserving the park for the weekend or day of the wedding. We need to know the cost, fees and other important information. We would like to rent the park for the weekend so we have unlimited time for set-up and departure. Can you also provide me with insurance information needed and any restriction in regard to an alcohol permit?

Councilman Burns stated that they would probably need it Friday night to set everything up and get it ready, Saturday for the wedding and Sunday to tear everything down and clean-up.

Town Clerk Millious stated that she just does the park pavilion; the rest of the park is open to everyone.

Supervisor Flach stated that they would have to know if they plan on staying overnight.

Attorney for the Town Wukitsch interjected that they would need to know.

Town Clerk Millious stated that she would get more details if that is what they want her to do.

Collectively the Town Board agreed that she should get more details.

Supervisor Flach stated that they had talked about having camping there at one point.

Town Clerk Millious reiterated that she will find out what the plans are and get more detail and she just wanted to get an idea of how the Board felt about an entire weekend.

Councilman Dolan interjected that he does not think that they have ever excluded people from the park.

Town Clerk Millious stated that there have been big events such as a Poker Run for Cystic Fibrosis.

Attorney for the Town Wukitsch stated that they are events that are open to the public and generally with things like that they will allow you to reserve a section of it but they don't rent out the whole park for a party.

Supervisor Flach stated that there might be people who want to play Disc Golf.

Councilman Langdon stated that she needs to understand that they can't close off the park to other people.

Attorney for the Town Wukitsch stated that he would not think that it would be advisable to close the park, it is a public park and to rent it out is inconsistent with the fact that it is a public park, open to the public and added that they can reserve the pavilion and he doesn't have a problem with that.

Councilman Dolan stated that they might not know that this is the process and it is the pavilion and not the entire park.

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Town Clerk Millious stated that she has been busy with the property taxes and because the 31<sup>st</sup> falls on the weekend, they will be given until Monday, February 2<sup>nd</sup> to pay in person or have it postmarked and added that the same is true for the Sewer Rents.

Councilman Dolan asked if the Historical Society had been in to reserve Joralemon Park.

Town Clerk Millious stated that Mr. Ralph Biance had been in and they have waived the fee for them in the past.

Councilman Dolan stated that he would offer a motion to waive the fee.

**MOTION**

On motion of Councilman Dolan, seconded by Supervisor Flach, authorizing a waiver of the fee for the Historical Society for use of Joralemon Park.

APPROVED – VOTE – AYES 5 – NAYS 0

Town Clerk Millious stated that she would let Mr. Biance know.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that there was something that caught his eye on the Sewer Report which was the percentage between the Town and the Village is narrowed and asked if it was because of the rain.

Supervisor Flach stated that it is partially and the other reason was that there were 9 days with a malfunction and they are going to recalibrate the sled. He then asked if there were any other comments.

Councilman Burns stated that everything is going good, the Highway guys are doing a great job; the new salt shed is working out great as well as not being able to say enough out the Police Department, they are awesome.

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that he wanted everyone to be safe and to let the Highway and Police Departments do what they need to.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that he commends the Police Department for requiring Officers to experience being tased before they use it.

Supervisor Flach asked if there were any other comments, hearing none he added that he wanted to thank the Highway Department, someone stopped by his house about a road that needed to be salted and in turn he called the Highway Department and they took care of it. He continued by thanking the Highway crew for keeping the roads good and clean and taking care of a problem right away when someone calls.

Supervisor Flach offered a motion to adjourn the meeting.

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**ADJOURNMENT**

**MOTION**

On motion of Supervisor Flach seconded by Councilman Masti, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0– SO MOVED

Time – 7:40pm

*Respectfully Submitted,* **APPROVED**

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*Diane L. Millious, Town Clerk*



**A Town Board Meeting was held Monday, February 09, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** George E. Langdon IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
P.J. McKenna, Chief of Police

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect a full Town Board with the exception of Councilman Langdon.

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**AGENDA**

- Public Announcements
  - Town Offices Closed February 16, 2015 – Presidents Day
  - Town Board Workshop Meeting of February 17, 2015 Canceled
- Public Comment Period
- Approval of Minutes of Meetings
  - Town Board Meeting, November 24, 2014
  - Public Hearing, December 8, 2014
  - Town Board Meeting, December 8, 2014
  - Special Town Board Meeting, December 9, 2014
- Old Business
  - Hannacroix Creek Restoration Project Update
- Resolutions
  - Appoint Planning Board Member
- Correspondence
  - RCS – Veterans Tax Exemption
- Upcoming Workshops/Meetings
  - Town Board Meeting, February 23, 2015, 7:00pm
  - ZBA Meeting, February 25, 2015, 7:00pm

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**PUBLIC ANNOUNCEMENTS**

**Town Office Closed**

Supervisor Flach stated that the Town Offices will be closed February 16<sup>th</sup> for President’s Day.

**Meeting Canceled**

Supervisor Flach stated that the Town Board Workshop scheduled for February 17<sup>th</sup> has been canceled due to the Association of Towns Annual Meeting.

**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time, hearing none ne moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were four sets of minutes for Town Board approval, a Town Board Meeting on November 24<sup>th</sup>, a Public Hearing on December 8<sup>th</sup>, a Town Board Meeting on December 8<sup>th</sup> and a Special Town Board Meeting on December 9<sup>th</sup> and then asked for a motion to approve them.

**MOTION**

On motion of Councilman Masti, seconded by Councilman Burns, the Town Board Minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**OLD BUSINESS**

**Hannacroix Creek Restoration Project**

Supervisor Flach read the following:

I have been in touch with FEMA and F.X. Browne with regard to the Restoration Project and funding.

F.X. Brown (Marlene Martin) has informed me that there is an additional \$21,000.00 in engineering that must be done, mainly reconfiguring of the lower portion of the stream. This must be completed before we can apply for the permits needed to complete the construction. It was thought that permits were going to cost approximately \$98,000.00. I have since learned that if the Town applies for a National Permit there is no cost - \$0.00. If, however, the Town applied of a Local Permit there would be a fee. I think this is a no brainer, apply for the National Permit and keep that money toward the actual construction. CFI was the low bidder on the construction work. Mr. Porcelli has been in touch with F.X. Browne on several occasions to see when and if the Town was going to continue with this project. Obviously, once the engineering is complete, the Town will have to rebid the project. CFI has expressed an interest in the project and is willing to work with the Town. The Town must still rebid the project, if CFI were to be the low bidder, the Town could make a decision at that time. We must keep in mind that the deadline for completion is September 30, 2015. Marlene Martin thinks the best time to complete the project is August 2015, by then we will be able to avoid the trout spawning and long eared bats. Ms. Martin has also estimated time of completion to be approximately two (2) weeks. Keeping this in mind, I know that some of you have suggested that the Town complete the work on its own. While I am confident that our Highway Department could do this and that we would be able to find some volunteers, as stated, I am not sure that we will be able to complete the construction before the deadline of September 30, 2015. Doing the work using our own Department and volunteer's means that we are in everyone's busy season and must wait for them to be available. This could result in delays. I do not believe that FEMA will grant another extension for completion.

I have been in touch with Linda Moreno from FEMA. I inquired as to the vouchers that have been submitted. I was advised that \$149,766.35 was deposited in the Town's account. When I submitted those vouchers I was under the impression that we were to pay for permits. It was after submission of the vouchers that I learned we only pay for a Local Permit. I am sure that we were awarded extra money to offset the cost of permits as per my previous correspondence with Mr. Ed Ostrander at FEMA. Currently FEMA is

holding balances of \$128,476.69. This is the amount the Town will be awarded for the completion of the project. As of this date, the estimation to complete the project is \$343,663.50. Please note that with the redesign of the lower portion of the creek, this should reduce the cost of construction, how much is unknown at this time. The estimation to complete is a high number, I am hopeful that the number will be reduced and the estimate will be closer to \$300,000.00. This will still leave a shortfall of approximately \$172,000.00. I am currently working with FEMA in an effort to secure additional funding so this project can be completed. I was advised to wait a week and call Mr. Walter VanDerloo, the Deputy Chief at FEMA to inquire as to additional funds or alternate sources for funding.

A meeting has been scheduled for February 26, 2015 at 2:00pm. This meeting will be held in Town Hall. The following have been invited to attend: Marlene Martin (F.X. Browne), Kristin Cady-Poulin (DEC), Andrew Dangle 9 Army Corps of Engineers), Joseph Slezak (Albany Soil and Water), Edward Ostrander (FEMA), William Emanatian (FEMA), William Misuraca (Village of Ravena Mayor), Peter McKenna (Coeymans Police Chief), David Wukitsch (Attorney for the Town of Coeymans). Diane Millious, Town Clerk will be present to take minutes.

Thank you,  
Lisa Cirillo

Supervisor Flach stated that Ms. Cirillo is his Secretary and took on part of the project town the end of last year and got the \$149,000.00 from FEMA, which was awesome. He added that they continued to plug away at the project and he wanted to keep everyone up to date on where they are.

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## **RESOLUTIONS**

Supervisor Flach stated that Mr. Collins came to him some time ago and said that he would be willing to be on the Planning Board and he spoke to him about a month ago and he said he was ready to do it. He continued by saying that it was advertised in the paper and on the website and they received one application from Mr. Michael McGuire who lives on Lawson Lake Road, has lived in the Town for approximately 6 years and he is an Assessor for another Town. He added by saying that in his letter Mr. McGuire noted that he plans on making the Town of Coeymans his life residency.

Councilman Dolan stated that he had spoken with Mr. McGuire and reiterated that he is the Assessor for West Sand Lake and a really good guy who would be perfect for the job. He added that as he had previously stated, he does not have anything against Mr. Collins, he thinks he will do fine also and in the future, so people don't think they are doing things are fixed in advance, they need to open it up from the beginning so people feel that they can contribute what they have to contribute.

Supervisor Flach stated that he will keep Mr. McGuire's resume at the top of the list and continued by saying that Mr. Collins is a local farmer and business man who has lived here his whole life and he is pleased that he is interested.

Councilman Burns stated that Mr. Collins is a smart guy and the perfect person for the job.

Supervisor Flach continued by reading the resolution to appoint Mr. Collins.

### **RES. #041-15 APPOINT PLANNING BOARD MEMBER**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of filling a vacancy that exists on the Planning Board, and

WHEREAS, Mr. Albert Collins has expressed an interest in serving as a Planning Board Member,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Coeymans hereby appoints Mr. Albert Collins to serve as a Planning Board Member for a term to expire December 31, 2019.

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CORRESPONDENCE

RCS Veteran’s Tax Exemption

Supervisor Flach stated that there is a copy of a correspondence from the Assessor which was sent by the RCS School District regarding the Veteran’s Exemption. He added that the school did a resolution on February 3<sup>rd</sup> and there is a copy available at the Town Clerk’s Office. He continued by reading the following excerpt from the resolution:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, after having conducted a Public Hearing on December 18, 2014, and having given the public the opportunity to be heard on the issue of the Board’s proposed adoption of the Alternative Veteran’s Exemption pursuant to Section 458A of Real Property Tax Law, hereby adopts the Alternative Veteran’s Exemption for Assessment Rolls prepared on the basis of taxable status date occurring on or after January 1, 2015, at the following basic maximum levels:

|                  | Current Maximums | Proposed Maximums |
|------------------|------------------|-------------------|
| Basic Exemption  | \$12,000.00      | \$ 6,000.00       |
| Combat Zone      | \$ 8,000.00      | \$ 4,000.00       |
| Disabled Veteran | \$40,000.00      | \$20,000.00       |

Supervisor Flach stated that he wanted to let people know that this was done at the Town Board Meeting and asked if there were any comments.

Councilman Masti stated that he wanted to publicly acknowledge the School Board for doing this and thanked them for doing what was right.

Supervisor Flach stated that also in correspondence he had given to each Town Board Member a copy of a letter regarding County Mutual Aid as well as a Request for Proposal, which is what they are looking to send out for the Sewer work that needs to be done. He asked that they take a look at both for discussion in the future.

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UPCOMING WORKSHOPS/MEETINGS

- Town Board Meeting, February 23, 2015, 7:00pm
- ZBA Meeting, February 25, 2015, 7:00pm

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ADDITIONAL COMMENTS

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that Water Rents that are collected in March are coming up and the Board needs to let her know what to do because of the re-levy circumstance for 2016 in which they are not going to be able to re-levy unless they are metered.

Supervisor Flach stated that according to Albany County, they are working on it and he has a call in and is trying to get some clarification.

Town Clerk Millious interjected that the Town pays the Village up front right away and she is concerned about that.

Supervisor Flach stated that they all are concerned and they will have to work with the Village to see what has to be done.

Town Clerk Millious stated that she wanted to thank her help, they were very busy in January collecting taxes and payments had to be made in person or postmarked on February 2<sup>nd</sup> to avoid penalty. She added that she knows that the weather was an issue but unless it is a Snow Emergency she had to collect the penalty the way it reads on the tax bill and they are now in to the penalty time so payment will now have to be made by March 2<sup>nd</sup> to avoid an additional penalty. She continued by saying that there is a locked mail box on the left side of Town Hall and her hours are 8:30am – 4:30pm. She reiterated that she wanted to thank her help for making it to work during the snow storms and then reminded every one of the Snow Emergency for parking on Town Streets.

Councilman Dolan asked Town Clerk Millious how many F.O.I.L. requests that she gets.

Town Clerk Millious stated that she didn't know off-hand but she has a log for keeping track of the 5-day response time.

Councilman Dolan asked if many are denied.

Town Clerk Millious stated that it is usually not her call and if someone wants Court Records they have to ask for them directly from the Court. She added that she did create a new Freedom of Information Request that is more up-to-date and allows for the Department to give more information on the status and it seems to work pretty well.

Councilman Dolan asked that when she gets a chance, that she give him a count for a year.

Town Clerk Millious stated that it varies and is more during an election year and a lot and on a computer report it counts pages but he wants the actual count of the requests.

Councilman Masti asked how much is charged per page.

Town Clerk Millious stated that it is .25 a page and some people have taken pictures, which is allowed, to avoid the charge and for things such as oversized maps she has to take them somewhere to be copied and in turn pass that charge on to the person requesting it.

Supervisor Flach stated that for someone taking a picture, her Office still has to do the work of getting it out.

Town Clerk Millious stated that she does not charge for the search and sometimes you really have to dig, it takes time and it's hard to estimate how long it will take. She continued by saying that they do not have to create anything and there are times when she can ask the purpose of the FOIL.

Councilman Burns asked with the new system if they will be able to bring it up on the computer.

Town Clerk Millious stated that it would depend on what the document is, for example the Assessment Roll, she only has a hard copy and would have to charge by page. She added that some documents are on-line and eventually she would like to have the taxes online for public access. She continued by reminding everyone that her Office now takes credit cards, there is a 3% fee with a \$2.00 minimum and the Town does not get that money, the company that provides the service gets the fee. She went on by saying that it is handy, some people are alright with the fee, others get upset by it and it is a service that the Town provides.

Supervisor Flach asked if there were any other comments.

Chief Police McKenna gave a brief report for the Police Department for January giving a breakdown of calls, vehicle and traffic tickets and arrests. He continued by saying that he would like to thank the past and current Board for seeking out the money, they are moving ahead with getting vests for all his Officer's thanks to a grant in the budget and each Officer will have a new and viable vest to wear. He added that he would like to thank Councilman Masti who will be training all of the Officers over a series of evenings in CPR, basic first aid and AED and as first responders if they are tasked to a call and arrive before EMS they will now know the basic first aid or the ability to use AED that they are looking to purchase for vehicles. He went on by saying that it is part of an advanced project to make sure that each car and each Officer is trained and equipped as much as possible because it is a big town of 64 square miles and you never know if you are going to be there first or for how long. He continued by saying that he is excited about the prospect of that moving forward and he thanks Councilman Masti for his ideas and the Board for the opportunity to outfit each and every Officer with a vest for the own safety and protection and down the road they are looking to applying for grants for new computers for the vehicles, which won't cost the Town anything and he will keep the Board informed. He added that he wanted to thank the Coeymans Hollow Fire Department along with Officer Meyers and Officer Kline for responding to a house fire on Payne Road, the response time and coordinated effort was incredible in tough weather in a difficult location and if it had not been for the efforts of Chief Kapusta, his men and the Officers that responded as well as Officer Griffen who came in to investigate, all would have been lost but much was salvaged, no life was lost, no pets or animals were injured and they did a fantastic job and he wanted to acknowledge the work that they do. He concluded by saying that he met with the Fire Police a few weeks ago, and in coming from a City to a small Town, they are an integral part of not only law enforcement but also the emergency services response because it frees up other people to focus on the task of fighting the fire or going back to services of law enforcement and he thanks them for that.

Supervisor Flach stated that he wanted to thank Chief McKenna for responding to a problem at night when his Officers were having a problem getting gas from the Highway Garage and added that he appreciates his hard work and is doing a fantastic job.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that he wanted to know where they are with the assessments and reassessments and the hiring of Mr. Farbstein.

Supervisor Flach stated that they keep Bob Hilbreth on retainer every year, he was used by the past and current Assessor and he believes that it is just about finished and they are waiting for the final numbers. He added that he would welcome opinions from the Board as to whether there should be a second opinion.

Councilman Dolan stated that he only mentioned Mr. Farbstein because it is the way that it was presented when they talked about the budget and he didn't realize that another gentleman was doing it.

Supervisor Flach stated that he didn't realize it either and reiterated that he thinks it is finished and they are waiting for the final numbers and he wasn't sure where to go from there.

Councilman Dolan stated that they also talked about reassessing some property, which he thinks is a complicated endeavor.

Supervisor Flach stated that he will reach out to Mr. Farbstein if it is alright with the Board and see what he has to say.

Councilman Dolan stated that he believes the deadline is in March.

Supervisor Flach stated that he believes that it is March 1<sup>st</sup> and reiterated that he will reach out to Mr. Farbstein to look at those properties and double check some things and added that he had done great things for the Town in the past.

Councilman Dolan agreed that he had and he had done a great job on the Lafarge assessment. He added that the only reason why he brought up his name is because they talked about it in the budget process.

Supervisor Flach stated that he understood and he didn't realize at the time that they were using Bob Hilbreth. He then asked if there were any other comments.

Councilman Burns stated that he wanted to thank all of the workers and Fire Departments who answer calls all hours of the day and sacrifice a lot and doesn't get much credit for it. He added that he wanted to commend them all and have put a lot of their time into all the extra things that they do and they have a great thing going here and everyone should appreciate it.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that all the Fire Departments are volunteer, it's not like they are getting paid overtime and they are sacrificing their own personal time. He added that during the storm he was wondering where the Town plow was so he could get to work and 10 minutes later, Highway Superintendent Searles was there with his truck and he appreciates it because he would not have been able to get to work as well as thanking the Chief of Police for taking him up on his offer to teach basic first aid, CPR and AED and once he is done with the Officers he could do the same for the Highway Department or any other department.

Councilman Burns stated that it is a good idea because the Highway guys are out there all day long.

Councilman Masti stated that if the ambulance is on a call, then they have to call in their backup and more hands that know what to do in the case of an emergency, the better off it is and he would teach any Town employee who would like to take the course.

Supervisor Flach asked if there were any other comments, hearing none he continued by thanking all of the road crews that are out there and at times you can get 2-3 inches an hour depending on the storm. He added that they are getting out there as fast as they can and there are a lot of square miles of roads that they plow and it is one of the great things about living in the northeast, they have to drive on slippery roads.

Councilman Masti asked that the public not be too rough on the Highway Department, they are doing the best that they can and if they are not right there when you want them to be it's not because they don't want to be, it's because they are busy.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn the meeting.

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## **ADJOURNMENT**

## **MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon)

Time – 7:36pm

*Respectfully Submitted,*

***APPROVED:***

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***Diane L. Millious, Town Clerk***

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**February 23, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, February 23, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Peter E. Masti, Deputy Supervisor  
Thomas E. Dolan, Councilman  
George E. Langdon, IV, Councilman  
Kenneth A. Burns, Sr., Councilman

**ABSENT:** Stephen D. Flach, Supervisor

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town  
Peter McKenna, Chief of Police  
Scott Searles, Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Deputy Supervisor Masti stated that the record should reflect that there was a full Town Board with the exception of Supervisor Flach.

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**AGENDA**

- Public Comment
- Approval of Minutes
  - Joint Village/Town Meeting, December 17, 2014
  - Town Board Meeting, December 22, 2014
  - Public Hearing, December 29, 2014
- Department Reports
  - Town Clerk, January 2015
  - Sewer Department, January 2015
  - Building Department, January 2015
- Resolutions
  - Authorize Employee to Attend Seminar
  - Accept Deputy Superintendent of Highways Resignation
  - Appoint Deputy Superintendent of Highways
  - Authorize Superintendent of Highways to Offer Training
  - Accept Resignation of Police Officer
  - Approve Abstract, February 2015
  - Approve Abstract January 2015 Prepays
  - Approve Abstract, February 2015
- Upcoming Workshops/Meetings
  - ZBA Meeting, February 25, 2015, 7:00pm
  - Planning Board Meeting, March 2, 2015, 7:00pm
  - Town Board Meeting, March 9, 2015, 7:00pm
  - Town Board Workshop, March 17, 2015, 6:00pm
  - Town Board Meeting, March 23, 2015, 7:00pm
  - ZBA Meeting, March 25, 2015, 7:00pm

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**PUBLIC COMMENT**

Deputy Supervisor Masti invited the public to comment at this time, hearing none he moved to the next item on the agenda.



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**February 23, 2015 – Town Board Meeting – 7:00pm**

**APPROVAL OF MINUTES**

Deputy Supervisor Masti stated that there were three sets of minutes for Town Board approval, a Joint Village/Town Meeting on December 17<sup>th</sup>, a Town Board Meeting on December 22<sup>nd</sup> and a Public Hearing on December 29<sup>th</sup> and then asked for a motion to approve them.

Councilman Dolan questioned whether there was a Joint Meeting on December 17<sup>th</sup>.

Town Clerk Millious confirmed that there was.

Councilman Dolan stated that he had minutes for the 18<sup>th</sup> and then asked that they table the December 17<sup>th</sup> Meeting for now.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the minutes for the 17<sup>th</sup> and 22<sup>nd</sup> were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

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**DEPARTMENT REPORTS**

**Town Clerk – January 2015**

Deputy Supervisor Masti asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

Deputy Supervisor Masti asked for a motion to approve the report.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the report was approved as presented and read.

APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

Town Clerk Millious stated that the deadline for filing for exemptions is March 1<sup>st</sup> and continued by reading the Notice on the back of the Property Tax Bill.

Senior Tax Exemption – You may be eligible for a Senior Tax Exemption. For information call 756-8927 or write to the Assessor's Office.

Town Clerk Millious stated that in addition to calling the Assessor's Office, you can call the Building Department at 756-2850 and speak with Cathy, the Assessor's assistant.

Town Clerk Millious continued by reading the Third Party Notification, which is also on the back of the Property Tax Bill.

Third Party Notification – If you are either 65 years of age or more, or disabled, and you occupy a 1, 2, or 3 family residence, you may designate a third party consenting adult to receive copies of your tax bills. Applications may be obtained in person from the Town Clerk/Tax Collector, 18 Russell Avenue, Ravena, NY 12143, or by mail if you include with your request a self-addressed stamped envelope. Applications for Third Party Notifications must be filed with the Tax Collector no later than November 15, 2015 for January 1, 2016.

Deputy Supervisor Masti asked what the final day is to pay taxes.

Town Clerk Millious stated that the final day to pay without penalty was February 2<sup>nd</sup> and now you have until March 2<sup>nd</sup> to pay with penalty and the last day to collect is March 31<sup>st</sup>, which falls on a normal business day. She added that anyone with questions can call her at (518) 756-2100.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**February 23, 2015 – Town Board Meeting – 7:00pm**

**Sewer Department – January 2015**

Deputy Supervisor Masti asked that Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Deputy Supervisor Masti asked for a motion to approve the report.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Langdon, the report was approved as presented and read.

APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**Building Department - 2015**

Deputy Supervisor Masti asked that Councilman Burns give the Building Department Monthly Report.

Councilman Burns continued by giving the report.

Deputy Supervisor Masti asked for a motion to approve the report.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Masti, the report was approved as presented and read.

APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

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**RESOLUTIONS**

**RES. #41-15 AUTHORIZE EMPLOYEE TO ATTEND SEMINAR**

On motion of Councilman Masti, seconded by Councilman Burns, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**WHEREAS**, the New York Rural Water Association (NYRWA) will be holding a training session entitled Laboratory, and

**WHEREAS**, John Kerr, Chief Sewer Treatment Plant Operator is desirous of attending this training session, which will provide contact hours toward recertification as required by NYS DEC to maintain licensing, and

**WHEREAS**, a prepaid \$100.00 registration fee for class is required. Travel to and from training will be reimbursed upon submission of a voucher should Mr. Kerr use his personal vehicle. The current mileage rate is 57.5 cents per mile.

**NOW, THEREFORE, BE IT RESOLVED**, that John Kerr is hereby authorized to attend this conference in Oneonta, New York, March 8, 2015.

**RES. #42-15 ACCEPT RESIGNATION OF DEPUTY HIGHWAY SUPERINTENDENT**

On motion of Councilman Langdon, seconded by, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**WHEREAS**, Guy Weidman has submitted his letter of resignation as Deputy Highway Superintendent in the Town of Coeymans Highway Department,

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Guy Weidman as Deputy Highway Superintendent of Highways be accepted effective March 1, 2015.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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Deputy Supervisor Masti continued by reading the letter of resignation as follows:

Dear Supervisor and Members of the Board,

I am submitting my letter of resignation as Deputy Superintendent of Highways. My resignation will be effective as of February 27, 2015.

I have enjoyed my time with the Town and believe that I have put forth my best effort for the Department.

Sincerely,

Guy Weidman

Councilman Burns stated that Mr. Weidman is going to be missed he was a very talented man and he is sorry that he is leaving the Town and added that he hopes he knows that they appreciated him.

Councilman Masti wished him the best.

**RES. #43-15 APPOINT DEPUTY HIGHWAY SUPERINTENDENT**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**WHEREAS**, Deputy Superintendent of Highways Weidman resigned and a vacancy now exists, and

**WHEREAS**, the Highway Superintendent is desirous of filling this position, and

**WHEREAS**, Section 65 of the Civil Service Law authorizes provisional appointments when there are no eligible list available,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint provisionally, Nelson Perry, to the position of Deputy Superintendent of Highways subject to approval of Albany County Department of Civil Service, at a rate of \$23.20 per hour effective March 1, 2015.

Councilman Dolan asked if there is a reason that he is appointed provisionally.

Councilman Langdon stated that you have to do it provisionally.

Councilman Dolan asked if Mr. Weidman was appointed provisionally.

Councilman Langdon stated that he was.

Collectively the Town Board congratulated Mr. Perry.

**RES. #44-15 AUTHORIZE TRAINING FOR ONE-MAN PLOWING**

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**WHEREAS**, the Town of Coeymans Highway Department personnel attends one person operation of snow plowing each year, and

**WHEREAS**, the Highway Superintendent has many years of knowledge with regard to one-person operation of a snow plow, and

**WHEREAS**, the Town Board of the Town of Coeymans recognizes this knowledge and certifies that the Highway Superintendent is qualified to offer training to the department personnel each year as necessary.

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**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Coeymans Town Board certifies the Highway Superintendent to offer training as necessary in one person operation of snow plow.

**RES. #45-15 ACCEPT RESIGNATION OF POLICE OFFICER**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**WHEREAS**, Kristopher Cuddeback has submitted his letter of resignation as Police Officer in the Town of Coeymans Police Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Kristopher Cuddeback as Police Officer be accepted effective February 6, 2015.

Chief McKenna,

I am writing this letter to inform you of my resignation from the Town of Coeymans Police Department, effective two weeks from tomorrow (January 23, 2015). My last day will be the 6<sup>th</sup> of February 2015.

Working for this Department has provided me with many opportunities and lessons learned. I enjoyed working with you and for you in the time that I have been employed there.

If there is anything that I can do personally or professionally do to ease the transition, please do not hesitate to ask.

Sincerely,

Kristopher Cuddeback

Chief McKenna stated that Officer Cuddeback was a fine Officer, he has moved back to his home town and he wished him the best and added that he will do well in all endeavors.

Deputy Supervisor Masti stated that he wishes him the best as well.

**RES. #46-15 APPROVE FEBRUARY ABSTRACT FOR 2014 VOUCHERS**

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby approve and allow the following claims of vouchers for the February Abstract for 2014 vouchers.

|                      | VOUCHER #              | AMOUNT              |
|----------------------|------------------------|---------------------|
| <b>GENERAL (A)</b>   |                        |                     |
| General Pre-Pay      | 162-182, 210           | \$ 9,083.22         |
| General              | 199-204                | \$ 405.27           |
|                      |                        |                     |
|                      | <b>General Total</b>   | <b>\$ 9,488.49</b>  |
| <b>PART-TOWN (B)</b> |                        |                     |
| Part-Town Pre-Pay    | 183-189                | \$ 49,158.56        |
|                      |                        |                     |
|                      | <b>Part Town Total</b> | <b>\$ 49,158.56</b> |
| <b>HIGHWAY (D)</b>   |                        |                     |
| Highway Pre-Pay      | 190-192                | \$ 833.69           |
| Highway              | 205-206, 208-209       | \$ 6,700.37         |
|                      |                        |                     |
|                      | <b>Highway Total</b>   | <b>\$ 7,534.06</b>  |
| <b>SEWER (SS)</b>    |                        |                     |
| Sewer Pre-Pay        | 193-198                | \$ 1,210.41         |
| Sewer                | 207                    | \$ 15.29            |
|                      |                        |                     |
|                      | <b>Sewer Total</b>     | <b>\$ 1,225.70</b>  |

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|                           |  |                     |
|---------------------------|--|---------------------|
| <b>TOTAL OF ALL FUNDS</b> |  | <b>\$ 67,406.81</b> |
|---------------------------|--|---------------------|

**RES. #47-15 APPROVE JANUARY 2015 PREPAIDS**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for January 2015 prepaids as follows:

Voucher Numbers 169347-169350, 169534,169547, in the amount of \$393,953.30.

**RES. #49-15 APPROVE 2015 ABSTRACT**

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for February 2015, as follows:

Voucher Numbers 169363-169455

|                     |                     |
|---------------------|---------------------|
| Prepaid Amount      | \$1,388,116.25      |
| Unpaid Vouchers     | <u>\$ 42,110.41</u> |
| Total for all Funds | \$1,430,226.66      |

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**TOWN BOARD WORKSHOPS/MEETINGS**

- ZBA Meeting, February 25, 2015, 7:00pm
- Planning Board Meeting, March 2, 2015, 7:00pm
- Town Board Meeting, March 9, 2015, 7:00pm
- Town Board Workshop, March 17, 2015, 6:00pm
- Town Board Meeting, March 23, 2015, 7:00pm
- ZBA Meeting, March 25, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Deputy Supervisor Masti asked if there were any additional comments.

Highway Superintendent Searles stated that he wished Guy the best and thanked him for his service and continued by congratulating Nelson for his newly appointed position of Deputy Highway Superintendent. He continued by saying that he would like to be placed on the Workshop agenda to discuss hiring additional help.

Councilman Burns asked if it would be full-time.

Highway Superintendent Searles stated that it would be because they lost Jeff Hoose and Nelson Perry was moved to a new position.

Deputy Supervisor Masti stated that he wanted to thank the Highway Department for doing a good job considering all the snow that they have had. He then asked if there were any other comments.

Chief McKenna read the following:

On February 13, 2015 at 10:08pm, Coeymans Dispatcher DeBacco toned out a call for a structure fire at 100 Main Street in the Hamlet of Coeymans. Less than 1 minute later, (44 seconds between transmissions) Police Officer Brian Rinaldi, operating Unit 924, arrived on the scene and confirmed the fully involved structure fire. Upon being informed that there were reports that people may possibly be inside the burning residence, Officer Rinaldi, shunning

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**February 23, 2015 – Town Board Meeting – 7:00pm**

concern for his own personal safety, grabbed a portable fire extinguisher and entered the blaze in an effort to locate and assist any persons pinned inside. Once in the dwelling, the kitchen was impassable due to the heat and flames and the fire suppression was unsuccessful. The people inside the apartment found refuge on a roof outside the building, and Officer Rinaldi, now aided by Officer John Favata, as well as arriving members of Coeymans Rescue Unit 540 and Engine 524, collectively cleared a path through deep snow and debris outside the burning building so a ladder could be placed up to the roof where the people were trapped. Firefighter Rob Domanico ascended the ladder and handed the children down to Officers Rinaldi and Favata as well as members of Coeymans Fire, then assisted the adults to safety, one of whom sustained severe burns to his back.

As a result of the quick and selfless acts of bravery on behalf of all personnel involved in the events of February 13<sup>th</sup>, lives were saved that day. I would like to publicly commend Officer Brian Rinaldi and Officer John Favata, and extend my sincere appreciation to Firefighter Robert Domanico and all the members of Coeymans Fire for their heroism, putting the needs of the community before their own personal well-being. I would also like to acknowledge Dispatchers David DeBacco and Sue Leonardo for their calm, professional demeanor in communicating between agencies and vehicles, in order to insure that all pertinent information was relayed and assuring the safety of the first responders during this event. It is an honor and a privilege to be a part of such a dedicated professional organization.

Respectfully,

P.J. McKenna  
Chief of Police

Deputy Supervisor Masti thanked Chief McKenna for publicly acknowledging them.

Councilman Dolan stated that he was at the scene of the fire, which is not that far from his house and his wife saw the fire and it looked much closer than it was. He continued by saying that he wanted to mention the work that the Highway Department did keeping the roads safe because there was water and ice everywhere. He added that he wanted to thank the Dispatchers for answering the call so quickly and they probably did save some lives as well as thanking the Police Officers and Starr Ross who lived right next door and had warm things to wrap the kids in because it was freezing cold that night. He concluded by saying that if Dispatch wasn't so quick, if the Fire Department wasn't that quick, Ms. Ross house could have been easily engulfed and when he got to the scene there were fire fighters in the building making sure that the fire was out and it was obvious that it could have been that whole block of houses and it was amazing work by everyone.

Deputy Supervisor Masti stated that having it go from Dispatch to having someone on the scene in 44 seconds was a miracle and this is what they need to hear about our community and how they work well together.

Councilman Dolan stated that he wanted to mention that there is a fund for Joey Fisk and his family at the National Bank of Coxsackie if anyone would like to contribute because they lost everything.

Deputy Supervisor Masti asked if there were any other comments.

Attorney for the Town Wukitsch stated that anyone risking their life for the safety of others has his highest commendation.

Councilman Dolan stated that he wanted to commend Joey Fisk for being able to get the children and others in the house on to the back porch and rescued from there with all the snow and ice.

Deputy Supervisor Masti asked if there were any other comments.

Town Clerk Millious stated that it is nice to know that the community and all the emergency departments come together like they do. She added that she wanted to wish Mr. Weidman well as well as congratulating Nelson Perry who she has worked a long time with, he's a good worker

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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and helps her out with the cemeteries. She concluded by saying that she also wished Officer Cuddebeck well and thanked him for his services.

Deputy Supervisor Masti stated that he wanted to mention the Town Clerk who went to houses during the storm so people could pay their taxes on time and again it is what he like about this community. He added that there was a need and she took it upon herself to meet that need and he thanks her and he is sure that the people that she picked up their checks so they wouldn't be late, thank her as well.

Town Clerk Millious stated that she tries and tries her best.

Deputy Supervisor Masti asked if there were any other comments.

Councilman Dolan stated that he congratulates Nelson and added that there is not a better person for the job, he is probably the most conscientious worker that he has seen in this Town and he makes sure every I is dotted and T is crossed.

Deputy Supervisor Masti asked if there were any other comments.

Councilman Burns stated that he is glad that Nelson got the position and will do a great job. He added that all of the Departments are great, the Police are incredible and the Firemen get paid nothing and to come out on a freezing cold night is incredible and to put the time in that they do to risk their lives, they don't do it for the paycheck, they do it because there is a need. He added that there is no greater gift than when someone lays down their own life for someone else and it is so nice to hear great things about the community.

Deputy Supervisor Masti asked if there were any other comments.

Councilman Langdon stated that he wanted to express his personal best wished to Guy Weidman and Office Cuddeback as well as congratulating Nelson Perry who he hasn't known that long but is obviously committed to this Town and it is great to have someone like him to offer a promotion to. He added that the Police Officers, Firemen and Dispatchers should be proud of who they are and what they have inside because a family's life was changed because of a disaster they went through but it is nothing compared to what it could have been and what they all did is extremely commendable and he appreciates it very much.

Deputy Supervisor Masti stated that what they do is an awesome role model for the youth of this community about self-sacrifice, being part of the community by going out of your way to help other people. He added that he works in a hospital but he gets paid for it, they don't have to be out there doing it and this community is blessed to have the Fire Departments and he loves the way that the Police Department is stepping up to the plate, he feels this town is turning around for the good and he prays that it continues.

Deputy Supervisor Masti asked if there were any other comments, hearing none he asked for a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Masti, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

Time – 7:46pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**March 09, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, March 09, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman (arrived late)  
George E. Langdon IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
P.J. McKenna, Chief of Police

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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### **OPENING COMMENT**

Supervisor Flach stated that the record should reflect a full Town Board with the exception of Councilman Burns.

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### **AGENDA**

- Public Announcements
  - Albany County Sheriff's
  - Annual Audit of Departments
  - R-C-S Library, Pie Baking Contest
- Public Comment
- Approval of Minutes
  - Town Board Organizational Meeting, January 5, 2015
  - Special Town Board Meeting, January 7, 2015
  - Town Board Meeting, January 12, 2015
- Old Business
  - Employee Handbook
  - Hannacroix Creek Project
- New Business
  - Highway Department, New Hire
- Resolutions
  - Authorize Employees to Attend Seminar
  - Authorize Supervisor to Negotiate Contract with Albany County
  - Approve Sewer Fees
  - Authorize C.T. Male to Prepare/Complete SPDES Permit
  - Authorize C.T. Male to Prepare I&I Report
  - Workplace Violence Investigations
- Correspondence
  - New York State Parks Recreation & Historic Preservation
- Upcoming Workshops/Meetings
  - Town Board Workshops, March 17, 2015, 6:00pm
  - Town Board Meeting, March 23, 2015, 7:00pm
  - ZBA Meeting, March 25, 2015, 7:00pm
- Executive Session
  - Contract Negotiations



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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**PUBLIC ANNOUNCEMENTS**

**Albany County Sheriff Dispatch**

Supervisor Flach stated that on Tuesday, March 17<sup>th</sup> at the Workshop Meeting the Albany County Sheriff's Department will be discussing Dispatch and then asked if Councilman Masti had anything to add.

Councilman Masti stated that they will be present to give an update to the public.

**Annual Audit of Departments**

Supervisor Flach stated that on March 18<sup>th</sup> at 4:00pm the Town Board will be conducting the Annual Audit of Departments.

**R-C-S Pie Baking Contest**

Supervisor Flach stated that the R-C-S Library is hosting a pie baking contest on March 14<sup>th</sup> at 10:00am to 12:00pm, with judging at 12:30 and read the following:

Calling all pie bakers and pie lovers, the R-C-S- Community is celebrating Pi Day with a pie baking competition, Saturday, March 14<sup>th</sup>, entry submissions 10:00am to 12:00pm and judging will be at 12:30.

- Bring your pie to the Library on the date of the competition between 10:00am and 12:00pm.
- Only one entry per person.
- Pies should not be store bought.
- Please include a recipe with your entry. Include with your recipe a fun memory of where you obtained the recipe.
- Please fill out the registration form upon arrival with your name and number in case you win.
- You do not have to be present for the judging, but you'll miss out on the pie tasting.

For questions or more information, please call the Library at 756-2053.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**Mr. Phil Crandall** stated that he lives on Van Buren Avenue and added that on the agenda under resolutions, there is a resolution to authorize the Supervisor to negotiate with Albany County Sheriff's for Dispatch. He added that under upcoming Workshops, there is a Workshop on March 17<sup>th</sup> and then asked if they were putting the cart before the horse because the Workshop should come first so the public can have a say on the matter before they authorize a resolution. He then asked what the plan is that they have for this year.

Supervisor Flach read the following:

There was a meeting with the Communications Department, Councilman Masti, Sergeant Contento, Chief McKenna, Dawn LaMountain, Councilman Burns, and Councilman Langdon. Currently the Fire Companies have provided data with the exception of Ravena Fire, Kevin Demarest is going to contact Travis Whitbeck once again to try and get the data that they need. The Town and County will need to pass a resolution to adopt the transfer of function for communications. Albany County will be forwarding some samples of past resolutions that we should be able to modify to fit our needs. There should be a clause in the resolution stating that the Town is moving forward with the transfer of responsibilities provided a mutually agreed upon contract can be put in place. With that wording we are not held to do anything until a contract is actually agreed upon and signed. Any part-time employees should put in applications now. The Sheriff does not have open part-time positions but they are always looking to fill a void

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

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as it comes up. They will be taking two of our full-time employees. Albany County will grant a waiver as to the residency requirement. Currently you must be a resident of Albany County to work for them. They will waive that and will try and maintain the waiver should anyone decide to move, no guarantee on that. Ralph Marianni is also going to send over a Union Contract so we can see what their employees are getting. As you know, it looks as though our two employees will go in on Step 4. Ralph Mariani is also sending over a copy of the Cohoes Contract so that we can review that as well. Our phone lines would be forwarded/transferred to Albany County and the Town would get new numbers. Albany County absorbs this cost. We would then educate the public on calling 911. They would have to call 911 for everything. Mariani may have some informative brochures that were used that we can model after for education purposes. Mariani and Demerest asked for all the phone numbers and how many lines are in each office. They are thinking that we can get new phones since we pay a ridiculous amount of money to State Telephone and all our equipment is rented. I'll be sending him the phone bills early next week. We spoke briefly about an exterior phone for the Police Department and a buzz lock for the door. They also thought that the Mayor should be in the loop as to what is going on as they may need information for the Village with regard to their Public Works radios, etc.

Supervisor Flach stated that with that wording they are not held to do anything until a contract is actually agreed on and it is just a resolution so they can begin the process of negotiating a contract with the Albany County Sheriff's Department. He added that he spoke with the Sheriff today, he looked over the resolution, was satisfied with that and next Tuesday they will have a meeting to get more public comment, which they have had a lot of since November.

Councilman Dolan asked if there will be public comment at Workshop.

Supervisor Flach stated that the Sheriff's Department will be there so people will be able to ask questions.

Councilman Dolan stated that Supervisor Flach is reporting it as a plan but there are a lot of things missing from the plan and first of all it does not sound like all of the users of dispatch services have been contacted and their opinions or concerns taken in or answered. He added that Supervisor Flach mentioned that some work might be done allowing people to get in downstairs, which is not an answer but rather a maybe and many people have the expectation that if you go to the Police Department, regardless of the time of day, you will be helped and unless they are going to hire additional Officers, or someone to be downstairs all the time there is a possibility of public danger. He continued by saying that at the last meeting they talked about the fire at 100 Main Street and it was brought up that if they went to the County they would have to change Main Street to a different name and then asked when that process is going to start if they are looking to changeover June 1<sup>st</sup> and if people are going to be notified that they have to change their address. He went on by asking if they are going to be certain that if a fire breaks out on Main Street and someone who has lived there for 80 years is going to think about the fact that they changed the name of the street and these are all things that he thinks are legitimate concerns that need to be addressed before they start moving into a contract with the County. He added that he was looking into some minutes, at the November 24<sup>th</sup> Meeting and he was told that he would have a report the next day and it's almost three months later and there is still no report. He continued by saying that maybe it is a good move, maybe it will save money and maybe it's in the best interest of the safety of the people in Town but until they do an exhausted plan, they won't know. He went on by saying that he mentioned in the notes that Confidential Secretary Cirillo took, that they were going to bring the Village Mayor on board and the Village is approximately half the Town and they have not given their input at all except for some negative comments at one meeting when it was discussed.

Supervisor Flach interjected that he has spoken with the Mayor.

Councilman Dolan stated that he is basing it on what he read.

Councilman Masti stated that they did talk to Chief McKenna about placing a camera and putting a buzzer on the door.

Councilman Dolan stated that it is only a possibility of it happening.

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Councilman Masti stated that they will be putting a camera with a buzz button so when they see someone there, they can be buzzed in and the door will lock behind them and it is his understanding that they really can't do much negotiation until they have a contract, because it is a give and take.

Councilman Dolan stated that he isn't talking about negotiations, he is talking about them having a plan of what their needs are and making sure that all of their needs are answered to their satisfaction. He added that it isn't just their satisfaction, it is putting it out to the public so they can hear what they have to say about it.

Supervisor Flach stated that they have been working with Emergency Management personnel for a couple of months because they are the ones that take care of going to fires and ambulance service and they are working on the finalization of the plans for that.

Councilman Dolan interjected that they don't need finalization plans, they need some interim plan so they know what's being discussed and people can make an intelligent decision as they go through this process so people can know where they are at in discussions so they don't just wake up one day and wonder if they live on Main Street, River Road or some other variation. He continued by saying that this is a communication and information process so that people in the Town understand what's going on and if it is a great plan, it shouldn't be a problem to lay this out for them so they can hear it.

Supervisor Flach stated that they have to wait to see if they have to change Main Street to River Road, they don't know that part of it yet and are currently working on it and reiterated that they don't know at this point and won't until they look at the grid and see what has to be done.

Councilman Masti stated that he thinks a lot of the grid is done but he does not know if it has been completed.

Councilman Dolan stated that as of the date of that meeting, as reported by Confidential Secretary Cirillo, the Village has not been brought on board, they hadn't heard from the Village Fire Department or from the Mayor regarding dispatch services that the Village uses.

Councilman Masti stated that he can't speak for the Village but the Fire Department had been contacted and when they didn't respond, they were asked why.

Councilman Dolan stated that it is totally irrelevant why he doesn't have the information and the important thing is if they don't have their information, they don't know what their needs are and whether or not it is a plan that will work until they get the information.

Councilman Masti interjected that they can't get the information unless they cooperate with them and the other two Fire Departments didn't seem to have any problems.

Councilman Langdon stated that the day of the meeting, he went and saw the Mayor and as far as he knows he was meeting with Ralph Marianni from the Sheriff's Office to discuss their needs.

Councilman Dolan stated that as of the day the meeting took place and as of the day when the notes were taken, as reflected in the notes there was information needed from the Village. He added that if they are going to move ahead with a plan that affects half of the Town, which is the Village, and they haven't even heard from them yet, he thinks that moving over Dispatch in 75 days or so is a bit premature.

Supervisor Flach asked if there were any other comments.

**Ms. Nita Chmielewski** stated that she lives in Alcove and added that they keep mentioning a meeting that was had with Councilman Langdon, Councilman Burns and Councilman Masti present and then asked if the meeting was advertised since there were three Board Members there.

Councilman Masti stated that it was not advertised.

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Ms. Chmielewski asked why it wasn't advertised because there were three Board Members present and they always claim to have transparency.

Councilman Masti interjected that they just informed everyone of what happened at the meeting.

Ms. Chmielewski stated that it didn't matter and there is a law that states that if there are three or more present, it should be advertised.

Councilman Masti stated he didn't know that all three of them were going to show up.

Councilman Langdon stated that the meeting was not run by the Town Board, they attended a meeting that wasn't theirs.

Ms. Chmielewski stated that it didn't matter, there were three present.

Councilman Langdon stated that the law says that whatever was discussed at the meeting, has to be made available and minutes to the meeting are available.

Ms. Chmielewski reiterated that it should have been advertised so people could have come if they had wanted to.

Councilman Langdon stated that the meeting was held by the Sheriff for all of the Emergency Response personnel and it is who was invited to the meeting and they came as Councilmen as interested parties wanting to hear what was going on.

Councilman Dolan asked what other parts of Emergency Management were there and if the Fire Departments were there.

Councilman Langdon stated that he believes there was.

Councilman Dolan interjected that it didn't look like it from the list of attendees and added that it says Marianni, Demarest, the Chief of Police, Officer Contento, Secretary LaMountain, Councilmen Masti, Langdon & Burns and Lisa Cirillo.

Supervisor Flach asked if there were any other comments.

Building Inspector/CEO Conrad stated that he wanted to talk about the addressing system for 911 for River Road/Main Street. He added that this is an issue that has been on the table of numerous Town Boards for many years and the addressing set-up was brought up to the current Board by his Department and it has to do with the issues that they constantly have with their EMS and the medics who are not familiar when it comes to the two Main Streets. He continued by saying that they have noted on many occasion of the issues when they send someone to Main Street in Ravena when it is Main Street in Coeymans and the newer Dispatchers do not catch it and it was addressed by him with Mr. Marianni at one of the 911 meetings as being an issue and it wasn't part of the negotiations with Dispatch. He went on by saying that it is an issue that is still ongoing and they looked at it when prior Building Inspector John Cashin and himself were there and going back to 1996, it still hasn't resolved itself, it should, because it is a duplication of Main Street Ravena and Main Street Coeymans when it is River Road at the bridge and River Road at the Greene County Line. He added that he does not know how it morphed into the Dispatch negotiations contract, he does not think that it was meant to, it is still an issue and it still has to be addressed regardless of whether they Dispatch through the County or the Town.

Councilman Dolan stated that how it was brought into it was that it was told to him, they had a discussion with the Sheriff's people and if they turn Dispatch over to them they will have to switch Main Street in Coeymans to River Road because County Dispatch will not be able to distinguish between the two. He added that they spoke about it at previous meeting and talked about how it comes up on the screen and people mention why they can't just read where it says Ravena and not Coeymans and this is how it morphed into it.

Building Inspector Conrad reiterated that it has been an ongoing issue for many years and to his knowledge he hasn't heard the resolve of it yet and they have had the plan mapped out for about

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5 years to readdress that entire section but some people in that area resisted and it is why it hasn't come to fruition at this time.

Councilman Dolan asked why they don't change it in Ravena.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were three sets of minutes for Town Board approval, a Town Board Organizational Meeting on January 5<sup>th</sup>, a Special Town Board Meeting on January 7<sup>th</sup> and a Town Board Meeting on January 12<sup>th</sup> and then offered a motion to approve them.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Burns) – SO MOVED

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**OLD BUSINESS**

**Employee Handbook**

Supervisor Flach stated that there is a draft of the Employee Handbook with completed changes that he would like everyone to look over and he knows it has been an issue for many years prior to when he came here and he is now trying to get things updated, wrapped up and finally done and there are a couple of changes that they talked about that need to be changed regarding health insurance for retirees. He asked that the Board look over the draft and they will talk about it again at the next meeting.

Councilman Langdon suggested that they discuss it at the next Workshop.

Supervisor Flach stated that he will highlight a couple of the changes and send them the draft of the changes this week and then asked if there were any other comments, hearing none he moved to the next item on the agenda.

**Hannacroix Creek Project**

Supervisor Flach stated that Councilman Masti attended a Hannacroix Creek Project Meeting and then asked him for an update.

Councilman Masti stated that he did attend a meeting with several of the people involved, Marlene Martin from F.X. Browne, FEMA representatives, Army Corp of Engineers, DEC, Department of Homeland Security. He added that the first Project Work Order that they did was not rolled over properly and hopefully they will get that fixed and it should cover the cost of the engineering fees. He added that the gentleman from FEMA who was handling it is on vacation and when he is back he will be in contact with him about what was found out about what they could be giving the Town from FEMA, which will give them a better idea as far as the possibility of actually getting the project done. He continued by saying that F.X. Browne did have a revised map that the Army Corp of Engineers looked at and gave his approval but it has to go through FEMA because they are the ones who are paying out the money. He added by saying that hopefully he will be hearing back from them this coming week and would like to see about meeting with them again the end of March or beginning of April and in turn get everyone together again. He went on by saying that Building Inspector/ CEO Conrad was present at the meeting and gave some of his insight from his experience with the first part of the project, it was a good meeting with everyone at the same table, it was very productive and hopefully within the next month or so they should have more information. He concluded by saying that right now as it

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stands, it looks like tentatively everything runs out at the end of September because they have been given so many extension but there is a possibility that they might be able to get another one, but he would prefer that it be done by the end of September.

Councilman Langdon stated that one of the big takeaways from that meeting was that the FEMA representative said that one of the challenges that they had was the estimates to do the project were well above what they were told FEMA estimated and he basically said that when a project costs “X” amount of dollars, as long as you verify that you are paying that amount, they generally do cover the cost of the whole project.

Councilman Masti interjected that they are working on it and it’s going in the right direction.

Supervisor Flach asked if there were any other comments.

Councilman Dolan asked for an update on the TAN.

Supervisor Flach stated that the TAN was a \$310,000.00 Tax Anticipation Note that they took out in the fall because they had sales tax and CHIPS money that hadn’t come in yet and a few overages by two of the departments. He added that the TAN has been paid off, most of the taxes are in and reiterated that they paid it off.

Councilman Dolan asked if the CHIPS money came in.

Highway Superintendent Searles stated that he was told around the 16<sup>th</sup> of next month and it is approximately \$111,000.00 plus an extra approximate \$13,000.00 for winter recovery.

Councilman Dolan asked if the TAN was paid from sales tax money or property tax money.

Supervisor Flach stated that it was paid with property tax money. He then asked if there were any other comments, hearing none he moved to the next item on the agenda.

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## **NEW BUSINESS**

### **Highway Department – New Hire**

Highway Superintendent Searles stated that he had discussed hiring a new person at the last meeting because Nelson Perry was promoted to Deputy Highway Superintendent and it leaves a void in addition to a laborer going to the Sheriff’s Department and he would like to replace Nelson’s position so they can oversee parks, recreation and buildings and he needs someone to fill his shoes.

Councilman Langdon asked if it would be non-union.

Highway Superintendent Searles stated that it would be.

Councilman Langdon asked when the actual hire date would be.

Highway Superintendent Searles stated that it has to be advertised and interviews done so it will probably be the end of the month or early April.

Supervisor Flach asked for a motion to advertise the position.

## **MOTION**

On motion of Councilman Masti, seconded by Councilman Langdon, authorizing the Highway Superintendent to advertise for the position of Parks, Recreation and Maintenance Supervisor.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Burns) – SO MOVED

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**RESOLUTIONS**

**RES. #50-15 AUTHORIZE EMPLOYEES TO ATTEND SEMINAR**

On motion of Councilman Masti, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Burns) – SO MOVED

**WHEREAS**, the 2015 Hudson Valley CEO Educational Conference, a training seminar sponsored by New York State Building Officials Conference will be held April 22-24, 2015 in Poughkeepsie, New York, and

**WHEREAS**, the Building Inspectors of the Town of Coeymans have requested to attend said seminar, which will provide the mandatory, continuing education credits required for in-service training for code officials, and

**WHEREAS**, a pre-registration fee of \$300.00 per person for classes is required.

**NOW, THEREFORE, BE IT RESOLVED**, that Larry H. Conrad and Sandy DeBacco, Building Inspectors, may attend the 2015 Hudson Valley CEO Educational Conference to be held on April 22-24, 2015 in Poughkeepsie, NY, and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Coeymans authorizes pre-payment for the registration as well as reimbursement for travel to and from the Conference Center for use of personal vehicles upon submission of a voucher.

**RES. #51-15 AUTHORIZE SUPERVISOR TO NEGOTIATE CONTRACT WITH ALBANY COUNTY**

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 1 – ABSENT 1 (Burns) – SO MOVED

**WHEREAS**, the Town of Coeymans has requested that the Albany County Sheriff and Albany County Executive negotiate and enter into an Inter-Municipal Agreement with the Town of Coeymans for the transfer of Dispatch functions to Albany County, and

**WHEREAS**, the Town of Coeymans realizes that consolidation of this service has been identified as a priority by the State Commission on Local Government Efficiency and Competitiveness and has the advantages of increasing operation effectiveness, minimizing response times and reducing costs and in updating technology, and

**WHEREAS**, the Town of Coeymans desires Albany County Communication Center to assume the duty and responsibilities of the dispatching functions in the Town.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Coeymans Supervisor is authorized to enter into an Inter-Municipal Agreement with Albany County for the transfer of dispatch functions to Albany County Communications Center, and

**BE IT FURTHER RESOLVED**, that the County Attorney and Attorney to the Town are authorized and approve said Agreement as to form and content, and

**BE IT FURTHER RESOLVED**, that the Town Clerk of the Town of Coeymans is directed to forward certified copies of this resolution to the appropriate County Officials.

Supervisor Flach stated that they had previous discussion and then asked if there were any further comments.

Councilman Langdon stated that the way it is worded it almost sounds like it says to go ahead and put the agreement together and there is nothing in there saying that they are going to review or finalize the agreement and then asked if it basically authorizes him to do that and then asked if the agreement is different from the contract with the County

Supervisor Flach stated that it is and they have to go through the whole contract.

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Councilman Langdon asked if this is what they talked about in having to do a resolution just to start talking.

Supervisor Flach stated that it is.

Councilman Dolan added that it also gives the Attorney for the County and the Attorney for the Town permission to approve the Agreement.

Supervisor Flach stated that they have to look at the Agreement before they sign it and in looking at the two full-time employees that are in there, as far as what the pay is, it has been gone over and it looks good and as far as part-time, they should get their applications in and they will try to work as many part-time in as they can and added that there is definitely more to do and they know that.

Councilman Masti stated that part-time would basically be on call.

Supervisor Flach stated that this just gets the ball rolling.

Councilman Dolan stated that at the November 24<sup>th</sup> Meeting, Councilman Langdon represented to Mr. Youmans that it would cost \$200,000.00 over two years and then be free.

Councilman Masti interjected that it is \$100,000.00 a year.

Councilman Dolan stated that it is \$146,000.00 for the first year, \$156,000.00 for the second year and \$160,000.00 for the third year, which is actually more like \$500,000.00 and not \$200,000.00, and people should know what the costs are going to be.

Councilman Masti stated that it is increasing the two full-time employees' benefits.

Councilman Dolan stated that he is not begrudging them a bit and what he is saying is that it was represented to the public as \$200,000.00 for two years and then they are done but it is really \$500,000.00 for three years with no guarantees after that.

Supervisor Flach stated that he remembers saying before that in another meeting that they thought it would be approximately \$100,000.00 each year for three years, which he thinks is what Councilman Langdon meant and after three years there is no cost.

Councilman Dolan stated that at the meeting, which he guesses is public because there are minutes for it, it says \$500,000.00 over three years and doesn't say anything about what happens after three years, or after three years it's free.

Supervisor Flach stated that they won't sign the contract unless it says what they want.

Councilman Dolan interjected that the even bigger question is why the Town of Coeymans is paying \$500,000.00 over three years and Rensselaerville is paying nothing over three years, Knox, Berne and New Scotland or Westerlo is paying nothing over three years.

Councilman Langdon stated that they don't have Police Departments.

Councilman Dolan stated that this is not for a Police Department, it is for Dispatch.

Supervisor Flach stated that he's not sure why they don't have to but there are other municipalities that have paid for five years.

Councilman Langdon stated that municipalities with Police Departments pay to do this and then asked if Councilman Dolan is suggesting that they not have a Police Department.

Councilman Dolan asked if that is what he got out of what he just said and added that it is the most amazing thing that he has ever seen in his life.

Councilman Langdon stated that he is saying that the Town should not pay because Rensselaerville and others don't have to pay and they don't have a Police Department.



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Councilman Dolan stated that it should not matter because they still have Fire Departments.

Councilman Langdon stated that part of the deal is that they are going to put equipment in their cars.

Councilman Dolan asked where that is in writing.

Councilman Langdon stated that it's not and it is why they have to negotiate a contract.

Councilman Dolan stated that they are going to turn over Dispatch June 1<sup>st</sup> but they don't have any of these details.

Councilman Langdon stated that it does not say that they are turning Dispatch over on June 1<sup>st</sup>, it is a target date.

Supervisor Flach reiterated that it is a target date and it is so they can begin negotiating a contract.

Councilman Dolan stated that it makes no sense that they would negotiate a contract when they don't have a plan and don't know what they want.

Councilman Langdon stated that meetings have been going on for months now.

Councilman Dolan stated that every time it gets talked about, it gets more expensive and they get less for it.

Councilman Langdon reiterated that there have been meetings going on for months with different Fire Companies, Ravena Ambulance and all the different people involved.

Councilman Dolan asked where there is the report that he was promised on November 24<sup>th</sup>, the next day, which would let them know what the Departments are saying.

Councilman Masti asked that Supervisor Flach get Councilman Dolan the report.

Councilman Dolan stated that he thought it didn't exist and then asked if Councilman Masti had seen it.

Councilman Masti stated that if it is what he is looking for, he will come down and look for it tomorrow if it will make him happy. He then asked Supervisor Flach if there was any further discussion.

Supervisor Flach stated that he didn't have any and then asked that Town Clerk Millious conduct a Roll Call Vote.

Town Clerk Millious conducted the vote as follows:

VOTE – Supervisor Flach AYE – Councilman Masti AYE – Councilman Langdon AYE – Councilman Dolan NAY – ABSENT 1 (Burns)

AYES 3 – NAYS 1 – SO MOVED

**RES. #52-15 APPROVE SEWER FEES**

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans Hamlet Sewer District has adopted rules and regulations for use of the sewer system known as Chapter 134 Sewers, and

**WHEREAS**, Chapter 134 Section 15 requires permits to be obtained in accordance with those rules and regulations, and

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**WHEREAS**, Chapter 134 Section 16 allows the Town Board to establish fees for permits to be issued, and

**WHEREAS**, the Town Board is desirous of establishing the appropriate governing body and fees in accordance with Chapter 134.

**NOW, THEREFORE, BE IT RESOLVED**, that the Building Department be authorized to issue permits as required and the following fee schedule be established:

- New Residential Connections (laterals) \$100.00
- New Commercial Connections (laterals) \$200.00
- Industrial Permit (3 year maximum) \$300.00
- Disconnection Due to Abandonment/  
Non-Payment \$500.00
- Minor Repairs (includes inspection) \$ 50.00
- Main Extensions to the System \$500.00

**BE IT FURTHER RESOLVED**, that these fees shall be added to Chapter A170, Sewer Permit Fees and these fees shall be effective upon adoption of this resolution.

Councilman Masti asked if an Industrial Permit with a three year maximum is \$300.00 per year.

Sewer Administrator Conrad stated that it is \$300.00 for the permit, which is a three year permit.

Councilman Masti asked if they charge \$500.00 to disconnect someone and added that he is confused about that one.

Sewer Administrator Conrad stated that they discussed the fees at a Workshop a while ago about and that fee itself was not in there but based on the current resolution that the County brought to their attention about the possibility of not allowing re-levies to take place for any of the sewer and water in the future, could establish another problem to the Town where they are going to have to be actually cutting off sewer disconnects and there are some abandoned so in order to do that type of relevy there has to be a fee established, which they don't have and that fee was added by him, which is probably not even enough to cover it. He continued by saying that hopefully through the help of the Highway Department, if and when it has to be done, it is something that they can accomplish at least without totally putting the fee back on the residents in the Town when they expend those monies because it is the Sewer District and the Sewer District is supposed to be solely responsible for any and all costs associated with it and they don't want that to be associated throughout the Town and the District itself cannot absorb those kind of fees for 300 families. He added that it is the reason for the abandonment, which there are several right now in the Hamlet where the sewer is available and is leaking water into them and they have no way to do anything other than to go out to the main and disconnect those services in order to try to stop some of the inflow that was supposed to be taken care of through the DEC agreements. He went on by saying that this is one more step that was never established in writing or put online and it will be online so the residents paying those fees has that information available in A170 where the rest of the Permit Fees are and over the years it has been basically that someone came up with a fee and when he researched it when they had to amend it he found that it wasn't in writing anywhere and it is another thing that they have caught up over the years that they are trying to reign in some of the errors and make it more visual for the public to see and that it is not something that they just dreamed up. He continued by saying that the residential connections was let go for numerous years and people were just hooking up without inspection or anything else and with the DEC Consent Order they were told that they had to take charge of their system and they can't just let people do what they want. He added that there are industrial users that have never been addressed by anyone in the Town over the years and it has clearly been taken care of in the Sanitary Code and is part of Chapter 134 and it applies to industrial users as determined by the Albany County Health Department such as car washes that are supposed to be monitored for what is coming out of those and it is heavy with sand and grit that has caused problems with some of the meters and those users are supposed to also have oil and grease separators, which no one is monitoring and they need to get a handle on. He went on by saying in trying to keep up with all the requirements of DEC and become compliant, some of these things are coming to light and it only takes a resolution to adjust the fees at this point and reiterated that they are trying to forgo any expenses being pushed on the other residents of the District.

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Councilman Masti stated that the sewer is not like water where you have a main that you turn off, you have to literally dig it up, take it apart and plug both ends.

Sewer Administrator Conrad stated that unfortunately the main is in the middle of one of the Town's highways, for the disconnect, there is no fee at this point in time to be associated with the property that is associated with it and they have to be able to reimburse whoever dug it up, such as Highway and with frost in the ground it could cost you thousands and it is a fee for current disconnects and may be revised. He added that they have not finished with the County to determine whether or not their new "policy", which was passed in 2013, that they were going to stop doing the relevies that amount to approximately \$60,000.00 a year and he does not know where they are going to get that money from. He continued by saying that the resolution was passed by the Legislature but he did point out to the Attorney for the Town that in accordance with General Municipal Law they are required to set those rates and he does not think that the County can change Town Law with a resolution.

Councilman Dolan stated that the \$500.00 for non-payment would be passed on to the County.

Sewer Administrator Conrad stated that according to the County, they would have to notify the property owner of the amount, make an attempt to try and collect it and after three years they would be able to relevy it.

Councilman Dolan stated that he is just talking about the \$500.00 non-payment fee.

Sewer Administrator Conrad that it would be \$500.00 plus any other monies that are unaccounted for and normally the process is that they bill January through June for the first billing and the second billing is July through December and if the bills aren't paid by November 1<sup>st</sup>, it is automatically forwarded to the County and relevied. He added that the monies that Supervisor Flach was talking about that they were short, \$60,000.00 of that was coming to the Sewer and those monies go to the Districts just like any other tax monies that are collected and now the County is telling them that they can't do that, which is a serious problem and will become a bigger problem when it comes to the Village's water that they collect also. He concluded by saying that they are trying to resolve those issues and he is not sure where it is going to end up at this point.

Councilman Dolan stated that the Industrial Permit is 3 years for \$300.00 and then asked if it is just for the permit or if it includes the connections also.

Sewer Administrator Conrad stated that they are already connected and what it includes is the monitoring of the materials that need to be tested from time to time and most of the tests run around \$82.00 each time and they are typically done at the Sewer Plant and some of things that have to be kept tract of is that they make sure that harsh chemicals coming into the Sewer System.

Councilman Dolan asked if it is for things that already exist.

Sewer Administrator Conrad stated that it is.

Supervisor Flach welcomed Councilman Burns who had just arrived and asked if there were any other comments, hearing none he continued with the next resolution.

**RES. #53-15 AUTHORIZE C.T. MALE TO PREPARE SPDES PERMIT RENEWAL**

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the New York State Department of Environmental Conservation (NYSDEC) requires the Town of Coeymans to renew its State Pollutant Discharge Elimination System (SPDES) Permit, and

**WHEREAS**, the Engineering Firm of C.T. Male Associates, P.C. has provided the service of preparing the permit renewal in the past, and the Town of Coeymans is desirous of C.T. Male Associates compiling the necessary information for renewal.

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**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans authorizes Supervisor Stephen D. Flach, to engage with C.T. Male Associates for the purposes of preparing and completing the forms necessary for the SPDES renewal for a fee not to exceed \$2,000.00.

Councilman Masti asked if they usually use C.T. Male.

Sewer Administrator Conrad stated that they do and added that there are two things that they do for the Town, the Annual Report for the I&I as required under the Consent Order, which they have been released from provided they stay on track with their Engineering Plan. He added that the Engineering Report has been accepted and reiterated that they have been released from the Consent Order and sewer connections are allowed but if they don't finish the negotiations with the Village and the Village doesn't sign in to the trunk sewer modifications required for the pipe size, the engineering is going to basically go down the tubes at this point. He continued by saying that they are not totally in agreement on both Boards however they have come a long ways, the Village is working with them and it looks like they are going to do manholes 2-5 on the Sewer Plant Road but they have to do the piping upgrades all the way up through to Van Hoesen Street in the Village so they can stop the overflows throughout the areas of the Town. He went on by saying that he is not sure if they have to continue to do the I&I report, which they are checking on right now and it was another portion of the engineering that C.T. Male does for them where they look at the fixes that have been done for the year and any other work that has been accomplished to remove any and all overflows from the plant and collection system.

Councilman Masti asked if Village uses C.T. Male for their I&I.

Sewer Administrator Conrad stated that the Village has not done an I&I study in years and it was part of the Consent Order, which he does not know why they don't and he does not know why DEC hasn't done anything and he does not know why they would want to continue to do it under those circumstances other than they try to comply with the regulations.

Supervisor Flach asked what they need to do to find out.

Sewer Administrator Conrad stated that he has contacted DEC and it is being sought after at this time what they want from the Town.

Supervisor Flach stated that the following resolution is for the I&I Report and suggested that they table it.

Sewer Administrator Conrad stated that he would like to change the resolution to read \$800.00 because \$2,000.00 is actually the I&I study. He continued by saying that he is also asking that DEC upgrade the daily amount of flow allowed and currently it is only 820,000 gallons per day, which was one of the overflow problems when they get into the high flows, to 999,000, which is the maximum limit of their plant and hopefully that will be done as well this year.

Supervisor Flach asked if this going to be part of it.

Sewer Administrator Conrad stated that he is not sure about that, they have already done the work at one point and provided it to DEC and he is hopeful that they will be able to still use this.

Councilman Masti asked if anything over that will go in the lagoon.

Sewer Administrator Conrad stated that hopefully it will.

Supervisor Flach asked if there were any other comments, hearing none he stated that the following resolution was to prepare the I&I Report that Sewer Administrator Conrad had just spoken about and then offered a motion to table it.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the resolution was tabled.  
**VOTE – AYES 5 – NAYS 0 – SO MOVED**

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**RES. #54-15 WORKPLACE VIOLENCE INVESTIGATIONS**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 1 – SO MOVED

**WHEREAS**, the State Legislature has passed legislation requiring municipalities to adopt and implement a Workplace Violence Prevention Program in accordance with New York Labor Law, Article 2, Section 27B, and

**WHEREAS**, the New York Department of Labor has promulgated regulations under rule 800.6 further defining the requirements of the Workplace Violence Prevention Programs, and

**WHEREAS**, the Town of Coeymans has adopted a Workplace Violence Policy and wishes to further strengthen said police, and

**WHEREAS**, the Town of Coeymans is ideally suited to investigate complaints of workplace violence.

**NOW, THEREFORE, BE IT RESOLVED**, the Town of Coeymans Police Department is hereby entrusted with the duty of investigating any complaints of workplace violence filed in the Town of Coeymans, and

**BE IT FURTHER RESOLVED**, that the Town of Coeymans Police Department shall promptly conduct an investigation of any workplace violence complaint and provide a written report to the Town of Coeymans Town Board for its review and determination in Executive Session, and

**IT IS FURTHER RESOLVED**, that the Town Board shall review the investigation report and make a determination as to whether the complaint of workplace violence has a merit and to take all necessary steps to remediate any violations that have occurred in the Town in accordance with the Town Policy.

Supervisor Flach stated that in the past they had a Committee of Department Heads who were not happy to be on the Workplace Violence Committee, many felt as though they were not qualified and in turn he talked to the Chief of Police because it seems like the Department that should handle all other types of violence and should be the ones.

Councilman Dolan asked if it might be a possible conflict of interest for the Police to be screening for workplace violence and then maybe having to investigate it as a crime.

Chief McKenna asked to address it and continued by saying that it is something that they had discussed and he does believe it could be perceived that way, however any complaint that comes to the Department will be handled as a Police matter initially and if it does not arise to the level of a violation, misdemeanor or felony and it stays as an internal issue, the findings will be forwarded to the Board who is overseeing the workplace violence that they are investigating. He added by saying that in other words, they will take a complaint, look at it and determine that it is not workplace violence but actually harassment, assault, etc. and it is not uncommon for someone to make a complaint but wish no prosecution, and if it rises to be a violation of NYS Penal Law, it will be pursued as a dispute mediation, which can also be reflected in the report that is forwarded to the Board. He concluded by saying that this the agenda that they are going to work towards.

Councilman Dolan asked if there are some things that they would have to treat as a crime.

Chief McKenna stated that there are and there will be times where the event may rear its head and they will be told that it cannot be resolved simply as workplace violence and could be a systemic pattern of abuse or something along those lines and could realm into the domestic and in those cases they will have to treat them as a criminal complaint and they will do so.

Supervisor Flach stated that if they had the same Committee that they have had and there was workplace violence that was a crime, it would still be given to the Police.

Councilman Dolan stated that his concern is that someone may not come forward with a complaint because now you have to go to the Police and may not understand the fine balance that

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he puts on it and maybe they don't want their boss/co-worker screaming at them but don't want to go to the Police. He added that he's afraid that it might have a chilling effect on protecting employees from what the law is specifically supposed to be protecting them from.

Chief McKenna stated that he understands where he is coming from and he does not know what kind of data they have on workplace violence complaints, but it sounds like his concern is that someone may be reluctant to report what is perceived as an internal matter to a public entity, the Police Department. He reiterated that he understands that and all he can say is that the first part of workplace violence as he read the resolution is the education process, which would not be on the Police Department but back to the departments themselves to educate their employees as to what the Police do, what is being done, what is workplace violence vs. a criminal or violation act and perhaps that could alleviate the issue where they would know that they are going to the Police Department but having spoken to someone internally about training as to what is workplace violence then maybe it would help them realize the difference and forward the complaint.

Supervisor Flach stated that there is training through NYMIR and it is set up for two weeks from now so the training will be done.

Councilman Burns asked if the Union people would go to their Union Representative first and then maybe go to the Police.

Chief McKenna stated that would be in a perfect world, people are told to follow steps and if people are educated within each Department as to what the process is, what it entails and what the purpose of it is, it will help alleviate any feeling of conflict by coming to the Police Department.

Councilman Dolan interjected that it does not just apply to Union employees, it applies to Town employees as well.

Supervisor Flach asked if there were any other comments.

Councilman Masti interjected that if there is illegal activity he would feel better reporting it to the Police but he and Councilman Dolan see the opposite on a lot of things and he likes it.

Supervisor Flach stated that Councilman Dolan didn't say that he didn't like it.

Councilman Dolan stated that he is going to vote no but he doesn't have any doubts that the Chief will handle it well within his Department and reiterated that he is just afraid that someone might not report something, which will be on the Town if someone does not report something because they feel uncomfortable doing it.

Supervisor Flach stated that if you have 5 different Department Heads on a Workplace Violence Committee, there are 5 departments that you would have to deal with and with the Police there is only one department rather than 5 who know about what your issue is.

Councilman Dolan stated that he thinks people treat going to the Police Department to report something, different than going to the Assessor's Department to report something and he thinks that someone might, for whatever reason, want to go in front of Clerk Millious or the Supervisor rather than the Police Department and it isn't against the Police Department or the Chief, it is his opinion.

Supervisor Flach asked if it is because of the Police perception.

Councilman Dolan stated that they are Police, they have guns and can arrest people, Department Heads can't arrest people and some employees might have a different opinion about the Police and they might be doing something else themselves and don't want to be in front of the Police and reiterated that it is his opinion.

Councilman Masti stated that he can't see where he can say that **\*\*** upon the Town Board if they don't want to take it to the Police, they have given them the option, it's their choice and not the Boards.

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Councilman Dolan asked if he doesn't know how he can say that or if he doesn't agree with him.

Councilman Masti stated that he is saying both.

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**CORRESPONDENCE**

**New York State Parks, Recreation & Historic Preservation**

Supervisor Flach stated that he received two correspondence from the Office of Parks, Recreation and Historic Preservations and continued by reading the following excerpt:

Dear Supervisor Flach,

We are pleased to inform you that the property noted above will be considered by the New York State Board for Historic Preservation at its next meeting, March 25, 2015, for nomination to the National and State Registers of Historic Places. These registers are the official lists of properties significant in history, architecture, engineering, landscape design and culture. Listing in the registers provides recognition of our national, state and local heritage and assistance in preserving it. Enclosed is a copy of the criteria under which properties are evaluated for listing.

Listing in the National and State Registers affords properties a measure of protection from the effects of Federal and/or State sponsored or assisted projects, provides eligibility for certain Federal and/or State tax credits and renders properties owned by non-profits or municipalities eligible for State Preservation Grants. In general, there are no restrictions placed upon private owners of registered properties. The results of listing are explained more fully in the attached fact sheet.

Owners of private properties proposed for listing in the National Register must be given the opportunity to concur in or object to the listing. If you are the sole owner of the property proposed for listing and you submit a notarized objection to the listing, the property cannot be listed. If there is one or more owner, a majority of the private owners must submit notarized objections in order to prevent listing. Each private property owner has one vote regardless of what portion of a single property that party owns.

Supervisor Flach stated that the letter goes on and there is another letter for another property with the two locations being 32 Church Street in Coeymans the former Reformed Protestant Church of Coeymans Parsonage and 29 Second Street, Coeymans, which is Brigadier General David McCarthy's former stone cottage. He added that he is sure that the owners have been notified.

Councilman Dolan interjected that he wanted to read another part of the letter and continued by reading:

If you wish to comment on whether or not the property should be nominated to the National and State Registers, please send your comments to the SHPO at the address below. Comments must be received by March 24, 2015, in order to be considered by the State Board for Historic Preservation when it reviews this district.

A draft copy of the proposed nomination will be posted on our website, [www.nysparks.com/shpo](http://www.nysparks.com/shpo) approximately 30 days prior to the Board Meeting. For more information, contact John Bonafide, Division for Historic Preservation, Peebles Island State Park, PO Box 189, Waterford, New York 12188, (518) 268-2166.

Supervisor Flach asked Building Inspector/CEO Conrad if he knew the exact location of the Stone Cottage.

Building Inspector/CEO Conrad stated that it is on Second Street, the stone house by McNaughtons' and the other one is the old parsonage from the church that has been separated from the church property and was sold off and has sustained damage and a lot of change over the years. He added that another issue is that it is on Uthe Avenue but has a Church Street address and Mr. Bonafide is probably the one that solicited it for being placed on the State Register of

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Historic Places. He concluded by saying that the stone cottage he can understand but the houses that have been modified substantially, he does not understand .

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### **UPCOMING WORKSHOPS/MEETINGS**

- Town Board Workshop, March 17, 2015, 6:00pm
- Town Board Meeting, March 23, 2105, 7:00pm
- ZBA Meeting, March 25, 2015, 7:00pm

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### **ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that she will be sending out the Property Tax Reminder Notices, which she is required to do for unpaid tax bills, which will probably be by the end of the week. She continued by saying that the Fishing Guide Books are in for the new season and anyone getting a fishing license, it has been changed so it is good for a full year from the date of purchase.

Councilman Dolan asked what the rules are for fishing in the Hudson River.

Town Clerk Millious stated that if you are going to fish for striped bass you don't need a fishing license but you need to register and if you are going to catch any other fish you need a fishing license. She added that most people get a fishing license and register for the marine fishing, which is free and in her opinion it's good to have both if you are fishing in the river.

Councilman Burns inquired about fishing in the Alcove and if there has been anything more on that.

Town Clerk Millious stated that she hasn't heard anything on that other than there was some talk about it.

Supervisor Flach asked if there were any other comments.

Chief McKenna continued by give a brief Police Department Report for the month of February. He continued by saying that he wanted to acknowledge a few of his Officers, Jason Albert and Steven Prokym, Will Stockman and Brian Rinaldi and added that there were two attempts of burglaries in the beginning of the month where welding businesses were attempted to be broken into. He continued by saying that in following up on that, with the help of many in the community, a vehicle was located and through surveillance a plate was determined and someone was arrested on two counts of attempted burglary here and turned over to Colonie where additional burglary cases were closed as well as some that were opened in Cohoes. He went on by saying that it was nice work by the four Officers that were involved, which span both the Village and the Town.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that there was a correspondence from the Department of Public Service regarding a rate increase requested by Central Hudson, 40.1 million in electric and 5.9 in natural gas delivery revenues and they have scheduled two Public Hearings, March 10<sup>th</sup> in Poughkeepsie and March 12<sup>th</sup> in Kingston at 7:00pm. He added that for those that don't want to go to Poughkeepsie or Kingston, you can file a comment as to the proposed increase to [www.dps.ny.gov](http://www.dps.ny.gov) or you can call a toll free number at 1-800-336-2120.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that the went to the Flag Lowering Ceremony at the Coeymans Hollow Fire Department and heard nothing but good things about the Town's Highway Department in



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being courteous enough to allow the Fire Company to store their trucks while they demolish and construct a new Fire House and it is a good sign of the community working together. He added that it was a shame that the Fire Company could not get any grant money to build the new Fire House but through Representative Tonko's Office, they did get a 2% low interest loan, which was a big help.

Highway Superintendent Deering interjected that there are two fire trucks at the Highway's lower garage and the other two at the old Landfill Building and he wanted people to be aware in case they wondered why when there was a fire call that cars would be going up and down the road.

Supervisor Flach asked if there were any other comments.

Highway Foreman for the Village Traver stated that the Village is scheduling a water main repair next Monday on Main Street from Persico Oil east, which includes a quarter of the Village and all of the Hamlet and they will be shutting the water down with an anticipated shut down time of 3 hours, which will be from approximately 3:00pm – 6:00pm. He added that they had to work around the school, daycares and a couple of businesses and he wanted to let them know that

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**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the Town Board Meeting was adjourned to Executive Session.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 8:20pm

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**EXECUTIVE SESSION**

Executive Session convened in the Supervisor's Office immediately following adjournment from the Town Board Meeting, the entire Board was present in addition to Building Inspector/CEO Conrad. Discussion ensued regarding contract negotiations, no decisions were made or action taken.

Time – 9:28pm

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**RECONVENE MEETING & ADJOURN**

Supervisor Flach called the meeting back to order and asked for a motion to adjourn.

**MOTION**

On motion of Councilman Dolan, seconded by Supervisor Flach, the Town Board Meeting was adjourned.

Time – 9:30pm

*Respectfully Submitted -*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

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**March 17, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Workshop was held Tuesday, March 17, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Thomas E. Dolan, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Peter J. McKenna Police Chief  
Ralph Mariani, Albany County Sheriff Department  
Kevin Demarest, Albany County Sheriff Department

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**AGENDA**

- Albany County Sheriff's Department – Dispatch

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**SUPERVISOR'S OPENING COMMENT**

Supervisor Flach stated that they began talking to Albany County in September 2014 and in October the County requested a letter requesting the feasibility of Albany County taking over Dispatch after they met with them. He added that the Board did a motion to do that as a formal request to check on the feasibility, they met with Inspector Ralph Mariani and Emergency Management Personnel and it was realized that it could not be done by January 2015 and in October when he put together his Tentative Budget he included for Albany County to take over Communications. He continued by saying that last year Communications was over budget by \$48,000.00, which didn't necessarily prompt this but it was a fact and there was over \$30,000.00 in equipment that was going to need to be upgraded and paid for. He went on by saying that in November they adopted the Budget that would let Communications run to June of 2015 with a contingency of having enough to go through August. He added that they had one meeting where most of the Police and Telecommunicators showed up and since then they have had numerous meetings including the Budget Hearing and there have only been a few Communication employees that were there and hardly a comment about transferring Dispatch by the general public. He continued by saying that transfer of function is to meet with the County, Chief of Police, Town Board and the Union to discuss full-time employees moving to the County, which is a part of the process, the County is working with Fire Companies regarding 911 grids and radios and the Police operational issues will be worked out with the Board, Chief of Police and Albany County. He went on by saying that they are working on the possibility of possibly creating a Clerk position and/or interior and exterior phone so if the general public needed to come into the Police Department, they can. He continued by saying that they know it is a hot issue with Communication folks and they understand it, they also know that there are jobs at stake but they have tried really hard to make sure that their full-time personnel have what they need if they choose to go to the County and as far as the part-time, the County has said that they will look at part-timers if they put in their applications and he thinks that they have tried to help in that area. He concluded by saying that last week they passed a resolution to begin the process of contracting with the Albany County Sheriff's Department, which is the beginning of the process where they will sit down and negotiate what the County will provide for service and what the Communication full-timers will receive as salaries if and when they go to the County. He then asked if the Board had anything to add.

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**TOWN BOARD COMMENTS**

Councilman Masti stated that he believed that the part-timers leaving the Town would start by being on call and then work up to part-time.

Mr. Ralph Mariani stated that their part-timers are not scheduled and when anything goes to mandatory overtime, this is when they get called off a seniority list, which is an agreement between the Union and the County to let them have part-time, which they didn't have until recently and at times they get a lot of mandatory overtime.

Councilman Burns stated that he has asked the question and gotten as good an answer that he can get for now and added that his concern, and it is a lot of concern from people that he has talked to, is that they are going into a contract for 3 years with the Town's Dispatchers and after the 3 years are up they pay nothing, the County absorbs the whole thing. He continued by saying that he asked if there is any way of getting it in writing that after 3 years they would not get hit with them saying for example they need another \$200,000.00 to keep going and he was assured that they didn't see that happening, it hasn't happened in Cohoes or Watervliet and if something like that did happen, they would have to give 18 months' notice.

Mr. Mariani stated that there is a clause in the current contract for 18 months and there is also a non-appropriations clause, which has to exist in case the Legislature stops funding the Sheriff's Office and every contract that they have has that. He added that in speaking with the Sheriff, he knows that his intention is to not charge anyone and he will bring it back to him, he does not have an issue with that language but he is not in a position to guarantee it right now. He continued by saying that they have no intention of charging after the contract has expired and it has never even been discussed and reiterated that he does not see it as an issue at all.

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**PUBLIC COMMENT**

Supervisor Flach stated that it is a Workshop and normally they don't have public comment but they wanted to hear from the people and some they have already heard from but should feel free to comment again and if the Board can't answer a question, Mr. Mariani should be able to.

Councilman Masti interjected that anyone wishing to speak should state their name.

Councilman Burns encouraged people to speak and ask questions because now is the time to do it.

Emergency Management Coordinator Bruno stated that it has been quite some time since the Emergency Response Committee has been together with the Board to discuss this. He added that Chief Telecommunicator Demarest attended a Five Chief's Meeting, which was a great help at the Medway/Grapeville Fire District a while back and some things have changed that he had learned from Mr. Demarest that night that they were unaware of. He continued by asking when the transfer will happen because it sounds like there is no firm date and/or if they are 100% confident that it is going to happen.

Supervisor Flach stated that he feels confident that it is going to happen and they are looking at some time in June, tentatively they were thinking June 1<sup>st</sup>. He added that during the transition they talked about making sure everything is running smoothly and have someone still at the Police Station in case there was an overlap and it is their plan at this point.

Emergency Management Coordinator Bruno stated that as far as the future of the Town's frequencies, the Town maintains the police frequency, several fire frequencies and the Town's communication frequencies and infrastructure such as repeaters, towers, and a console in the basement and they may want to have some kind of a Dispatch presence in case of a significant incident. He continued by asking if the Town intends to maintain them because they are going to still need the frequencies for a large event or weather event with the entire county active and added that it is important for the first response community to have these frequencies available for the foreseeable future until there is a change of technology and they will no longer be needed.

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Supervisor Flach stated that the answer is absolutely and added that he has spoken with the Chief of Police about the repeater and that kind of thing if they do have a County failure when they will still have to communicate with each other, fire and ambulance and they understand that. He continued by saying that before they change it over they will do whatever they need to do to make sure that it is in place.

Emergency Management Coordinator Bruno stated that when they met in Town Hall, the County was only going to dispatch over a Albany County frequency and at the Medway/Grapeville Meeting he learned from Mr. Demerest that it changed because there are some issues with coverage, particularly east of Rte. 9W and he wants to know if they are still on-line to use both frequencies for simulcast and then asked what their intention is.

Mr. Mariani stated that they would patch together on the local Ravena tower that provides the Town's coverage with the County's so it will go over both channels and that way they won't lose anything that they have now, if anything they will gain from the extra tower sites that the County has in place on Gedney Hill. He added that they are on Gedney Hill as well as the Town so Gedney is not really a necessity but Ravena is and he would encourage them to keep it in place for a foreseeable future so they can use it and he wouldn't want to see a degradation of anyone's pager coverage and until the County can provide the same coverage, that tower needs to stay in place.

Emergency Management Coordinator Bruno asked if they will recognize the reprogramming of pagers.

Mr. Mariani stated that they would, they are going to enhance their pager coverage because they are going to be paged on the County channel as well as the Ravena channel so there will be a total of approximately 7 sites at that point and no matter where they are driving around, their pagers will work a lot better than if they were just off the Ravena tower and Gedney Hill Tower so he would definitely do that and as he said before the County will take care of it with no cost to the Town.

Emergency Management Coordinator Bruno stated that they talked about frequency reprogramming and when they go forward with it he thinks that it is important to start talking to the Fire Departments particularly because logistically they will need some time to make this happen and he is not sure how it will be if they switch too soon and then asked if they will be in position for those units to be on that frequency or not and reiterated that they need to talk about.

Supervisor Flach asked Mr. Mariani if they started reprogramming some things.

Mr. Mariani stated that they hadn't yet and they need to have a meeting sooner than later to start working it out with the Fire Departments and Police Department.

Supervisor Flach asked if it will be Kevin Demarest who gets in touch and meets with the Fire Departments for reprogramming.

Mr. Mariani stated that it will be both of them and they need to know what dates and times work for them and they will make themselves available and will bring the Radio Shop along to answer any type of questions.

Supervisor Flach asked if he needs to advise the Fire Departments that they need to get together with him and Kevin.

Mr. Mariani stated that if they can get together as a group and give some dates and times that they are going to be together it would be what's best or they can do it individually and added that it should be whatever works for them.

Supervisor Flach stated that he doesn't know the Fire Department's schedules.

Emergency Management Coordinator Bruno stated that it has to be between the Fire Chief's and Albany County and the last time they met there was no charge, which was also for the ambulances and ambulance pagers.

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Mr. Mariani stated that they will come to an agreement as to how many days they are going to be here with the Radio Shops and it will be three days free and however many they can get through in those days he is fine with it.

Councilman Masti asked how it works with calls when they are changing the radio frequencies over.

Emergency Management Coordinator Bruno stated that he thinks it will scan over two frequencies and the Coeymans channel and even though it is scanning, they should get it.

Councilman Masti asked if there will be any time that they wouldn't be able to use it.

Emergency Management Coordinator Bruno stated that he doesn't think so and as far as the radio reprogramming, it's up to the Departments, frequency one, the one that is always on, they may want to be the priority channel, which currently now is Coeymans Fire Patrol and they may want to change frequencies for radio use until the transition is complete.

Councilman Langdon asked Mr. Mariani if it sounds accurate.

Mr. Marini stated that the pagers are faster and easier and a lot of times on the radios, depending on what models they have, they can actually load two different systems into the radio so system 2 could be what they are going to do in the future and system 1 can be what they are doing right now so when they go over, they just switch systems. He added that they did it when they narrow banded a lot of places and ahead of time they changed all those in what's called a system profile and then you just revert, which can be done on the control head if it is built right.

Emergency Management Coordinator Bruno stated as far as the CAD System, there were some meetings with the Chiefs about upgrading the system to reflect the desires of the Chiefs with things that they wanted to be noteworthy as well as the correct territories so the County Dispatcher knows who to dispatch and then asked if they provided everything they need or if they need more.

Mr. Kevin Demerest stated that they have enough to get Dispatch done, Chief Kapusta gave him a lot of data and if the other Chief's want to meet with him more, he could probably get more data but he has enough now to get the job done.

Supervisor Flach stated that if there is anything specific that the Chief's feel like he should know, they need to let him know.

Mr. Mariani interjected that they need a meeting or two more because there is a lot more they can do and they might find things that they have not been able to do in the past and now can and it would be beneficial to sit down with Mr. Demerest. He added that the system can be very basic or it can be very expansive and get into multiple layers of different things, it all depends on what the Fire Department wants.

Supervisor Flach stated that one thing that sticks out in his mind is that the Fire Company will know there is a certain address where there is a person with special needs.

Mr. Mariani stated that it can be anything from a person to a building that is condemned and it may say not to use for instance the rear staircase and it can be that detailed. He continued by saying that it all depends on how much they want to put in the computer and Kevin will put as much as they want and that it is capable of.

Supervisor Flach stated that the Fire Companies need to get in touch with Kevin so they can express their wishes and desires of what they want.

Emergency Management Coordinator Bruno stated that the group met last night and agreed to a March 30<sup>th</sup> meeting with the hope that the County can attend, it's a Monday evening at 6:00pm and they also feel as though there should be monthly meetings to keep the dialog going and in case new questions arise. He added that it may be brief meetings and it will be a way for the group to be together and hear each other to discuss the progress.

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Councilman Burns asked what time and where the meeting will be.

Emergency Management Coordinator Bruno stated that it will be 6:00pm at the Police Department.

Supervisor Flach asked if it works for the Emergency Management Committee.

Emergency Management Coordinator Bruno stated that it works for them; he is not sure if it works for Albany County and added that they can schedule additional meetings on that night. He continued by saying that his last question, which he knows he has been told, is how many Dispatchers the County has on duty now, will it be increased and what will the staffing be when Coeymans comes on line.

Mr. Mariani stated that currently it is five Dispatchers and a Supervisor and when Coeymans comes on it will be five with a Supervisor and an overlapping shift with the additional two bodies, which will be based on the highest call volume, they do 12 hour shifts and there will be an overlapping person.

Supervisor Flach asked if there were any other comments.

Ravena Fire Chief Travis Whitbeck asked about the progress with the upgrades and if it is pretty much where it was before and added that he knows that it is an evolving process.

Mr. Mariani stated that in the summer of 2016, whether it is July or August, the Valley will be up and the following summer the entire county will be up and maybe this area might come up sooner, it will depend on their coverage as the towers start getting filled in. He added that if they were just worried about Ravena, they could probably come over this summer but they wouldn't want to take them away from the other agencies because it wouldn't work. He added that it is when they get out in Coeymans Hollow, they will need additional tower sites and there are three sites going up out there alone, which will be done by the summer of 2016.

Ravena Fire Chief Whitbeck asked if part of the process is still on par with giving mobiles to each apparatus and added that he is not a radio expert and he won't ever claim to be one and then asked if the portables that they have right now are going to be capable of being operated with the system.

Mr. Mariani stated that they won't, it is an 800 megahertz system so they will need new radios to operate on the system and some people have opted to do different things, some departments that have money and choose to spend, outfit every fireman with an 800 megahertz radio, which is fine if they want to do that. He added that if they want to conduct the fire grounds on the VHF or UHF they are free to do that as well and they will always have the County's main channels up on those frequencies should there be an emergency and they want to revert the radio to a specific channel, it will still get to them and it will depend on how they want to conduct those operations.

Ravena Fire Chief Whitbeck asked if they are talking about a mobile for each apparatus.

Mr. Ralph Mariani stated that they are.

Ravena Fire Chief Whitbeck asked how many portable for each.

Mr. Mariani stated that it will be three for each Fire House and a mobile for every piece of apparatus. He added that if anyone wants to budget for portables, for the life of the project and one year after, the discount is considerable and he can give them the price list if it is something that they are going to do and want, and now is the time to start working on it. He continued by saying that the transfer is definitely going to happen and it's going to be here, there is no doubt about that at this point in time and the coverage in the Town is going to be excellent and there are no questions anymore on sites or capabilities, it is all solid. He reiterated that if they want to go over to that system fully, now is the time to start adding it into their budget little by little and if there is money at the end of the project, they may allocate extra radios. He added that right now they are saying that there are three portables, the mobiles are set but if he gets to the end and money is left over, that money is going back to hand out more portables.

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Ravena Fire Chief Whitbeck stated that he said one mobile per apparatus and then asked if the Chief's vehicle is included.

Mr. Mariani stated that it would not be for a Chief's vehicle unless it is an actual piece of apparatus owned by the Town.

Ravena Fire Chief Whitbeck asked about a ball park figure of what a mobile would cost.

Mr. Mariani stated that roughly it is \$2,000.00 to \$3,000.00 depending on the options and how much they want to get with it. He added that they can get lower with the portables but they become pretty basic and they can get into the \$1,500.00 range, which is about the lowest. He continued by saying that with the system being built, there really shouldn't be a need for a mobile, you should be fine with a portable whether you are in your car or out of it and if you're not, something has to be done with the system. He added that the system was designed to run portable coverage not mobile and they don't plan on even putting mobiles in their unmarked cars or anything like that, which will save them cost.

Emergency Management Coordinator Bruno asked if there is a breakdown of what they consider to be an apparatus.

Mr. Demerest stated that it would be trucks, pumpers, tankers and any utility vehicles that have radios in them now.

Ravena Fire Chief Whitbeck asked if there is a Municipal Chief Vehicle, like in the well-to-do areas who would get a mobile for that vehicle.

Mr. Mariani stated that he has to go back and look for the answer, he thinks that they did but he doesn't know for sure and reiterated that if in the end there is more money after they outfit everyone, they will be giving more equipment.

Ravena Fire Chief Whitbeck stated that he understands that and it's great but in the meantime, until they get to that point, they are in a position where they have to start making plans for what they are telling them now and not what they are hoping to do next year.

Mr. Mariani stated that by the 30<sup>th</sup>, when they meet again, he can definitely tell him yes or no.

Emergency Management Coordinator Bruno asked the cost of portables.

Mr. Mariani stated that it would be around the same price and it depends on the what they get and the options that they put on and added that for the basic options he believes it is \$2,021.00 but there is a lot more than what they have now, there is GPS so it's mapped, and you can receive data and texts. He reiterated that there is a lot more with 800 megahertz than there is with the conventional UHF or VHS.

Ravena Fire Chief Whitbeck stated that he is not saying that he wants to issue every fire fighter a portable radio but when it comes to a natural fire scene, giving everyone that is part of the response the ability to have that communications with incident commander, they will now have to carry around two portables and will be able to communicate with the incident commander as long as he has the same portable.

Emergency Management Coordinator Bruno stated that as far as the 800 megahertz, when it is online, you would expect to communicate with the emergency response people in the field.

Mr. Mariani stated that there are multiple towns on the 800 and it's still in the works and when it comes down to time for them to do it, everyone is going to have some input as to how they are going to do it and it has to be somewhat standardized across the County and not that everyone is going to have a crazy, unique thing. He added that normally what would happen is the channel you dispatched on, is not where you are going to conduct your operations, there are 16-17 extra talk groups so if you get dispatched on one channel, so that channel never gets tied up, you will have an operational channel to go to, which can be pre-designated or assigned at the time of the call, different agencies do it different ways and they have not worked it out yet. He continued by saying that the main channel, for quite a while will be tied with the VHF channel until everyone

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gets over, they can patch them together and Saratoga did it for several years before they got everyone covered.

Councilman Burns asked Dispatcher VonSchenk what he thought of it.

Dispatcher VonSchenk stated that he is just listening.

Councilman Burns stated that now is the time to speak and he does not want people to get mad, walk out and voice their opinions outside because right now is the time to speak.

Dispatch VonSchenk stated that most of his questions have been answered regarding the frequency and questions about portables and pagers not being able to pick up the County by utilizing the two different towers. He added that he went to the County and observed dispatching during a shift, they do a great job and they are not going to do what the Town Dispatchers do for the Police Department because they can't, they are too busy with multiple agencies. He continued by saying that he is concerned with some minor things such as the Dispatchers knowing the area and being able to talk someone turn by turn to get somewhere but you should not expect that. He concluded by saying that County Dispatch is very busy, busier than the Town would ever be.

Councilman Burns reiterated that from what he has seen, as long as they get all the addresses right on the map in the Town and Village the way it is supposed to be, there shouldn't be any glitches at all, they should be able to direct responders to go anywhere and put them at the exact location and then asked if he is seeing something wrong.

Dispatcher VonSchenk stated that for the most part the mapping system works fairly well but the 911 cell phones sometimes don't put them anywhere near where they are.

Councilman Burns stated that it's all in the mapping and if there is something wrong in the mapping.

Dispatcher VonSchenk stated that it is because of where the cell phone bounces off the tower.

Councilman Langdon stated that you are going to have problems regardless of what system they are on, whether it is County or Town.

Councilman Masti interjected that it depends on what cell tower it goes to.

Councilman Burns asked how the Town's Dispatch corrects that.

Dispatcher VonSchenk stated that they ask questions about the location.

Ravena Fire Chief Whitbeck stated that what Dispatcher VonSchenk is saying is more of a perk and he doesn't expect that he would get the same sort of directions as he would from someone like Mike VonSchenk who knows landmarks such as log cabin hill or the "S" turns. He continued by saying that he can't expect that from Albany County Dispatch and reiterated that it is a nice perk for them because he knows the area.

Councilman Burns stated that as far as running numbers & background checks, they were told that the Police Department will be getting computers in the patrol cars so the Officers can do that right at the scene.

Chief of Police McKenna stated that his understanding is that in order to reduce radio traffic, quite frequently for low priority calls, the Dispatcher doesn't actually communicate directly with the patrol car but rather sends a call to the mobile data terminal and if there is no response from the Officer they will transmit to check their call screen. He continued by saying that he is not familiar with what the County has but he is assuming it is the same that he had in Albany.

Mr. Mariani stated that there will be an air card in every vehicle so they can have as much or as little access as they want to give the Officers but if they want to get into E-Justice, SJS or any other web based applications, they will be able to do that from the car as long as the department gives them access. He added that he wants to be clear and he's not going to tell them that they



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are going to have all the same services that they do now, because they won't and he is not going to tell anyone that they are going to because it is different and they don't do as much. He continued by saying that when you are in the field and can't get back to the station, they better do whatever is asked of them and if they have a problem with it they can come and see him afterwards but if someone is in the field and needs something/anything, it should be done.

Chief of Police McKenna asked who is going to be on the same frequencies as the Coeymans Police Department for dispatching calls.

Mr. Mariani stated that for right now it will be Albany County Sheriffs, Green Island and themselves and when it goes to the 800, Green Island will be added to the frequency.

Chief of Police McKenna stated that he had mentioned multiple channel uses for dispatching and for the most part frequency usage would be restricted and the plan is to stay on one frequency on and day to day daily basis.

Mr. Mariani stated that the Police will have their own channels with car to car if they want and it will be up to them if they want something to go back and forth with freely.

Chief of Police McKenna stated that he mentioned CAD and there is a ton of capability with the CAD System and then asked if the County or the City of Albany enter the data.

Mr. Mariani stated that the County does it.

Chief of Police McKenna stated that they had mentioned a special needs situation, which would fall back on the agency who knows the location because you are only putting in what's being told.

Mr. Mariani stated that when they get closer to the transfer date he will meet with Senior Communicator LaMountain and get every bit of data she can give him, which would include someone with special needs, two car responses and anything else that is locally known such as roads that have nicknames. He added that as long as they know things prior, they can build it as advanced as they want and they are not going to be able to figure out everything right away but the more they put into it, the better the quality is going to be. He continued by saying that there is always going to be an error, that can't be avoided totally, it would be impossible but the more data that they put into it and the more that they pay attention to it, the better it is going to be. He went on by saying that the more information and detail that you put into a map, the better it is and it is the same with the CAD.

Emergency Management Coordinator Bruno stated that the Village Department of Public Works has access to communications and he thinks it's going to go away and added that it is something that they have to have for stormy weather, floods, winter months, fires, etc. and he is not sure of the mechanism but they need a way to communicate.

Supervisor Flach asked that Highway Superintendent Searles speak to that.

Highway Superintendent Searles stated that for the Highway's radios, they can have them reprogrammed, they will probably have to upgrade but there should not be a problem.

Emergency Management Coordinator Bruno stated that they would give the information to the County so if for example there is a fire in the middle of the night, when you would not normally be out but your assistance is needed when not on duty.

Highway Superintendent Searles stated that he is not sure how it would be handled if Emergency Management called Albany County requesting to get in touch with the Highway Department and if it is something that they do or not.

Mr. Mariani stated that they do that for everyone and as long as the radio systems that they have now stay in place, they can talk the way that they have always talked as long as they keep their radio systems up. He added that when the new system comes over, if the Town chooses to bring DPW over to 800 megahertz, they are more than welcome to because the system is being built not just for public safety but for public works, the school system and bus garages as well, there is

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enough capacity for that. He continued by saying that if DPW wants radios in their trucks for that capability, they can have it and will have their own municipal frequency and reiterated that it should not change from what they have as long as they don't take the system out.

Councilman Masti asked if they know what it will take to maintain the Town Police Department console downstairs for dispatching.

Chief of Police McKenna stated that he believes the console would be removed.

Mr. Mariani stated that it would be completely up to the Town.

Emergency Management Coordinator Bruno stated that there were times when there was a significant event and they have sat downstairs and managed the emergency with people in the field. He added that 800 megahertz will come with the technology shift and eventually it may make their console obsolete but if the console is down there and functioning, they should not dispose of it, they may not have Dispatchers any longer but there may be people who could step in. He continued by saying that they could have direct communication from the Emergency Operation Center to the field and various others like the Department of Public Works and other agencies.

Councilman Masti asked if once they go to the 800 megahertz, whether they will still have capability off that console if something happened to the 800 and they were not getting a signal because of a disaster and if the old console would be able to reach the cars.

Mr. Mariani stated that it can if it was built that way, which can be done and they can make it backwards compatible. He continued by saying that it won't have all the features as a 800 system but you will be able to run the channels off of it if they choose but it might be cheaper to buy a desktop radio to sit there with a microphone on it rather than maintain the whole console system, which might not be worth it.

Councilman Masti asked what they have for back-ups so they are all safe.

Chief of Police McKenna asked if he was asking about a communications failure.

Councilman Masti stated that he was.

Mr. Mariani stated that the way it is designed is basically there are four sites within the County that are on opposite sides of the County and each one of them would have to be demolished to bring the system down, there are four layers of redundancy within the system.

Councilman Masti stated that if 3 of the 4 went down, 1 of the 4 would keep them going and added that he works in a hospital and stranger things have happened.

Mr. Mariani interjected that it would take quite an event for all 4 to go down.

Councilman Masti stated that he hopes they never see it.

Chief of Police McKenna stated that he does not know if the Sheriff's do this or not and right now when someone calls in for the B line and they are not going to make it in, because they don't have a Supervisor on every shift, normally Dispatch would be notified and then the Supervisor would be notified by Dispatch and then asked if this is something that Dispatch does or will be doing.

Mr. Mariani stated that they will not get involved in anyone's overtime.

Chief of Police McKenna stated that it is something that they will have to look into for when someone calls in sick and then asked who the County Officers call now.

Mr. Mariani stated that when someone calls in sick, they will notify the Sheriff. He added that there are a couple different ways to go about it and added that if there is an emergency and something going on, there is a disaster list and they want everyone's phone numbers and as long as no one cares about what order it is in they will always do that and he doesn't know how the

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Town calls, whether it is top down or how it works and they also have the system that the City of Albany uses that is automated and preprogrammed.

Chief of Police McKenna stated that for the basic daily functions if the Supervisor isn't there, person A calls in because they can't make it in, there would be an on-call list of the Supervisor's so the Dispatcher would know who to contact.

Mr. Mariani stated that what many are doing is they are having them call their Supervisor's directly and added that they can call in to Dispatch, they will take the call and notify someone.

Emergency Management Coordinator Bruno stated that a text messaging capability was mentioned and then asked if it is done regularly or if it is something that has to be requested.

Mr. Mariani stated that they could do it for now if they want them to.

Emergency Management Coordinator Bruno asked if they currently do it for anyone.

Mr. Mariani stated that they do it for almost everyone on the hill and what it requires is a control station for every radio frequency that they use, which is basically a mobile radio and as long as they are getting simulcast over County Fire and Ravena, it is going to always pick up and send the message. He added that someone will have to provide him a control station for Coeymans Fire Dispatch and then they would just put it in, it is there now and they are welcome to it at any point in time.

Emergency Management Coordinator Bruno stated that they are Coeymans Fire Control and he lost him when he said Ravena and continued by asking if he meant Ravena tower.

Mr. Mariani stated that whatever frequency he is using, he needs a separate radio to feed it into a computer so if he wants to do that he has to give him a radio that will pick up that frequency and he will put it in the rack and it will be interfaced with the computer and it will work.

Emergency Management Coordinator Bruno asked if there is a fire in for instance Westerlo and it's dispatched over the fire pager, will it also go out as a text as well.

Mr. Mariani stated that it will be either a text or e-mail.

Ravena Fire Chief Whitbeck asked if there is an administrative function where he can send text messages to his members.

Mr. Mariani stated that it does not have that capability but there are other functions like he told Chief McKenna like building a list of the members and send a text or leave a message and it will call everyone. He added that if they want to use that system, they encourage them to do so.

Village Highway Superintendent Traver stated that they will have a list for him with the water and sewer alarms and who to contact.

Mr. Mariani stated that as long as the people they are calling for the alarms are responsive to them because they had people who would not answer their phones and it wound up tying a whole bunch of trunks coming into the 911 Center. He continued by saying that as long as the people who are being called are responsive they will answer the calls.

Village Highway Superintendent Traver stated that with the water alarm, it goes to the Chief Operator and then the 2<sup>nd</sup> Operator and then to dispatch so the alarms actually go to the Operators first and then dispatch is the last resort.

Mr. Mariani stated that if he gives them a list of whole departments, they can push that call out to everyone and it depends on how they want to set it up.

Village Highway Superintendent Traver stated that the Village Mayor had said that they will be getting more information to them by the end of the month.

Supervisor Flach asked if there were any other comments.

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Coeymans Fire Chief Ken Dottino stated that he and Supervisor Flach had discussions in the past and he's not really for it and he reiterated to him a couple of times that they should keep it in house and run it more efficiently, effectively and cost efficient. He added that in working with the Police Chief, he is a great administrator and they as a Board are missing an opportunity to keep it in house and run the program efficiently in-house. He continued by saying that he has no qualms with what they are going to do, it is good service and it's the tip of the iceberg, they have done it as a cost cutting measure and the next to go to follow suit will be other emergency services, rescue squad and police. He went on by saying that he is on the front line of it, he is the guy that is going to be dealing with all the issues coming up and they can kid themselves and say that it is going to go flawless, the maps are going to be correct and they aren't going to have any issues and if they do believe that, they are living in la la land because it's not going to be that way. He added that there are going to be issues, they might not pop up for six months, they might pop up at three months and he is sure that the County will be very dedicated to getting their problems fixed, he has no qualms about that as well, but if they think it will be a smooth transition that will happen on June 1<sup>st</sup> when they throw the switch, it's not, it is a lot of work on their end with a lot of effort and changes. He reiterated that he thinks they are missing an opportunity with the Chief of Police in keeping it here and keeping those opportunities here and it isn't about saving jobs and the budget on his end, for what it is saving them he doesn't even know the numbers and it doesn't bother him. He continued by saying that it's about effectiveness, the Town's Dispatchers are dedicated people, they are getting better trained now, a better work environment and he thinks that it will only go up from what they are getting now. He added that when he needs to call for the Highway Department or a Building Inspector or trying to get a hold of a certain person in our town, it is going to cause more effort and issues on his end and they have not asked them even once what those issues were and he met in the Supervisor's Office one time and he had it in his head that it is going to happen with no ifs, ands or buts about it and he could have been speaking Greek and he would not have cared. He concluded by saying that this is his opinion as a Fire Chief and his alone, he will go along with it because he has to, he will make the best of his Company and community but he thinks they are missing a good opportunity to save this position with the Chief in running Dispatch effectively.

Councilman Burns stated that he is glad that he spoke up and said all of that, he thought that they were reaching out and asking a lot of people their opinions because he does not know all the things that they know. He added that as far as the financial part of it goes, all he has heard is that they are duplicating services because 911 picks up a lot of their calls already but with the new 800 system coming, they were told that they have to get on board with that and if they do it now it's not going to cost them anything for Albany County to take it over.

Coeymans Fire Chief Dottino interjected that it's going to cost him and his Company something because he has to buy radios.

Councilman Langdon stated that he will end up buying them regardless.

Coeymans Fire Chief Dottino stated that they will if the Town decides to go to the 800.

Councilman Langdon questioned why they wouldn't do it.

Coeymans Fire Chief Dottino stated that he didn't believe that they had to.

Mr. Mariani stated that they can't force anyone to do anything, if the County dispatches for them then they have to.

Coeymans Fire Chief Dottino stated that he has no need to contact Saratoga County because the 800 reaches the far ends of the earth.

Councilman Burns asked if anyone has any numbers on keeping what they have now and added that the last he heard, it was going to cost \$60,000.00 to upgrade.

Councilman Langdon interjected that it would be upgrading the system that they have now and not upgrading to the 800.

Councilman Burns reiterated that right now it is \$60,000.00 and they had trouble making the budget for Dispatch this year. He added that he is not trying to put money over safety but with all

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the information that he has gotten, once the system is in place it is going to take some time and it's not going to be perfect but they can take it over and run it just as efficient as it is now. He continued by saying that it is him talking and he's not trying to disprove what Chief Dottino is saying because he knows more that he does and he respects his opinion. He then asked Mr. Doug Keyer what he thinks about it.

Mr. Doug Keyer stated that he thinks he needs to stay out of it.

Councilman Burns stated that it makes him mad that they have a meeting like this, everyone has questions but don't ask and people walk away saying they should not have done this, they should not have done that and it is being shoved down their throats. He continued by saying that he is asking opinions now.

Mr. Keyer stated that he has had the opportunity to meet with a couple of local Police Chiefs in Schenectady County and they switched over and unlike this particular arrangement, they continue to pay a portion that is much more than they are getting back from the UCC so from a financial standpoint he sees that it makes sense. He added that they do lose personal contact with the public, they have phones at the lobby area and it is something that the Chiefs themselves have recognized as a loss and in a lot of ways the financial aspect and the need to consolidate, which is being driven from the Governor's Office on down, outweighs the services that the local Police Departments gave to the community. He continued by saying that you have been able to walk into your local Police Department because it's the way it has been since they have been established with some of them back to the 1800's and the community expects to see someone there and now to walk in and see a phone hanging on the wall, they might not be so sure of what they are supposed to do. He continued by saying that that he assumes that it would be the closest car concept and then asked if there is a written 911 Agreement.

Mr. Mariani stated that they don't get involved in that and if the Town of Coeymans uses the closest car concept, they will continue that and if the Town of Coeymans calls their car first for everything, they will call their car first. He added that they are closet car in the County but if the Town doesn't want that, it's not what they do, they do what is asked if it is in their power.

Mr. Keyer asked what would happen if they had two cars tied up on an incident and a call came in.

Mr. Mariani stated that first they would check with the 2 cars to see if they could break and if they couldn't it would be a poll to see who is closest, whether it is the State, County or whoever. He added that the first thing to do is check with the Supervisor or whoever is designated in charge for the shift and see what they want to do, whether it be to turn it over or to break someone and this is how it is done in Watervliet and Green Island.

Councilman Burns stated that he can remember back in the day someone sitting at the Fire House on the radio, and that doesn't happen now because they have Dispatch and then asked Chief Dottino how efficient it would be to have one of his guys sitting at the radio.

Coeymans Fire Chief Dottino stated that it's not efficient but it will probably have to happen again when they get 2-3 calls at a time for a bigger emergency and then asked if the County will only dispatch if they turn over to the 800.

Mr. Mariani stated that is true if they are going to be dispatched by the County because the County is switching to 800 but if they are going to stay with Coeymans, they can stay on whatever channel they want. He added if they want 800, they will still give it to the Town of Coeymans, it is up to them, they are dispatched by the County on their frequencies and they are not going to charge them to use the system but if the Town of Coeymans is going to dispatch themselves and want capability out of that system, there is going to be a service charge for those municipalities, which won't be much, that want their own set of frequencies on the system because it is expensive. He continued by saying that if they require someone at their firehouse, then the County is doing something wrong and it needs to be fixed and it should not ever happen and if it does they need to call him because something has to change drastically.

Coeymans Fire Chief Dottino stated that it is a fear of the unknown and reiterated that he spoke with Supervisor Flach prior to now and he knew his opinion before now and he thinks a two

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month decision is a big decision for the Town to save \$50,000.00 without ever giving the new Chief of Police a chance, it took six years of running it to where it is today and they are not even giving six months to try and turn it around, which is not quite fair.

Councilman Burns stated that it was actually going on before they got the new Chief and he is doing a fantastic job.

Coeymans Fire Chief Dottino interjected that it was right before.

Councilman Burns stated that if they don't do this now, 2-3 years down the road they may find that they have to go to the 800 system because theirs isn't working as well as it should and it will cost them thousands of dollars to switch over.

Ravena Fire Chief Whitbeck stated that they are talking about the 800 switch over and he knows he has brought it up at previous meetings, they are talking about saving "x" number of dollars by closing down the Dispatch Center but as they are talking about it, they are acknowledging that there are going to be financial hardships on those directly affected by this, whether it be by the Village itself or the individual districts. He then asked if it has ever been brought up in any discussion that they can take the money that they are saving and put it aside to help offset the costs for each District because it is going to cost a pretty penny to get this system to 100% and utilize its full effectiveness, which is what they should be doing in talking about all of the gains that they are going to get from it and they need to start talking about getting to that point and then asked if they had that discussion.

Councilman Burns stated that they had and to the best of his knowledge, they are not getting rid of any equipment and they are pretty much keeping everything in place.

Ravena Fire Chief Whitbeck stated that the equipment downstairs is not going to get him the radio, he doesn't live in an area where he can go out and buy a \$20,000.00 vehicle for the Chief, he has to put the equipment in his own vehicle, whether it be Village money or his own, but he needs to buy the equipment. He continued by saying that they are telling him that he is probably not going to get that equipment for his vehicle and his function as a Chief Officer of his Department is to run to the calls directly in his vehicle and it is what he should be doing and in order for him to function at his capacity, he has to go out and make this additional purchase of \$2,000.00-\$3,000.00. He reiterated that they don't live in Colonie, it is a bit of a dent in their budget and what he is talking about is taking the money that they are saving and maybe moving it into another account because he knows this is not just his hardship, they are sharing it across the board and he and Chief Dottino are sharing the same concerns. He added that these are the costs that he's worried about, he is not worried about the equipment downstairs; he is talking about the \$3,000.00 radio that he has to put in his vehicle that they are not being given.

Coeymans Hollow Fire Chief Kapusta stated that he looked at what it would cost to put new radios, 800 megahertz radios, in all of his apparatus and the Chief's vehicle and to replace the portables that he has and it is over \$100,000.00. He added that he knows the Sheriff's may supplement some of that but definitely not enough for all of the apparatus and his concern along with Chief's Whitbeck and Chief Dottino is that someone at some point made a decision that they are going to go to 800 megahertz, which will hopefully work good in the hilly terrain, typically it doesn't. He continued by asking that even if they cover all of his radios, which he typically buys every 15 years because they don't last forever, if they will give him \$100,000.00 in 15 years to buy new radios.

Mr. Mariani stated that they won't, it is a onetime thing.

Coeymans Hollow Fire Chief Kapusta stated that he didn't come into this looking to save money, he is a Fire Chief and he has to make sure that the dispatched calls are fast and accurate and to him it's not so much about money, it's about service and better service, it is definitely not about costing him a lot more money in 15 years. He added that he thinks that dispatching is completely separate than the 800 megahertz because they don't make a pager today that works on the 800 megahertz to his knowledge and he assumes that they would still be dispatching on a channel that they are currently so the 800 megahertz is a separate topic.

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Mr. Mariani stated that it is to an extent, it depends on where they are at, VHF has to stand for the time being where it is because there are no 800 megahertz fire pagers and it was replaced last year and they plan on keeping it forever or until different technology comes along that is acceptable. He added that if they are going to be dispatched by the County come 2016, they are going to the 800 megahertz capabilities, at least to be dispatched.

Coeymans Hollow Fire Chief Kapusta asked if any of the Fire Companies, Fire Chiefs, EMS, etc. had any input on that or is it just the Sheriff's Department making the decision that they will all go to 800 megahertz regardless of companies that have said that it doesn't work well for their situation and it is his concern. He added that traditionally the Fire Companies haven't had any say in it and they really don't like it because they don't get what they want and it almost sounds like the 800 megahertz is being shoved down everyone's throat, it may be the best thing in the world and be great but he just does not like that it is switching and they have to do it even though there has been zero input from any Fire Companies or EMS Agencies.

Mr. Mariani stated that they are not forcing anyone to go over, if they want to stay on a patched channel and limited capacity, that is fine but the full capacity will be on the 800 megahertz and they have outgrown the VHF, they don't have the capacity there anymore, there are no more frequencies available. He added that they looked at expanding that system at one point and trunking that or possibly trunking UHF but it wasn't possible and the system that they have now needs to be replaced for operational purposes, it's fine for paging and the fire channel is actually the better one but the Sheriff's channel has a ton of interference and when they went over to narrow band it actually cut their coverage almost in half and it is why they undertook the 800 project. He continued by saying that they know radios, VHF is getting dirtier than it was as far as the spectrum, they are giving out more licenses and there is no control over it, not like the 800 megahertz when you get the frequencies and a whole region has to vote on whether you can have them or not, there is a lot of research that goes into it and their VHF gets interfered with all the time and they experience the same thing from Orange County but they are powerless to do anything about it and this is the reason for the push to go over to it and why they are doing it. He went on by saying that upfront it stinks but the County probably should have done this 15 years ago and done it in pieces but all of the sudden it got dumped on them and they had a lot more problems than they understood and they took action to correct it, it was all at once and it was hard on a lot of people, they did the best that they could as far as giving everyone the radios and the capability of going over to it and they will get a mobile for every piece of their apparatus along with three portables, which is standard. He added that if it changes in the end and someone does not want to switch over, the radios that they would have received will be distributed to those switching over at that point, there is a possibility of that happening and as it stands right now, they are currently 2 million dollars under budget, which is a lot more radios that they can buy in the end as long as they don't find for whatever reason that they need a new tower site because something happened.

Coeymans Hollow Fire Chief Kapusta stated that just to be clear, he is less about savings and more about making sure that they can operate efficiently. He added that he is not ruling out 800 megahertz and his big concern is as Chief Whitbeck brought up, if he has to go out and buy \$100,000.00 in radios and maybe \$50,000.00 covered by Albany County, in 15 years they are going to need new radios and they will have to find a way to fund it, so they would have to raise taxes. He continued by saying that he thinks the Board is looking at it to save the taxpayers money, which is their job to do, but coming from the other end about service, they think they might be saving money and it might be the right way but someone is going to have to buy the radios eventually.

Councilman Langdon reiterated that replacing radios is something that they do anyway, regardless of what system and they must be doing some kind of budgeting to regularly turn over their radios.

Coeymans Hollow Fire Chief Kapusta stated that the radio that he buys today costs \$800.00, which is not the cheapest radio, it is a good radio and then asked how much a radio would be for the 800 system.

Mr. Mariani stated that for what he is going to want to use, it is about \$2,100.00 - \$2,200.00, there are cheaper but he's not going to want them.

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Councilman Langdon stated that Coeymans Hollow Fire Chief Kapusta was not at the meeting earlier when it was said that they are going to give three portables to each Company.

Coeymans Hollow Fire Chief Kapusta stated that he has 20 portables in his Department.

Councilman Langdon stated that from what he understands, those portables are still totally usable because when they are on the scene, they are not going to function on the dispatch channel, that's not going to turn around and change that and the other issue from what he is understanding is that the portables on the 800 system are going to work as well as their mobiles so they are going to get that same basic coverage in a portable.

Mr. Mariani stated that they have to be at a contract standard and a contract standard is 95% coverage portable and if they don't meet that standard, they have to put up a new tower site, which they ran into with the VHF, there was a hole that was supposed to be covered and it wasn't so it was their expense of a million dollars for the project that they had to come in and do. He added that in looking at the maps, Coeymans Hollow and Ravena are absolute solid areas, there is limited coverage on Partridge Run but no one lives there, so they didn't put another tower there because it would be a pointless waste of money. He added that they will take a vehicular repeater up there if there is something going on but as far as them, there are no gaps.

Coeymans Hollow Fire Chief Kapusta stated that he thinks the topic is huge and huger than here because part of the 95% is outside of house coverage and they are not talking about outside of house coverage, which is drastically different with the 800 megahertz. He added that his point is that he buys 20 batteries every two years for the radios, the batteries are more money, batteries don't last forever for the portables and a \$2025.00 portable vs. the \$800.00 portable with the same thing for the mobiles, it is a lot of money, he does budget for that type of expense but if he has to quadruple what his budget is, he has to find some way to pay for it.

Councilman Langdon stated that it is understandable and he is not opposed to sitting and talking about things like that with them and it makes sense.

Emergency Management Bruno interjected that he understands that there is going to be a contract between the Town of Coeymans and the County of Albany and they are going to pay a fee to start but then the fee goes away. He then asked if that is correct.

Mr. Mariani stated that is correct.

Emergency Management Bruno stated that at some point there is going to be some revenue and there will be an expense to the Fire Districts, Village and Rescue Squad and some to the Town for the Police Department and some of the money should be put towards the expenses. He added that you can't dispute their needs, they are going to want a mobile in every apparatus as well as one portable in every apparatus in case the Chief is not there and the Officer has to go out in the field as well as wanting to expand on it and if they are going to do this and meet in the middle, the way to do it is for the Town to help fund it. He continued by saying that they are not going to solve this immediately but they need to find out the needs, the cost and how they can share the cost.

Councilman Langdon stated that he understands that they will drop the taxes and the Fire Districts will have to raise them to offset the cost and they have to make sure that there is a net gain for the taxpayers.

Emergency Management Coordinator Bruno stated that there has to be a separate discussion on how to fund the transfer to the 800 because if they are going to transfer to the County, they want to be all in and not half in.

Supervisor Flach stated that they certainly would like to meet with all the Fire Chiefs and Police Chief before they sign a contract so they have some kind of an idea what they are going to need to budget for when the 800 comes in.

Councilman Burns stated that in three years the charge goes away and they shouldn't have to pay anything for Dispatch and like it was suggested, maybe they could take that money and set aside for the Fire Departments.



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Councilman Langdon stated that for the first year it is going to be about \$150,000.00 ahead so from the first year they will be \$50,000.00 and it takes three years for them to phase out where they are covering the Dispatchers to move to the County and once that third year is over, they are approximately \$200,000.00 ahead, which is pretty substantial. He added that the idea to sit down with the Fire Departments and try to work out some kind of an arrangement to help offset their increase cost that they might experience, he is perfectly fine with sitting and discussing that.

Councilman Burns stated that his thoughts were that if they keep it going the way it's going and they keep the extra money and put it aside in case three to four years down the road things aren't working out and maybe they may have to start their own dispatch up again, at least they will have something to start with and this is personally what he would like to see happen. He continued by saying that from everything that he heard, the County is going to do a good job and the longer they do it, the better they are going to get at it.

Dispatcher Mike VonSchenk stated that he is not concerned with the money they are saving, he is concerned about community safety and he is concerned about the safety of the one guy that he has on A Line out on patrol. He added that the money they are saving, the \$50,000.00 extra can pay for another Police Officer on that patrol, which would be more safety for the community and more safety for the one guy who is on the street by himself. He continued by saying that sometimes the Sheriffs are available, sometimes they are not and on a rare occasion he will get the State Troopers but he is talking the community and an Officers safety and this is something that they really ought to address.

Councilman Burns interjected that they really are thinking about all of that and it isn't something that they are taking lightly.

Supervisor Flach stated that they have talked to the Chief of Police about hiring and they are working on things there and as Councilman Burns said, he is thrilled with their Chief.

Dispatcher Mike VonSchenk stated that he hates dispatching on the A Line to call someone because he knows that they are going into a bad situation.

Councilman Langdon stated that as far as he is concerned, the whole process honestly started for financial reasons in his mind, and was primarily the Sheriff coming down and telling them that they will have some increased expenses and as a Fiscal Officer of the Town he has a responsibility to see whether it is a sensible thing to take on. He added that as they began to look into it, there appeared to be significant financial savings, which is the first reason he began to take a look at it and the more they dug into it and began to understand some of the newer technologies that they are going to bring to the table, other benefits and the patrol cars are going to be able to have computer access, all of it. He continued by saying that the more he heard about the redundancies that have to happen because of some of the medical training that the dispatchers have at the County that is not provided down here, as he begins to add it up, even if the cost is the same, it seemed like in a long run when everyone gets accustomed to it and he realizes that there are going to be glitches and not a seamless transition, it seems to be a much better public safety issue in the long run when you look at the big picture of all of it getting put into place.

Dispatcher VonSchenk stated that he still does not see where the money that they are saving won't go over to Chief McKenna for another Officer.

Councilman Langdon stated that one of the things that he learned in discussing things with the Officer's as a Police Commissioner for a while and in trying to find out what was going on with the Officers, he began to learn of the times that Officers go into buildings where there is a door open where there shouldn't be and there is no one backing him up. He added that he is a strong believer in having their own local Police Department and he does not believe that this Town and Village should be uncovered by a Department and as a businessman he is very interested in providing to business owners that want to make investment and grow some jobs here and to him the Police Force is an extremely essential part of the community here. He continued by saying that he totally agrees with someone being on a call by himself and he does not like that and at some point he sees having two guys at all times, there are some that say that there should be 2 plus a Supervisor but he's not willing to go that far at this point, but the idea that there are two Officers that can back up each other, it is a direction that they need to go.

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Dispatcher VonSchenk stated that his job is dispatching fire and EMS, which is only a small part of it and most of his time is spent with the Police because the ration of calls is 20/1 and his primary job he sees as safety of the guys and he is concerned about what happens to them and something has to be done about it.

Councilman Langdon stated that it is something that has not gone away and he was never aware of how it all worked until the transition with the Police Department in the fall and he didn't know all the ins and outs of police work, he has learned a lot in six months. He added that it is something high on his priority list to see it get adjusted and worked out so they know that there in never anyone out there by themselves and reiterated that he totally agrees with that.

Councilman Burns called on Brian Dunigan who had previously had his hand up.

Mr. Brian Dunigan asked if the Town decides not to go with Albany County, will the 800 megahertz radios still get dispersed to the Fire Departments.

Mr. Mariani stated that if they don't want to switch over but want to use 800 then yes but if they don't switch over and say they won't use the 800 system the answer is no, they will not give radios to people who will never use them.

Mr. Dunigan stated that you never know if you are going to use something and it would be out there to say that you would never use them.

Ravena Fire Chief Whitbeck stated that if they weren't having these conversations, as a Chief Officer you want the capability but what they are talking about here is in the eventuality and not if, and they are looking at a year from now to make the switch over, which is different from having the capability to being fully operational and in listening to Chief Kapusta, he is not sure if they are really grasping what he is saying. He added that the County is giving them radios and he understands that, they will have the capability of using their current radios and he does not expect anyone to be an expert unless they are heavily involved in what they do and there are those of them as Chief Officers that believe anyone going into a hazardous atmosphere or situation needs to have the ability to communicate and that is why they hear the words like 20 portables, it is so everyone on the apparatus has the ability to communicate with the Officers. He added that he wants them to understand this and it isn't because they are going out there messing with the radios, they are kept on the apparatus and they are not carrying them around just to talk to each other and reiterated that he wants everyone to understand what Chief Kapusta was talking about and he is not sure how someone would budget for a 400% increase. He concluded by asking when the last meeting regarding this issue and added that he sees it going back to October or November.

Chief McKenna stated that he had one meeting with Kevin Demerest approximately one month ago and his recollection is that there was one time where he along with the 3 Fire Chiefs got together.

Ravena Fire Chief Whitbeck asked when it was.

Chief McKenna stated that it was November or December.

Ravena Fire Chief Whitbeck stated that it has been a while and his concern is he has been questioned about it because people think that he has been having meetings with people that he shouldn't without being escorted by a liaison. He added that the last meeting that he attended was numerous months ago and then asked how he is supposed to answer to the Village Board about what is going on in the meetings that they are hearing about, he's got no answer for them because he isn't going to any of them. He then asked if they are having meetings and what was the date of the meeting with Albany Emergency Management.

Supervisor Flach stated that they tried to set up a meeting and he and the Emergency Management Coordinator talked about his availability and he had classes that night so he could not make it, they tried to reschedule it and he was not here when they talked with Councilman Masti. He continued by saying that the County was going to meet with the Fire Chiefs and tried on occasion or two to do so but it has been since January.

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Ravena Fire Chief Whitbeck stated that with schedules it is what it is and trying to get everyone together is not an easy task but here they are with a very short timeframe.

Mr. Mariani stated that personally he does not have a timeframe and the Town's target is June and if he's not comfortable, it's not going to be June and he wants to be clear about that.

Ravena Fire Chief Whitbeck stated that they are in this room at a Workshop talking about some pretty significant issues and talk about in a couple of years saving "X" amount of money and start putting it toward purchases but it isn't a commitment, it is just them having a talk. He added that they make the commitment and switch over and they as a Town Board might not be in office and the next Town Board may not agree with it and reiterated that there has to be a plan and he does not see hammering everything out in the next two months. He continued by saying that they talk about meetings and they have to get to the point where they are actually meeting and discussing the issues, they can't just talk about having meetings with Emergency Management if they are not going to meet with them and it is very frustrating for a lot of people and the Village Board and when they ask him questions, he has to give them some answers at some level because he reports to them. He reiterated that they are talking two months and there are a lot of issues that they need to hammer out, which has been his biggest problem, the timeframe and it is getting real now and he does not think that they have talked about all the issues that they need to talk about. He added that he routinely works on the Rescue Squad and he communicates with Dispatch quite a bit, it has been fine, they do a great job and at the end of the day he thinks there is a lot more to the process that they need to evaluate and he agrees with Chief Dottino that the new Police Chief deserves a chance to set things straight and they can take an extra couple of months to put their minds together. He concluded by saying that Chief Kapusta brought up one of the most important points with the radios, they tested talking outside on a front porch and then asked if the system will work on an inside construction job at the middle or senior high schools and how it responds to those sort of elements.

Mr. Mariani stated that the system was not built on in-building coverage.

Ravena Fire Chief Whitbeck stated that it might work, he does not know but these are the things that they should be finding out right now and not in June or July when the process is done.

Councilman Burns stated that the County is giving a radio for each truck and unit in addition to three portables and they have their radios that they use now, which they will continue to use to keep in contact on the fire scene and won't be using the County's radios unless they need outside assistance or to get in touch with someone else.

Coeymans Hollow Fire Chief Kapusta stated that there are several ways of going about it and he thinks that they will agree that you can use all 800 megahertz, the VHF that they are on now and juggle two radios, which he does anyway. He added that the problem is he now has 800 megahertz and still has the VHF radio and he's not buying 20 portables every 15 years, he is buying 30 portables every 15 years and that is a problem. He continued by saying that he thinks there is benefit in the County taking Dispatch Center only because of some issues that Dispatcher Von Schenk brought up with the Police Department and for 99% of the time Dispatcher Von Scheck is alone at night and that is fine but when there is a fire call in the middle of the night it gets crazy because he is also working the radio for the Police and fire and can't do it himself and these are issues that he is positive the new Chief of Police will correct and then there are other issues that won't be corrected unless you use a lot more money, put more Dispatchers on and upgrade the equipment. He went on by saying that in his opinion, the right thing to do at some point in time is to move over to the County, it will happen eventually, there is much more benefit in that but there are some downsides like people losing their jobs, which he's not looking at as a friend, he is looking at it from a Fire Chief's aspect of what is right for his District. He continued by saying that it is a complete separate topic than the 800 megahertz where there are so many different routes and options to look at but nothing has been discussed and he does not know of a plan, he has gotten nothing that outlines his choices that in two years they expect you to either go to 800 megahertz or you stay on VHF but if you want they will give a portable to each Chief, which is a pain because he might be working at his job and there is a call during the day and one of his fire fighters needs to talk to County, which they do a lot. He concluded by saying that it is more than just one thing and more investigation needs to take place, they may be able to get it done in their timeframe but he, Chief Whitbeck and Chief Dottino have full-time jobs and if their pagers and radios aren't working right, that is a big problem for them and he does not know what

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the plan is for radios, he could have just one radio, two radios that are completely different with batteries that don't interchange and he has to maintain both sets and he only has so much room in his apparatus to mount radios and reiterated that there is a lot to talk about.

Councilman Burns stated that they are supposed to make a decision and they are trying to take in all the information that they can and they are hearing both sides of it but he just said himself eventually they are going to have to go over to the 800 system.

Coeymans Hollow Fire Chief Kapusta stated that nothing is going to force them to do it, it is just a matter of time to switch to the County and not the 800 megahertz system, which he is dealing with as a separate thing.

Councilman Burns stated that as they have told them, and he does not think that they are trying to drive it down their throats, it is an opportunity for them, they will give them this equipment, they will give them as much as they can and get them set up and do everything for them now but if they wait and do it in a couple of years, they can't offer them the same thing.

Coeymans Hollow Fire Chief Kapusta stated that he has radio maps from previous people in the Town of Coeymans and was told that it would solve their problem and it was going to work perfect and with no offense to them, he has heard where their towers are going to be, which might work but he doesn't know. He added that he doesn't want to raise his hand in 2015 and say send me 800 megahertz radios I want to go on, he wants the system to be up and he wants them to give him a portable radio that he can walk around with and be able to go inside and be out and about in normal places and reiterated that he wants to test it out before he says he will go to 800 megahertz.

Councilman Burns stated that he thought they had done that already.

Coeymans Hollow Fire Chief Kapusta stated that he hasn't and he is the type of guy who if he wants something done, he does it himself because he doesn't just trust what people tell him, he wants to do it.

Dispatcher Mike VonSchenk stated that you wouldn't buy a car without test driving it.

Mr. Mariani interjected that there is no system to test yet, which is the downside and when the time comes if they aren't dispatched by the County and don't know if they want to cut over, he will be more than happy to give them a radio to try out before they make a commitment but the Sheriff's Office Dispatch is going over to 800 megahertz.

Emergency Management Coordinator Bruno stated that earlier in another discussion he said that there would be a transitional period and next year is the cut-over.

Mr. Mariani stated that next year is the cut-over for the County not the Town, 2016 if for the entire County and 2015 is for the flat areas.

Emergency Management Coordinator Bruno stated that he said that there would be a period of simulcast where both systems would be running because not all agencies will have switched over.

Mr. Mariani stated that even the timeline on install, there are thousands of radio installs that have to take place, it will be a period of time and if it didn't function for someone that they dispatch for they will not force them to stay on it, they will either force the company to make it work or if that's not part of what it is, they can use what they wish at that point. He added that if it works, they are offering as many radios as they can and they are dispatched by the County.

Emergency Management Coordinator Bruno stated that he also mentioned an additional transitional period but they didn't talk about a number and he believes he said that he wouldn't commit to one.

Mr. Mariani stated that he really can't but he sees it being several years.

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Emergency Management Coordinator Bruno stated that he is trying to get a grip on a timeline because they are all going to be spending money and maybe the Town can pass a non-binding resolution that the Town Board will fund and assist the Fire Departments and Rescue Squad with this adventure over to the 800 and it will be up to the Fire Departments, when the time comes, to encourage people to support them, which is an important piece. He added that it sounds to him like the bigger issue is the 800 megahertz than the transition, which they don't know a whole lot about and maybe at the meeting on the 30<sup>th</sup> they can discuss the 800 and try to get their arms around it. He continued by saying that he is a Fire Commissioner and he has to think about what the numbers mean and hopefully in the future, technology gets less expensive.

Mr. Mariani stated that they do generally go down in price over time.

Emergency Management Coordinator Bruno stated that they aren't going to resolve the 800 megahertz issue immediately, it sounds like it has a bearing on the transition but he does not think that it will make or break the transition deal. He added that at some point they are going to have to spend the money and Coeymans Hollow Chief Kapusta is going to have to buy them regardless if he wants to work with Westerlo and Onesquethaw who have to go on 800 because they have no choice.

Supervisor Flach stated that he does not think that any one of the Town Board members doesn't know the importance of the Fire Companies, Police Department and Rescue Squad and he does not think that it is an issue. He continued by saying that he would be willing to go to the Attorney for the Town and say if they are not there after the 800 switch, that they can somehow commit to helping them fund because in three years they will be saving a couple hundred thousand dollars. He reiterated that he is pretty confident in that and they certainly don't want anyone to not have what they need and to him it's not a huge concern and maybe at the March 30<sup>th</sup> Meeting they can sit down and discuss the 800 and what they would need so they can make sure that they meet their needs. He added by saying that it isn't personal, it's business and he understands that for the Dispatchers this is personal and he gets that, he understands that and he wants them to know that it isn't anything that they have against their Dispatch it is just that they feel this is something that in moving forward as Emergency Management Coordinator Bruno had said, this is going to happen and they feel now is the time. He continued by saying that Ravena Fire Chief Whitbeck asked if they had the bumps worked out and they absolutely do not but they want to make the right decisions for the Town and this is why they are there. He went on by saying that he has friends in Dispatch, they are great employees but the Board's job is to think of every tax payer of the Town.

Mr. Doug Keyer stated that they are talking about saving \$200,000.00 for three years and then asked if they are saving that or will the money be re-appropriated.

Supervisor Flach stated that it is something that they need to decide and they were just saying that they might have to put money toward the 800 megahertz system and whatever number can become part of the budget beginning next year's budget, which he will be doing in the fall.

Mr. Doug Keyer asked what the total Town Budget is on an annual basis.

Supervisor Flach stated that it is not quite 6.5 million.

Mr. Doug Keyer interjected that \$200,000.00 is a significant portion of it.

Councilman Langdon stated that only approximately 2 million of that is raised by property tax, a lot of that comes in from sales tax and other revenue streams so in looking at 2 million, \$200,000.00 is 10% and for him, one of the reasons that he originally ran for office is that he has lived in this town and paid property taxes for about 22 years now and he knows that his income has not gone up as fast as the property tax bill, which he knows is not all town taxes, a lot of it is happening in the school. He continued by saying that to give some of it back to the taxpayers, he absolutely does think that it needs to be part of the focus and he understands if they need to turn around and say that they ought to provide a radio to each Firehouse or some kind of a plan, he is not opposed to that but he doesn't want to spend all the money and taking it from one place so they can spend it somewhere else is not the game plan.

Ms. Bonnie Keyer stated that it would be a one-time expenditure right now to get them up.

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Councilman Langdon stated that the hard part is that they are only here for their term and they can't control what happens after they are gone.

Emergency Management Coordinator interjected that they are going to run into trouble when it does happen because they have been around long enough to remember that there was a time that the Town of Coeymans paid for the Worker's Compensation for the Fire Departments and the Comptroller wrote them up and the Councilmen didn't care because they knew that the Comptroller was criticizing on one side and the firemen were on the other side thanking the Town Board for your support. He added that it is going to be the same circumstance, they are going to get criticism for buying radios for the Fire Departments but they are going to get accolades from the fire fighters for the support.

Councilman Langdon stated that the bottom line is that if a taxpayer asks him about that, he will say that he won't give it to them, he will lower taxes but the Fire Districts will have to raise the taxes.

Emergency Management Coordinator Bruno interjected that they don't have sales tax revenue or any other funding revenues that the Town has.

Councilman Langdon stated that there is a balance and his focus is to see the total expenditures of the Town become more efficient, not necessarily eliminating services but to become more efficient so they can do it for less money because there is a lot of waste here and the more he is here, the more he is finding. He added that they are making a significant savings with implementing the new bookkeeping system, they are paying for it over the first couple of years but then they turned around and stopped using Paychex, who they were paying \$13,000.00 a year and they bought a system that they get to keep for \$16,000.00. He continued by saying that there are a lot of places like this in the way that they are doing business that they are trying to evaluate and find the smartest way to do it.

Councilman Burns stated that the new Police Chief is phenomenal and for him to do the job that he's doing right now and be able to focus on what he is doing, he does not think that it is right for them to keep piling more and more on top of him, which they have done in giving additional responsibilities. He added he knows part of what he does is the Dispatch Center and he doesn't mean to deny him of that, but to put him in charge of Dispatch and expect him to turn it around and run fantastic, which he knows that he can, he does not feel that it is fair.

Councilman Masti asked if anyone had anything else to add before he speaks.

Coeymans Hollow Fire Chief Kapusta stated that he had one more thing to add on the 800 megahertz and added that they all work hand-in-hand with the Fire Departments in Greene County, New Baltimore, Medway-Grapeville, some Greenville and they also work with Bethlehem and the thing that makes him nervous about the 800 is that he thinks it is being jammed down their throats, it may be the best system and the best thing to do but he never liked being told what to do. He continued by saying that one problem that they have is that they are saying that the Town of Coeymans is going to buy radios for the Fire Departments, which he assumes is the Village of Ravena as well, but they aren't buying radios for New Baltimore, Medway-Grapeville, etc. so there are companies that they deal with every day that when they switch to 800 megahertz they are not going to be able to talk to them. He added that there are months of conversation that he thinks needs to take place about the consideration of going to 800, what are their options are, what their channels are and how to communicate to a mutual aid company and these are huge things that the need to consider. He went on by saying that they have local radios is the fire trucks and the good thing is that all of New Baltimore has their channels and can get a hold of their dispatcher and them, which is the same with Medway-Grapeville and they also you some high-band in Greene County for their EMS so it is a multi-purpose radio and when they go to 800 megahertz, which will mean that they will have to buy a \$6,000.00 mobile and \$3,000.00 to talk to them and he is not sure that they are going to and it will then be an operable issue.

Councilman Burns stated that they will have the 800 system, they will have the radios in their trucks but they will still have their old radios that they talk on at the fire scenes.

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Coeymans Hollow Fire Chief Kapusta stated that he's not going to have that many radios on his belt, he carries two and everyone is not going to have a separate radio, some of the more expensive radios will actually combine the frequency band they have now but they are probably not the \$2,300.00 and if they were to do that, they would be on a 800 megahertz channel talking to guys in a building and if New Baltimore is trying to get a hold of him on another channel, he won't hear it.

Councilman Burns stated that he won't be talking to his guys in a building with an 800 megahertz; he will be using his regular radio.

Coeymans Hollow Fire Chief Kapusta interjected that they don't know that yet, there are so many options.

Ravena Fire Chief Whitbeck stated that the frustrating part is that they are communicating to them that this is not going to be the most opportunistic way or preferable way that they want to operate, they are coming to them and trying to explain what they should and should not be doing and they are leaning more towards they shouldn't carry a lot of different radios and he is pleading with them to listen what is being said. He added that even though they will have that ability, they are talking long-term and they need the commitment that this isn't going to be day-to-day and there are a lot of things that they need and it keeps going back and forth that they will still have the ability. He continued by saying that eventually they will have to pick a system and it sounds like they are going to have to pick the 800 system, he knows they will have a choice but eventually it doesn't sound like they will have a choice, which is the way it is being explained to them. He went on by saying that they need to start treating it for what it is, he and Chief Kapusta are telling them that it's probably not going to be the best of ways or the way that they should operate and they are telling them how they operate and he does not know what the Board's experience is in the field but they are telling them how it is in the field. He added that they are trying to convey this information to them, they need them to start listening to what they are saying and he understands that there are a lot of things going on but this is the third time that he has said the same thing and is hearing the same argument and these are things that need to be hammered out before they make the transition. He concluded by saying that they need commitments, the Board is going to have a lot of work on their hands and they can all agree that it isn't going to take 3 weeks.

Councilman Masti stated that they aren't going to over to the 800 megahertz even in the near future, Mr. Mariani said that it will be a year or more away.

Mr. Mariani stated that it will be available in 2016 and they will be fully over sometime in 2017 and as far as their operability, they are still going to have VHF, they can interface anything be it 800, 700 or whatever they are carrying with Greene County, which has been taken into consideration for when the State Police buy radios for their cars, they still need to maintain VHF for them, which is all done on the console level. He added that each tower site that borders a county with a different type of system is going to have a full set of inner operable repeaters on it with VHF, UHF and even analog 7 & 8 so they will be able to patch anything that comes in, they thought it out before they went over to 800 because they realize it is an issue, especially for their neighbors in Schoharie. He continued by saying that Saratoga and Rensselaer are 800 the same time that they are but they also have to deal with Columbia, Greene and Schoharie, which they took into account when they built it so no one is going to be isolated that they do business with today and reiterated that they definitely thought out the process.

Coeymans Hollow Fire Chief Kapusta stated that his point is not to say that the 800 is terrible, there are a lot of cool things with it and if he needs help, he can ask for help and they have his GPS location. He added that his point is that there is a lot of planning that they are not doing for that and the patching is great but if Greene County goes new, they don't trust County Dispatch to transmit on their channels and it's not happening. He continued by saying that he would love to see the system when it is up and running in a year and find out who is on and who is not on, where the coverage is, where it doesn't work, in-house coverage or not, who he can talk to and if he can get rid of his other radios. He added that there are a million different options and his only point is that there is a lot more work to be done that is not happening.

Councilman Langdon stated that he is hearing that they have to carry so many radios, which doesn't sound realistic from what he is hearing and he understands different types of frequencies

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work better in or out of a building but it doesn't sound like they are going to use much more than VHF and if they have the 800, they said they carry two radios now so they would be the two frequencies that are going to be most likely carried and it's not the whole crew on the scene of a fire that needs the 800 directly to the dispatch so it will be the Chief or whoever is in charge of that particular incident that is going to be in that capacity that really has to have maybe both.

Coeymans Hollow Fire Chief Kapusta stated that there are different ways of going about that and personally he would want all of his radios to be the 800, it's their primary that they talk to the County all the time on.

Councilman Langdon stated that he will have years to get there.

Councilman Burns asked if the can go to different frequencies on the 800.

Coeymans Hollow Fire Chief Kapusta stated that they can buy a radio that will be multiple but instead of being \$2,500.00 it is \$3,500.00 to \$4,500.00.

Mr. Mariani stated that it is impractical as well; you can't scan both bands at the same time.

Councilman Burns stated that if you are on a fire scene, you don't want someone interrupting you when you are trying to get a hold of one of your guys.

Coeymans Hollow Fire Chief Kapusta interjected that it is why he has two radios, one sits on the channel that gets him right to the guy that is in the house, it is direct to him and the other is the dispatcher, everyone else on this scene has the radio that goes direct so the dispatcher doesn't hear all the other conversation. He added that as units are coming in, his radio that goes direct only goes a mile, it's not going to go to New Baltimore for orders, in order for them to get a hold of him they are going to need some type of repeater or he will have to be switching channels on his radio, which logistically will not work well. He continued by saying that they may buy one 800 megahertz radio but they aren't going to outfit every truck and every officer and spend \$100,000.00 just to talk to Coeymans, Coeymans Hollow or Ravena, which means they don't talk to New Baltimore until they show up on the scene.

Councilman Burns stated that they talked about this when they sat down and talked with the Chief's and he wrote down the procedure for a fire where they will dispatch Ravena and alongside of Ravena they will dispatch Coeymans with a tanker and rescue truck, which included New Baltimore.

Mr. Kevin Demarest stated that they will do the same as they are doing right now, they will reach out to Greene County by phone and request whatever they pre-set and that won't change.

Coeymans Hollow Fire Chief Kapusta stated that the way that it happens today is if he needs a truck from New Baltimore he would make a call to Greene County Dispatch, they tone-out New Baltimore and the Fire Chief will get on the air to ask what exactly he needs because half the time there is some miscommunication, whether it be because he didn't make it clear or either the Coeymans or Greene County Dispatch didn't understand it clearly and that isn't going to happen if they are on 800 megahertz because he doubts that they will spend \$100,000.00 on radios just to talk to Coeymans Hollow Fire, which means they won't be able to talk to them until they get on the scene or call the dispatcher who in turn will call Albany County Dispatch who will have to get on the radio to talk to Coeymans Hollow to ask a question, which is not efficient at all.

Councilman Burns asked if Greene County is going to go with the 800 megahertz.

Mr. Mariani stated that they are not but they have Albany County fire control.

Coeymans Hollow Fire Chief Kapusta interjected that he is not sure if their Dispatch Center does or not.

Mr. Mariani stated that they have VHF in New Baltimore and the minute they are pulled in for mutual aid; their frequency will be joined with whatever channel they are using on 800 for the fire.



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Coeymans Hollow Fire Chief Kapusta asked if they will have permission to use the VHF channel.

Mr. Mariani stated that the VHF is still running and they would drag that into their talk group.

Coeymans Hollow Fire Chief Kapusta stated that he wanted to see it in writing that they will be able to drag Coeymans into their talk group.

Mr. Mariani interjected that it would be them building that procedure because if Ravena doesn't want to work that way they can't tell them that they have to.

Coeymans Hollow Fire Chief Kapusta stated that no fire or EMS was brought into the conversation and maybe it is a 100% right thing to do but he doesn't like the fact that no one was brought in on it. He added that they are asking what they want now, which sounds really good but they didn't ask him months ago and his problem is that it's too easy to commit to something but then logistically say that it can't be done. He continued by saying that he is being a little selfish and looking out for his needs at his Fire Company and things have been promised in the past that fall through for some reason or the other so he wants to see a detailed plan, which can be them working together on what they want to do, what the County can offer and if it's feasible and reiterated that it is something that they are not solving immediately.

Councilman Masti stated that basically what they are talking about is switching Dispatch over to the County, the County is still going to use the current radio system until probably late 2016 early 2017 when they will be looking to switch over to the 800 megahertz so they literally have a year and a half to two years to work out the 800 issue but in the meantime they are still going to be dispatching pretty much the same way as they are getting their calls now.

Mr. Mariani stated that is correct.

Councilman Masti stated that right now this is what they are dealing with. He added that he is all for the Fire Department, he is safety oriented and in his mind it is a transition that they are going to have to embrace, just as at work when they got a whole new computer system in the Emergency Department, which he had one day to learn and was a little upset too so he can relate but it was out of his control. He continued by saying that a lot of this is out of their control and safety wise he does not feel as though they are endangering anyone right now, they are still dispatching the same way but it will be through Albany County and not their own Dispatch in the Police Department. He went on by saying that they will have a transition period where they can meet and hammer out all the details and he doesn't fully understand what they do at a fire, he applauds that the firemen volunteers are out there doing this and going out in the middle of the night when it is freezing cold to put out fires and go to work the next day dead tired on their feet and not getting a salary for it. He added that what he can do to help them, he will do because someday he may need their help, he will want them there and when he campaigned for office, the biggest thing that attracts him to a community is a good Fire, Police Department & EMS because they are life involving things. He concluded by saying that you need good emergency services and he doesn't want to compromise it, he is willing to listen and try to sort things out and reiterated that for Dispatch they are talking about the same radio frequencies and same radios, no one has to buy anything yet and they have a year and a half to two years to sort out the rest of it, which he thinks they can do in two years but they have to take that first step because they don't know what they are going to get and won't know until they start making a commitment to Albany County.

Councilman Langdon stated that the other side of that is he understands the concern about working with New Baltimore, which they probably do quite a bit but they have the other side too, Westerlo is with the County, they are going to be on the 800 so there is no perfect scenario.

Coeymans Hollow Fire Chief Kapusta interjected that the County today is on the same frequency band as the Town is now, Westerlo has their channel, the Town has their channel, New Baltimore has their channel, they can all talk and New Baltimore can talk to Westerlo.

Councilman Langdon stated that what he is saying is that when the 800 comes in, Westerlo is going to change whether they like it or not.

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Coeymans Hollow Fire Chief Kapusta stated that they will be able to talk to Westerlo; they won't be able to talk to New Baltimore.

Councilman Langdon stated that what he is trying to say is that he understands his concern about an issue with New Baltimore but if they didn't switch to the 800, they are going to have the same kind of issue with Westerlo so it's going to be a problem with one side or the other and reiterated that there really isn't a perfect solution.

Coeymans Hollow Fire Chief Kapusta reiterated that it is why he is saying that there is a lot of planning to do and a lot of options, he is only bringing up the facts that this is going to cost money, it's not going to be as simple as flipping a switch, it won't be that simple and they may lose things in the process. He added that he is hoping that the 800 comes in and it's the best thing since sliced bread and they get all the channels and can talk to someone in Cohoes if he wants to but he is bringing out all of his concerns so they are aware of the fact that it is not a simple decision.

Councilman Langdon interjected that it is what they want; it is what they want them to do.

Coeymans Hollow Fire Chief reiterated that he thinks it is separate from the discussion about what they are doing for this year or early next year, whatever they decide to do.

Councilman Langdon stated that honestly to him it affirms the issue of doing the transition now even more instead of trying to tackle all of the changes at once; they can spread out some of the different issues over the next couple of years.

Councilman Burns interjected that it will also be for a lot less money.

Dispatcher VonSchenk stated that he does not understand a lot about radios and is very low tech but he remembers 20 some years ago when they started the EMS and started doing defibrillation when part of their protocol was that they had to contact ALS medic units. He continued by saying that before County had medics, they would get up on County radio with Albany Fire doing intercepts with incompatible systems and they used to patch them through, which he does not know if it's the same technology or if it's changed but they talked direct to Albany Fire in their trucks.

Mr. Mariani stated that if they took away the inner operation with their neighbors, they would lose all of their grid, the State would take it away, it was a requirement to get the initial 6 million that they got to put towards it, they had to prove and commit to an inner operable plan for their neighbors.

Dispatcher VonSchenk stated that it worked well going back to 1991-1992.

Mr. Mariani stated that they have everything except low band right now because it is broken and they have the capability of doing all of it right now so it isn't anything new that is going to be undertaken.

Emergency Management Coordinator Bruno asked if it can be built into the CAD or into procedure that if you are to dispatch for instance incompatible Greene County, when a request comes in, they will be patched in.

Mr. Mariani stated that it would be a written procedure because with the CAD system that they have now, there is no way to digitally do that and it would become second nature like a lot of the other things that they do and for an example they now have to do that in the north end when Troy comes over 3-4 times a day to Watervliet, Watervliet has a complete proprietary system that they bought that no one can talk to so they have to patch Troy over on an inner operational repeater, which is the same as Cohoes, Watervliet and Colonie.

Supervisor Flach asked if there were any other comments.

Ms. Claudette Taylor stated that basically it pertains just to her but when she takes her Mom back and forth to Florida, she goes to the Police Department and fills out a form that says she is

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not going to be home, what's in her driveway, will her mail be picked up, will lights be left on and now she would be looking at a phone on the wall and then asked who is going to do that.

Councilman Langdon stated that during the day it is never going to be not staffed down there. Ms. Taylor stated that this is something that she was not aware of.

Councilman Langdon reiterated that there is always going to be at least one person down there during normal business hours all day long.

Ms. Taylor stated that she worked in telecommunications and talking through a phone is not the thing to do.

Councilman Langdon stated that there is a position of Clerk for the Chief and there will always be a position there, they have never taken that out.

Ms. Taylor stated that last year there was an incident when her 90 year old Mom was on the floor, she was on the phone with 911 telling Albany County Dispatcher for them to please come to the side door and not the front door or back door and she was told that she could direct them to the door when they get there and she told them that she would have to choose between staying on the phone with them or going to direct the EMS, which she couldn't get through the Dispatcher's head. She added that luckily the Dispatcher for the Town knew her, knew the house and told them where to go.

Mr. Mariani stated that they would not have been communicating with the EMS responding to that situation and he was probably doing the best that he could.

Ms. Taylor stated that before she retired, you had to go the extra distance and she expected that the Dispatcher would just say to go to the side door.

Councilman Masti interjected that it can be put in the program.

Mr. Kevin Demarest stated that he can put any emergency access information can be loaded into the program.

Councilman Langdon stated that the data would go right to the Officer's car on his screen.

Mr. Demarest stated that they currently do that now and agencies put in key locations and things like that.

Coeymans Hollow Fire Chief Kapusta stated that the key thing that Ms. Taylor brought up is that she was trying to tell them what to do but the Dispatcher can't do that because he is not talking to the person responding because there is another Dispatch Center so they would have to call Coeymans and tell them what she said, which is not that easy to do. He continued by saying that this is one of reasons why it is crazy when you call County and they take the information and then you maybe you get over to Coeymans and talk to them again, they are not talking back and forth to each other and it seems so inefficient. He concluded by saying that he has called dispatch and he has been through that.

Councilman Langdon stated that her situation is an argument as to why they need to do this because if they had done this and that situation arose, that Sheriff Dispatcher would have been in direct communication with the Officer, which is not the case with the way that Dispatch is currently set up.

Councilman Masti stated that her information would have been in their system and they would have been able to tell and ideally in a perfect world it will happen once they get everything straight. He added that it isn't seamless, but nothing in life is seamless and they have to take the first step, which is all he is saying that they are doing and the timeframe, they shall see.

Ravena Fire Chief Whitbeck asked if they are still set on the June 1<sup>st</sup> timeline.

Councilman Langdon stated that they are if it works and everything they are hearing, it is a very workable situation by June 1<sup>st</sup>.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**March 17, 2015 – Town Board Workshop – 6:00pm**

Councilman Burns interjected that Mr. Mariani said that if he's not comfortable, it's not going to be a go.

Councilman Langdon stated that they are not talking about switching to 800 by June 1<sup>st</sup>, it is just the Dispatch situation.

Ravena Fire Chief Whitbeck stated that he's not talking about beyond that, he is talking about just the initial transition and he isn't sure if they are ready because there are a lot of questions that haven't been answered.

Councilman Langdon stated that they have been talking with the different Fire Chief's as much as they can and has met with the Police Chief and Emergency Management Coordinator Bruno and as far as he knows, he has not sat down with Ravena Fire. He added that a lot of it is individualized to each department and he needs to sit down with them to see what they need and they will customize the system to what they want.

Mr. Mariani stated that they could go forward at this point and they need to talk to everyone. He continued by saying that he understands what he is saying in that there are two separate things and things that he has to work out with the Town and reiterated that operationally they could go forward.

Ravena Fire Chief Whitbeck interjected that he does not think that it will be as pretty as they think it is and what he was talking about earlier is they are looking at potential huge commitments on the Fire Companies behalf, the Town and County are talking about going to the lawyers to draw something up, which is an impossible thing to do in a year and it would be fair to say that some sort of a commitment from the Town level that they will assist with some of the cost are just words and in this day and age they need more than just words.

Councilman Langdon stated that the purchases aren't even going to happen for two years because they are not going to be full 800.

Ravena Fire Chief Whitbeck stated that they said June 1<sup>st</sup> and he does not think that \$200,000.00 is going to fall out of the sky.

Councilman Langdon stated that he fully understands that but what he is saying is as Chief Kapusta said there really are two issues here, the Dispatch is a transition and part of the process, the 800 is going to come around the other side of it but to him it is much easier to do in bite size pieces like this rather than thinking they are going to solve all the problems and move Dispatch and go to 800 megahertz all at once. He continued by saying that it makes much more sense to follow the path they are on and Mr. Mariani is the man in charge as far as he is concerned and if he doesn't feel as though June 1<sup>st</sup> is going to be an adequate transition date as far as the Dispatch side of it, it isn't going to happen.

Coeymans Hollow Fire Chief Kapusta stated that if he feels that if either agency can't dispatch his Fire Department properly, he will have 50 of his members as well as Ravena and Coeymans, it isn't go through if they don't want it to go through and they all need to be in agreement that it is a green light. He added that if the County says yes they are ready to go, he wants to be able to say yes he's ready to go but they haven't talked about all the pagers that have to be reprogrammed and the radios may need to be programmed.

Councilman Langdon stated that they discussed it earlier in the meeting when he wasn't here and reiterated that they are going to schedule 3 days where everyone will have the opportunity to come to the Mobile Radio Shop and get all of it done.

Coeymans Hollow Fire Chief Kapusta stated that if he doesn't make it down for one of those three days, they cannot switch over and his point is that the only person flipping the switch is not over here. He added that he wants to be involved with anything that happens with his Fire Company because he is the Chief and it is his job.

Councilman Langdon stated that he didn't mean that he would have no say and probably didn't word it very well but the reality is that Mr. Mariani is the one that is going to ultimately be

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**March 17, 2015 – Town Board Workshop – 6:00pm**

responsible in a lot of ways if this doesn't go right and he has to know that he is comfortable with the Fire Companies and them with him.

Emergency Management Coordinator Bruno asked Mr. Mariani what the parameters are for the switch over in his mind because he has to be satisfied and there are parameters that he wants to see.

Mr. Mariani stated that there have been a few issues and one that concerns the Fire Departments is procedures and making sure that they have all of their procedures and their information and what they need to build into the system, and then what they want to do with their radios.

Coeymans Hollow Fire Chief Kapusta stated that he is reprogramming his radios anyways, he has that capability and his only point is that there are a lot of things to think about with the Fire Departments, EMS, etc. and there are a lot of things that they need green lights on before they vote yes.

Collectively the Town Board agreed.

Mr. David Flach interjected that he is talking about money and the taxpayers just voted to give him 4 million dollars.

Coeymans Hollow Fire Chief Kapusta stated that they did not and they voted to allow the Fire Department to spend up to 3.5 million to build a new firehouse, not to buy radios and he doesn't want to raise taxes.

Mr. David Flach stated that he bets they will have money left over.

Coeymans Hollow Fire Chief Kapusta stated that he hopes they do, the money has to be used for the building, if they don't use it for the building they cannot spend it, they are not getting 3.5 million to spend on whatever they want.

Coeymans Masti stated that if they keep having the meetings and hashing things out, they will find solutions and he is confident of that.

Coeymans Hollow Fire Chief Kapusta stated that they need regular meetings and he thinks everyone is in agreement about that. He added that there was concern as Ravenna Chief Whitbeck tried to get at earlier, is that they started this in November, now they are down to three months to get it done and they need more than one meeting a month to make this happen.

Mr. Mariani stated that it doesn't have to be everyone, some need focused attention and need different things, which could mean 8 meetings a month but they are fine with that and evenings are not an issue so no one will have to miss work and whatever meetings they feel need to take place, they will be here.

Councilman Masti interjected that they can't ask him for anything more than that.

Councilman Burns stated that no one is making a million dollars off of any of this and they are really trying to do what's best for everyone for safety and financial reasons, which is good for the taxpayer and it feels like they are walking into the lion's den all the time but they are really here trying to help and make the best decision with whatever information they get.

Ms. Claudette Taylor interjected that just because they are trying to save money doesn't mean it's always a good thing.

Collectively the Town Board agreed.

Coeymans Hollow Fire Chief Kapusta asked if there is any money available for consolidation.

Supervisor Flach stated that the County is probably getting money and he is assuming that they are getting money to be able to consolidate.

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**March 17, 2015 – Town Board Workshop – 6:00pm**

Mr. Mariani stated that it is an unfunded mandate at this point, the State is coming down on the County and on every application that he fills out for any kind of grant money it asks if they are consolidating and if your answer is no, it gets thrown in the garbage. He added that there is money out there and they have to go after their representatives because there is money that they can grab for them but they have to find it, which might be a good source for some of the radios. He continued by saying that eventually all of the grants will require some effort of consolidation or they are going to take them away, they have already cut the grants and they are not even available to Towns and Villages but available to the County and they have to distribute it in some way and they only give them the grant if they plan on distributing in some way that is a result of consolidation.

Coeymans Hollow Fire Chief Kapusta stated that it may be different for grants but he knows there is money or grants out there to combine government agencies and the only thing that he would ask is that if the Town Board has an in with someone, maybe there is some money they can get to put towards the radios that they are going to have to buy.

Councilman Masti stated that he went to bat for them and they saved some on a loan but there isn't much out there, the Federal government will send billions overseas but trying to find some local is like pulling teeth from a mummy.

Coeymans Hollow Fire Chief Kapusta reiterated that they should look for some money for them and should keep their eyes open.

Supervisor Flach asked if there were any other comments, hearing none he asked for a motion to adjourn.

\*\*\*\*\*

**ADJOURNMENT**

**MOTION**

On motion of Councilman Langdon, seconded by Supervisor Flach, the Town Board Workshop was adjourned.

VOTE – AYES 4 – NAYS 0 – SO MOVED – ABSENT 1 (Dolan)

Time – 8:28pm

*Respectfully Submitted,*

*APPROVED – As Read April 27, 2015*

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**March 18, 2015 – Special Town Board Meeting – 4:00pm**

**A Special Town Board Meeting was held Wednesday, March 18, 2015 at 4:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** George E. Langdon, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Kevin Reilly, Town Justice  
George Dardani, Town Justice  
Linda Eissing, Clerk to the Justice  
Lisa Cirillo, Confidential Secretary  
Peter J. McKenna, Chief of Police  
Matthew Weidman, Bookkeeper

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

\*\*\*\*\*

**OPENING COMMENT**

Supervisor Flach stated that the records should reflect the presence of three Town Board Members with Councilman Langdon being absent.

\*\*\*\*\*

**AGENDA**

- Annual Audit of Departments
  - Justice Court
  - Town Clerk
  - Police Department
  - Supervisor

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**NOTICE OF SPECIAL MEETING**

Supervisor Flach asked that Town Clerk Millious read the Notice of Special Meeting into the record.

Town Clerk Millious continued by reading the following:

**NOTICE**  
**TOWN OF COEYMANS**  
**TOWN BOARD**  
**SPECIAL MEETING**

In compliance with Public Officer's Law, this will inform you that the Town Board of the Town of Coeymans has scheduled a Special Meeting for the purpose of the Annual Audit. The Special Meeting will be held at 4:00pm on Wednesday, March 18, 2015 at Town Hall, 18 Russell Avenue, Ravena, New York.

**By Order of the Town Board**  
**of the Town of Coeymans**  
**Diane L. Millious**  
**Town Clerk**

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**March 18, 2015 – Special Town Board Meeting – 4:00pm**

**ANNUAL AUDIT OF DEPARTMENTS**

Supervisor Flach stated that the objective of the audit is to complete the requirements of an annual audit of certain Town Officials in accordance with Section 123 of Town Law.

Audits were conducted by the Town Board for the Justice Court, Town Clerk, Police Department and Supervisor. Judge Dardani, Judge Reilly and Tammy Eissing represented the Justice Court, Town Clerk Millious represented her office, Chief Peter J. McKenna represented the Police Department and Matthew Weidman represented the Supervisor/Bookkeeping Office.

\*\*\*\*\*

**ADDITIONAL COMMENTS**

Councilman Burns asked if they could make a decision of what to do with the Handbook and Confidential Secretary Cirillo saying that she could do it as far as the changes. He added that he believes that she should be compensated because it really isn't part of her job and he would rather see her do it than some out company that doesn't really know what goes on here.

Councilman Masti stated that it would be less expensive.

Councilman Burns reiterated that it would be and added that Larry Conrad does not want to be involved but he would be answer any questions that Lisa has and then asked if there is a way they can do it.

Supervisor Flach stated that he thinks they can do it.

Councilman Dolan interjected that he didn't think it was the appropriate forum to discuss it.

Councilman Masti stated that they can discuss it at Monday's Meeting.

Supervisor Flach stated that it can be discussed as a personnel issue.

Councilman Dolan stated that if it warrants Executive Session it is fine.

Supervisor Flach stated that they can do it at the end of the meeting on Monday and it should only take 5 minutes.

Councilman Masti stated that he agrees with Councilman Burns.

Councilman Dolan reiterated that they will discuss it in an appropriate forum.

Supervisor Flach asked for a motion to adjourn.

\*\*\*\*\*

**ADJOURNMENT**

**MOTION**

On motion of Councilman Masti, seconded by Councilman Burns, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 4:45pm

*Respectfully Submitted,*

**APPROVED – As Read April 27, 2015**

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*Diane L. Millious, Town Clerk*



## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**March 23, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, March 23, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Peter E. Masti, Councilman  
Thomas E. Dolan, Councilman  
Kenneth A. Burns, Sr., Councilman

**ABSENT:** George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town  
Peter McKenna, Chief of Police  
Scott Searles, Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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### **OPENING COMMENT**

Supervisor Flach stated that the record should reflect that there was a full Town Board with the exception of Councilman Langdon.

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### **AGENDA**

- Public Announcements
  - Applications for Summer Youth Jobs
  - Coeymans Hollow Fire Department Ground Breaking
- Public Comments
- Approval of Minutes of Minutes
  - Town Board Workshop – November 18, 2014
  - Joint Town Board and Village of Ravena Meeting – December 17, 2014
  - Town Board Workshop – January 20, 2015
  - Town Board Meeting – January 26, 2015
  - Town Board Meeting – February 9, 2015
  - Town Board Meeting – February 23, 2015
- Supervisor Report
- Building Department Reports
  - Building – February 2015
  - Sewer – February 2015
  - Town Clerk – February 2015
- Old Business
  - Employee Handbook
  - Hannacroix Creek Restoration Project Update
- Resolutions
  - Revise Meeting Rules
  - Approve Abstract
- Upcoming Workshops/Meetings
  - ZBA Meeting, March 25, 2015, 7:00pm
  - Planning Board Meeting, April 6, 2015, 7:00pm
  - Town Board Meeting, April 13, 2015, 7:00pm
  - Town Board Workshop, April 21, 2015, 6:00pm
  - ZBA Meeting, April 22, 2015, 7:00pm
  - Town Board Meeting, April 27, 2015, 7:00pm

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**March 23, 2015 – Town Board Meeting – 7:00pm**

**PUBLIC ANNOUNCEMENTS**

**Applications for Summer Jobs**

Supervisor Flach read the following:

Applications for Summer Youth jobs are now available in the Supervisor's Office as well as on the Town of Coeymans website. Deadline to submit an application is April 30, 2015.

**Coeymans Hollow Fire Department Ground Breaking**

Supervisor Flach read the following:

Coeymans Hollow Fire Company will be holding a Groundbreaking Ceremony on March 29, 2015 at 2:00pm at the Coeymans Hollow Fire Company located at 1290 SR 143, Ravena. Please park by the church or highway parking lot unless handicap then across from the Firehouse.

**Civil War Sesquicentennial Commemoration**

Supervisor Flach read the following:

There will be a Civil War Sesquicentennial Commemoration at the RCS High School on March 26, 2015, 3:00pm-5:00pm to mark the 150<sup>th</sup> Anniversary of the end of the Civil War and the death of President Abraham Lincoln. Various vendors will be offered for approximately 20 minute intervals and include a chat with President and Mrs. Lincoln re-enactors, a talk by Union and Confederate re-enactors, a presentation about African-American volunteers from Coeymans, NY with a descendent in attendance and an exhibition of Civil War artifacts from private collections from Ravena/Coeymans as well as Greene County Historical Society and a reading from the diary of Civil War New Baltimore, NY resident Elizabeth Miller who took the train from New Baltimore in 1865 and stood in line in Albany, New York to view President Lincoln's body lying in state. This event will start promptly at 3:00pm with opening remarks by President Lincoln delivering the Gettysburg address and the public will be allowed to enter at 2:45pm.

**VFW Easter Egg Hunt**

Supervisor Flach Read the following:

VFW Post 9594 will be holding the Annual Easter Egg Hunt on April 4, 2014 at 11:00am. It has been hosted by the Ravena VFW for almost 60 years, chaired first by Lou Frangella then Albert Nunziato and then by Eugene Datri. They have over 1,800 eggs, it's a really good time with a lot of things for the kids.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were six sets of minutes for Town Board approval, a Town Board Workshop on November 18, 2014, a Joint Town Board and Village of Ravena Meeting on December 17, 2014, a Town Board Workshop on January 20, 2015, a Town Board Meeting on January 26, 2015, a Town Board Meeting on February 9, 2015, and a Town Board Meeting on February 23, 2015, and then asked for a motion to approve them.

MINUTES BOOK\*\*TOWN OF COEYMANS  
March 23, 2015 – Town Board Meeting – 7:00pm

MOTION

On motion of Councilman Burns, seconded by Councilman Masti, the minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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Supervisor Flach read the Supervisor’s Report for January as follows:

| FUND           | BALANCE FWD. | RECEIPTS        | DISBURSEMENTS   | BALANCE        |
|----------------|--------------|-----------------|-----------------|----------------|
| GENERAL        | \$ 66,618.97 | \$ 2,105,014.00 | \$528,378.28    | \$1,643,254.69 |
| PART-TOWN      | \$ 5,285.55  | \$ 431,339.49   | \$189,238.04    | \$ 247,387.00  |
| HIGHWAY        | \$ 19,403.10 | \$ 176,268.83   | \$193,644.97    | \$ 2,026.96    |
| BRIDGE CONST.  | \$ 29,115.44 | \$ 2.38         | -0-             | \$ 29,117.82   |
| SEWER          | \$ 79,066.48 | \$ 34,171.95    | \$ 69,445.83    | \$ 43,792.60   |
| SPECIAL WATER  | \$ 20,294.09 | \$ 0.86         | -0-             | \$ 20,294.95   |
| POLICE FORF.   | \$ 52,358.53 | \$ 1.86         | \$ 1,225.41     | \$ 51,134.98   |
| TRUST & AGENCY | \$ 15,097.89 | \$ 215,603.58   | \$210,034.80    | \$ 20,666.67   |
| CAP. PROJ.     | \$449,744.32 | \$ 309,563.25   | \$374,836.96    | \$ 384,470.61  |
| SECTION 8 HUD  | \$ 1,749.25  | \$ 43,838.67    | \$ 41,427.86    | \$ 4,160.06    |
|                |              |                 | Total Rec. Bal. | \$2,446,306.34 |

CERTIFICATES OF DEPOSIT

SAVINGS ACCOUNTS                      COLATERAL   FDIC COVERAGE   COLLATERALIZED  
COVERAGE

|              |                    |               |              |                |
|--------------|--------------------|---------------|--------------|----------------|
| Unemployment | \$ 703.52          | Greene County | \$250,000.00 | \$6,219,864.69 |
| Grove Cem.   | \$40,949.88        | National Bank | \$250,000.00 | \$ 225,393.75  |
| C.H. Cem.    | <u>\$13,433.27</u> |               |              |                |
| Total        | \$55,086.67        |               |              |                |

Supervisor Flach read the Supervisor’s Report for February as follows:

| FUND          | BALANCE FWD.   | RECEIPTS       | DISBURSEMENTS | BALANCE        |
|---------------|----------------|----------------|---------------|----------------|
| GENERAL       | \$1,643,254.69 | \$1,355,255.70 | \$ 937,576.26 | \$2,060,904.13 |
| PART-TOWN     | \$ 247,387.00  | \$ 815.66      | \$ 204,343.01 | \$ 43,859.65   |
| HIGHWAY       | \$ 2,026.96    | \$ 194,341.07  | \$ 188,939.05 | \$ 7,428.98    |
| BRIDGE CONST. | \$ 29,117.82   | \$ 6.40        | -0-           | \$ 29,124.22   |
| SEWER         | \$ 43,792.60   | \$ 50,239.23   | \$ 37,196.73  | \$ 56,835.10   |
| SPECIAL WATER | \$ 20,294.95   | \$ 0.78        | -0-           | \$ 20,295.73   |
| POLICE FORF.  | \$ 51,134.98   | \$ 1.64        | \$ 464.33     | \$ 50,672.29   |

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**March 23, 2015 – Town Board Meeting – 7:00pm**

|                |               |               |                 |                |
|----------------|---------------|---------------|-----------------|----------------|
| TRUST & AGENCY | \$ 20,666.67  | \$ 243,806.26 | \$ 248,579.69   | \$ 15,893.24   |
| CAP. PROJ.     | \$ 384,470.61 | \$ 60.07      | -0-             | \$ 384,530.68  |
| SECTION 8 HUD  | \$ 4,160.06   | \$ 45,109.94  | \$ 44,954.86    | \$ 4,315.14    |
|                |               |               | Total Rec. Bal. | \$2,673,859.16 |

**CERTIFICATES OF DEPOSIT**

| <u>SAVINGS ACCOUNTS</u> |                    | <u>COLLATERAL</u> | <u>FDIC COV.</u> | <u>COLLATERALIZED</u> |
|-------------------------|--------------------|-------------------|------------------|-----------------------|
|                         |                    | <u>COVERAGE</u>   |                  |                       |
| Unemployment            | \$ 703.46          | Greene County     | \$250,000.00     | \$3,043,359.54        |
| Grove Cem.              | \$40,951.45        | National Bank     | \$250,000.00     | \$ 225,353.25         |
| C.H. Cem.               | <u>\$13,433.79</u> |                   |                  |                       |
| Total                   | \$55,088.79        |                   |                  |                       |

Supervisor Flach asked for a motion to approve the reports.

**MOTION**

On motion of Councilman Masti, seconded by Councilman Burns, the Supervisor Reports were approved as presented and read.  
VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**DEPARTMENT REPORTS**

**Building Department- February 2015**

Supervisor Flach asked that Deputy Supervisor Masti give the Building Departments Reports for January & February.

Councilman Masti continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the report was approved as presented and read.  
APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**Sewer Department – February 2015**

Supervisor Flach asked that Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the report was approved as presented and read.  
APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**March 23, 2015 – Town Board Meeting – 7:00pm**

**Town Clerk - February 2015**

Supervisor Flach asked that Town Clerk Millious give the Town Clerk Monthly Report for February.

Town Clerk Millious continued by giving the report.

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Dolan, the report was approved as presented and read.

APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**OLD BUSINESS**

**Hannacroix Creek Project Update**

Supervisor Flach asked that Councilman Masti, Councilman Burns or Councilman give an update on the Hannacroix Creek Project.

Councilman Burns stated that he talked to Confidential Secretary Cirillo earlier in the day and continued by reading the following:

Marlene Martin from F.X. Browne has passed along to John Wilhelm of the Department of Homeland Security the information he requested to write a second PW. It is now the stand of FEMA that they will not entertain a second PW at this time, so we are back on track to meet the 09/30/15 deadline. The paperwork for the permit application has been signed. Lisa will follow-up with Marlene early in the week to see where the permit application stands and what the next steps are.

Councilman Burns stated that to the best of his knowledge FEMA is really trying to work with them and Mr. Wilhelm wants to get the project going and add to the PW the additional cost that they might incur when they start the job and hopefully they will cover the whole expense of what they are doing.

Supervisor Flach asked if the 09-30-15 deadline is still in effect.

Councilman Burns stated that for the last permit that they had, that was the deadline for it.

Councilman Masti interjected that 09-30-15 is an extension date.

Councilman Burns stated that the only way that they can get that date extended, which they don't want to do because they want to finish it now and get it done, is if FEMA can come up with a second PW and reiterated that they don't want an extension.

**Employee Handbook**

Supervisor Flach read the following:

Councilman Masti has submitted some changes, the changes were made and passed along to Larry Conrad as there are a few items that may need to be removed completely and some need to be adjusted to what the Town of Coeymans offers (ie removal of flex time or edit this section, edit this section pertaining to longevity and retiree health insurance).

Supervisor Flach stated that he asked that Attorney for the Town Wukitsch look at the language for the retiree's health insurance and at the next meeting there will be a resolution.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**March 23, 2015 – Town Board Meeting – 7:00pm**

Councilman Burns stated that those getting close to retirement that has been with the Town forever, this will not affect them, it is for new hires.

Supervisor Flach interjected that it is for new full-time hires.

Councilman Burns stated that the deal they had when they were hired is going to stay put.

Councilman Dolan asked if the retiree section is something that they need to pass a resolution for.

Attorney for the Town Wukitsch stated that if they are going to amend the Handbook, it probably would be a good idea and he echoes what Councilman Burns said about the retirees, they can't change the contract, which is viewed as a contract for retirees, they have a vested right if they worked here and relied on the Health Insurance and reiterated that it can only apply to new hires.

Supervisor Flach stated that he understands that and he thinks that everyone understands that they can't change it for people that are currently working and it will only apply to anyone hired on or after a certain date.

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**RESOLUTIONS**

**RES. #55-15 APPROVE ANNUAL AUDIT OF TOWN OFFICIALS**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYES 0 – ABSENT (Langdon)

**WHEREAS**, the Town Board must complete or have completed an audit, in accordance with Town Law § 123 and Section 2019-a of the Uniform Justice Court Act, of all Town Justices and,

**WHEREAS**, the Town Board has adopted an audit procedure, based on the Local Management Guide, Fiscal Oversight Responsibilities, published by the State of New York Office of the State Comptroller, on May 14, 2007 to be applied to the records of each Town Justice and,

**WHEREAS**, the Town Board has completed the audit on March 18, 2015,

**NOW THEREFORE BE IT RESOLVED**, the records of the Town Supervisor have been reviewed by the following reviewers and have concluded as follows:

| <u>Board Member</u> | <u>Conclusion</u>               |
|---------------------|---------------------------------|
| Stephen D. Flach    | See attached checklist/comments |
| Peter Masti         | See attached checklist/comments |
| George Langdon      | *****absent*****                |
| Thomas Dolan        | See attached checklist/comments |
| Kenneth Burns       | See attached checklist/comments |

The records of the Town Clerk have been reviewed by the following reviewers and have concluded as follows:

| <u>Board Member</u> | <u>Conclusion</u>               |
|---------------------|---------------------------------|
| Stephen D. Flach    | See attached checklist/comments |
| Peter Masti         | See attached checklist/comments |
| George Langdon      | *****absent*****                |

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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|               |                                 |
|---------------|---------------------------------|
| Thomas Dolan  | See attached checklist/comments |
| Kenneth Burns | See attached checklist/comments |

The records of the Town Clerk’s Collection of Water have been reviewed by the following reviewers and have concluded as follows:

| <u>Board Member</u> | <u>Conclusion</u>               |
|---------------------|---------------------------------|
| Stephen D. Flach    | See attached checklist/comments |
| Peter Masti         | See attached checklist/comments |
| George Langdon      | *****absent*****                |
| Thomas Dolan        | See attached checklist/comments |
| Kenneth Burns       | See attached checklist/comments |

The records of the Town Clerk Collection of Sewer have been reviewed by the following reviewers and have concluded as follows:

| <u>Board Member</u> | <u>Conclusion</u>               |
|---------------------|---------------------------------|
| Stephen D. Flach    | See attached checklist/comments |
| Peter Masti         | See attached checklist/comments |
| George Langdon      | *****absent*****                |
| Thomas Dolan        | See attached checklist/comments |
| Kenneth Burns       | See attached checklist/comments |

The records of the Police Chief’s collection of bail and other cash receipts have been reviewed by the following reviewers and have concluded as follows:

| <u>Board Member</u> | <u>Conclusion</u>               |
|---------------------|---------------------------------|
| Stephen D. Flach    | See attached checklist/comments |
| Peter Masti         | See attached checklist/comments |
| George Langdon      | *****absent*****                |
| Thomas Dolan        | See attached checklist/comments |
| Kenneth Burns       | See attached checklist/comments |

The completed checklists, which include the reviewer’s comments and conclusions are made part of this resolution.

Councilman Dolan stated that he wanted to clarify that the first one, which was a review of the Supervisor/Bookkeeper did not include the Supervisor and each of the other ones did and they are available at the Town Clerk’s Office for anyone wishing to look at them.

**RES. #56-15 APPROVE AUDIT OF JUSTICE COURT**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYES 0 – ABSENT (Langdon)

**WHEREAS,** the Town Board must complete or have completed an audit, in accordance with Section 123 of Town Law and Section 2019-a of the Uniform Justice Court Act, of all Town Justices, and

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**WHEREAS**, the Town Board has adopted an audit procedure, based on the Local Management Guide, Fiscal Oversight Responsibilities, published by the State of New York Office of the State Comptroller, on May 14, 2007, to be applied to the records of each Town Justice that handles cash and,

**WHEREAS**, the Town Board has completed the audit on March 18, 2015,

**NOW THEREFORE BE IT RESOLVED**,that the records of Town Justice Dardani have been reviewed by the following reviewers and have concluded as follows:

| <u>Board Member</u> | <u>Conclusion</u>               |
|---------------------|---------------------------------|
| Peter Masti         | See attached checklist/comments |
| George Langdon      | *****absent*****                |
| Thomas Dolan        | See attached checklist/comments |
| Kenneth Burns       | See attached checklist/comments |

The records of Town Justice Reilly have been reviewed by the following reviewers and have concluded as follows:

| <u>Board Member</u> | <u>Conclusion</u>               |
|---------------------|---------------------------------|
| Stephen D. Flach    | See attached checklist/comments |
| Peter Masti         | See attached checklist/comments |
| George Langdon      | *****absent*****                |
| Thomas Dolan        | See attached checklist/comments |
| Kenneth Burns       | See attached checklist/comments |

Councilman Dolan stated that audit of the two Justices and all the other mentioned earlier is for cash and check handling and they ask for the amount of money at the end of last year, check numbers for the last recorded check, questions about check and cash handling procedures and the balance of each.

Supervisor Flach interjected that it is an audit of checks and balances.

**RES. # 57-15 APPROVE MARCH ABSTRACT**

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYES 0 – ABSENT (Langdon)

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, does hereby approve and allow the following claims of vouchers for the March 2015 (2014 vouchers).

|                                  | VOUCHER #                              | AMOUNT           |
|----------------------------------|--|------------------|
| <b>GENERAL (A)</b>               |  |                  |
| General Pre-Pay                  | 211                                    | \$ 561.37        |
| General                          | 213                                    | \$ 74.60         |
|                                  |  |                  |
|                                  | <b>General Total</b>                   | <b>\$ 635.97</b> |
|                                  |  |                  |
| <b>TOTAL OF ALL FUNDS</b>        |  | <b>\$ 635.97</b> |
|                                  |  |                  |
| <b>TRUST &amp; AGENCY PAYPAL</b> |  |                  |
| Trust & Agency Paypal            | 212                                    | \$ 12.95         |
|                                  |  |                  |
|                                  | <b>Trust &amp; Agency Paypal Total</b> | <b>\$ 12.95</b>  |
|                                  |  |                  |



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Councilman Dolan stated that they are for vouchers incurred in 2014 and are accounted for in the old system.

Town Clerk Millious stated that they had to be kept separate.

Councilman Dolan stated that the following resolution is for vouchers incurred in 2015.

**RES. #58-15 APPROVE MARCH 2015 ABSTRACT**

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYES 0 – ABSENT (Langdon)

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for March, 2015, as follows:

**VOUCHER NUMBERS** 169456-169719, in the amount of \$ 1,091,740.77

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**UPCOMING WORKSHOPS & MEETINGS**

- ZBA Meeting, March 25, 2015, 7:00pm
- Planning Board Meeting, April 6, 2015, 7:00pm
- Town Board Meeting, April 13, 2015, 7:00pm
- Town Board Workshop, April 21, 2015, 6:00pm
- ZBA Meeting, April 22, 2015, 7:00pm
- Town Board Meeting, April 27, 2015, 7:00pm

\*\*\*\*\*

**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any additional comments.

Town Clerk Millious stated that there was notice of a ZBA Meeting being cancelled on the bulletin board and continued by reading the following:

The March 25<sup>th</sup> Zoning Board of Appeals Meeting is cancelled due to no agenda. If you have any questions please call 756-2850. The next Zoning Board of Appeals Meeting is scheduled for April 22, 2015.

Town Clerk Millious stated that the following Tuesday is the last day for her office to collect property taxes, after that she waits a week or two and then does a settlement with Albany County and anyone that didn't pay has to contact Albany County at 447-7070 and should call prior to going to make sure they have the correct amount or they can contact her office at 756-2100

Supervisor Flach asked if there were any other comments.

Police Chief McKenna stated that last Thursday Officer Brian Rinaldi received a call for an address on Pulver Avenue when the Home Health Aid could not gain entry because there was no answer at the door. He continued by saying that he contacted Dispatcher McMullen who in turn asked him for permission to breach the door based on the initial interviews that he conducted EMS was dispatched and they opened the rear door to find the resident unconscious and laying on the living room floor. He added that it was the result of a change in medication, the woman was revived and transported to St. Peters and is now fully recovered and back home. He concluded by saying that he wanted to acknowledge the tremendous work by Officer Brian Rinaldi, Ravena Rescue and Dispatcher McMullen because it's not uncommon for someone to figure they might have gone out but the Home Health Aid was diligent and because of that a real tragedy was avoided and he wanted to commend all of them for their work.

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**March 23, 2015 – Town Board Meeting – 7:00pm**

Supervisor Flach thanked everyone who responded and then asked if there were any other comments

Highway Superintendent Searles stated that he would like permission to advertise for seasonal help for the summertime.

Supervisor Flach stated that he would offer a motion.

Councilman Dolan asked what the seasonal help do.

Highway Superintendent Searles stated that it would be mowing and trim work at the cemetery and parks and he is down to one person.

Councilman Masti asked if he wanted to advertise before summer gets here.

Highway Superintendent Searles stated that he does and by the end of April, beginning of May they are mowing.

Councilman Masti asked if it was budgeted.

Highway Superintendent Searles stated that it is.

Councilman Dolan asked if he knows offhand how much he has budgeted.

Highway Superintendent Searles stated that he is budgeted for two seasonal and he's not sure of the dollar amount.

Councilman Dolan stated that he would look in the budget.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Dolan, authorizing Highway Superintendent Searles to advertise for a seasonal employee.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that he wanted to thank all of the departments for doing a really good job.

Supervisor Flach asked if there were any other comments, hearing none he stated that he wanted to make a motion to adjourn to Executive Session.

Attorney for the Town Wukitsch asked if it was regarding the Collective Bargaining Agreement.

Supervisor Flach stated that it was and then offered a motion to adjourn to Executive Session.

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**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Meeting was adjourned to Executive Session.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 7:33pm

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**EXECUTIVE SESSION**

Executive Session convened in the Supervisor’s Office immediately following adjournment from the Town Board Meeting, the entire Town Board was present with exception of Councilman Langdon, also present were Chief of Police McKenna and Attorney Wukitsch to discuss the Collective Bargaining Agreement, no decisions were made or action taken.

Time – 7:45

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**RECONVENE MEETING AND ADJOURNMENT**

Supervisor Flach reconvened the meeting and offered a motion to adjourn.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 7:45pm

*Respectfully Submitted,*

**APPROVED – As Read April 27, 2015**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 13, 2015 – Town Board Meeting – 6:00pm**

**A Town Board Meeting was held Tuesday, April 13, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scot Searles, Highway Superintendent  
Peter J. McKenna Police Chief

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Public Announcement
- Public Comment
- Approval of Minutes
  - March 9, 2015
- Old Business
  - Hannacroix Creek Project
- New Business
  - Request for Proposal, Town Hall Front Steps
- Resolutions
  - Accept Resignation of Police Officer
  - Authorize Execution of Federal Surplus Property Application
  - Authorize Supervisor to Execute Albany County ALS
  - Authorize Budget Amendment, Part-Town Fund
  - Authorize Budget Amendment, Highway Fund
  - Authorize Budget Amendment, General Fund
  - Authorize Budget Amendment, Sewer Fund
- Upcoming Workshops/Meetings
  - Town Board Workshop, April 21, 2015, 6:00pm
  - ZBA Meeting, April 22, 2015, 7:00pm
  - Town Board Meeting, April 27, 2015, 7:00pm
- Executive Session
  - Discuss Litigation

\*\*\*\*\*

**PUBLIC ANNOUNCEMENT**

**Application for Summer Youth Jobs**

Supervisor Flach read the following:

The Town of Coeymans is accepting applications for Summer Youth Program, Recreational Assistants and one Recreational Leader. Applications are available at the Town Clerk's Office,

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**April 13, 2015 – Town Board Meeting – 6:00pm**

Supervisor's Office, Human Resource Office and on the bulletin board in Town Hall. Deadline to submit an application is April 30, 2015.

Supervisor Flach stated that if anyone wants to apply, it is also online and should call his office with any questions.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**Ms. Jolene Hopkins** stated that she lives at 82 Main Street in Coeymans and she wanted to talk about some quality of life issues that they are experiencing in the Town. She continued by saying that one of the main ones, which she thinks everyone is experiencing and not just those living in her neighborhood but in a lot of other places, is an excessive amount of truck traffic and trucks traveling at an unsafe speed. She added that she has experienced it before stepping off her porch to go to the Post Office or to her car and has had to stop because a truck is coming down the road at what seems to be a very high rate of speed. She went on by saying that her son is an infant at the moment so she does not have to worry about it now but if her son was older she might want to send him to the Post Office to pick up the mail and with the condition that is occurring now, there is no way that she in good conscience could let her son walk down the street, which is unfortunate because it is a responsibility that a child could handle. She continued by saying that she has seen her neighbors children, unfortunately some are latchkey kids at the intersection of Westerlo and Rte. 144, which she knows is a State road and there really should be a 4-way stop because one of the things that she sees constantly are kids out in the road without parental or adult supervision and she knows that their parents do have the responsibility to be watching their kids but that doesn't happen. She added that she thinks as a community they would be devastated if something were to happen to one of those children, she reiterated that she knows it is a State Road but as Town Officials they have a responsibility to bring concerns of community members to the State and this is an issue that can be resolved with a 4-way stop there. She went on by saying that she is also concerned with the number of trucks that she is seeing on a daily basis, the speed that they travel, and the hours that they travel, she knows that supposedly there were limitations placed on the hours that they are coming through, which she knows has not been the case because she herself has heard them early hours in the morning as well as her husband who works a second shift and he has seen them on his way home from work at 1:30am and there are numerous things happening with that situation that are concerning. She continued by saying that where she lives down by the river, a number of things have also been occurring, which are a major concern, dog owners are not properly taking care of waste and there is feces all over the place, it is unsanitary and disgusting to see it. She added that the neighborhood has some issues, there are abandoned houses down there, there is a high rate of truck traffic and dog feces strewn around, which does not make it any more valuable nor does it help the homeowners who want to make the community a good place to bring their families up. She concluded by saying that there are known drug issues going on down there, which she has not seen anything happening with and there are some major quality of life issues occurring in this Town and the one that affects most of them is truck traffic and the second that she sees where she lives in particular is an issue with animal control and owners not taking care of their animal's waste and reiterated that there is a drug influence occurring in our community, which is frightening.

Supervisor Flach asked if anyone else wished to comment.

**Ms. Sylvia Lawler** stated that she lives in the Town of Coeymans and she wanted to reinforce what Jolene said, especially about the intersection of Rt. 144 and Westerlo Street. She continued by saying that when the parents are home, they do watch their children but like so many, it takes two working parents to make ends meet and their means does not allow for an after-school caregiver until they get home and no one would feel worse than the five of them sitting behind that table if something were to happen, which she has seen it almost happen with a little guy on a tricycle. She added that she does think they should have a 4-way stop there and asked that they communicate it to the State, which would be a tremendous step forward.

Supervisor Flach asked if anyone else wished to comment.

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**Ms. Joann Segal** stated that she lives in the Hamlet and she wanted to say something about the house on Main Street that had a fire where there is all kinds of garbage strewn out front, which she and her neighbors tried to clean up a bit but people keep dropping things there. She added that no one seems to enforce picking up of any garbage and as Jolene had said, there are feces on the sidewalk, and they can't walk there because it is such a mess. She continued by saying that she was told that they were going to be renovating that building but it has been two months and she does not see anything happening and in the back yard, where she faces it, it is strewn with garbage that they tried to clean up but they couldn't clean it all up because there is roofing, metal siding and canopies strewn all over the backyard. She added that she thought that landlords are responsible for the property and she doesn't see anything happening between the Town and the landlord to get it cleaned up and get the front cleaned up and she would appreciate if something could be done about that and the dogs.

Supervisor Flach asked if there is a specific area where it is concentrated relative to the dogs.

Ms. Hopkins stated that from what she has seen, it is concentrated in particular in front of any of the abandoned houses on Main Street.

Supervisor Flach stated that he didn't know if there was somewhere specific to send the Dog Control Officer or Police.

Ms. Segal interjected that it is also concentrated on Main Street by Fourth St. by the red building and when you turn from Fourth St. on to a right turn on Second Street, which she didn't realize was there until she walked there one day and unfortunately found out. She continued by saying that people chain their dogs up and let them stay there all day and she has never seen anyone stop someone from having their dog chained on Fourth Street in addition to people walking their dogs and letting them go anywhere.

Councilman Dolan stated that also at the Coeymans Landing Park and baseball field and he saw a post on Facebook from someone who used to work for the Town who was down there with her kids and counted 100 separate piles in the field, which is a lot of people letting their dogs run and not cleaning it up.

Highway Superintendent Searles stated that they have posted 5 signs down there.

Councilman Dolan stated that he has seen the signs and he thinks the one right by the baseball field is where people let their dogs relieve themselves.

Ms. Hopkins asked to make a suggestion and added that she knows that in some communities they have done things to help with people leaving their dog's waste about like leaving bags for people to pick up their waste and has also seen having scoopers available at parks so people can scoop it up and get rid of it. She continued by saying that she does not know if it is feasible for our community but it is something to think about.

Councilman Dolan stated that it is not uncommon to see cars pull up down there and people who don't live in the Hamlet let their dogs out the car to run around and relieve themselves and then they put the dog back in the car and drive away.

Councilman Burns stated that it is a big concern and he has gone down there quite a few times with little kids to let them play at the playground and it is pretty nasty if they get into it.

Supervisor Flach stated that he would talk to the Police about it because it is serious and a health issue also.

**Mr. Stephen Dietz** stated that he lives on Palmer Drive and his concern is the depletion of the Communication Center. He added that he is currently a Police Officer in Catskill and he knows that there is a difference between here and there but there are a lot of things that need to be addressed as far as how it is going to happen and he is genuinely concerned because he lives here. He continued by saying that when they do away with the Dispatch Center, besides taking away the hometown feel of people coming in and feeling like they can actually complain to someone and something is going to be taken care of, they will no longer receive walk-in complaints. He added that someone could be assaulted in front of Town Hall and they would

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have to wait for someone to respond but if there was someone at Dispatch they could walk in and it would be taken care of instantaneously and it would be over and done with. He went on by saying that he knows that every case isn't cut and dry, there will be follow-ups that they will need to do and statements that need to be taken and if they don't have a set place for people to go, it is something that they need to address.

Councilman Langdon interjected that there will always be a Police Department there and during the day they are going to run regular business hours so it's not going to be an unmanned facility.

Mr. Dietz stated that he wasn't aware of that and what he said would be for after hours. He then asked if there was any type of study done, he knows that Bethlehem was looking to do it and they are not going to do it now but he doesn't know the reason and then asked if the Board knows why.

Supervisor Flach stated that Bethlehem is a Primary Dispatch Center for themselves, which is one of the things that they were told and Albany County is taking over most of the Secondary Dispatch Center in the smaller towns, Bethlehem has over 30,000 people.

Mr. Dietz stated that in getting back to the hometown feel, if someone has a question about what is going on in the Town and Village they won't have anyone to turn to, they won't call Albany County to find out and a lot of the important things are going to go away.

Councilman Burns stated that they really have taken a lot of it into consideration and the last time the Sheriffs were here, he was told that 8 out of the 14 Dispatchers are from the Town of Coeymans plus two of the Town's current full-time Dispatchers will be out there also. He added that he knows what he is saying about the hometown feel and the older people especially feeling safe with having someone right here that they can talk to. He reiterated that during the day they are going to have someone fulltime that will be there to talk to and at night he is sure if there is a problem or issue, the Police Officers will be there to handle it. He continued by saying that Bethlehem is huge and can probably keep going a little bit longer than the Town can and he knows the same people who are saying the same thing, it is inevitable that even Bethlehem is going to end up going over to Albany County. He added that his big thing is that he is a skeptic and there has to be a reason why Albany County is inviting them to do it and the big thing is that the Governor is giving incentives for consolidation and the Sheriff just got 10 million dollars to switch-over and start working into the 800 system and it was because of the consolidation and the more he gets to consolidate, he's sure that there are more grants that he will get to keep it going. He went on by saying that by talking to Mr. Mariani and Mr. Demarest, it's not making things easier for them, it is actually putting more on them and some of the Town's Dispatchers went there and sat with them and Dispatcher VonSchenk came back and said they are way more sophisticated than the Town is and for him it turned from a money issue to a safety issue because some of their own Dispatchers would say that someone would call 911 and they would take all of the information and in turn transfer it to the Town, which would mean that the person calling would have to give the same information and time goes by, you are losing a lot of time and if they just had Albany County deal with it, it would be much quicker. He added that he agrees with for instance knowing where the big rock is on Starr Road and the way that Mr. Mariani is mapping it out, it's even more sophisticated than that and narrowed down more than the rock on Starr Road and on top of that when the Fire Chiefs were talking to Albany County, they were not aware of all the additional things that they can put on it to make it even more easy for the Police Fire and EMS to get to who they need to, such as having on a second story an elderly person in a back room who is handicapped, this can all be put in the computer so when a call is for there, they know it before they are even on their way. He continued by saying that he knows this is a tough change and a hard change and Mr. Kearney is one of the best Dispatchers that they have ever had and he hates to see guys like that to go and he loves calling Dispatch when he needs someone and talking to a human being and he has been informed by Code Enforcement Officer Conrad that to have a controlled burn on his property, he needs to call EnCon and should not be calling Albany County anymore. He reiterated that there are going to be a lot of changes and it started off by being a money issue but it is turning out to be a safety issue and he prays to God that they are doing the right thing and from all the information that he has gotten from those who have spoken, they have gotten a lot of information and it sounds like the right thing to do.

Mr. Dietz interjected that it's always going to be a money issue and can't be a safety issue because it has been going on for years. He added that his other fear is that it is going to be the

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beginning of the end like not having police in the area all of the time, take them or leave them, hate them or like them they are there when you call them.

Councilman Burns interjected that as far as the Police, he will fight to the death to have them stay for a bunch of reasons, he has worked with ironworkers and people know what they are like, there will be 500 of them in the Hamlet, the State Troopers or no one is going to be able to get there faster than the Coeymans Police and as far as the personal part of it, because you might know someone and how they act, you might be able to handle a situation and cool it off faster than a Sheriff who does not know anyone here. He reiterated that he will fight to the death not to lose the Police Department but for the Dispatch, he really thinks that they are not going to lose all that much of the hometown feel because of the people that are working for the County and the more they work with them, the closer they will get.

Supervisor Flach asked if there were any other comments.

**Mr. Kyle Kearney** stated that he is there as the Dive Master of the Coeymans Dive Rescue Team with a concern about the Dispatch and he will put on his Dispatcher hat on for one second and address the technology issue where they are talking about mapping it out on a computer. He added that they operate under the same computer system downstairs as administered by the City of Albany Police, not by the County, he knows the County has control over it and can add and subtract to it and anything they put into the system, Coeymans Dispatch can see too. He continued by saying that it's not like all of a sudden they are going to be able to do a much better job of directing people where to go than they do now and reiterated that if it is in the computer for Albany, it will be in the computer for Coeymans. He went on by saying that he understands that through the upgrade to the 800 system, the County is looking to go to, he thinks it is a great idea and fantastic technology and Rensselaer County went to it 10 years ago, Saratoga 5 years ago and Coeymans is way behind the times in that and it is great that they are getting grants to do that. He added that he was informed that the County has a set budget as to the number of 800 megahertz radios that they are going to give each Company and Department based on their grant money, which are extremely expensive and a portable can run close to \$2,000.00 and a mobile radio \$3,000.00 to \$4,000.00 and he was informed that the Fire Companies were told that the County would give them one mobile for each piece of apparatus and 3 portable radios. He continued by saying that as far as the Dive Team, there were zero radios figured in, neither of the boats will be getting a radio.

Councilman Burns interjected that Chief Dottino addressed that when they met with the Sheriff's Department and they said that they saw no problem with putting a unit in each boat, not in the rubber raft but in the boats.

Mr. Kyle Kearney stated that they will need to get a portable for that, which will be about \$2,000.00 and his Operating Budget is \$1,000.00 a year and then asked if the Town was going to be able to provide them with money from all the savings in getting rid of dispatch to purchase the radios.

Councilman Burns stated that they were addressing that too and when they say they are short money for radios, they should have it and they are trying to figure out how to put the money in reserve legally.

Mr. Kearney asked if the Fire Chief's advised them that it is going to be about \$50,000.00 per department.

Councilman Langdon stated that no one has told them any numbers yet and he can't make a commitment that the Board is going to cover whatever they have to get.

Mr. Kearney interjected that they are forcing them into it.

Councilman Langdon stated that the system isn't really going to take place for 2-3 years so they do have some time to work on it.

Mr. Kearney stated that he will have to set his entire budget aside every year for the next 3 years to pay for it when it comes through.



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Councilman Langdon stated that he isn't saying that but it is an issue and he has a legitimate concern and something that they need to be able to work out.

Mr. Kearney stated that under NFPA Guidelines, every interior fire fighter that enters a building is required to have a portable radio on them and at \$2,000.00 a radio and 20 radios per Department; it's a lot of money.

Councilman Langdon stated that from what he understands from the Fire Chiefs, their plan is not to necessarily eliminate radios and they realize initially it is very likely that through attrition they will take and convert the radios that they have to replace radios but the ones that are getting, it is likely that the Fire Chiefs will be on the 800 line, the scene will likely use the old radios and it will be a process.

Mr. Kearney stated that they should not be saying it's a safety thing and they are switching for safety reasons if he can't contact a Dispatcher directly if he's in trouble and can't contact anyone else, which is a safety issue as a Fire Fighter.

Councilman Burns stated that he wouldn't anyway.

Mr. Kearney stated that if he can't talk to anyone on the scene he has the option of clicking a switch and talking directly to the Dispatcher and if there is a lot of chatter on the scene frequency and he has an emergency but can't get airtime, he can click over to another channel and talk directly to the Dispatcher and tell them he has an emergency and they can alert tone the Chief.

Councilman Langdon asked what he does now in a situation like that.

Mr. Kearney stated that he clicks over and talks to the Dispatcher, which he won't be able to do.

Councilman Langdon asked if they are all on the same channel now.

Mr. Kearney stated that they aren't, they have separate frequencies and when they get to the scene all the Fire Fighters go to one channel, the Chief stays on the channel with the Dispatcher, however with everyone operating on the scene on the same channel, if he has an emergency he might not be able to speak to them so he may have to switch over and go to the Dispatcher and do an alert tone saying that they need to stop talking, which he will no longer have. He continued by saying that it was confirmed earlier by State Telephone that for a 756 exchange to dial a 765 exchange in Voorheesville, it is a long-distance phone call and then asked if they are asking Town residents to call long-distance for a non-emergency.

Supervisor Flach stated that you dial 911 to call Albany County.

Mr. Kearney questioned about it being a non-emergency.

Supervisor Flach stated that if you call 756 it will go directly to Albany County.

Mr. Kearney asked who is going to pay for that to rollover.

Supervisor Flach stated that the County will.

Mr. Kearney stated that he finds that hard to believe and would get it in writing.

Councilman Langdon stated that they do not have to pay for it because they already own the lines.

Councilman Dolan asked about the person who dials the call.

Supervisor Flach stated that they are dialing 756.

Mr. Kearney reiterated that someone is going to have to pay.

Councilman Langdon stated that the County's intention with the 911 is that it is no longer emergency only.

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Councilman Dolan stated that it's not true.

Mr. Kearney stated that he finds that very hard to believe under Federal Law.

Councilman Dolan stated that it is in the Inter-Municipal Agreement draft and it says that they have to designate a seven digit 756 number for local people to call for non-emergency; they are not to call the 911.

Councilman Langdon stated that they were told that if a deer was hit and lying on the side of the road the Sheriff said to call 911.

Mr. Kearney stated that it is a potential emergency but if he locks his keys in his car and is looking for a Police Officer to open his door, it is not an emergency.

Councilman Langdon stated that is really something that he should call a locksmith for.

Mr. Kearney stated that he understands that, but as a Town they provide that service to their residents when available.

Councilman Langdon stated that he has concerns about the Town doing that, most municipalities don't do that because there is high liability concerns about the damage that an Officer could do to the car.

Councilman Dolan stated that if he has that objection, they should work to change the policy and not eliminate Dispatch because they don't like that one rule.

Mr. Kearney stated that for an example, if someone wants to know if it is legal to burn right now, it is an ENCON Law, there is a statewide burn ban, they will call the Police Department because it is what people do, they are not going to dial 911 to ask that question. He added that someone is going to have to pay for that line, whether it is the County or Town, it is going to cost money in a long run because they pay County taxes the same as they pay Town.

Councilman Langdon interjected that the line is already there.

Mr. Kearney stated that someone is going to pay for it, State Telephone owns the line and then it transfers to Verizon to get to Voorheesville, he confirmed it with State Telephone earlier in the day and they said absolutely, someone will be paying for it, so either his Town or County taxes are going to go up, which isn't really saving him money.

Councilman Langdon interjected that the County is going to cover that and it is something that they were concerned about.

Mr. Kearney stated that his County taxes will be going up then.

Supervisor Flach asked if there were any other comments.

**Ms. Nancy Warner** stated the Highway Department is in both Town and Village and then asked how it is going to be handled for example with snow emergencies, towing cars and clearing traffic.

Supervisor Flach stated that they will call each department and give them the information that they need.

Ms. Warner asked if the Village Highway will be able to contact and speak with them easily and frequently as they do now.

Supervisor Flach stated that they will.

Councilman Langdon stated that as a Board they are asking a whole lot of questions.

Highway Superintendent Searles asked if she is asking about Police Officers.

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Ms. Warner stated that for example they are out plowing and need to tow a car or to run a plate to see about moving a car and then asked if it is something that will continue to run as smoothly as it does now.

Highway Superintendent Searles stated that he hopes that it runs smoothly, the County has paid and he is sure that they will pay for the Village too to have a frequency in his truck for his portable radio, and he is sure that they will put it in Village Highway Superintendent Traver's truck and anyone else that they need to and it has already been done for him.

Supervisor Flach stated that Highway Department's will be on the County.

Ms. Warner asked what they do with people who have Home Security Systems.

Councilman Burns stated that it is being mapped out and put in the computer and are going house-to-house to do it.

Ms. Warner asked if they are going house-to-house to the people who have the call-ins and will arrange how to do it.

Councilman Burns stated that is true.

Ms. Warner asked what the actual status of the whole change is and what point they are at right now as far as when it is going to be fully changed over.

Supervisor Flach stated that they are shooting for June 1<sup>st</sup> and there was a Meeting on March 30<sup>th</sup> and then asked if the Board had anything to add.

Councilman Langdon stated that as far as what they are telling them, it is still on target to be able to do the June 1<sup>st</sup> date, there is going to be a 3-4 week overlap where they want Dispatchers at the radios downstairs so they can turn it around if there is a glitch and they want to be able to have the people physically down there to monitor in case they need them and it is going to be part of the transition to make sure that if they find any glitches, they work them out and there are people in place to take care of it.

Councilman Burns stated that they need a date to shoot for and they all said if anyone is not comfortable with it, the date will be pushed out until they know it is a safe time to do it.

Ms. Warner asked how the residents are all going to be notified of the transition and for an example what number they should call and how is the information going to be disseminated.

Councilman Langdon stated that every number that they have now is going to initially be part of the process and available and will ring at the County.

Ms. Warner asked if the 3303 number for the non-emergencies is always going to be.

Councilman Langdon stated that he is thinking that there will always be a couple of local lines that will remain.

Councilman Dolan stated that the contract says 1.

Councilman Langdon stated that he hadn't seen a contract.

Councilman Dolan stated that it was put in their mailboxes two weeks ago.

Councilman Burns interjected that it was a tentative contract.

Councilman Dolan stated that it was a draft Inter-Municipal Agreement.

Councilman Burns stated that they have to start promoting it to the Town and Village residents that if it is a non-emergency to call 3303 and 911 for an emergency and maybe they could have magnets made up and they have to start educating everyone that this is what is going to happen now and it is what they have to do. He added that right now everyone is supposed to call 911.

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A member of the audience and Councilman Dolan collectively interjected that they don't.

A member of the audience, Ms. Laurie Byerwalters stated that if you ever called 911, you would never call it again.

Supervisor Flach stated that they need to educate people to call 911.

Ms. Warner stated that she hates to agree with the comment about never calling 911 again but she called it one time and it was when they were still at Mountain and Main when someone went to a house and found a parent apparently dead, and in her state of panic she couldn't remember the local number, so she called 911 and it rang so long that she hung up, which was her bad experience that happened several years ago. She continued by saying that as the member of the audience had said, she would never call it again, she would try to keep her wits about her and call the local number. She continued by saying that Highway Superintendent Searles mentioned that the County will do the same with their Highway Department as they did with the Towns and then asked if the Village has been involved in the transition.

Councilman Langdon stated that Village Highway Superintendent Traver was at the meeting on March 30<sup>th</sup>.

Ms. Warner asked if the Village Trustees and Mayor have been involved.

Councilman Burns stated that the Mayor was at the last meeting and Trustee Bailey was at the last meeting.

Ms. Warner stated that the information is not coming back and it's not the Town Board's fault.

Councilman Burns stated that they weren't even supposed to be at the last meeting, they asked if it was alright and was told it was but it was supposed to be the Fire Departments and Sheriffs.

Ms. Warner stated that if anyone isn't clear on how she feels, she totally agrees with Kyle Kearney and Stephen Dietz that they are slowly and surely picking away and giving up a piece of the Town little by little and she would say that to the Village too, they are slowly just giving a piece of their community away and she is afraid that it may not stop. She added that these are all things that are of value to our community and she believes that public safety is the last absolute place to cut if you want to save money.

Supervisor Flach asked if there were any other comments.

Ms. **Laurie Byerwalters** stated that she called 911 once for her mother and she was so frustrated at the length and delays in calling Albany County that she almost hung up and she said to them on several occasions to just transfer her to Coeymans. She continued by saying that after that time, she only calls the local number because they know where she is, they know who she is and they will get an ambulance there as fast as possible, Albany County doesn't care. She added that if they think for a second that the County is going to keep the costs down, they are mistaken and if they have ever had to use 911, they would be so frustrated that they would want to hang up too, it's bad, they can't trust the County because they will tell them exactly what they want to hear. She continued by saying that if they get everything in writing, she may support them and she is really disappointed with Councilman Burns and then told Highway Superintendent Searles to answer his phone after hours.

Councilman Burns asked what he did to disappoint her.

Ms. Byerwalters stated that he gave up on public safety in this Town.

Councilman Burns stated that this is what he is trying to tell her.

Ms. Byerwalters stated that he can't tell her, she works for the County and she knows how they work and last week they lost \$350,000.00 out of emergency preparedness because they are looking to save money and they are going to pull it from other place, which is just like when the Town told the Village residents when the Village got rid of the Police Department and said that

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they would take care of absolutely everything and there will be three police cars at all times and then asked how often that happens because it doesn't.

Supervisor Flach asked if there were any other comments.

**Ms. Beth Spoor** stated that she is a resident of the Town of Coeymans and she wanted to tell them that she is very disappointed that they are losing their Dispatch Center and she agrees with the others that spoke, they are slowly giving away everything.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that when it first started, it caught his ear financially but the more they have gotten into it, and maybe he is being naïve.

Ms. Laurie Byerwalters interjected that he is naïve.

Councilman Burns stated that he sat with the two representatives from the Sheriff's Department and they assured that it is going to be a 10-year contract, after 3 years there will be no cost to the Town what-so-ever for Dispatch. He added that after 10 years he does not know what's going to happen but from what he has seen, they have gone to Voorheesville and sat and watched the Dispatchers work, including people from the Town of Coeymans and he has seen their computer screens and was amazed at how it pinpoints where trouble is and the response time that they have. He continued by saying that he has friends that are Sheriffs and they say that the Sheriff's Department couldn't handle the Coeymans Police Department and he doesn't ever want to see the Town's Police Department go away especially now that they have Chief McKenna, he is fantastic and prenominal. He went on by saying that as far as the Dispatch goes, from everyone that he has talked to, and trust him in saying that he has talked to many people and he appreciates everything that everyone says and he is taking it into account because he hasn't entirely made up his mind yet but everything is pointing to this being the right thing to do, this year it was going to cost \$60,000.00 to update Dispatch to keep it running.

Supervisor Flach interjected that they could have done it with \$30,000.00 but eventually it was going to cost more.

Councilman Burns stated that they saw what happened to the budget this year.

Ms. Laurie Byerwalters interjected that raises went through though.

Councilman Burns stated that in 2016 the 800 system is going to go into effect in our area, they are talking millions of dollars for them to upgrade their Dispatch in order to be a part of it and Albany says because of the grants that the Governor is giving for consolidation, it is going to cost the Town zero dollars. He added that they are looking out for the Town's people financially and for their safety and if they could put their emotions aside for a minute and just sit and think about it, to him it seems and from where he is sitting, it is the right thing to do as far as safety goes as well as financially and he doesn't know how to better explain it. He concluded by saying that if the Sheriff's will put it in writing, they have sold him, if they start playing around and saying they can't do something or they can't do something because it is unreasonable, his guard will go back up again but from everything that he has heard from them, even the Fire Chiefs who he has sat and talked with them one on one, everyone, even those who hate this idea say that it is inevitable, it's going to happen and they need to do it.

Ms. Byerwalters asked if they talked to any of the communities that have gone with Albany County.

Councilman Burns stated that he read what happened in Watervliet and Cohoes.

Ms. Byerwalters asked if it was about how much they hate it and how much they can't get time with service.

Supervisor Flach stated that he spoke to one of the leaders of one of the communities and they were happy and said it was the best thing that they ever did and he thinks it is just who you ask.

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Ms. Byerwalters interjected it is what you want to believe.

Councilman Langdon stated that they are taking all of the facts into account and he is sorry that people disagree with the idea but he has to tell them that there are plenty of people who don't show up at the meetings because they feel the Board is doing the right thing and there are lots of other people that do agree with what they are doing.

Councilman Dolan stated that he would add that the Inter-Municipal Agreement, which was given to them, prepared by the Sheriff's Department and put in their boxes 2 weeks ago is a three-year contract, not a ten-year contract and totally silent about what happens after three years.

Councilman Burns interjected that as they said previously, it is a rough draft.

Councilman Dolan agreed but added that it says it's a 3 year contract.

Councilman Langdon asked what Inter-Municipal Agreement Councilman Dolan was talking about.

Councilman Burns stated that it is the one that they got from downstairs.

Councilman Langdon stated that all they did was transfer it over to say that it was what all the other Agreements looked like that they needed to take and work on.

Councilman Dolan stated that it is absolutely not what it is.

Councilman Langdon interjected that it is the way it was explained to him.

Supervisor Flach stated that it was explained at the meeting on March 30<sup>th</sup> when they were not there.

Councilman Dolan stated that the other contracts were five-years; this is a three-year contract.

Councilman Langdon stated that it is because they only have to pay for three years, all the other municipalities that did this had to pay for five years.

Councilman Dolan agreed and added that in their contract it said what happens after five years, the Town's does not say what happens after five years and it does not say that they pay nothing after five years.

Collectively Councilman Langdon and Councilman Burns stated that it will say that.

Ms. Nancy Warner asked Councilman Dolan how much they will be paying for five years.

Councilman Dolan stated that it is about \$500,000.00 over the course of three years; rough figures are \$140,000.00, \$150,000.00 and \$160,000.00.

Ms. Joann Segal asked how much it costs right now to do their own.

Councilman Langdon stated that it is over \$200,000.00 a year.

Supervisor Flach stated that it costs about \$260,000.00 and last year it was \$305,000.00.

Ms. Byerwalters asked where the savings went because her taxes only went down \$15.00 but they got raises.

Councilman Langdon stated that they didn't get raises.

Ms. Jolene Hopkins stated that she takes exception to Councilman Langdon's statement that just because someone is not there, means that they agree to what's going on.

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Councilman Langdon stated that he is not saying that just because you aren't at the meeting doesn't mean that you agree.

Ms. Hopkins stated that she is not able to come all of the time because she has a child to care for and to think that people aren't there because they agree with what they are doing is not fair.

Councilman Langdon stated that she is misquoting what he said and he didn't say that people who are not there agree with what they are doing, what he said is, he finds lots of people out there who do agree with what they are doing and don't come to the meetings because they are generally happy with what they are doing and reiterated that he didn't say everybody out there.

Councilman Burns interjected that he wished they would come.

Ms. Hopkins stated that she can't speak to the subject because she has not done a lot of research on it; she is just saying that the statement alone is a false statement.

Councilman Langdon reiterated that she is misquoting him, which is what he just told her.

Ms. Mary Driscoll stated that she lives in the Town of Coeymans and has also lived in the Village of Ravena and when they tried to do away with the Police Department in the Village a few years ago she fought like mad to keep the Village Police Department and some of the same people that are there today didn't care. She continued by saying that this consolidation that they are talking about is going to happen, unfortunately, and she is not talking about the Dispatch or Police because if you look at your politicians, the Village eventually will dissolve, they are going to go from towns to counties to zones, which is what the big politicians want. She added that to sit and blame the Board for what is coming down the line is wrong, they should go to the bigger politicians and tell them their problems and concerns. She concluded by saying that it is going to happen, she won't be around to see it, but it is going to happen, it may take 20 years or 25 and unfortunately our Country was not formed on big government but it is going that way and the Board is trying to adjust to the current situation and maybe if the former Boards had done something before, maybe they wouldn't be in the position that they are in now and to sit and blame people who were elected by the whole town for trying to do what they think is best, because that is why they elected them, it was for them to do their best and if they hadn't elected them, they would not have thought they could do the best and she thinks that they need to go to the higher politicians and voice their concerns there.

Ms. Nancy Warner interjected that the Town Board is their Board and this is why they are in the Village and Town, they don't want to go a City of Albany Common Council with many, many members, they want small, which is what they have.

Councilman Burns stated that he agrees and added that again, the way it has been presented to him is that the consolidation is going to happen, the new radio system is going to happen, and it is going to cost millions of dollars to update for them to be able to use it. He continued by saying that he would love to keep Dispatch, if there is a problem with Dispatch they have authority, he gets that, but financially he does not believe they can keep the same safety factor as they would by going over to Albany County and this is the way that he is seeing it.

Ms. Warner asked when it will be voted on.

Supervisor Flach stated that it will be as soon as they get a contract that they are happy with.

Councilman Burns stated that once they get and agree with a contract is when he guesses the resolution will go through. He reiterated that he doesn't want to do it either but it seems inevitable.

Councilman Dolan stated that he spoke with a County Legislator yesterday from one of the municipalities that just turned over their dispatch to the County and he said that it saved them a ton of money, which he is happy about; the service from the County was pretty good but if the Town signs on to it, they are going to lose all autonomy for the Town and in addition to being a County Legislator, he also holds some other offices in his town including the Emergency Management Team, He continued by saying that he used to be able to call his Dispatch if something was going on in his town and he no longer has that ability and has been told by the

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County that because he is not a Police Officer, he is not allowed to directly contact Dispatch. He concluded by saying that he said it will save the Town money, it is high quality but they will lose all autonomy.

Ms. Warner asked how it will work with the Police and Justices.

Chief of Police McKenna asked in terms of what.

Ms. Warner asked how it will work with call outs and sometimes the Police will call out for arraignments.

Chief of Police McKenna stated that it won't be dispatched; it will be back on the Supervisor in charge.

Ms. Warner asked if it will come directly from the Police.

Chief of Police McKenna stated that it would.

Supervisor Flach asked if there were any other comments.

Councilman Dolan asked to read an e-mail from Ms. Barbara Heinzen into the record regarding the truck traffic on Rte. 144.

Supervisor Flach stated that he could.

Councilman Dolan stated that Ms. Heinzen could not attend and asked that he read it, he continued by reading the following:

As someone who lives along Rte. 144, I have noticed and been dismayed by the increased traffic of very large industrial vehicles on this route. These trucks are large for this two lane country road and are especially hazardous in large numbers we see now. They are also damaging houses along Main Street in Coeymans, are unwelcomed in the Hamlet of New Baltimore where my neighbors report they have knocked into their fences creating a hazardous pot holes along the entire stretch of Rte. 144 both north and south of the Port of Coeymans. No one who lives in or commutes along this road is happy about the increase industrial traffic; many fear that it will take the death of child before anyone gives the attention that it deserves.

Barbara Heinzen

Councilman Langdon stated that he wanted to add one comment and he believes that the idea of a four-way stop light as suggested by Jolene Hopkins at the intersection of Westerlo and Rte. 144 actually sounds like a pretty good idea. He added that it would cause all of the traffic on Rte. 144 to come to a stop in the middle of Town so they would all slow down and it might be a viable thing that they can talk to the State about.

Ms. Hopkins stated that she stops no matter which way she is going.

Councilman Langdon reiterated that it is a great idea but it won't fix everything.

Ms. Hopkins interjected that it will slow everyone down a bit.

Ms. Nancy Warner interjected that they might as well go for the gusto and ask for a 4-way blinker.

Deputy Highway Superintendent Searles stated that back in the 90's there was a study done and they didn't put a blinker there and it was a study to put a blinker there. He continued by saying that he can understand that they are asking for another study on that.

Supervisor Flach stated that he has a contact number for the person in charge and he too thinks that it is a good idea.



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Councilman Dolan stated that to be fair, it is not all Port related traffic, there is a lot of early morning traffic of cement trucks that seem to be just going through town.

Supervisor Flach stated that they will also talk to Chief of Police McKenna about the speed to see if they can get some early morning checks on it.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there was one set of minutes for Town Board approval, a Town Board Meeting on March 9<sup>th</sup> and then offered a motion to approve them.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns the Town Board Minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

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**OLD BUSINESS**

**Hannacroix Creek Restoration Project**

Members of the Department of Homeland Security met with Marlene Martin of F.X. Browne, Councilman Burns, Building Inspector Conrad and Confidential Secretary Cirillo. Department of Homeland Security requested a brief meeting to review the current plans that are to be submitted for permitting purposes.

The plans were reviewed and it was decided to go to the site for further review. There are two options for the creek restoration. F.X. Browne will be contacting ACOE to discuss the two options available.

Department of Homeland Security will be contacting DEC regarding the long eared bats and if we may run into an issue with regard to them being placed on the endangered species list and what impact it will have on this project. We are waiting for a return call on that.

Department of Homeland Security is still pursuing the writing of a second PW, which would help with the funding of the project.

Supervisor Flach asked Councilman Burns if he had anything to add.

Councilman Burns stated that they really doesn't want to do the second PW because he doesn't want things to slow down but is doing it in case the bat issue is going to slow the project down and it will give them another year or two for them to do their study and then for them to go ahead with the project. He added that they were very impressed when they went out and saw the island that Building Inspector Conrad had said needed to be taken out and a diversion put in, which Army Corp of Engineers didn't want to do because they would be losing too many trees and it was only a total of maybe three trees that needed to be removed in order for them to do that. He continued by saying that everyone was pretty much in agreement that the major project should happen and they should do away with the island and the water can hit the big rocks by the park and be diverted downstream, which should solve a lot of the problem with the flooding in the creek. He went on by saying that the creek will actually clean itself out if they remove two or three different spots and do a little bit of fixing and Homeland Security seems to be bending over backwards to try and help them out and they got a letter from FEMA admitting that they miswrote the PW, they had everything backwards on it, which is going to help move things along even better. He concluded by saying that everything looks very positive for getting something done out there before September.

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**NEW BUSINESS**

**Request for Proposal for Town Hall Front Steps**

Supervisor Flach stated that the front steps of Town Hall are in pretty bad shape and he would like to send some requests for pricing to replace and/or repair them but he believes at this point they need to be replaced.

Councilman Masti stated that they had talked about eliminating the steps all together.

Supervisor Flach stated that he hadn't thought about that anymore, they have handicap access already and they can get a RFP for the steps and/or ramp and then asked if anyone else felt as though they need a ramp there.

Councilman Dolan stated that he thinks it would be nice.

Councilman Burns stated that it would depend on the money but he would think that it would be a lot nicer because a lot of people don't know to park by the Court and use that door.

Councilman Masti stated that he was talking about eliminating the steps, they could put a nice big landing with a ramp up where you could walk up a ramp but you couldn't take a wheelchair up steps. He added that they could have a landing big enough that you could be in a wheelchair, open the door and get in and from what he was looking at, it would still leave enough space for people to walk up without going into the roadway.

Councilman Langdon stated that his only concern is that the parking lot slopes out there and he wonders if they can get in and out of a car there. He added that it seems to him that it will be much safer getting in and out of their cars where it doesn't slope and he is worried about someone coming down a ramp onto a very sloped piece of asphalt and he doesn't know if someone in a wheelchair could manage that.

Town Clerk Millious stated that when Court is going on, the Court door is locked because everyone has to go through the detector and it is an issue when people need to come and see her.

Councilman Langdon stated that he can understand them locking it but he thinks for handicap reasons they probably aren't allowed to.

Town Clerk Millious stated that she tells people to knock on the door.

Supervisor Flach reiterated that he would like to send out RFP's to area contractors and get some quotes to do a ramp and/or stairs.

Councilman Burns stated that they should ask Building Inspector Conrad what they should do there and he is sure that he would come up with a good idea.

Councilman Masti stated that they could also contact The Center for Disabilities and they would have the specs for that.

Councilman Dolan stated that he thinks as a public building they would be under some obligation to attempt to make it handicap accessible since they are going to replace it and having a locked door for people in wheelchairs or with limited ability where people need to get special permission to come into a public building might not be the best idea.

Supervisor Flach stated that he will try to get some specs and some kind of an idea of what it will cost them and then go from there.

Councilman Dolan asked if they need to put it out to bid.

Supervisor Flach stated that it will and added that he will try to get some specs before they jump too far ahead and at the next meeting they can discuss putting it out to bid.

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**RESOLUTIONS**

**RES. #59-15 ACCEPT RESIGNATION OF POLICE OFFICER**

On motion of Councilman Masti, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, Ryan Cross has submitted his letter of resignation as Police Officer in the Town of Coeymans Police Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Ryan Cross, Police Officer be accepted effective March 29, 2015.

Chief McKenna,

It is with a heavy heart that I must resign my position as Police Officer with the Coeymans Police Department, effective immediately. It has been unfortunate that this has been unsuccessful, however to better my career and future, I will need to focus on my career with the Albany County Sheriff's Office. I cannot express the gratitude that I feel towards you and the rest of the Department for the opportunity you have given me to defend the public.

I will address the Coeymans Town Board and thank them for the chance they have given me to provide services to the residents of the Town of Coeymans. Your professionalism, organization, and communication will only show that the Police Department will succeed and reach far places.

I wish you the best of luck and hope that you will continue to succeed at the Town of Coeymans.

Respectfully Submitted,  
Officer Ryan D. Cross

Supervisor Flach stated that Officer Cross has been very busy with his full-time job and was having a hard time finding the hours that are required for the minimum.

**RES. #60-15 AUTHORIZE EXECUTION OF FEDERAL SURPLUS PROPERTY APPLICATION**

On motion of councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Highway Superintendent and Deputy Highway Superintendent have contacted the New York State Office of Government Services with regard to the Federal Surplus Property Program, and

**WHEREAS**, the Federal Surplus Property Program would afford the Town of Coeymans the opportunity to purchase equipment at a largely reduced rate, which will save the taxpayers of the Town money, and

**WHEREAS**, an application to participate in this program must be completed and submitted, and

**WHEREAS**, the Deputy Highway Superintendent has completed such application.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach, Highway Superintendent Searles and Deputy Highway Superintendent Perry to execute the application.

Councilman Dolan asked Highway Superintendent Searles what sort of things he would like to get.

Highway Superintendent Searles stated that anything you can name, they have, and for example two weeks ago they had a bulldozer on there and it was a small one that only had 60 hours on it and sold it to a municipality for \$3,000.00 and right now that same bulldozer is on E-bay and it is up to \$48,000.00.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 13, 2015 – Town Board Meeting – 6:00pm**

**RES. #61-15 EXECUTE CONTRACT FOR ALS SERVICES WITH ALBANY COUNTY SHERIFF’S OFFICE**

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans has participated in the County’s Emergency Medical Service Program to provide Advanced Life Support Services, and

**WHEREAS**, a new contract is in place for the Advanced Life Support Services with the Albany County Sheriff’s Office for the period of January 1, 2015 – December 31, 2015,

**WHEREAS**, the contract amount is not to exceed \$201,027.00 as stated in said contract.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Stephen D. Flach to execute the contract for ALS Services with the Albany County Sheriff’s Office.

Councilman Masti asked how much the contract was last year.

Supervisor Flach stated that last year it was \$196,000.00 and has gone up \$4,000.00 as it did the year before, they budgeted \$200,551.00 in the 2015 budget so they are short approximately \$500.00 and the charge is based on population.

**RES. #62-15 ACCEPT RESIGNATION OF POLICE OFFICER**

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, William C. Stockman, Jr., has submitted his letter of resignation as Police Officer in the Town of Coeymans Police Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of William C. Stockman, Jr., as Police Officer be accepted effective April 19, 2015.

Chief McKenna,

I would like to resign my position as Police Officer with the Town of Coeymans Police Department, effective April 19, 2015.

I want to take this opportunity to say that my time with this Department has been invaluable, and I am extremely grateful to have a part of this organization. It has been an honor to serve alongside you and the other Officers of the Coeymans Police Department.

I thank you for the opportunities I have been given during my time here, and am deeply appreciative of your continued support.

Sincerely,  
William C. Stockman, Jr.

Supervisor Flach stated that Officer Stockman has accepted a full-time position somewhere else.

Chief McKenna interjected that it is the City of Schenectady.

**RES. #63-15 AUTHORIZE BUDGET AMENDMENT – PART TOWN FUND**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans Part-Town Fund has overspent in 2014, and

**WHEREAS**, the Town of Coeymans is desirous of correcting the overspending of the 2014 Adopted Budget.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach to transfer the following amounts to the respective accounts.

| AMOUNT      | FROM ACCOUNT                      | TO ACCOUNT                           |
|-------------|-----------------------------------|--------------------------------------|
| \$ 1,332.00 | B1990.4 Contingency               | B1680.1 Shared Services Personal     |
| \$ 701.25   | B1990.4 Contingency               | B1680.1 Shared Services Personal     |
| \$ 5,742.71 | B8020.1 Planning Board Personal   | B5182.4 Street Lighting Contractual  |
| \$ 1,426.30 | B8010.4 Zoning Board Personal     | B8010.4 Zoning Board Contractual     |
| \$ 2,966.75 | B1990.4 Contingency               | B9010.8 Employee Benefit Contractual |
| \$ 1,533.25 | B3620.1 Safety Inspector Personal | B9010.8 Employee Benefit Retirement  |
| \$ 3.52     | B9089.8 Employee Benefit          | B9070.8 Employee Benefit Dental      |

**RES.64-15 AUTHORIZE BUDGET AMENDMENT – HIGHWAY FUND**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans Highway fund has overspent in 2014; and

**WHEREAS**, the Town of Coeymans is desirous of correcting the overspending of 2014 Adopted Budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach to transfer the following amounts to the respective accounts:

| AMOUNT      | FROM ACCOUNT                      | TO ACCOUNT                        |
|-------------|-----------------------------------|-----------------------------------|
| \$ 3,987.60 | DB5110.4 General Repairs Cont.    | DB5142.4 Snow Removal Contractual |
| \$ 361.36   | DB5110.4 General Repairs Cont.    | DB6410.4 Publicity Contractual    |
| \$ 2,946.00 | DB5110.1 General Repairs Personal | DB9010.8 Retirement               |
| \$ 97.91    | DB5110.1 General Repairs Personal | DB9030.8 Social Security          |
| \$24,110.58 | DB5130.2 Machinery & Equipment    | DB9060.8 Employee Benefit Health  |
| \$ 276.02   | Employ. Benefit Life Insurance    | DB9070.8 Employee Benefit Dental  |
| \$ 227.87   | DB9055.8 Employ. Ben. Disability  | DB9089.8 Employee Benefit         |

**RES. #65-15 AUTHORIZE BUDGET AMENDMENT – GENERAL FUND**

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans General Fund has overspent in 2014, and

**WHEREAS**, the Town of Coeymans is in need to correct the overspending of the 2014 Adopted Budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach to transfer the following amounts to the respective accounts.

| AMOUNT       | FROM ACCOUNT                       | TO ACCOUNT                             |
|--------------|------------------------------------|--|
| \$ 1,846.32  | A1990.4 Contingency                | A1010.1 Town Council Personal Services |
| \$ 878.24    | A1990.4 Contingency                | A1010.4 Town Council Contractual       |
| \$ 14,994.69 | A1990.4 Contingency                | A1220.4 Supervisor Personal Services   |
| \$ 306.56    | A1990.4 Contingency                | A1220.4 Supervisor Contractual         |
| \$ 12,213.24 | A1430.1 Human Res. Per. Services   | A1310.1 Finance Personal Services      |
| \$ 360.55    | A1310.2 Finance, Equip. & Cap.     | A1310.4 Finance Contractual            |
| \$ 600.00    | A1355.2 Assessor Equip. & Cap.     | A1355.4 Assessor Contractual           |
| \$ 880.91    | A1355.1 Assessor Personal Services | A1355.4 Assessor Contractual           |
| \$ 360.98    | A1640.4 Central Garage Contract.   | A1355.4 Assessor Contractual           |
| \$ 7,955.60  | A1660.4 Central Storeroom Cont.    | A1355.4 Assessor Contractual           |

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|              |                                     |  |
|--------------|-------------------------------------|--|
| \$ 310.91    | A1330.4 Tax Collection              | A1355.4 Assessor Contractual             |
| \$ 275.04    | A1620.1 Town Hall Pers. Services    | A1355.4 Assessor Contractual             |
| \$ 882.33    | A1670.4 Central Printing Contract.  | A1355.4 Assessor Contractual             |
| \$ 1,767.25  | A5132.4 Highway Garage Contract.    | A1355.4 Assessor Contractual             |
| \$ 7,306.81  | A1430.4 Human Res. Contractual      | A1420.4 Attorney                         |
| \$ 6,299.19  | A1990.4 Contingency                 | A1450.4 Elections Contractual            |
| \$ 655.45    | A1430.4 Human Res. Contractual      | A1450.4 Elections Contractual            |
| \$ 1,128.37  | A1460.4 Records Manage. Cont.       | A1450.4 Elections Contractual            |
| \$ 3,493.01  | A1640.4 Central Garage Cont.        | A1450.4 Elections Contractual            |
| \$ 4,386.85  | A1620.1 Town Hall Personal Serv.    | A1620.4 Town Hall Contractual            |
| \$ 13,452.38 | A5132.4 Highway Garage Cont.        | A1650.4 Central Communications Cont.     |
| \$ 70.00     | A1990.4 Contingency                 | A1940.4 Purchase of Land                 |
| \$ 357.62    | A3510.4 Dog Control Equipment       | A3010.4 Public Safety Contractual        |
| \$ 12.27     | A3510.1 Dog Control Pers. Serv.     | A3010.4 Public Safety Contractual        |
| \$ 4,733.54  | A3020.4 Communications Cont.        | A3020.1 Communications Pers. Services    |
| \$ 580.53    | A6410.4 Publicity Contractual       | A3020.1 Communications Pers. Services    |
| \$ 500.00    | A6510.4 Veteran's Contractual       | A3020.1 Communications Pers. Services    |
| \$ 1,457.00  | A7310.1 Youth Prog. Pers. Serv.     | A3020.1 Communications Pers. Services    |
| \$ 250.00    | A7540.4 Historian Contractual       | A3020.1 Communications Pers. Services    |
| \$ 1,634.27  | A3310.1 BUNY Personal Serv.         | A3120.1 Law Enforcement Pers. Services   |
| \$ 500.00    | A3310.2 BUNY Equipment              | A3120.1 Law Enforcement Pers. Services   |
| \$ 231.60    | A8090.4 Leachate Facility Cont.     | A3120.1 Law Enforcement Pers. Services   |
| \$ 252.48    | A8160.4 Refuse & Garbage Cont.      | A3120.1 Law Enforcement Pers. Services   |
| \$ 420.25    | A3310.1 BUNY Personal Serv.         | A3120.2 Law Enforcement Equipment        |
| \$ 5,103.95  | A5132.4 Highway Garage Cont.        | A3120.4 Law Enforcement Contractual      |
| \$ 1,149.15  | A3311.1 STEP Personal Services      | A3120.4 Law Enforcement Contractual      |
| \$ 500.00    | A3311.2 STEP Equipment              | A3120.4 Law Enforcement Contractual      |
| \$ 3,432.78  | A3312.2 Vest Equipment              | A3120.4 Law Enforcement Contractual      |
| \$ 500.00    | A3315.2 TSD Equipment               | A3120.4 Law Enforcement Contractual      |
| \$ 2,241.83  | A3510.1 Dog Control Pers. Serv.     | A3120.4 Law Enforcement Contractual      |
| \$ 100.00    | A3640.4 Civil Defense Contract.     | A3120.4 Law Enforcement Contractual      |
| \$ 2,348.40  | A5010.1 Highway Adm. Per. Serv.     | A3120.4 Law Enforcement Contractual      |
| \$ 3,263.13  | A3311.1 S.T.E.P – Pers. Serv.       | A3315.1 TSD – Personal Services          |
| \$ 2,555.77  | A9010.8 Employee Benefit Retire.    | A4589.4 Other Health Paramedics          |
| \$ 300.16    | A9070.8 Employee Benefit Dental     | A4589.4 Other Health Paramedic           |
| \$ 2,954.77  | A9040.8 Emp. Ben. Workers Comp.     | A4589.4 Other Health Paramedic           |
| \$ 2,514.00  | A8810.1 Cemeteries Pers. Services   | A4589.4 Other Health Paramedic           |
| \$ 419.33    | A8810.4 Cemeteries Contractual      | A4589.4 Other Health-Paramedic           |
| \$ 886.76    | A5132.4 Highway Garage Contract.    | A5010.4 Highway Admin. Contractual       |
| \$ 4,800.00  | A5132.4 Highway Garage Contract     | A5132.2 Highway Garage Equipment         |
| \$ 1,165.38  | A1620.1 Town Hall Personal Serv.    | A7110.4 Parks Contractual                |
| \$ 422.73    | A1620.1 Town Hall Personal Serv.    | A8510.4 Beautification Contractual       |
| \$ 800.00    | A7989.4 Other Cult. & Rec.Contract. | A7270.4 Band Concerts Contractual        |
| \$ 4,000.00  | A9050.8 Emp. Benefit Unemploy.      | A9030.8 Employ. Benefit Soc. Security    |
| \$ 1,700.45  | A9055.8 Employee Benefit Disab.     | A9030.8 Employ. Benefit Soc. Security    |
| \$ 4,521.57  | A9040.8 Emp. Ben. Work. Comp.       | A9030.8 Employ. Benefit Soc. Security    |
| \$ 899.45    | A9089.8 Employee Benefit            | A9045.8 Employ. Benefit Life Insurance   |
| \$ 22,750.23 | A9010.8 Employee Benefit Ret.       | A9060.8 Employ. Benefit Health Insurance |

Councilman Langdon stated that there are two pages of transfers and they will be available for anyone who wants a copy.

**RES. #66-15 AUTHORIZE BUDGET AMENDMENT – SEWER FUND**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans Sewer Fund has overspent in 2014, and

**WHEREAS**, the Town of Coeymans is in need to correct the overspending of 2014 Adopted Budget,

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**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach to transfer the following amounts to the respective accounts:

| AMOUNT       | FROM ACCOUNT                         | TO ACCOUNT                           |
|--------------|--------------------------------------|--------------------------------------|
| \$ 3,563.85  | SS8130.4 Sewer Contractual           | SS1910.4 Insurance                   |
| \$ 3,001.00  | SS9010.8 Employee Benefit Ret.       | SS1910.4 Insurance                   |
| \$ 314.87    | SS9060.8 Employee Benefit Health     | SS1910.4 Insurance                   |
| \$ 173.13    | SS8130.1 Sewer Personal Services     | SS9040.8 Employ.Ben. Social Security |
| \$ 7,700.67  | SS8130.1 Sewer Personal Services     | SS9050.8- Unemployment Insurance     |
| \$ 5.28      | SS9055.8 Disability Insurance        | SS9070.8 Dental Insurance            |
| \$ 225.00    | SS9010.8 Employ. Benefit Ret.        | SS9730.7 Debt Serv. Ins. (H35)       |
| \$ 10,714.42 | SS8120.4 Collection System Cont.     | SS9730.6 Debt Principal (Town)       |
| \$ 1,194.06  | SS8120.8 Collection System SS        | SS9730.6-Debt Principal (Town)       |
| \$ 308.47    | SS8120.1 Collection Sys. Pers. Serv. | SS9730.6-Debt Principal (Town)       |
| \$ 4,290.20  | SS9060.8 Employee Benefit Health     | SS9730.6 Debt Serv. (H39)            |
| \$ 275.00    | SS9089.8 Other Employee Benefit      | SS9730.6 Debt Serv. (H39)            |
| \$ 434.80    | SS8130.1 Sewer Personal Serv.        | SS9730.6 Debt Serv. (H39)            |
| \$ 1,030.00  | SS8130.2 Sewer Equipment             | SS9730.7 Debt.Serv. Bank Int. (H39)  |

Supervisor Flach stated that the list of transfers will also be made available to the public.

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**UPCOMING WORKSHOPS/MEETING**

- Town Board Workshop, April 21, 2015, 6:00pm
- ZBA Meeting, April 22, 2015, 7:00pm
- Town Board Meeting, April 27, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any additional comments.

Town Clerk Millious stated that she settled the Property Taxes with Albany County and anyone who needs to pay their taxes should call the County first at (518) 447-7070 for the current amount due and they are located at 112 State Street. She continued by saying that she had a couple more things to share and continued by reading the following.

The Alcove Day Community Yard Sale will be April 25<sup>th</sup>. Treasure maps for yards sales will be at the Highway Building on SR 143 at 8:00am. There will be a luncheon held at Trinity United Methodist Church next to the Highway Building by United Methodist Women from 10:00am to 2:00pm. The Alcove Pictorial Cancellation Stamps, 6 in the series from 2001-2006 will be for sale at the luncheon. Sponsored by the Alcove Preservation Association and anyone with any questions can call (518) 756-8666.

Town Clerk Millious stated that she has some applications in her office, which she thinks has to be in by the 18<sup>th</sup> and the Little Red Schoolhouse on Rt. 143 will be open at 8:00am, there will be a Garage Sale at the Museum. She concluded by saying that this is an annual event that they do every year.

Supervisor Flach stated the applications are so that you can get on the map.

Town Clerk Millious stated that you don’t have to; it’s a \$10.00 fee and reiterated that she has applications in her office.

Supervisor Flach stated that it a map drawn out so you will know where to go and what the address is.

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Highway Superintendent Searles stated that it is at the Highway Garage because of Coeymans Hollow building their new Firehouse.

Supervisor Flach stated that he believes they are going to try and have an enclosed trailer or maybe use one of the bays at the garage.

Highway Superintendent Searles stated that no one has talked to him about that, they did ask about putting up a pop-up canopy and he told them it was no problem but no one has asked if they can go in the garage.

Supervisor Flach stated that maybe they can make a bay available, they need a table for people to sit and if it's windy it could be a problem.

Highway Superintendent Searles stated that it wouldn't be a problem to do that.

Town Clerk Millious stated that she had one more thing and added that on the same day, Saturday, April 25<sup>th</sup> is the 4<sup>th</sup> Annual R-C-S Community Wellness Walk and continued by reading the following:

Come support the community; please join us for the 4<sup>th</sup> Annual RCS Wellness Committee sponsored Wellness Walk. Everyone is invited to come and show support for wellness and the local community at Joralemon Park from 1:00pm 4:00pm.

Town Clerk Millious stated that a map was provided and it was cc'd to Police Chief McKenna.

Supervisor Flach asked if there were any other comments.

Highway Superintendent Searles stated that he believes that Spring is officially here and he wanted to thank his crew for all the time that they put in this past winter, they put in a lot of hours with the snow and were away from their families and he wanted to thank them for that. He added that there will be a lot going on by the river this year, they are installing new benches and going to do other things to make it look like a shipyard and then asked for people to be patient with the workers because they are going to be working a lot down there.

Supervisor Flach asked if there were any other comments.

Chief McKenna gave a brief report for the Police Department for the month of May and added that they will continue to be vigilant during the morning and evening rush hours down along Rte. 144, Rte. 9W and the Rte. 32 corridor to make sure that there are traffic units or police units available to keep an eye on things. He added that two of his Officers did phenomenal work, which he can't get into the details but he wanted to mention Officer Polverelli and Officer Bresette, who both received accolades from local members of the community for going above and beyond the call of duty and helping with personal service. He continued by saying that they are both great Police Officers and indicative of what they are trying to strive here and added that he wishes Officer Cross and Officer Stockman the best, they are fine Officers and will endeavor to do great things and when the time comes, hopefully they will come back.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that on Tuesday, April 21<sup>st</sup>, from 1:00pm – 3:00pm his office at Cooperative Extension at Faith Plaza will be hosting a Save Energy – Save Dollars Workshop and it consists of no and low cost things that people can do in their homes to save money and make their house more comfortable. He added that it is free of charge and everyone who attends get a free energy kit, which includes light bulbs, window caulk and a variety of things that you can use to stop the infiltration of cold air into your house and heated air from leaving your house. He concluded by saying that the program is funded sponsored by NYSERDA and Cornell University and anyone wishing to register can call his office at 756-8650, there are currently five spots open.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that every Department is doing the best they can with what they have



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and the trucks at Highway are in rough shape and hopefully they will be talking about new ones shortly but they are making everything so it is safe and looks nice, the tractor looks like it is brand new. He continued by saying that the Police Department goes without saying, the Fire Departments and Dispatch do a fantastic job and they are very lucky to have everyone.

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that the Gracefully Chic Boutique in Ravena is doing a Fashion Show, which is a fundraiser and any youth participating gets to pick the charity of their choice.

Supervisor Flach interjected that it is Saturday, April 18<sup>th</sup> and then asked if there were any other comments.

Councilman Masti stated that he wanted to thank the Highway Superintendent and Deputy Highway Superintendent for looking into getting items from the Federal Government, it is our tax dollars, and sometimes you can get a really good deal and save a ton of money. He added that with working in Hudson and coming back home, it is nice when he gets back home because the roads are a lot better than the other side of the river because the Highway Department did a good job and he appreciates it.

Supervisor Flach stated that he would echo that the Highway Department did a great job in addition to thanking Police Chief McKenna for doing a great job. He then asked CEO/Building Inspector Conrad if he had something to add.

CEO/Building Inspector Conrad stated that he was watching the meeting at home and felt the need to share some things with the Board. He added that when they have public meetings, there are two means of egress, the front door and the side door and at no time are they to be locked when they are using Town Hall, it is against the law, whether it is handicap or otherwise. He continued by saying that as far as handicap ramp, 20% of any renovation to any building has to be put toward handicap accessibility, which has been poor for a long time. He went on by saying that it requires a Building Permit, whether it is the Town or not and he is a stickler for the design, it has a maximum of 1 in 12 pitch on the ramp as well as certain lengths and other things that have to be met and he would urge them to get a ramp designed and stairs to be put out to bid and inform whomever that they must get a Building Permit.

Councilman Dolan stated that he does not believe that the Court door is locked for the purpose of leaving; it is just to come in.

CEO/Building Inspector Conrad stated that it cannot be locked for any purpose when the room is being used.

Councilman Dolan questioned it being even from coming in.

CEO/Building Inspector Conrad stated that you can't stop it and it is because there is handicap hardware on the inside and if it's locked, it is a Code Violation and the room can't be used.

Supervisor Flach asked CEO/Building Inspector Conrad if he had the specs that they can use for a ramp.

CEO/Building Inspector Conrad stated that he does.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn to Executive Session.

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**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the Town Board Meeting was adjourned to Executive Session to discuss litigation.

APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 13, 2015 – Town Board Meeting – 6:00pm**

Time – 8:28pm

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**EXECUTIVE SESSION**

Executive Session convened in the Supervisor’s Office immediately following adjournment from the Town Board Meeting, the entire Town Board was present in addition to Code Enforcement Conrad and Highway Superintendent Searles, no decisions were made or action taken.

Time – 10:52

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**RECONVENE AND ADJOURNMENT**

Supervisor Flach immediately called the meeting back to order following Executive Session and asked for a motion to adjourn.

**MOTION**

On motion of Councilman Dolan, seconded by Supervisor Flach, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 10:52pm

*Respectfully Submitted,*

**APPROVED – As Read April 27, 2015**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 21, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Workshop was held Tuesday, April 21, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent

\*\*\*\*\*

Supervisor Flach opened the meeting and led the Pledge of Allegiance.

\*\*\*\*\*

**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

\*\*\*\*\*

**AGENDA**

- Amend Resolution #64-15 Budget Amendment – Highway Fund
- Amend Resolution #65-15 Budget Amendment – General Fund
- BAS IT Upgrade Proposal
- Retiree Health Insurance

\*\*\*\*\*

**RESOLUTIONS**

Supervisor Flach stated that there they did some budget amendments at the last meeting and there is a need to adjust the amendments as per the Accountant to the Town as she advised to the Bookkeeper.

**RES. # 67-15 AMEND RESOLUTION #64-15 BUDGET AMENDMENT – HIGHWAY FUND**

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans Town Board has adopted Resolution #64-15 at the April 13, 2015 Town Board Meeting; and

**WHEREAS**, Resolution #64-15 various line items need to be amended;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach to amend the following amounts to the respective accounts in the Highway Fund for 2014;

| AMOUNT      | FROM ACCOUNT                     | TO ACCOUNT                    |
|-------------|----------------------------------|-------------------------------|
| \$ 3,687.60 | DB5110.4 General Repairs – Cont. | DB5142.4 Snow Removal – Cont. |
| \$ 646.87   | DB9045.8 Employee Ben. Life Ins. | DB9089.8 Employee Benefit     |

**RES. #68-15 AMEND RESOLUTION #65-15 BUDGET AMENDMENT – GENERAL FUND**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 21, 2015 – Town Board Workshop – 6:00pm**

**WHEREAS**, the Town of Coeymans Town Board has adopted Resolution #65-15 at the April 13, 2015 Town Board Meeting; and

**WHEREAS**, Resolution #65-15 various line items need to be amended,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach to amend the following amounts to the respective accounts in the General Fund for 2014:

| AMOUNT      | FROM ACCOUNT                       | TO ACCOUNT                     |
|-------------|------------------------------------|--------------------------------|
| \$12,755.24 | A1430.1 Human Resource Pers. Serv. | A1310.1 Finance Pers. Serv.    |
| \$ 6,554.81 | A1430.1 Human Resource Pers. Serv. | A1420.4 Attorney               |
| \$ 616.77   | A3150.1 Dog Control Pers. Serv.    | A3010.4 Public Safety Contr.   |
| \$ 985.33   | A1990.4 Contingency                | A1410.1 Town Clerk Pers. Serv. |

Councilman Dolan asked if the changes were typos or if there was more money in the accounts than they thought or the accounts that they were going to didn’t have more money into it.

Supervisor Flach stated that some were less and some were more and added that he didn’t know if it was a typo error.

Councilman Langdon interjected that the cents amount remained the same so he would think that there was an error somewhere in the math.

Supervisor Flach stated that he was not there when Sarah talked to the Clerk’s about it and if there are any other questions, he can get answers.

\*\*\*\*\*

**DISCUSSIONS**

**BAS IT UPGRADE PROPOSAL**

Supervisor Flach stated that BAS is looking to do some upgrades on the Town’s system and there is a proposal for 2015. He continued by saying that there is a charge for disaster recovery and continuity of service in the amount of \$1,699.00, which is a shared back-up between the Police and Town Hall and basically if they lose power or have a disaster, the equipment restores in hours what it would take to do in days and the labor alone would cost more than the \$1,699.00. He added that the cloud storage monthly charge is \$389.00, they currently pay \$380.00 per month and they also need to move the server memory from 16 to 32 gigs, which is \$450.00. He went on by saying that the Police Department plans to retire the old 2000 server, it has a Window’s Program 2003, which is going to expire and will go to a Window’s XP server and they have to update it and BAS recommends Option A, B is what they normally do but they feel as though the Town’s server is new enough where they don’t have to do all the extra. He concluded by saying that one of the Clerk’s computers needs to be replaced and the total for all would be \$3,582.00 and then asked that the Town Board take a look at it.

Discussion ensued amongst Supervisor Flach and the Town Board relative to the cost for the new equipment and the monthly charge, which is only \$8.00 more than they are currently paying and the frequency of the charges as well as looking at the technology package that the Sheriff’s Office is offering.

Supervisor Flach asked that they take a look at it and they can discuss it at the meeting on Monday and if there are any questions he can put them in touch with BAS.

**RETIREE HEALTH INSURANCE**

Supervisor Flach stated that there are a couple of different options for Health Insurance for new hires for them to look at.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 21, 2015 – Town Board Workshop – 6:00pm**

Discussion ensued amongst Supervisor Flach and the Town Board relative to an increase of 5% to 25% to the employee, union employees, non-union employees, Collective Bargaining Agreement, Union Contract, current cost, single vs. family coverage the wording in the Employee Handbook, employee wages vs. premium. Obamacare as well as the option that the Town will pay up to \$10,000.00 toward Health Insurance Coverage for the employee rather than having the employee pay a percentage.

Councilman Dolan stated that it is important because they want to do some hiring and suggested that they go with the first proposal unless they can figure out by the next meeting what the indications of Obamacare is on the rates of individual coverage and if they are going to have to pay a tax on it.

Supervisor Flach suggested that maybe they can have the employee pay like the retiree's have in the past, 80/20% and anything more than an individual plan, they have to pay 50%.

Discussion ensued regarding the impact of such a change.

Councilman Dolan asked if Supervisor Flach can get some numbers before next Monday's Meeting relative to cost of employees now vs. what they will pay with the other options.

Supervisor Flach stated that he would get numbers for them and added that the retiree medical coverage is more important at this juncture and in looking at the potential retirees that they have right now, ten years from now it's going to get to the point where it is hard to pay for and to add more endangers their sustainability and he believes they should change it to 20 years of service, which is what a lot of places has.

Discussion ensued amongst the Supervisor and Town Board relative to there not being anything in the contract for retirees, differences in percentages, coverage for spouses, and length of service to be eligible.

Supervisor Flach asked if there were any thoughts about the 50% coverage of premium for spouses of retirees and the percentage of coverage.

Discussion ensued amongst Supervisor Flach and the Town Board relative to the percentage of coverage of premium and the percent of coverage.

Supervisor Flach stated that he would get numbers for them in order to discuss further at Monday's Meeting and then asked if there was any other business, hearing none he offered a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Workshop was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 6:58pm

Respectfully Submitted,

APPROVED –

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Diane L. Millious, Town Clerk

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 27, 2015 – Town Board Meeting – 6:00pm**

**A Town Board Meeting was held Monday, April 27, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent  
Peter J. McKenna Police Chief  
David Wukitsch, Attorney for the Town

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board with the exception of Councilman Langdon.

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**AGENDA**

- Public Announcement
  - Town Offices Closed, May 25<sup>th</sup>, Memorial Day
  - Grievance Day, May 26, 2015
- Approval of Minutes
  - Town Board Workshop, March 17, 2015
  - Special Town Board Meeting, March 18, 2015
  - Town Board Meeting, March 23, 2015
  - Town Board Meeting, April 13, 2105
- Supervisor's Report – March 2015
- Department Reports
  - Building Department, March 2015
  - Sewer Department, March 2015
  - Town Clerk, March 2015
- Old Business
  - Employee Health Insurance, New Hires and Retirees
- New Business
  - NY Capital Region Road Race, July 2015
- Resolutions
  - Appoint Seasonal Laborer, Highway
  - Appoint Part-Time Police Officers
  - Approve Competitive Status for Police Officer
  - Approve April Abstract
- Upcoming Workshops/Meetings
  - Planning Board Meeting, May 4, 2015, 7:00pm
  - Town Board Meeting, May 11, 2015, 7:00pm
  - Town Board Workshop, May 19, 2015, 6:00pm
  - Town Board Meeting, May 27, 2015, 7:00pm
- Executive Session

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 27, 2015 – Town Board Meeting – 6:00pm**

**PUBLIC ANNOUNCEMENTS**

**Town Offices Closed**

Supervisor Flach stated that the Town Offices will be closed on Monday, May 25<sup>th</sup> in observance of Memorial Day.

**Grievance Day**

Supervisor Flach stated that Grievance Day is Tuesday, May 26, 2015, Tuesday, at Town Hall, the time is yet to be determined and he will try to get information out as soon as possible.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**Ms. Mary Pape** stated that she lives in the Hamlet of Coeymans and she didn't know that the Town offered the service of chipping and mulching small trees and wood debris and there are probably many people in Town that would like wood debris on their property chipped and then asked how they arrange it. She continued by saying that on Friday, April 17<sup>th</sup> they mulched her neighbors tree and unfortunately when the Town did this, it was in front of her house and the chipper was on the end of her newly resurfaced driveway and the truck was so full of leaf bags that as fast as the chips were going into the truck they were flying out on her lawn and the road. She added that she approached them about this, they were rude and she proceeded to tell them that they better rake and clean it up, which they did rake and shovel but didn't do a good job because there are still chunks of wood on her lawn and road. She went on by saying that when they left there was an oil or gas stain left on her driveway from the equipment they used and she had just spent thousands of dollars to have her driveway repaired and it wasn't even four days old when the Town did this and she is very disillusioned with the Town and it's why she doesn't come to meetings anymore. She continued by saying that between the noise at the Port at night, vehicle speeding, oversize trucks making her house shake as they pass, Town employees that disrespect people's property who don't take pride in the work they do and a transition changing the Hamlet from people friendly to industry friendly, it is quite unpleasant. She added that when she came to meeting's in the past, the issues were ignored and sometimes derogatory things were said about people who spoke, which she wants no part of and she is speaking now only to let other people in Town know about the wood chipping service and to make them aware of her driveway situation. She concluded by saying that on that same day she called the Supervisor and he didn't return her call and also for the record in response to the Supervisor's letter, she wants to keep the name of Main Street in Coeymans.

**Ms. Jolene Hopkins** stated that she will keep her comment short because she cannot stay and Mary Pape had mentioned a letter that she and her husband had never received but heard from other residents on Main Street that there was a letter that had gone out to homeowners about changing the name of Main Street because of the 911 services and reiterated that they had not received the letter but owns a home on there and she too would prefer that Main Street remain in Coeymans. She added that there are a couple of other things and she does not want to come to the meetings constantly complaining because she does not think that it is a productive way to be handling things but there are a few things that were concerning to her. She continued by saying that she had noticed that down at the park, all of the stones that were previously down there have been removed, children enjoyed playing on them as well as her dog using it as a dog jungle gym and the part that is concerning to her is that there was no consultation what-so-ever with the people that live down there in that community. She went on by saying that she does not think

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**April 27, 2015 – Town Board Meeting – 6:00pm**

that everything that happens need to be consulted with the people that live there, however there is the Historic Coeymans Landing Neighborhood Association, which has had a huge part in the beautification of that area and on an annual basis they go around and pick up trash in that area, they put flowers in the spring and summer, put up Christmas decorations and she feels as though it is unfortunate that they were not contacted to say this is what they are planning on doing. She added that they would not necessarily have to take input, but as a matter of respect it would have been nice if they were contacted to say what the plans were. She continued by saying that she did see some pilings down there, someone had mentioned that there was a discussion about a nautical theme and she hopes that the things that she saw they put up are not the nautical theme and hopes there is going to be more to it because they are not very attractive. She went on by saying that her main concern is that if you are not proactive enough, people will be driving their cars on the lawn and unfortunately dirt bikes, which is another major issue down there, they are destroying the green, it is an unfortunate situation and will ruin one of the more beautiful sections of our community. She added that there has been an absurd amount of dirt bike activity in the area down there and there is a blue house that sits at 5<sup>th</sup> St. and Church were there used to be apartments but no one lives there and she has been told that the bank owns it, the property is destroyed and worthless, which is sad because it was a beautiful house and a shame to see it in that condition by people who don't own it. She continued by reiterating that she doesn't want to keep complaining constantly and like everyone else it's difficult to get to the meetings and really be a part of the Town and have a voice, which is unfortunate because they live in the digital age and one of the suggestions that she has for the Town, is to look into doing something similar to what the school does because there are dozens of people that don't have cable anymore because it doesn't make sense to pay for what you are not using. She went on by saying that she uses Netflix and Hulu and pays \$12.00 a month opposed to hundreds of dollars for cable but she does not have access to the Public Access Channel to watch the meetings and she would suggest putting them online so people can watch them as well as suggesting that they do something like a Twitter account or something where people can easily access to send comments, bring up ideas, and concerns to the Town. She concluded by saying that it would be a way for public to really be involved in their local government and community that is not being taking advantage of now and she thinks that it would be a wonderful thing for the Town to do, it might help to bring some of the younger generation in on being active members of government and their community.

Supervisor Flach asked that she phone his office with her address and he thinks that it was simply overlooked that she didn't get the letter.

Chief McKenna interjected that she is right about the blue house, it is a beautiful old structure that is owned by the bank and it has taken them quite some time to get through the layers to find the owner. He added that Officer Schwebke has taken the lead on it because through social networking, people have shown themselves doing damage to the property and they are in fact in the process of getting trespass affidavits from the bank itself and combining that retroactively with people who have been on the property who have shown themselves damaging the property, they are moving toward trespass and vandalism charges. He reiterated that it is a beautiful property and the broken windows do diminish the value of the properties around it and they are literally right where she is right now in trying to move forward and trying to get something done because there are people around there who endeavor to make it a prettier place and in a couple of weeks he will be glad to give her an update.

Ms. Hopkins stated that she believes everyone there and most of the people that she knows and speaks with on a regular basis as well as friends of hers, really want nothing more than this to be a great place to raise a family and to live and it would be so much better for them to work together than for it to be an adversary situation. She reiterated that changing something at the park would be so much more wonderful if it could be presented to a Community Organization or to people that live down there so they feel like they are being included on some of the decisions



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that are being made down there and she doesn't think that anyone of them want to feel like they are excluding members of the community.

Supervisor Flach asked if there were any other comments.

**Ms. Sylvia Lawler** stated that she lives in the Hamlet of Coeymans and she would like to address the fact that on Saturday, April 18<sup>th</sup>, the barges at the Port started loading around noon and continued to load without cessation on Wednesday so it was Saturday night, Sunday night, Monday night and Tuesday night that the Hamlet did not sleep. She continued by saying that they didn't call the Police because they have called them in the past to no avail and she went back and read the permit, the police do have some jurisdiction over that kind of thing and DEC confirmed the local police does have some jurisdiction. She added that she lives between a marina and boat club and both groups like to party and several times a year they have parties that last well into the night and it would never occur to her to call the police because it is a boat club and marina, the Port is beyond the pale and she has appeared before this Board on this subject numerous times and never gotten an adequate response. She went on by saying that Councilman Burns opens every meeting with a prayer and she would ask them to go back to Bible 101, review the Golden Rule because they have written off the Hamlet and then asked how many times in the Bible they are told to be stewards of the poor and Christ said "whatsoever you do to the least of my brothers, so you do unto me". She concluded by asking them to keep this in mind when they say their evening prayer, she does believe their prayers are sincere and she is not dismissing it but she thinks that they as a collective Board are acting unconscionably.

Councilman Dolan stated that Ms. Lawler had said that DEC has some jurisdiction and then asked her what it is.

Ms. Lawler stated that if they satisfied the requirement of New York State Law, DEC issues a permit and in that permit for the C&D and scrap metal, Police enforcement is allowed but the Town has told them that it's not and the Police Force in the past before Chief McKenna told them the same thing but DEC and the County have told her that this is blatantly not true.

Supervisor Flach asked Ms. Lawler what time it stopped on Wednesday.

Ms. Lawler stated that it was around mid-day.

Supervisor Flach asked if it was noon on Saturday to noon on Wednesday.

Ms. Lawler stated that it was and then asked what she might do in September for her daughter's wedding when they are loading the barge.

Chief McKenna interjected that he was down there a week ago, he had a limited understanding and right before that timeframe, they were going to be operating between 16-18 hours a day and added that he will check with them again and find out if they have any foreshadowed times when they expect to work 24 hours a day. He continued by saying that initially he had heard that it was going to be an around the clock operation and two weeks ago they shrunk it down from 24 to 16-18 based on manpower, which was not a hard and fast rule but that is what he was told. He reiterated that he will check into it and see if they have some sort of a timeframe as well as whom they have there because there are on-loads and off-loads that he is familiar with because he knows that steel is coming off and being used for the Lafarge Plant.

Ms. Lawler stated that she understands where Mr. Laraway is coming from, time is money and it's very expensive to have those barges docked there, however when an entire Hamlet loses sleep, those people have to go into work.

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Chief McKenna stated that he doesn't disagree with her and he knows what DEC is referring to but if DEC issued the permits, they would be issuing the time for the permits as well and he will also look into that as well to make sure that they didn't refute the proper information from them. He added that if they limited a time-frame permit for hours of operation, then it would fall back on the Police to enforce it, if it is unlimited hours of operation, it would fall back on them.

Supervisor Flach asked if there were any other comments.

**Mr. Laszlo Polyak** stated that he is from Ravena and he has been going through records and wanted to ask the Board a couple of questions before he goes on. He continued by saying that he stands corrected but if he is not mistaken, the Sewer Funds are dedicated funds and can only be used toward sewer issues, which is the same for water.

Supervisor Flach stated that is correct because as a District, not everyone in the Town uses Sewer and Water, it is just the people in the District.

Mr. Polyak asked Attorney for the Town if he concurs with this.

Attorney for the Town Wukitsch stated that he does.

Mr. Polyak stated that he was looking at historical records going back 25 years and spent 6-7 hours reading the Planning and Zoning minutes to get familiar with an issue that he has been coming up with. He added that he went to the Village and asked them who their auditors were because they had monies coming from the Water and Sewer Funds to the tune of a couple thousand dollars and Trustee Bailey had said that they took monies from everywhere for the routine audit of the General Fund, Sewer Fund and Water Fund and in turn he asked to FOIL some vouchers. He continued by saying that he got a bunch of vouchers and had them stamped in at the Town because he thinks it is where it crosses over and the Town might have some issues as well as the residents in the Water and Sewer Districts. He went on by saying that according to one voucher, which is 8 pages, out of the General Fund \$3,885.00 was taken out and according to the F Fund and G Fund, which is sewer and water there was \$832.00 by themselves and the Company's name is Saks BST at 26 Computer Drive West, Albany New York and the principal partner is Willard Reynolds. He continued by saying that he looked at the attached and it went to Nancy Warner, Trustee for the Village and there was a contract in the amount of \$18,000.00 to do the audit and the next page is invoice number 315615 dated 11-30-2014 and is said they reviewed the audit with Annette and answered questions from Annette regarding where amounts of the Audit come from, how balancing to equity works, supplemental pages, how info gets from Village books to the Audit, reviewed changes OSC sent to Village with changes to Audit as well as reviewing the current software and preparing a game plan. He added that it goes on to say that there was lots of training in government accounting by Fund for Villages and bank account pooled issues were discussed versus checking account by fund so in essence they are saying that they are co-mingling monies for quite a few years. He went on by saying that he looked into the Sewer and Water Fund to find out where there is postage but there is no line for postage and it was then that Town Clerk Millious stated that she does the Water for the Water District and then asked that Town Clerk Millious elaborate on that.

Town Clerk Millious stated that she collects the Water Rents.

Mr. Polyak asked if the Town bills the Water Fund for that.

Town Clerk Millious stated that they don't.

Mr. Polyak stated that now his Town tax dollars are being used to subsidize something that is

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supposed to be a dedicated fund and this is a legitimate concern. He added that he is bringing it to their attention because he thinks that they need to ask a couple of questions of the Village and what they are doing with the Town's money because out of the \$18,000.00, Mr. Reynolds gets \$300.00 an hour to train the girls over there and his partners get \$170.00 an hour. He went on by saying that Nancy Warner was the Treasurer and Clerk at the Village and his first question would be why she didn't train them. He then asked what Brian Rowzee does at the library.

Mr. Rowzee stated that he is a Technology Trainer.

Mr. Polyak stated that he could assist or point them in the right direction for considerably less than \$300.00 an hour.

Mr. Rowzee stated that he doesn't have any experience with accounting.

Mr. Polyak stated that he could point them in the right direction.

Mr. Rowzee stated that there are tutorials and/or on-line tools.

Supervisor Flach asked that he keep his comments directed to the Board.

Mr. Polyak stated that he thinks that the Town Board needs to have someone look line by line and request to see receipts because unlike the Town, which can be boring going over voucher after voucher and moving from one fund to another and reasons behind it, the Village consistently approves by motion without any explanation of where the money is coming or going. He added that he knows at one point in time there was a Water and Sewer Board, which was mandated by the early contract in the 1920's.

Councilman Dolan stated that there were two separate Boards.

Mr. Polyak stated that if you had an issue you could bring it to the Board and then asked who is on the Board now or if it even exists.

Councilman Dolan and Supervisor Flach stated that it doesn't exist.

Mr. Polyak asked who you would bring a meter issue to. He added that the Town residents spend thousands of dollars a year on water and sewer and there are questions, things are broken, not working and extremely old as well as issues with DEC coming down on them as a community. He added that he doesn't mind being accused of never having anything to do with auditing and the only way you can prove yourself is to start plowing through receipt by receipt, which he is going to start doing because they are wasting money for unnecessary things. He continued by saying that he wonders what Nancy Warner did for 30 years, collecting \$30,000.00 to \$40,000.00 from the taxpayers of the Village and he hasn't even looked at the sewer yet but he bets there is mismanaged money there too. He concluded by asking the Board to send a short letter saying that they want to review some of these things as well as asking when there will be an independent Board so people with general concerns can come to that Board to get things corrected and he really doesn't want to take it to the Attorney General and if he takes it to the Attorney General or Comptroller's Office they will be down here on top of the last scathing report that the Village had because it is line by line that the money is disappearing and it shouldn't be.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were four sets of Minutes for Town Board approval, a Town Board Workshop on March 17<sup>th</sup>, a Special Town Board Meeting on March 18<sup>th</sup>, a Town Board Meeting on March 23<sup>rd</sup> and a Town Board Meeting on April 13, 2015 and then offered a motion to approve them.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**SUPERVISOR’S REPORT**

**March 2015**

| FUND           | BALANCE FWD.   | RECEIPTS     | DISBURSEMENTS   | BALANCE        |
|----------------|----------------|--------------|-----------------|----------------|
| GENERAL        | \$2,060,904.13 | \$327,149.45 | \$788,984.04    | \$1,599,069.54 |
| PART-TOWN      | \$ 43,859.65   | \$ 692.36    | \$ 41,287.68    | \$ 3,264.33    |
| HIGHWAY        | \$ 7,428.98    | \$154,054.22 | \$ 82,917.50    | \$ 78,565.70   |
| BRIDGE CONST.  | \$ 29,124.22   | \$ 3.66      | -0-             | \$ 29,127.88   |
| SEWER          | \$ 56,835.10   | \$ 81,580.26 | \$ 28,236.35    | \$ 110,179.01  |
| SPECIAL WATER  | \$ 20,295.73   | \$ 88,369.17 | -0-             | \$ 108,664.90  |
| POLICE FORF.   | \$ 50,672.29   | \$ 181.18    | \$ 489.28       | \$ 50,364.19   |
| TRUST & AGENCY | \$ 15,983.24   | \$212,809.65 | \$217,064.34    | \$ 11,638.55   |
| CAP. PROJ.     | \$ 384,530.68  | \$ 65.23     | \$ 210.00       | \$ 384,385.91  |
| SECTION 8 HUD  | \$ 4,315.14    | \$ 39,302.86 | \$ 41,693.79    | \$ 1,924.21    |
|                |                |              | Total Rec. Bal. | \$2,377,184.22 |

**CERTIFICATES OF DEPOSIT**

| <u>SAVINGS ACCOUNTS</u> |                    | <u>COLATERAL</u> | <u>FDIC COVERAGE</u> | <u>COLLATERALIZED</u> |
|-------------------------|--------------------|------------------|----------------------|-----------------------|
|                         |                    | <u>COVERAGE</u>  |                      |                       |
| Unemployment            | \$ 703.58          | Greene County    | \$250,000.00         | \$3,032,543.05        |
| Grove Cem.              | \$40,953.19        | National Bank    | \$250,000.00         | \$ 225,339.75         |
| C.H. Cem.               | <u>\$13,434.26</u> |                  |                      |                       |
| Total                   | \$55,091.13        |                  |                      |                       |

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Masti, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

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**DEPARTMENT REPORTS**

**Building Department – March 2015**

Supervisor Flach asked that Councilman Masti give the Building Department Report for March 2015.

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Councilman Masti continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Dolan, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

Councilman Dolan stated that by looking at the back-up page he is guessing the 3 million for estimated construction cost is for the Coeymans Hollow Fire Department, which is why they have 3 million plus in construction and building fees are only \$800.00.

Councilman Masti stated that he was curious why for monthly the total is \$800.00 and year to date is \$400.00.

Supervisor Flach interjected that it must be a typo.

**Sewer Department – March 2015**

Supervisor Flach asked that Councilman Dolan give the Sewer Department Report for March 2015.

Councilman Dolan continued by giving the report.

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Masti, the report was approved as presented and read.

Councilman Masti asked if they are still thinking about putting solar on Jarvis Road to help offset the Leachate Plant.

Supervisor Flach stated that he hadn't heard anything back.

Councilman Masti stated that he would make a call.

**Town Clerk – March 2015**

Supervisor Flach asked that Town Clerk Millious give the Town Clerk's Report for March 2015.

Town Clerk Millious continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

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**OLD BUSINESS**

**BAS Proposed Upgrades**

Supervisor Flach stated that they discussed the proposed BAS upgrades at the last Workshop and Attorney for the Town Wukitsch had indicated that they need a resolution to approve it. He added that it is for disaster recovery and business continuity, which is something that the Comptroller has expressed they really need and it will help the Police Department as well as Town Hall. He continued by saying that they would like for them to put in a piece of equipment, which is \$1,699.00 and is recovery for the server as well as cloud storage that they are already paying monthly and it will go up from \$380.00 to \$389.00 as well as a scheduled test for the system that is \$285.00 annually in addition to more server memory in the amount of \$450.00. He went on by saying that they can use the existing terminal server but it has to be reconfigured and it is \$950.00 and one workstation in the Clerk's office needs to be upgraded. He concluded by saying that there is money in the budget as well as money in the Town Clerk's budget to replace a computer and he would like to offer a resolution to approve the upgrades, which have to happen.

Attorney for the Town Wukitsch asked what the total is that he shows for everything.

Supervisor Flach stated that it is \$4,032.00, which is with the extra monthly fee of \$108.00.

Attorney for the Town Wukitsch stated that he would present the resolution.

**RES. #70-15 APPROVE BAS UPGRADES**

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

**WHEREAS**, the Town of Coeymans has entered into a contract with Business Automation Services Inc., BAS, to provide services for the Town's network; and

**WHEREAS**, BAS has presented the Town with a proposal dated March 31, 2015 to provide various upgrades to the Town's network, which includes disaster recovery and business continuity features, server memory, and the Police Department's plan to retire an old server and work station upgrades; and

**WHEREAS**, the Town Board finds it is in the best interest of the Town to accept this proposal and to provide the necessary upgrades.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby approves the network upgrades as set forth in the BAS proposal dated 03-31-15 in the amount of \$4,032.00

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**NEW BUSINESS**

**NY Capital Region Road Race**

Supervisor Flach stated that the Capital Bike Racing Club want to hold the NY Capital Road Race on Saturday, July 11<sup>th</sup> and it is a yearly race that they do from Joralemon Park, registration opens at 8:30am and ends 20 minutes before each race; it is a rolling 20 mile route that goes through the Town of Coeymans.

Councilman Masti asked Police Chief McKenna if he had been contacted by the Bicycle Club.

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Chief McKenna stated that he hadn't and he will start coordinating it when he gets the paperwork.

Councilman Masti interjected that they compensated the Town last year.

Supervisor Flach stated that he will speak with Paul McDonald from the Club and then read the following:

Our planned date for our summer bike race is July 11<sup>th</sup>; all details will be the same as past years. The Capital Bike Racing Club is again asking for approval to host the event in the Town of Coeymans. We will also contact the Police Chief and request one dedicated Police Officer to assist with traffic control. Some municipalities charge a fee for the Police services and thus we pay all municipalities for such whether we are billed or not. In 2014 we were able to donate \$3,000.00 from the race to various Public Safety and EMS Organizations, as always we intend to do the same this year with the donations based directly on event participation. CDRC is a not-for-profit 100% volunteer run Club, the Club and the events are open to all. Please let me know if the Town would like me to attend a Board Meeting.

Thank you,  
Paul McDonald

Supervisor Flach stated that he had talked to him and he said he wasn't sure if he would be able to make it down for the meeting but if the Board would like to talk to him, he can give him a call as well as letting him know if the Police will be available to do that.

Chief McKenna stated that he would like the opportunity to speak with him to see what the mapped route is so they can coordinate the logistics of where they want the Police and if they need to set up temporary barricades.

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**RESOLUTIONS**

**RES. #69-15 APPOINT SEASONAL LABORER – HIGHWAY**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

**WHEREAS**, Section 3.2.6 of the CSEA Labor Management Agreement provides for the hiring of seasonal employees; and

**WHEREAS**, the Albany County Civil Service Department has confirmed this job title as a non-competitive position requiring the chose candidates to meet the minimum qualifications, and

**WHEREAS**, the Highway Superintendent has confirmed that the candidates do meet the minimum qualifications.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans authorizes the appointment of Paul R. Faulkner and Jonathan R. Mergendahl as Seasonal Laborer, effective May 4, 2015, at a rate of \$15.00 per hour and contingent upon Albany County Civil Service Department approval and a successful drug screening report.

Councilman Dolan asked Highway Superintendent Searles if they will be working in the parks.

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Highway Superintendent Searles stated that they will be doing all the mowing and trimming in the parks and cemeteries.

Councilman Dolan stated that Highway Superintendent Searles indicated in a previous conversation that there is money in his budget for this.

**RES. #71-15 APPOINT PART-TIME POLICE OFFICERS**

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

**WHEREAS**, the Chief of Police is desirous of hiring part-time Police Officers who are certified; and

**WHEREAS**, the Chief of Police has conducted a search for available part-time Police Officers and interviews have been conducted.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Ronald Matos and Mark Decker to the position of Part-time Police Officers, effective April 30, 2015 pending a successful background check, one year probation and Albany County Civil Service approval. Appointment is contingent upon the candidates signing a Personal Service Contract with the Town of Coeymans. Part-time Police Officer's Matos and Decker will be compensated at a rate of \$18.13 per hour as designated in the current Collective Bargaining Agreement.

Councilman Dolan stated that he does not believe that he had seen in any other resolution before that it is contingent upon the candidate signing a Personal Service Contract.

Chief McKenna stated that he had previously discussed that it is his desire as they move forward, to have pre-employment conditions that prospective employees sign off and it is a Pre-Employment Contract that if they agree, will give the Town so many hours of service. He continued by saying that the time period that he is looking for is 2,080 hours or one full year if they were full-time and two years if they are part-time and the reason is they are investing resources, time and money and if they use it as a stepping stone, the Town is in some way compensated for what the Town has provided them. He added that he has every hope that they stay because the people they select are qualified candidates but in the real world if the State Police come knocking on the door offering far more than the Town can afford to pay someone, they will get a qualified, trained candidate at a fraction of what it would cost for them to put them through the training process and get a ready-made Police Officer. He went on by saying that for the Board's peace of mind he has received unsolicited, more than 3 dozen applications for Law Enforcement work in the Town of Coeymans, which he thinks is a testimony to the work being done every day. He continued by saying that of the two that he has requested, one was his boss twice, Ron Matos, who is a man of exceptional character who served as a Patrolman, Detective, Sergeant, Detective Sergeant, Lieutenant, Detective Lieutenant, Commander and then the Commanding Officer of Professional Standards before retiring and is missing his Law Enforcement career and has asked to come back part-time and will be a tremendous asset not only to those that are here but in making the Department better. He went on by saying that Mark Decker is an active 15-year member of the Albany County Sheriff's Office who started as a civilian employee with the Albany Police Department as a Booking Clerk and is now a Detective Sergeant in the Albany Crime Analysis Center. He added that they are exceptional Police Officers and he is extremely excited that the vetting process has yielded people with 35 years of service, investigative experience, and supervisory experience, who want to come down here and work in a patrol capacity because they miss being involved in law enforcement and he thinks they will be great for the community policing standards that they are trying to dispense here.



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Councilman Dolan asked if it is to fill a need and not for putting more Officers on staff.

Chief McKenna stated that it is not in addition to and with Officer Stockman and Officer Cross not being able to stay on because Officer Stockman has gone on to full-time employment and Officer Cross is currently employed full-time and can't balance both, they have an immediate need to put bodies in the cars, on the bicycles and in the shoes to walk to beats. He concluded by saying that it will not be an expanse of the Department but rather a quick refill of positions that he needs.

Councilman Dolan interjected that it will also include Officers on four-wheelers.

Chief McKenna stated that they did use four-wheelers on Alcove Day.

Councilman Masti asked if they lost 2 or 3 Officers at the last meeting.

Chief McKenna stated that it was two, Officers Stockman and Cross.

Councilman Masti stated that he thought they had lost Officer Rinaldi.

Chief McKenna stated that Officer Rinaldi is still here and his schedule has opened up because he switched positions at his full-time job and is here in mind and body.

Councilman Masti stated that with the new part-time hires, they are just balancing things out.

**RES. #72-15 GRANT COMPETITIVE STATUS TO POLICE OFFICER**

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

**WHEREAS**, the Albany County Department of Civil Service has raised an issue with the number of hours worked by non-competitive part-time Police Officers; and

**WHEREAS**, the Town of Coeymans does rely on part-time Police Officers to help keep budget costs down; and

**WHEREAS**, there are Officers who currently hold non-competitive status as part-time and these Officers are eligible for competitive status.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby grant competitive status as less than full-time Police Officer to the following:

Matthew Mueller

**BE IT FURTHER RESOLVED**, that the granting of competitive Civil Service status is pending approval by Albany County Civil Service.

Supervisor Flach asked that Chief McKenna give an overview of what this means.

Chief McKenna stated that in the larger picture, Civil Service requires that an individual working in a Law Enforcement capacity as a part-time employee, be limited at 1,040 hours a year, which is 20 hours a week for 52 weeks a year and with their current staffing levels, they are right at the tipping point with people calling in sick or can't make it in. He added that Officer Mueller has been with the Department as a part-time Officer and is really starting to blossom and grow and in conferring with Civil Service they want to alleviate the burden of giving him more than 20 hours up to 40 hours without being in violation of Civil Service Law, which doesn't cost them anymore

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or put them in a position where they get phone calls because they are over the hours allocated. He concluded by saying that Officer Mueller has done a great job, will continue to blossom and by giving him some kind of status, he can get more hours and be available for more hours and will prevent getting out of whack with Civil Service.

**RES. #73-15 APPROVE APRIL ABSTRACT - 2014 VOUCHERS**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

**BE IT RESOLVED**, that the Town Board, of the Town of Coeymans, does hereby approve the following claims of vouchers for the April 2015 Abstract for 2014 Vouchers.

| FUND               | VOUCHER              | AMOUNT          |
|--------------------|----------------------|-----------------|
|                    |                      |                 |
| <b>GENERAL (A)</b> |                      |                 |
| General            | 214-215              | \$449.63        |
|                    |                      |                 |
|                    | <b>General Total</b> | <b>\$449.63</b> |
|                    |                      |                 |

**RES. #74-15 APPROVE APRIL ABSTRACT**

On motion of Councilman Masti, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

On motion of Councilman Masti, seconded by Councilman Burns, the following resolution was VOTE – AYES 4 – NAYS 0 – ABSENST 1 (Langdon) – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans has approved the payment of bills as presented in the April 2015 Abstract as follows:

**VOUCHER NUMBERS** 169623-169831 Pre-pays \$523,796.96

**VOUCHER NUMBERS** 169833-169904, 169915, 169925, 169927 for all funds in the amount of \$73,236.88.

**TOTAL FOR ALL FUNDS \$597,033.84**

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**UPCOMING WORKSHOPS/MEETINGS**

- Planning Board, May 4, 2015, 7:00pm
- Town Board Meeting, May 11, 2015, 7:00pm
- Town Board Workshop, May 19, 2015, 6:00pm
- Town Board Meeting, May 27, 2015. 7:00pm (Wednesday due to Memorial Day and Grievance Day

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Chief McKenna thanked the Board for the opportunity of the new hires and he is certain they will be exceptional.

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Supervisor Flach asked if there were any other comments.

Councilman Dolan asked what is going on with the fire hydrant on Dock Street.

Highway Superintendent Searles stated that it is out of service but it will be replaced as soon as they can.

Councilman Dolan stated that the lines leading in and out of it seem to leak quite a bit.

Highway Superintendent Searles stated that it is why it is out of service and he is pretty sure that the shut-off that is there is no longer in service so they will be cutting that out.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that he wanted to apologize if they have offended anyone in the Hamlet but he heard from a lot of people that didn't really like the rocks down there and by making it look nautical they thought it would look nicer and they put more parks benches down there so people don't have to sit on a rock. He continued by saying that their intentions were meant to be well intended and he apologizes if they have offended anyone. He added that as far as the noise from the Port, they have talked about this a lot, he has sat down there nights, his son works down there and he has watched and listened and for Cynthia Kunz it is loud there but then on the top of Westerlo Street you can hardly tell that they are doing it, it depends on where they are sitting. He went on by saying that it costs Carver a fortune, \$50,000.00 a day to have a barge docked and he wants to get the ships loaded and out of there as soon as possible and they could say he should push the cost off and make the hours longer down there but that would just push him to go somewhere else instead of doing it here. He reiterated that he apologizes for the noise, they will talk to Carver, the Police Chief is going to talk to Carver and they will do everything that they can but it does not sound that loud to him when he has sat down there and listened. He continued by saying that Carver has changed things, they no longer do it with a crane, they do it with a conveyer and he does not know what else to say about it other than he apologizes if he has offended anyone and they will check into it further.

Councilman Dolan stated that he thinks it does depend on where you are and sometimes you can be close to it and not hear it but hear it from far away, it can depend on the weather and other circumstances as well.

Supervisor Flach stated that they will certainly talk to Carver and ask if there is anything they can do about the hours to give people some relief.

Councilman Burns stated that he lives right next to Rte. 143; they usually have babies in the house so they put big fans up for when a tractor trailer or motorcycle goes by, it muffles the sound and he believes that it is a lot louder than they are doing at the Port.

Councilman Dolan reiterated that the noise sometimes depends on where you are at that time of night and where your window faces in addition to other things and it may cost Carver more money, but if it turns out that the permit says a certain thing, they should abide by the permit and if the permit doesn't say that, so be it.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that Councilmen Burns and Dolan said everything that he was going to say and added that with working nights, he sleeps during the day and he puts a fan on so there is some white noise background. He added that as Councilman Dolan had said, whatever the permit

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says, he has to follow the law and is not above it and he knows that the Police Chief will take care of it.

Councilman Dolan stated that he was working on some plumbing at his daughter's house and he started hearing water running when he was almost done and thought something was wrong but his daughter has a sound machine that produces the sound of the ocean for her two-month old daughter to sleep.

Supervisor Flach asked Highway Superintendent Searles to look at Mary Pape's driveway to see about the oil stain.

Highway Superintendent Searles stated that she had called him but didn't say a word about the driveway and as far as the chipping, they are going to change it so when they are by residents, they are not going to chip, they are going to load it up and take it to the landfill to chip into a pile.

Supervisor Flach stated that there were a couple of issues brought up at the last meeting regarding the Hamlet and one was the dog waste that is out of control down and they have tried to be proactive and put a dog waste station down there with bags and hopefully people will be considerate and use it. He continued by saying that he contacted the Department of Transportation regarding the placement of a light or a 4-way stop sign at Westerlo and Rte. 144 and the gentleman that he spoke with said that he will have to send it further up the chain, which he said he will do and he also encouraged him to please repave Rte. 144 and they as a Board understand that it is not good all the way from the New Baltimore line to Albany. He added that he wrote a letter to some former Park Committee people and had gotten some names from Nancy Bruno, about the rocks as well as speaking to Lafarge because they donated them and he spoke with Highway Superintendent Searles about someone's idea, not his idea, to take the rocks away in trying to update the area and contrary to some believers, they really do care about the Hamlet and he thought that they could make the park look better. He went on by saying that there are houses that they are trying to get from Albany County, some condemned and some that can be restored and they continue to work on that and concluded by saying that they are trying to be proactive down there.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that there is a Leash Law in the Hamlet but not in Coeymans Hollow.

Town Clerk Millious stated that there is a "Pooper Scooper Law" in the entire town of Coeymans and in the Village of Ravena and Hamlet there is a Leash Law.

Councilman Burns stated that if the situation doesn't straighten out, they may have to put up signs that say no dogs allowed in the park, which would be a shame but if people are not going to cooperate and clean up after their animals then maybe they shouldn't let dogs down there.

Town Clerk Millious interjected that there is a fine in the Law.

Highway Superintendent Searles stated that it is on the signs and there are 7 signs down there.

Councilman Burns stated that citizens should stand up if they see someone misusing the park by letting their dog do that, they need say something and everyone needs to play a part and they might not do it then but the next time they go out with their dog, they will think twice about it.

Councilman Masti asked if people could take a picture and send it to the Police.

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Chief McKenna stated that it would be a violation and violations have to be witnessed directly for a Police Officer to act upon it.

Councilman Dolan interjected that he doesn't think that many people are unaware that you shouldn't allow your dog to run around and defecate on public property, especially next to a playground where you will see kids play. He added that he thinks it is good that there are signs and it is good that there is a dog waste station and probably the same people that are allowing their dogs to run or have them on a leash and do it, will not use it but at least they can't say that they didn't have a way to take care of it. He continued by saying that he has seen a few people confront people who walk their dogs down there that are very conscientious dog owners who confront people who have let their dogs run and it can get a little tense.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that he is waiting to hear back from three of the key participants in the Hannacroix Creek Project to see where they are at as well as trying to schedule another meeting so they can hash out some things, which won't be an open meeting because things get too confusing and when it is just the participants, they can get things done like they did at the last meeting.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn to Executive Session.

Attorney for the Town Wukitsch interjected that it will be to discuss the Collective Bargaining Agreement status.

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**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the Town Board Meeting was adjourned to Executive Session to discuss the Collective Bargaining Agreement status.

VOTE – AYES 4 – NAYS 0 – ASENT 1 (Langdon) – SO MOVED

Time – 8:12pm

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**EXECUTIVE SESSION**

Supervisor Flach called Executive Session to order in his office immediately following the Town Board Meeting. The entire Board was in attendance with the exception of Councilman Langdon, Attorney for the Town Wukitsch and Highway Superintendent Searles were also present to discuss the Collective Bargaining Agreement Status, no decisions were made or action taken.

Time – 8:40pm

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**RECONVENE MEETING AND ADJOURN**

Supervisor Flach called the meeting back to order and offered a motion to adjourn.

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**April 27, 2015 – Town Board Meeting – 6:00pm**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

Time – 8:40

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**May 11, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, May 11, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scot Searles, Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board with the exception of Councilman Langdon.

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**AGENDA**

- Public Announcements
  - Town Offices Closed Monday, May 25<sup>th</sup>, Memorial Day
  - Grievance Day, May 26, 2015
  - Cancer Services Program, May 19th
- Public Comment
- Approval of Minutes
  - Town Board Workshop, April 21, 2015
  - Town Board Meeting, April 27, 2015
- New Business
  - Request for Proposal for Sewer Repairs
- Resolutions
  - Appoint Recreation Leader
  - Approve Civil Service Transfer of Dispatch
  - Accept Resignation, Confidential Secretary
  - Accept Clerk I Resignation
  - Appoint Confidential Secretary
  - Approve Central Hudson Greenleaf Lighting Upgrades
  - Amend Employee Handbook
  - Create Administrative Assistant I Position
  - Approve CSEA Tentative Agreement
- Upcoming Workshops/Meetings
  - Town Board Workshop, May 19, 2015, 6:00pm
  - Grievance Day, May 26, 2015, 1:00pm-8:00pm
  - ZBA Meeting, May 27, 2015, 7:00pm
  - Town Board Meeting, May 27, 2015, 7:00pm
- Executive Session
  - Contract Negotiations

**MINUTES BOOK\*\*TOWN OF COEYMANS  
May 11, 2015 – Town Board Meeting – 7:00pm**

**PUBLIC ANNOUNCEMENTS**

**Town Offices Closed – May 25, 2015**

Supervisor Flach stated that the Town Offices will be closed on Monday May 25<sup>th</sup> in observance of Memorial Day.

**Grievance Day – May 26, 2015**

Supervisor Flach stated that Grievance Day is May 26<sup>th</sup> at Town Hall from 1:00pm to 8:00pm with a break for dinner from 5:00pm – 6:00pm.

**Cancer Services Program – May 19, 2015**

Supervisor Flach stated that the Cancer Services Program of Albany/Rensselaer Counties will be at Town Hall on May 19<sup>th</sup> at 6:00pm to discuss their services.

**Color Run -A-Thon Fund Raiser**

Supervisor Flach stated that there is going to be Color Run-A-Thon Fund Raiser coming soon and continued by reading the following:

Ravena Color Run 3k will be Friday, June 12<sup>th</sup> at 6:00pm at P.B. Elementary School. There is a registration fee of \$30.00, which includes t-shirt and color pack.

Supervisor Flach state that this in the only information that he has at this point.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were two sets of minutes for Town Board approval, a Town Board Workshop on April 21<sup>st</sup> and a Town Board Meeting on April 27<sup>th</sup> and then asked for a motion to approve them.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Masti, the Town Board Minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**NEW BUSINESS**

**Request for Proposal for Sewer Repairs / Construction Projects**

Supervisor Flach stated that the Board wants to authorize the Town Clerk to advertise for RFP's for Sewer Repairs and Construction Projects for work that it is needed at the Sewer Plant and for work coming up. He then asked for a motion to advertise and added that there are specifications for what they will need, which is mainly laying pipes down by the Sewer Plant. He continued by reading the following:



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Request for proposal on an as needed basis for various utility projects, Town of Coeymans Hamlet Sewer District, Town of Coeymans, Albany County, request for equipment rentals, request for labor rates, request for materials delivered.

Supervisor Flach stated that they are going to send it out to all the local businesses and do it as budgetary as possible.

**MOTION**

On motion of Councilman Masti, seconded by Councilman Burns authorizing the Town Clerk to advertise for Request for Proposals.

Supervisor Flach stated that the Board is just seeing this for the first time and apologized for that.

Councilman Dolan asked if it would be placed in the News Herald and if it is the intention of the motion.

Supervisor Flach stated that it will be in the News Herald and advertised on the website as well as sending out to local contractors.

Councilman Dolan stated that he is concerned about sending it out to contractors for fear of leaving someone out and they are setting up a non-level playing field to people who receive it vs. people who don't.

Supervisor Flach stated that the motion has been made to authorize Town Clerk Millious to advertise so they will just advertise in the News Herald and on the website and not send out to individuals or businesses because they want to be fair to everyone.

Town Clerk Millious interjected that she has a Bidders List of people who have indicated that they would like to be contacted and she sends a letter to see if there is any interest along with a copy of the Notice.

Supervisor Flach stated that it is how they normally do it.

Town Clerk Millious stated that not everyone sees the paper or goes to the website.

Councilman Dolan stated that this is the first that he has been hearing that there is such a list.

Town Clerk Millious stated that she has always had a list and sent letters and for example they did it for the gazebo roof.

Supervisor Flach stated that for the Hannacroix Creek Project bid there were bidders that he had never heard of and then asked how they found out.

Councilman Burns stated that he believes it was through F.X. Browne.

Town Clerk Millious interjected that there also was a list that she sent it to.

Highway Superintendent Searles stated that he does not know how much it would cost but bids are always in the Times Union.

Town Clerk Millious stated that it is a little more to advertise there and then asked if they want to advertise it there.

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**May 11, 2015 – Town Board Meeting – 7:00pm**

Highway Superintendent Searles interjected that it would reach a broader spectrum of people seeing it.

Supervisor Flach asked if the Board was comfortable with doing that as well as putting it in the Times Union.

Councilman Dolan stated that he thinks that to save as much money as possible they would get as many people as possible to respond to it and if it's a project to employ local people, it is different. He added that if they are going to have a system where certain people will be notified, it should be common knowledge to people and widely publicized.

Councilman Masti stated that they should know the list exists and can have their name on it if they are interested.

Town Clerk Millious stated that for car bids, such as police cars, she always sends it to local vendors as well as out of town if they are interested.

Councilman Masti interjected that they want to get the best deal but they want to be fair about it.

Councilman Dolan stated if they are going to do that, they should have a policy and it should be on the website asking if people want to be included on the list for bids.

Supervisor Flach stated that the motion is to advertise in the News Herald, Times Union and on the website.

Councilman Burns stated that once they choose a contractor, they are set for the year and if there is a problem, Diane calls the contractor and doesn't go down through a list.

Supervisor Flach stated that it depends on the project and for right now this is a request for what it will cost.

Councilman Dolan stated that he believes that what he is saying is that this is to establish a list of contractors, not necessarily a contractor and it could be for different projects.

Supervisor Flach stated that this gives them the option of choosing and then called for a vote.

**VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED**

Supervisor Flach stated that it will be advertised in the Times Union, New Herald and on the website.

Councilman Dolan asked if the Attorney for the Town had seen it.

Supervisor Flach stated that he had.

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**RESOLUTIONS**

**RES. #075-15 APPOINT SEASONAL RECREATION LEADER**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**May 11, 2015 – Town Board Meeting – 7:00pm**

**WHEREAS**, the Town of Coeymans and the Village of Ravena established a Summer Recreation Program to be based at Mosher Park; and

**WHEREAS**, both the Town Board and the Village Board have agreed to equally fund this program; and

**WHEREAS**, a seasonal part-time staffer is needed to organize and operate the program to run from July 6<sup>th</sup> to August 7<sup>th</sup> 2015.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby appoints Conner Zeoli as part-time Seasonal Recreation Leader at the hourly rate of \$13.00, effective July 1, 2015.

Supervisor Flach stated that Conner Zeoli had been the assistant to Eric Norris for the past three years and was recommended by Eric Norris in addition to talking with Village Trustee Mahler who had nothing but good things to say about Mr. Zeoli

**RES. #076-15 APPROVE CIVIL SERVICE TRANSFER OF DISPATCH**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the Town of Coeymans has given Supervisor Stephen D. Flach authorization to enter into contract negotiation with the Albany County Sheriff's Office for the purposes of transferring the function of its public safety dispatch services to the Albany County Sheriff; and

**WHEREAS**, the Albany County Sheriff has agreed to absorb the function being transferred once the parties agree upon the term of a contract; and

**WHEREAS**, the title of Telecommunicator has been identified as substantially engaged in the performance of the function which is being transferred from the Town to the Albany County Sheriff's Office; and

**WHEREAS**, the employees in the foregoing title of Telecommunicator have already qualified for their positions in accordance with the provisions of the Civil Service Law; and

**WHEREAS**, the following named incumbents are vested with their Civil Service status in the titles and jurisdictional classification with are in each case indicated below:

|                   |                  |                                |
|-------------------|------------------|--------------------------------|
| Nicola McMullen   | Telecommunicator | Competitive – Permanent Status |
| Michael VonSchenk | Telecommunicator | Competitive – Permanent Status |

**NOW, THEREFORE, BE IT RESOLVED**, that the above individuals are granted and they shall otherwise retain all the rights and privileges of the above title and classification established under the Civil Service Law upon the transfer of the dispatcher from the Town to the County, and

**BE IT FURTHER RESOLVED**, that in the event the Town of Coeymans and Albany County Sheriff's Office negotiate and agree upon a contract for the transfer of dispatch responsibilities, and the requirements of Civil Service Law Section 70.2 are met with regard to the transfer of this function, Supervisor Stephen D. Flach will present to the Town Board the final contract with the County. After approval of the Town Board and review by the Attorney for the Town, and

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**BE IT FURTHER RESOLVED**, that upon approval of the said contract, the Supervisor of the Town of Coeymans is hereby authorized to enter into any associated Inter-Municipal Agreement with the County following review by the Attorney for the Town.

Supervisor Flach stated that he and Councilman Masti met with Civil Service, the two Telecommunicator, their Union, and the Sheriff's investigator and if/when they decide on a contract there has to be a 20-day notice for this to happen. He added that hopefully he will have a final copy of the Intermunicipal Agreement for the Board to look at and they will discuss the Contract at some point in Executive Session and they will make sure that everyone is informed and knows exactly what it says before they decide on it at the Workshop Meeting next Tuesday. He continued by saying that they will probably vote on that then, which is a Workshop but he will allow public comment.

Councilman Dolans stated that he would vote for it to retain the rights of the two workers and noting that the Contract needs to be signed and the Supervisor is authorized to sign it.

Supervisor Flach interjected that he specifically asked that it be put in the resolution because he firmly agrees that the Town Board needs to make sure that the final contract is accurate.

**RES. #077-15 ACCEPT RESIGNATION OF CONFIDENTIAL SECRETARY**

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSTAIN 1 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, Lisa M. Cirillo has submitted her letter of resignation as Confidential Secretary to the Supervisor.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Lisa M. Cirillo as Confidential Secretary be accepted effective May 15, 2015.

Supervisor Flach read the letter of resignation as follows:

Dear Supervisor Flach and Members of the Board,

It is with regret that I tender my resignation as Confidential Secretary to the Supervisor effective May 15, 2015.

I have accepted a position with New York State Department of Motor Vehicles Field Investigations Bureau.

I want to thank Supervisor Flach and the members of the Board for the opportunity to serve all of them and the residents of the Town of Coeymans.

Sincerely,  
Lisa M. Cirillo

Supervisor Flach stated that she got a better offer, she was his secretary for approximately three years, was great and he is sad to see her go but anyone who has the opportunity to move up in their career is a good thing.

**RES. #078-15 ACCEPT RESIGNATION OF CLERK I**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**WHEREAS**, Nancy J. Pike has submitted her letter of resignation as Clerk I.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Nancy J. Pike as Clerk I be accepted effective May 11, 2015.

Town Clerk read the letter of resignation as follows:

To: Diane Millious, Town Clerk  
From: Nancy Pike

This comes with great excitement and sadness to be leaving your office. As you know I have been waiting for a full-time position to open with the Town of Coeymans. As we have discussed, May 11, 2015 I will be working under Stephen Flach as his Confidential Secretary.

Thank you from the bottom of my heart for giving me the opportunity to work by your side and under you as a Clerk. It meant the world to me that you believed in me and considered me for this position. The experience and knowledge you have given me, I take with me and can only grow from here.

Best Regards,  
Nancy J. Pike

**RES. #079-15 APPOINT CONFIDENTIAL SECRETARY**

On motion of Councilman Masti, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the current Confidential Secretary to the Supervisor has submitted her resignation; and

**WHEREAS**, the Supervisor is desirous of filling this position.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize Supervisor Stephen D. Flach to appoint a Confidential Secretary pursuant to Town Law, Section 29, Subdivision (15), and

**BE IT FURTHER RESOLVED**, that Town of Coeymans Supervisor Stephen D. Flach appoints Nancy J. Pike as Confidential Secretary to the Supervisor at the hourly rate of \$16.77 per hour, effective May 12, 2015.

**RES. #080-15 APPROVE INSTALLATION OF NEW LED LAMPS AND BALLASTS**

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, Central Hudson Gas and Electric had previously upgraded the Town of Coeymans lighting system to the latest fluorescent T-8 technology, at no cost. Central Hudson is now offering a further upgrade to the Town's lighting system at no cost; and

**WHEREAS**, Central Hudson Gas and Electric has offered to provide an upgrade from the T-8 technology to the light emitting diode technology, or LED in an effort to reduce energy consumption and our carbon footprint.

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor's Office shall schedule an audit with Central Hudson and/or its agent, Greenleaf Energy Solutions in order to take

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advantage of this opportunity and to attempt to reduce the Town's energy consumption and carbon footprint; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby gives its approval to proceed with the schedule and installation of the new LED lamps and ballasts.

Supervisor Flach stated that he received a letter from Central Hudson and read the following excerpt:

“Central Hudson is giving away 1 million dollars to local municipalities to make the upgrade to light emitting diode technology or LED. Not that LED technology has taking lighting efficiency to a new level and knowledge that previously installed fluorescent lamps and ballasts may be reaching the end of their useful life, the timing is excellent.

After scheduling your free audit and upon approval to proceed. they will schedule the installation with your team, replacing all of your fluorescent lamps with new LED lamps and ballasts and property recycle the old materials, covering up to 100% of the entire cost.

The new lighting system will again make your facilities a safer and brighter working environment, and the new lights come with a five-year warranty. This is a turn-key, zero-cost offering and your staff will only be asked to provide access to the space and to coordinate the installation schedule”.

Councilman Masti asked if it is just for the buildings or if it is for street lights as well.

Highway Superintendent Searles interjected that it is for all the buildings.

**RES. #081-15 APPROVE AMENDMENT OF HEALTH INSURANCE COVERAGE**

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the Town of Coeymans has an Employee Handbook, Section 701, which covers employee benefits and health insurance for both active and retired employees; and

**WHEREAS**, the cost of health insurance has escalated to the point where the Town can no longer afford to provide the benefits it previously afforded its retired employees; and

**WHEREAS**, the escalating cost of health insurance is a continuing burden on the taxpayers of this Town; and

**WHEREAS**, the Town wishes to reduce future liability by amending its health insurance coverage for union and non-union retired employees but this change will only impact future hires and not those who are already employed by the Town of Coeymans,

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

“Health Insurance for Retired Employees” currently states as follows:

**Employees Hired Prior to 1/1/2015:**

**Full-Time Elected Officials/Full-Time Non-Union Employees** – the Town of Coeymans shall pay 100% of the cost of individual health insurance coverage for eligible full-time elected officials and full-time non-union employees who retire from the Town. The Town shall pay 50% of the cost of the monthly premium for an eligible retiree's spouse. Upon the death of such eligible retiree, the Town shall continue to pay 50% of the cost of the monthly premium for \*spousal coverage. To be eligible for health insurance coverage, the retiree (employee) must be age fifty-five (55) or older, have at least ten (10) years of service with the Town, and eligible to receive a pension from the New York State Employee's Retirement System. Such health

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insurance will continue as long as all required contributions are made to the Town in the manner prescribed.

Generally, health insurance coverage will be at the same level it was at the time of retirement, however, the Town Board reserves the right to change the health insurance plan at any time, including, but not limited to, type of coverage, employee (retiree) contributions and type of carrier.

\*Spouses of retirees are eligible for coverage as long as they are the spouse of the retiree at the date of retirement. Spousal coverage ceases at time of divorce or legal separation.

**Union Employees** – eligible union employees are provided with health insurance coverage at the time of retirement in accordance with the collective bargaining agreements. Refer to the union contract for details regarding this benefit.

**Part-Time and Temporary/Seasonal Employees** – The Town does not provide this benefit for part-time and temporary/seasonal employees.

“Health Insurance for Retired Employees” shall be amended to read as follows:

**Employees Hired After 1/1/2015**

**Full-Time Elected Officials/Full-Time Union and Non-Union Employees** – the Town shall pay 75% of the cost of individual health insurance coverage for eligible full-time elected officials and full-time union and non-union employees who retire from the Town. The Town shall pay 50% of the cost of the monthly premium for an eligible retiree’s spouse. Upon the death of such eligible retiree, the Town shall continue to pay 50% of the cost of the monthly premium for \*spousal coverage. To be eligible for health insurance coverage, the retiree (employee) must be age fifty-five (55) or older, have at least twenty (20) years of service with the Town, and eligible to receive a pension from the New York State Employee’s Retirement System. Such health insurance will continue as long as all required contributions are made to the Town in the manner prescribed.

Generally, health insurance coverage will be at the same level it was at the time of retirement, however, the Town Board reserves the right to change the health insurance plan at any time, including, but not limited to, type of coverage, employee (retiree) contributions, and type of carrier.

\* Spouses of retirees are eligible for coverage as long as they are the spouse of the retiree at the date of retirement. Spousal coverage ceases at time of divorce or legal separation.

**Part-Time and Temporary/Seasonal Employees** – The Town does not provide this benefit for part-time and temporary/seasonal employees.

**RES. #082-15 APPOINT PART-TIME ADMINISTRATIVE ASSISTANT**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSTAIN 1 – ABSENT 1 (Langdon) – SO MOVED

**RESOLVED**, a part-time per diem position of Administrative Assistant I be and hereby is created in the Office of the Supervisor effective May 18, 2015, and

**BE IT FURTHER RESOLVED**, that Lisa M. Cirillo be appointed at a rate of \$17.00 per hour effective May 18, 2015.

Supervisor Flach stated that there are a lot of projects going on such as the Hannacroix Creek and Lisa Cirillo advised that she would be willing to come in here and there, which will be approximately 15-20 hours over the course of the next few months to help out if it needs to happen and it will be per diem as they call upon her for projects that have been going on.

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Councilman Dolan asked if he is anticipating a maximum of 20 hours.

Supervisor Flach stated that he is, he doesn't feel that they will need much more than that and he will keep the Board notified of the number of hours.

Councilman Dolan stated that it isn't a lot of money and then asked where the money is coming from.

Supervisor Flach stated that it will be taken out of contingency and the only reason for the contingency is if they decided not to sign the Contract with the county and if it is a problem with contingency, he will discuss it with the Board.

Supervisor Flach stated that they had a tentative agreement with CSEA approximately two months ago and it was voted down, they were asked to change a couple of things, which they were willing to do and it passed with the CSEA membership and the Board has the contract with the changes.

**RES. #083-15 APPROVE CSEA TENTATIVE AGREEMENT**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the Town Board undertook negotiations with CSEA Local #801 to update the Labor/Management Agreement that expired December 31, 2104; and

**WHEREAS**, the Town Board authorized Supervisor Stephen D. Flach. Councilman Langdon and Attorney for the Town David Wukitsch to act on behalf of management in the aforementioned negotiations; and

**WHEREAS**, the tentative Agreement was recently ratified by a vote of the Union's membership.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans approves the tentative Agreement reached for the two-year term of the contract, January 1, 2015 through December 31, 2017.

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**WORKSHOPS/MEETINGS**

- Town Board Workshop, May 19, 2015, 6:00pm
- Grievance Day, May 26, 2015, 1:00pm to 8:00pm (break for dinner 5:00 – 6:00)
- ZBA Meeting, May 27, 2015, 7:00pm
- Town Board Meeting, May 27, 2015, 7:00pm

Supervisor Flach added that there will be a meeting of the Coeymans Neighborhood Association at the gazebo on Wednesday the 13<sup>th</sup> at 7:00pm.

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.



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Town Clerk Millious stated that she wanted to know if it is alright to advertise for the part-time position in the News Herald due to Nancy Pike's resignation.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, authorizing Town Clerk Millious to advertise for the part-time position.

VOTE – AYES 4 – NAYS 0 – ABSTAIN 1 – ABSENT 1 (Langdon)

Town Clerk Millious stated that she wished Ms. Pike well with her new position, she is a good worker and people person as well as being sorry to see Lisa go, she was also a good worker, worked well with everyone and kept them all together. She added that she is sorry for the loss of the R-C-S Superintendent of Schools.

Supervisor Flach asked if there were any other comments.

Highway Superintendent Searles stated that he also wishes Lisa luck in her new venture, she will be dearly missed. He continued by saying that since they have amended the Employee Handbook he is looking to appoint the position that he had gotten approval to post.

Supervisor Flach stated that he would like to take a look at it and they can bring it up again at the Workshop on Tuesday.

Highway Superintendent Searles stated that he had been speaking with his liaison about the need for a new truck.

Councilman Burns stated that Highway needs a new truck very badly, they have been taking very good care of what equipment they have and making do with what they have and added that he does not have the specs on a new truck.

Highway Superintendent Searles stated that he had specifications and continued by handing them out to the Board.

Councilman Burns stated that it will replace the Osh Kosh and the Mack and is a truck that can be used all summer and greatly in the winter time because it is four-wheel drive.

Councilman Masti stated that the Osh Kosh is over 20 years old.

Highway Superintendent Searles stated that it is 1977 and the Mach is 1988.

Councilman Burns stated that the plan is to sell the Osh Kosh and the Mack and put the money towards the new truck.

Highway Superintendent Searles stated that in his .2 Account for equipment, in speaking with the Bookkeeper he was going to take that and use it as a down-payment and then BAN the rest for 2-3 years and as Councilman Burns had said, whatever they sell the two pieces of equipment for, it will also go for it.

Councilman Burns stated that the Highway Budget will pay for that BAN in the next two to three years.

Councilman Dolan interjected that maybe it will, he doesn't know what his budget is going to be.

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Highway Superintendent Searles stated that the truck is \$208,767.00, right now there is \$85,000.00 in his .2 Account, which will bring it down to \$123,767.00 and if he gets \$20,000.00 for both trucks it will bring the BAN down to \$103,000.00, which they can do for two years for \$51,000.00 a year.

Councilman Burns stated that the price is completely equipped.

Highway Superintendent Searles stated that it is for everything, the plow and stainless steel body, and with one of the trucks, they are already on their second dump-body, which costs \$27,000.00 a piece and with this truck, the way that he has it set up, is it is like a regular sander in the body but it has a reversible chain on it so in the summer he can use it for blacktopping and they won't have to lift the body up, it is less moving parts and they are just using the chain.

Councilman Masti asked if he is alright with just a single rear axle.

Highway Superintendent Searles stated that he needs four-wheel drive to replace those two trucks.

Supervisor Flach asked what kind of time-frame he is looking for ordering and getting it in.

Highway Superintendent Searles stated that he needs it done as soon as possible because right now, if it is as soon as possible, the build-out they are predicting is November so he would have it for the winter season.

Supervisor Flach stated that they will take a look at the numbers to make sure it is something that is feasible.

Councilman Dolan suggested that they discuss it at the next Workshop.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that with the lack of the rocks down at the riverfront it is getting ridiculous and the other day someone drove from the bottom of the park, around where the chains are on the park side of that so they could use the garbage can without getting out of their car. He added that Mr. Yanni served a lot of dinners on Saturday night and 10-12 people parked in the circle by the gazebo in the park itself, which is not posted for no parking in addition to all of the cars driving through where the grass is planted, there is so much dirt that you could write messages on his car. He continued by saying that his neighbor put a bucket and blocked it off, which probably should be the responsibility of the Highway Department rather than individual homeowners.

Highway Superintendent Searles stated that there are now barrels down there and will be until they put the posts up.

Supervisor Flach stated that he asked Highway Superintendent Searles to hold off for a few days so that he can attend the Neighborhood Associate Meeting and discuss it with some people because there are some not thrilled with the idea and this will give them the opportunity to share their thoughts.

Highway Superintendent Searles stated that for the work that has been done there now, he has gotten a lot of compliments and he was told that it looks great.

Supervisor Flach asked if there were any additional comments.

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Councilman Burns stated that he raises the Superintendent of Schools up in prayer as well as the kids in school and for Officer Cuddeback and his family and prays for peace for them. He added that it is springtime, everything is made new and there are a lot of good projects coming up, they talked about the pathway and getting some of the summer help down there as well as wanting to go back to the Hannacroix Creek to clean out some dead trees that are in there. He continued by saying that he drives around in a 10 year old pick-up, he is very conservative but they do need a new truck and they are at the point where they are spending more time fixing them than they are driving them and it is just one of those things that they are going to have to figure out a way of doing. He added that everyone is working together and he sees a lot of good positive things happening and he knows that Nancy is going to do a great job but Lisa really got the ball rolling with the Hannacroix Creek Project and they are going to miss her very much.

Councilman Masti interjected that once they got certain things out of the way it was a lot easier to get things rolling and they worked together.

Supervisor Flach stated that he also expresses his condolences to Dr. McCartney's family, he was a great asset to the R-C-S School Board and District as well as having the pleasure of getting to know Officer Cuddeback a little bit better at the end of last year, he was only 23 years old and it was an awful thing to happen and his thoughts and prayers are with his family. He added that he gave honorable service when he worked for the Town and as a School Resource Officer, he will be deeply missed and he thanks him for that.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn to Executive Session for contract negotiation discussion.

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**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Meeting was adjourned to Executive Session.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 7:55pm

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**EXECUTIVE SESSION**

Executive Session convened in the Supervisor's Office immediately following adjournment from the Town Board Meeting to discuss contract negotiations, the entire Board was present with the exception of Councilman Langdon, no decisions were made or action taken.

Councilman Dolan offered a motion to adjourn the meeting,

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**ADJOURNMENT**

**MOTION**

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On motion of Councilman Dolan, seconded by Supervisor Flach, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 8:10pm

*Respectfully Submitted -*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

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**May, 19 2015 – Town Board Workshop – 7:00pm**

**A Town Board Workshop was held Tuesday, May 19, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Peter J. McKenna, Police Chief  
Scott Searles, Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**AGENDA**

- Discussions
  - Albany County Dispatch Contract
  - Purchase of Truck for Highway
  - Acknowledgment of Town Roads
  - Employee Handbook Health Insurance Amendment

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Supervisor Flach asked that Town Clerk Millious read the Notice of Meeting Time Change.

Town Clerk Millious read the following:

**NOTICE**  
**TOWN BOARD WORKSHOP MEETING**  
**TIME CHANGE**

**NOTICE IS HEREBY GIVEN**, that the Town of Coeymans Town Board Workshop scheduled meeting on Tuesday, May 19, 2015 at 6:00pm has been changed to 7:00pm at Town Hall, 18 Russell Avenue, Ravena, NY 12143.

**By Order of the Town Board**  
**Of the Town of Coeymans**  
**Diane L. Millious**  
**Town Clerk**

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**DISCUSSIONS**

**Acknowledgement of Town Roads**

Supervisor Flach asked that Highway Superintendent Searles let the Board know what they are doing as far as acknowledging Town Roads

Highway Superintendent Searles stated that he got a letter from the Department of State Department of Transportation and they are changing a lot of things on their roads and on their list they had some that aren't acknowledged as Town roads and in turn the Town has to acknowledge the roads and the mileage. He added that everything is included in the resolution and it also has to be done for the C.H.I.P.S. money.

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Councilman Dolan stated that Pape Hill Road is listed.

Highway Superintendent Searles stated that it is on the C.H.I.P.S. list and were advised to keep it there and reiterated that they have to do this first and acknowledge the roads and if they want to abandon any roads, they have to be acknowledged first and Pape Hill Road was never officially done as far as abandonment.

**RES. #084-15 AUTHORIZE ACKNOWLEDGMENT OF TOWN ROADS**

On motion of Councilman Dolan, seconded by Councilman Masti, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the State Department of Transportation has requested that the Town of Coeymans and its Highway Superintendent provide accurate information regarding certain town roads/highways; and

**WHEREAS**, the Town Highway Superintendent has reviewed this request and provided information regarding the five (5) specific roads/highways; and

**WHEREAS**, the Town Highway Superintendent has requested the Town Board to acknowledge that these are accurate descriptions of the five (5) roads/highways with the proper names.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, based on the information provided by the Town Highway Superintendent hereby acknowledges that the information attached provides accurate descriptions of the five (5) town roads/highways.

**ACKNOWLEDGMENT OF TOWN ROADS**

Deyo Road Extension will now be Deyo Road beginning at Alcove Road and ending at the dead end with a length of 1.14 miles and 20 feet wide with a 2 foot shoulder.

Deer Mountain Village Road beginning at Jarvis Road North and ending at the dead end with a length of 1.04 miles and 20 feet wide with a 2 foot shoulder.

Kinley Road beginning at Route 9W and ending at the dead end with a length of .74 miles and 20 feet wide with a 2 foot shoulder.

Jarvis Road South beginning at Route 143 and ending at the dead end with a length 1.43 miles and 20 feet wide with a 2 foot buffer.

Pratt Lane beginning at Carr Road and ending at the dead end with a length of .02 miles and 20 feet wide with a 2 foot buffer.

Pape Hill Road beginning at Route 144 and ending at Second Street with a length of .06 miles and 10 feet wide with a 2 foot shoulder.

**Albany County Dispatch Contract**

Supervisor Flach stated that the Board has had the contract in their possession for quite a while and there isn't a resolution because they already passed one at the last meeting and added that he just needs a motion authorizing him to sign the contract.

Councilman Dolan asked if it is the same one that they reviewed and if there were any changes.

Supervisor Flach stated that there weren't.

Supervisor Flach reiterated that he needs a motion to accept the agreement and authorize him to sign it.

Councilman Masti asked if there is a copy of what their standard protocol and procedures are for Central Dispatch for dispatching non-emergency services.

Police Chief McKenna stated that he does not have that.

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Councilman Mast stated that he is curious how they prioritize them and continued by reading the following excerpt from the draft contract:

“A Central Dispatch Service in which the subscriber elects that all calls received by the ACCC which shall require the dispatch of non-emergency services of the subscriber, shall be dispatched by the ACCC personnel following standard protocols and procedures, and in accordance with the subscribers command and control procedures, which have been approved by the Sheriff or his designee.”

Police Chief McKenna stated that the standard protocol for Dispatch is that they prioritize based on the type of call ticket; there are priority 1, 2 & 3 calls with an extreme such as a shooting, which would be a priority 1 and a vehicle violation 3 with others in the middle. He added that normally based on what department is handling the calls, if all the calls come in priority 3 they are handled chronologically because they are essentially equal. He continued by saying that if it is a Department that deals with zones or sectors and vehicles specifically assigned to a zone, they will handle all calls within their zone before going out of zone, which they don't have so it would for the most part be in chronological order. He went on by saying that an exception would be if a Dispatcher is familiar with the area and two calls comes in that are close to each other, they will handle the two right next to each other and not chronologically.

Councilman Masti questioned the wording of specified territories and zones because he said they don't do zones.

Police Chief McKenna stated that they do have zones, they don't have cars assigned to specific zones, there is Zone 1, 2, & 3 and his understanding is that they will maintain them but he is not certain and it will be addressed because he knows that the Sheriff's Dispatch has 8 zones that they operate under and he would be surprised if they maintain two Zone 1's. He added that they may call the Town Zone 7 & 8 because that is how they refer to this area and reiterated that Coeymans does not normally assign vehicles specific to a zone.

Councilman Masti stated that on page 3 it states:

“The County shall develop in cooperation with the subscriber, a set of performance standards identifying acceptable down time for computers and radio systems, as well as acceptable wait times for phone calls, radio traffic and incoming or outgoing emergency calls.”

Councilman Masti asked Chief McKenna if they have anything regarding that.

Police Chief McKenna stated that it says they will establish protocol for acceptable times.

Councilman Masti asked if there has been discussion about that.

Chief McKenna stated that there hasn't been discussion about what they anticipate based on call volume acceptable wait time and there has been no real rehearsal for the role of assisting at his point so he really couldn't even speculate.

Councilman Masti asked if they have something like that in place as far as acceptable response time.

Police Chief McKenna stated that they don't and it has been rapid response as far as how quickly calls get put out and he recalls getting a call to come in when he was a Patrol Officer because there were 5 calls pending. He added that in a city when trees are down and wires start arcing, they will look at the CAD and see 112 calls waiting, which they get to as they can and go back to step one and prioritize, with priority 1 being EMS.

Councilman Masti stated that they do the same thing and triage in the Emergency Department.

Police Chief McKenna stated that it is the same concept.

Councilman Masti stated that it says they share all the data as long as they put in the agreement “upon a reasonable and authorized request”.

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Police Chief McKenna stated that he wanted to go back to the shared data and asked that Councilman Masti read that part of the contract.

Councilman Masti read the following:

“Sharing and Cooperation – The County and the Subscriber shall, without expense to each other, share all technical and other data relative to the work of the agreement upon a reasonable and authorized request.”

Chief McKenna stated that the data in the system currently is accessible to everyone who is on the system with the exception of administrative sites where it is based on your level of access.

Councilman Burns asked Chief McKenna if it will limit his access.

Chief McKenna stated that he does not know, but he would think that he would have administrative privileges and doesn't anticipate any problems with that and it will be discussed.

Councilman Dolan asked Chief McKenna how he will know or how he will judge if it is working to his satisfaction.

Chief McKenna stated that the only way to judge it, will be to observe it in action and they can speculate as to its success or failure but until they put it in to practical application, there is no real way of knowing. He added that he is very fortunate that he has had the opportunity to see the CAD and RMS Systems and Mutual Aid System work on a number of levels so they will know immediately through direct observation and feedback whether he feels, but most importantly if the public feels that it is operating at a satisfactory level and there is no way of knowing without evaluating it.

Councilman Burns interjected that this is one of those things, they have made the decision with the best information that they have gotten and if everyone gets behind it and really tries to make it work, he believes it will work. He added that if there are people who are going to drag their feet, try to tear the whole thing down and nay say about it, it will make it that much harder for it to be efficient.

Councilman Dolan stated that in his opinion if they do it, once they cross over the threshold, everyone wants it to work whether they were for or against it and as he had said earlier, he has no doubt with the Sheriff and Sheriff's Department, they have been doing it in Rensselaer County, they can do it here and he doesn't have any big public safety concerns in that respect. He added that he has asked several times for a plan that they can hold in their hands and can check the facts to see if they make sense to them and others that know about public safety. He continued by saying that a plan was done by Municipal Services in September 2011 that talked about a 4-5 step integration of all the County dispatch services in one building and the first part of the plan was for Cohoes, Green Island and Watervliet, the second part was Coeymans and reiterated that it was part of a plan done in 2011 but absent from the plan is a lot of detail about Coeymans and there is hardly any information. He added that it talks about some of the advantages of doing it, such as cost and some of the disadvantages with a major one being that you would lose your local patrol and small town flavor as well as taking people who are specialists and putting them in an area where they are not specialists. He went on by saying that he has confidence that the Dispatchers that are going to the County will be able to dispatch to Watervliet just like any other dispatcher can but obviously their area of expertise lies in dispatching for the Town of Coeymans so they are losing a lot of institutional memory and making things a bit more generic and these are some of the things that they need to look at. He added that while there are not a lot of people present to complain about it or voice their opinion, they never did roll out the entire plan to the public and some of the things in the contract they just found out about in the last few weeks and never discussed it publicly. He continued by saying that there are three payments for \$169,000.00, which is brand new, they were told \$300,000.00 over three years and Councilman Langdon had said that it was a 2 year contract for \$200,000.00 and another new thing is that he or the public didn't know about is that they will be paying for it the day after the contract starts and not next year as they had stated. He went on by saying that there is still the question of Main Street being up in the air, which is a tiny thing compared to the overall safety and stability of the Town, unless you live on Main Street or in close proximity to Main Street and the entire Board should have been consulted and could have



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assisted with the letter that was sent out and he would have made the recommendation that not only the homeowners received the letter but also renters who live there because there are some that have more vested interest in the naming of the street than someone who is an absentee landlord renting an apartment. He added that it could have been a slightly different letter so they could give more weight to people who are homeowners vs. people who are renters but they would at least know what their opinion was as well as people who live on the side streets and reiterated that it is something that should have been considered. He continued by saying that they are unclear as to what the three Fire Departments think about it and when he read minutes from the March 17<sup>th</sup> Meeting, Coeymans and Ravena were against it, Coeymans Hollow seemed to be ok but were very skeptical and there is still the question of the radios and what it is going to cost the Fire Districts to replace them or whether the Town should help pay for those and if it is proper for them to do it and these are things that should have been considered and given some weight. He went on by saying that at several meetings, Councilman Langdon was encouraging everyone to call 911 whether it was an emergency or not and it does say that they should signing an administrative line encouraging people to call that line and if it is going to be done, they have to decide on what type of public information campaign they are going to have because they do want it to work and they don't want someone calling 911 only to have 911 not wanting to deal with people because they keep calling for nuisance calls. He added that for people not really sure of what number they should be calling, he wants anyone that needs to call 911 for an emergency to know that if you call 911, this is what's going to be happen and if you have a complaint or need to know about something, there should be a number to call and in the previous contract it said that they would identify one number. He continued by saying that he is unclear because he knows for now that if people call the numbers they will be rolled over and then asked if it is going to be forever or for the length of the contract and it is something that they should find out and because they are about to authorize the Supervisor to sign it, it does not mean that they should not get their questions answered. He concluded by saying that it should not be that there are a lot of things that they didn't put in the contract so they don't have to do it such as the issue of what is going to happen after hours when someone shows up, it was said that they could put a camera there but is it in fact going to happen and if it does happen are they going to have to pay for it as well as if there is a plan for what is going to happen with some of the other duties that the Dispatchers did.

Chief McKenna stated that the requirements that are currently being met by Dispatcher McMullen on the day shift and are going to be absorbed in terms of the filing and scanning to the Chief's Confidential Secretary, Dawne LaMountain and will fall on her shoulders.

Councilman Dolan asked about when someone shows up at the window and if it will also be her responsibility.

Chief McKenna stated that it is to be addressed at this point in time, they are not going to lock the doors and there are a number of responsibilities that need to be addressed and he can't say that there will be someone at the window.

Councilman Dolan asked if this is something that is going to be addressed at the meeting he is alluding to on Friday.

Chief McKenna stated that he is hopeful and he anticipates the request as to how they are going to do this and they have discussed the idea of putting a phone at the door, as well as reconfiguring and putting the terminals that the Officer's operate on in the central room so they are visible but the way it is configured now, he cannot guarantee that there will be someone out there at this point.

Councilman Dolan stated that he would advocate for having someone there as well as being there nights and weekends and whatever it turns out to be, they need to educate people because he would hate to see someone in an emergency situation to show up there with some expectation that there will be someone there only to find that there isn't someone there.

Supervisor Flach stated that there will be a phone outside the security door that will unlock once they use the phone and need to get in.

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Chief McKenna stated that the County has been down 3-4 times and they are going to replace the door, place a phone at the door and add illumination with a camera that faces north so they will be able to see the individual at the door and the door itself.

Councilman Dolan stated that they have not even authorized the Supervisor to sign the contract and then asked if there is a timeline of when it might happen.

Chief McKenna stated that the exterior door is anticipated by June 1<sup>st</sup>, the measurements have been done and they have been here a few times, they talked about wiring the camera through a hole in the wall and don't want to use the exterior electricity because it could be tampered with from the outside so they want the wiring to come through just above the exterior window to Dispatch so it can't be tampered with or reached.

Councilman Burns interjected that as Councilman Dolan had said, they do have to get some of the questions answered.

Supervisor Flach stated that they do plan on doing a 911 Campaign as well as put it in the News Herald, Times Union, Penny Saver, etc. and they were talking to the school about sending notices home with each student before the end of the school year in addition to being in contact with State Telephone for the billing.

Councilman Burns stated that the Fire Companies go around and hand out bags with information and other things and then suggested that they ask them to do something.

Councilman Masti interjected that they were talking about getting business cards for the Officers with their contact information on the front and possibly they can put the public numbers on the back.

Town Clerk Millious suggested a mailing to every household.

Supervisor Flach stated that when he talked to Inspector Marianni about calling 911, he sent him a list that basically said if you need an Officer for any reason; it is perfectly ok to dial 911, even if it is a cat in a tree and in turn they will direct the call.

Councilman Dolan stated that he hopes that he is not suggesting that he thinks people should call 911 for a cat in a tree.

Chief McKenna interjected that he would suggest not calling 911 for a cat in the tree.

Supervisor Flach stated that he was just saying that it is alright to call 911. He added that as far as the Fire Departments, he knows that Kevin and Inspector Marianni have been in contact with them to discuss the radios and will be changing over the codes, which is part of the plan and as far as the 800 mega-hertz radios that are expensive, they are not sure when it is going to happen and are thinking at the end of 2016 and the radios may cost \$30,000.00 - \$50,000.00 for each Fire Company. He continued by saying that he knows that their trucks cost \$500,000.00 and they have expenses and their own taxes and budget and they can discuss at some point whether the Town can help them or not because they have their own taxing district.

Councilman Dolan interjected that he had said earlier that it might be something that they shouldn't be doing.

Supervisor Flach stated that he is just trying to get information. He then asked if there were any other comments, hearing none he asked for a motion to sign the Agreement.

**MOTION**

On motion of Councilman Masti, seconded by Councilman Burns authorizing the Supervisor to sign the Intermunicipal Agreement with the Albany County Sheriff's Department.

VOTE – AYES 3 – NAYS 1 – ABSENT 1 (Langdon) – SO MOVED

Supervisor Flach stated that there is a meeting on Friday at the Police Department.

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Chief McKenna stated that they may have to relocate because of all that is going on, downstairs is being utilized and he would suggest that they have it in Town Hall because if there are going to be more than 4-5 people, the Police Conference Room is tied up and he does not anticipate it being open by Friday. He then asked if there is a private community room at the library.

Mr. Brian Rowzee stated that there is and it is very spacious with speakers and a projector.

Councilman Masti interjected that they could also check with Ravena Rescue.

Supervisor Flach stated that they will find a place and it won't be a problem.

Mr. Rowzee asked if it will be open to the public.

Chief McKenna stated that he didn't believe so.

Supervisor Flach asked if there were any other comments.

Councilman Dolan suggested that Supervisor Flach give an update at the next meeting.

Supervisor Flach stated that before he signs the contract, he will address the questions that were raised and report back to the Board.

Councilman Dolan asked that he share as much information as he can because people have questions.

**Purchase of Truck**

Supervisor Flach stated that there is money in the budget for a Highway truck and the Highway Superintendent wants to buy one and there is \$30,000.00 for them to put down and over the next four years he has enough money in his budget to buy two trucks. He continued by saying that he will get to the payment schedule to the Board for discussion at the next meeting.

Councilman Dolan stated that he would reiterate what he had said at the last meeting, he doesn't have a budget for next year or for the year after that.

Supervisor Flach interjected that they will budget it for the next four years and there is money that can be carried into the budget.

Highway Superintendent Searles stated that the longer they wait, the longer it is for the truck to get here and he needs it by winter.

Supervisor Flach stated that they can do it at the next meeting, which should be in time.

Councilman Dolan asked if they approved it now, what would be the best case scenario for getting it.

Highway Superintendent Searles stated that they told him if they did it now, they could almost guarantee November and he doesn't know what a week will do because they get so many build outs.

Supervisor Flach asked how the Board feels about buying a new truck for the Highway Department and added that they have the money this year for a down-payment and then they can BAN it over the next four years.

Highway Superintendent Searles stated that as he had said at an earlier meeting, it is going to replace a 1977 and 1988 truck.

Councilman Burns stated that they will be putting the proceeds from selling those trucks toward the purchase of the new truck and added that if he has the money, they really need to go for it because they need equipment out there.

Supervisor Flach stated that he agrees that they need new trucks.

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Councilman Burns stated that they are fixing things and making do with what they have and if they can slowly every year add something new to it, it would be a lot easier for maintenance to keep up with all of it.

Supervisor Flach stated that it would be \$30,000.00 for this year, \$50,000.00 for 2016, 2017 and 2018 and \$35,000.00 for 2019 to pay for truck 1 and for truck 2 it would be \$50,000 for 2016, 2017 & 2018 and \$65,000.00 for 2019 and they do have money budgeted for this year and will budget for next year.

Councilman Burns asked hypothetically, if they don't buy the new truck, how much it would cost to make the trucks work for another year.

Highway Superintendent Searles stated that for the Mack they are talking \$25,000.00 to \$35,000.00 and every time they take the Osh Kosh out, it breaks, so basically they are down to one truck that they are using.

Supervisor Flach stated that in order to make the motion to approve a new truck he wanted to know how the Board felt.

Councilman Burns stated that they should go for it.

Councilman Masti stated that what they are going to spend on repairs is essentially what they are putting down on a new truck.

Highway Superintendent Searles stated that he is using his 02 money, which he already has in there, for the down-payment.

Councilman Burns asked if there is a warranty with the truck.

Highway Superintendent Searles stated that there is always a warranty.

Councilman Burns asked if they can buy an extended warranty.

Highway Superintendent Searles stated that you can buy an extended warranty but it is not in the price that he has.

Councilman Burns asked if the plow and other equipment that was put on it would alter the warranty.

Highway Superintendent Searles stated that it is a different vendor for the equipment and they have their own warranty. He added that the truck warranty is parts & labor for 2 years, all nitrate cylinders 2 years and read the following excerpt from the warranty:

“All warranty work will be performed at the Town facility and if the repair is greater than the facility can handle, it will be our responsibility to pick up and return unit in a timely manner at no cost to the Town.”

Supervisor Flach stated that he has the down payment this year and they will have to do a BAN just before it comes to pay for it.

Councilman Masti stated that trucks aren't meant to last 40-50 years.

Highway Superintendent Searles stated that his other trucks are 2000 & 2007 and he gets all he can out of them.

Councilman Masti stated that he is going with stainless steel now so the body will last longer.

Supervisor Flach asked if they wanted to do a motion or if anyone feels uncomfortable with making a motion to allow him to order the truck.

Councilman Masti interjected that he would rather see \$30,000.00 go towards a new truck than to repair another one to maybe make it through the winter.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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Supervisor Flach stated that he does not think that they need a resolution.

Highway Superintendent Searles stated that if everyone gives their approval, he can do the purchase order and order it and then for Wednesday's Meeting they can do it officially with a resolution.

Collectively the Board agreed.

Town Clerk Millious asked if it is State Contract.

Highway Superintendent Searles stated that it is.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, authorizing Highway of Superintendent Searles to do a purchase order and order a new truck and make it official to the public at the next meeting.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Supervisor Flach stated that he would have Confidential Secretary Pike have a resolution ready for Wednesday's Meeting and then offered a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Workshop was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 7:50 pm

**Respectfully Submitted,**

**APPROVED –**

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***Diane L. Millious, Town Clerk***

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**May 27, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Wednesday, May 27, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Thomas E. Dolan, Councilman  
George E. Langdon, IV, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** Stephen D. Flach, Supervisor  
Peter E. Masti, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Councilman Langdon stated that the record should reflect the absence of Supervisor Flach and Councilman Masti.

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**DESIGNATE COUNCILMEN TO CONDUCT TOWN BOARD MEETING**

Attorney for the Town Wukitsch stated that they needed to do a motion authorizing Councilman Langdon to preside over the meeting.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Dolan, authorizing Councilman Langdon to preside over the meeting.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

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**AGENDA**

- Presentation
  - St. Peter's Cancer Care Center
- Public Comment
- Approval of Minutes
  - Town Board Meeting, May 11, 2015
  - Town Board Workshop, May 19, 2015
- Supervisor's Report – April 2015
- Department Reports
  - Town Clerk
  - Sewer
  - Building
- Old Business
- New Business
  - Set Public Hearing, Section 8
  - Donate to R.C. Sportsman Club
- Resolutions
  - Approve Abstract, April for 2014 Vouchers
  - Approve April Abstract
  - Appoint Highway Park Director
  - Appoint Exempt Confidential Secretary
  - Accept Resignation of Police Officer

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**May 27, 2015 – Town Board Meeting – 7:00pm**

- Correspondence
- Upcoming Workshops/Meetings
  - Planning Board Meeting, June 1, 2015, 7:00pm
  - Town Board Workshop, June 16, 2015, 6:00pm
  - Town Board Meeting, June 22, 2015, 7:00pm
  - ZBA Meeting, June 24, 2015, 7:00pm

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**PRESENTATION**

**St. Peter's Cancer Care Center**

Councilman Langdon stated that the first item on the agenda was a presentation by St. Peter's Cancer Care Center.

Ms. Christine Ray Marchetti introduced herself as an Outreach Specialist with St. Peter's Cancer Care Services Program at St. Peter's Hospital and has been with the program for approximately 7 years and it has been a great Program to work for. She added that they receive funding from the New York State Department of Health & Center for Disease Control and they provide free cancer screening for folks who either don't have Health Insurance or have a high deductible Health Insurance Plan, which is becoming a little bit more common now. She continued by saying that the Program generally covers women age 40 and over for mammograms, clinical breast exams, pap tests and men and women age 50 and over for colon cancer screening and they provide the services through 85 providers between Albany and Rensselaer County, which are the counties that their grant covers through St. Peter's Hospital and clients have a choice of any one of those providers to use. She went on by saying that they offer special screening events in the evening and on weekends for clients to get their test done in one appointment and help with transportation, child care and whatever they need to get people in and screened. She added by saying that she is present to ask folks to let them know if there are places that they might know to get the word out in the community about the Program and to pass the information along so others can use their help and she along with other staff are available to attend events or whatever is necessary to get the word out day, evenings or weekends. She concluded by saying that she would be leaving flyers with a contact number to call for services and encouraged everyone to take the information and then asked if there were any questions.

Councilman Burns stated that it sounds like an awesome program.

Councilman Langdon asked if it is only for the date listed of May 28<sup>th</sup>.

Ms. Marchetti stated that there is a prominent event on May 28<sup>th</sup> and they will screen a number of people but they are a year round Program with providers that are close and Capital Care Ravena is in their Program as well as in the Hilltowns and Delmar and they try to make it as convenient as possible for their clients.

Councilman Langdon thanked Ms. Marchetti for her time.

Councilman Dolan stated that he would say her number for anyone watching, 525-8680.

Ms. Marchetti thanked them for their time.

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**PUBLIC COMMENT**

Councilman Langdon invited the public to comment at this time, hearing none he moved to the next item on the agenda.

MINUTES BOOK\*\*TOWN OF COEYMANS  
May 27, 2015 – Town Board Meeting – 7:00pm

APPROVAL OF MINUTES

Councilman Langdon stated that there were two sets of minutes for Town Board approval, a Town Board Meeting on May 11<sup>th</sup> and a Town Board Workshop on May 19<sup>th</sup> and then asked for a motion to approve them.

MOTION

On motion of Councilman Burns, seconded by Councilman Langdon, the Minutes were approved as presented and read.  
VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

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SUPERVISOR’S REPORT

April 2015

| FUND           | BALANCE FWD.   | RECEIPTS     | DISBURSEMENTS   | BALANCE        |
|----------------|----------------|--------------|-----------------|----------------|
| GENERAL        | \$1,599,069.54 | \$ 60,629.55 | \$575,748.16    | \$1,083,950.93 |
| PART-TOWN      | \$ 3,264.33    | \$413,598.33 | \$ 14,516.74    | \$ 402,345.92  |
| HIGHWAY        | \$ 78,565.70   | \$ 399.88    | \$ 60,485.38    | \$ 18,480.20   |
| BRIDGE CONST.  | \$ 29,127.88   | \$ 3.42      | -0-             | \$ 29,131.30   |
| SEWER          | \$ 110,179.01  | \$ 3,236.43  | \$ 26,617.59    | \$ 86,797.85   |
| SPECIAL WATER  | \$ 108,664.90  | \$ 30,855.61 | -0-             | \$ 139,520.51  |
| POLICE FORF.   | \$ 50,364.19   | \$ 676.72    | \$ 2,224.47     | \$ 48,816.44   |
| TRUST & AGENCY | \$ 11,638.55   | \$165,529.43 | \$167,520.28    | \$ 9,647.70    |
| CAP. PROJ.     | \$ 384,385.91  | \$ 63.13     | -0-             | \$ 384,449.04  |
| SECTION 8 HUD  | \$ 1,924.21    | \$ 42,308.13 | \$ 42,662.50    | \$ 1,569.84    |
|                |                |              | Total Rec. Bal. | \$2,204,709.73 |

CERTIFICATES OF DEPOSIT

| SAVINGS ACCOUNTS |             | COLATERAL<br>COVERAGE | FDIC COVERAGE | COLLATERALIZED |
|------------------|-------------|-----------------------|---------------|----------------|
| Unemployment     | \$ 703.61   | Greene County         | \$250,000.00  | \$3,018,217.31 |
| Grove Cem.       | \$40,954.87 | National Bank         | \$250,000.00  | \$ 225,328.50  |
| C.H. Cem.        | \$13,434.91 |                       |               |                |
| Total            | \$55,093.39 |                       |               |                |

Councilman Langdon asked for a motion to approve the report.

MOTION

On motion of Councilman Burns, seconded by Councilman Langdon, the report was approved as presented and read.  
VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

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DEPARTMENT REPORTS

Town Clerk

Councilman Langdon asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

Councilman Langdon asked for a motion to approve the report.



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**May 27, 2015 – Town Board Meeting – 7:00pm**

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Burns, the report was accepted as presented and read.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**Sewer**

Councilman Langdon asked the Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Councilman Langdon asked for a motion to approve the report.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**Building**

Councilman Langdon asked that Councilman Burns give the Building Department Monthly Report.

Councilman Burns continued by giving the report.

Discussion ensued regarding the year to date total of \$350.00, which appears to be an error, collectively the Town Board agreed to table the approval of the Building Department Monthly Report.

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**NEW BUSINESS**

**Set Public Hearing for Section 8**

Councilman Langdon stated that Supervisor Flach was in receipt of a letter from Joseph E. Mastrianni, Inc., City Planning and Development Consultants and continued by reading the following:

Dear Supervisor Flach:

This year HUD requires a Five Year PHA Plan for the Town of Coeymans Section 8 Housing Choice Voucher Program for the fiscal year beginning October 1, 2015. I have prepared the Plan and a copy is included with this letter.

To allow for public comment on the plan, a Public Hearing with 45 (forty-five) day advanced notice is required and so I have included appropriate instructions, a Hearing Notice and a draft resolution with this letter that should make up setting up the Hearing and adopting the Plan as painless as possible.

Thank you for your cooperation in holding the Public Hearing. If you have any questions, please do not hesitate to contact me at 372-4739, ext. 126.

Very truly yours,

James E. Mastrianni, President

Councilman Langdon stated that they needed to make a motion to set a Public Hearing Date for July 27<sup>th</sup> at 6:30pm.

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**May 27, 2015 – Town Board Meeting – 7:00pm**

Councilman Dolan asked if they needed to read the sample resolution.

Attorney for the Town Wukitsch stated that he thinks they need a resolution to set a Public Hearing and added that he could come up with the wording for them off the floor.

Councilman Langdon asked that he do that.

Attorney for the Town Wukitsch continued with the following:

**RES. #85-15 SET PUBLIC HEARING DATE FOR SECTION 8**

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**WHEREAS**, the requirements of the Department of Housing and Urban Development for approval of the PHA Plan for 2015 for the Town of Coeymans Section 8 Housing Choice Voucher Program requires that the Town Board hold a Public Hearing in regard to the PHA Plan, and

**WHEREAS**, the Town is required to publish a Public Hearing Notice in its Official Newspaper for at least 45 days prior to the date of the Hearing either as a display ad or a legal notice.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Clerk is hereby requested to publish a Public Hearing Notice in the Official Newspaper of the Town for a period of at least 45 days prior to the date of the Hearing, and

**BE IT FURTHER RESOLVED**, that the Public Hearing date shall be set for July 27, 2015 at Town Hall, beginning at 6:30pm.

**R.C. Sportsman's Club Fishing Derby**

Councilman Langdon read the following:

To Whom It May Concern:

The R.C. Sportsman's Club is sponsoring our 37<sup>th</sup> Annual Fishing Derby for children ages 1-16 who reside in the R-C-S School District. The Derby will be held Sunday, June 14<sup>th</sup> from 8:00am to 10:30am at the Town of Coeymans Filtration Plant on Route 144.

To insure this Derby is successful, we are once again soliciting contributions. In past years your generosity has enabled us to award each participant with a prize and a serving of hot dogs and drinks after the completion of the Derby.

At this time we would like to take this opportunity to invite you to join us on June 14<sup>th</sup> so you can see first-hand the reactions from the children participating as they reel in the "big one" We hope to see you there.

Very truly yours,

James Reilly  
Fishing Derby Committee

Councilman Dolan stated that he believes last year they amended the letter to also include people who live in the Town of Coeymans but do not reside in the R-C-S School District.

Collectively the Town Board and Attorney for the Town Wukitsch agreed.

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Burns, authorizing a \$100.00 donation to the R.C. Sportsman Club for the Annual Fishing Derby.  
VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**May 27, 2015 – Town Board Meeting – 7:00pm**

**RESOLUTIONS**

**RES. #86-15 APPROVE MAY ABSTRACT FOR 2014 VOUCHERS**

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby approve and allow the following claims of vouchers for the May 2015 for 2014 vouchers.

| FUND        | VOUCHER #           | AMOUNT      |
|-------------|---------------------|-------------|
|             |                     |             |
| GENERAL (A) | \$216-217           | \$92,296.22 |
|             |                     |             |
|             | General Total       | \$92,296.22 |
|             |                     |             |
|             | Total for all Funds |             |
|             |                     |             |

**RES. #87-15 APPROVE MAY ABSTRACT**

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the abstract for May, 2015 as follows:

Voucher Numbers 169832,169905-169909,169914,169919-169924,169928-169930,169932-169941,169943,169948,169950-169957,169959-169989,169997-169998,170006 for a Prepaid Total of \$298,768.58

Voucher Numbers 169942,170017-170064 for a Non-Prepaid Total of \$33,825.92.

Total for all vouchers \$332,594.50

**RES. #88-15 APPOINT PARKS AND RECREATION MAINTENANCE SUPERVISOR**

On motion of Councilman Dolan, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**WHEREAS**, Highway Superintendent Scott Searles is desirous of filling the position of Parks and Recreation Maintenance Supervisor, and

**WHEREAS**, Section 65 of the Civil Service Law authorizes provisional appointments when there is no appropriate eligible list available.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint provisionally, Donald VanAlstyne to the position of Parks and Recreation Maintenance Supervisor subject to the approval of Albany County Department of Civil Service at a rate of \$18.50 per hour, effective June 1, 2015.

Councilman Langdon stated that the resolution should say “and passing a pre-employment drug screening.”

**RES. #89-15 APPOINT EXEMPT CONFIDENTIAL SECRETARY TO POLICE CHIEF**

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**WHEREAS**, the Chief of Police, Peter McKenna is desirous of hiring an Exempt Confidential Secretary.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby authorize to appoint an Exempt Confidential Secretary for the Town of Coeymans Chief of Police.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**May 27, 2015 – Town Board Meeting – 7:00pm**

**BE IT RESOLVED**, that the Town of Coeymans appoints Dawne LaMountain as Exempt Confidential Secretary to the Police Chief at a rate of \$23.76 per hour, effective May 28, 2015.

Councilman Dolan asked what Ms. LaMountain's current title is.

Councilman Langdon stated that she is a Senior Telecommunicator and that position will no longer exist and they wish to keep her in the Department during the day.

**RES. #90-15 ACCEPT RESIGNATION OF POLICE OFFICER**

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

**WHEREAS**, Jeffrey A. Hoose has submitted his letter of resignation as Police Officer.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Jeffrey A. Hoose as Police Officer is accepted effective May 27, 2015.

Councilman Burns continued by reading the following:

Dear Chief McKenna:

Please accept this letter as formal notification that I will be officially resigning from the position as a Police Officer for the Town of Coeymans Police Department, effective immediately. I wish to express how truly grateful I am to have been able to work for such an outstanding Law Enforcement Agency. I have been given the opportunity to meet extraordinary people that have helped me build the foundation to my Law Enforcement career.

I appreciate the professional development and growth from the Town of Coeymans, and in particular from you. Your mentoring and support have encouraged me and I hope that we will continue our relationship as I move forward in my career.

I'd like to thank you for all your support and I wish you continued growth and success.

Yours Sincerely,

Jeffrey A. Hoose

Councilman Burns stated that Jeff is a full-time Sheriff with Albany County.

Councilman Langdon stated that he has been working as a full-time Sheriff for some time and found the schedule to be too much working part-time for the Town.

Councilman Dolan wished him luck.

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**WORKSHOPS/MEETINGS**

- Planning Board Meeting, June 1, 2105, 7:00pm
- Town Board Workshop, June 16, 2015, 6:00pm
- Town Board Meeting, June 22, 2015, 7:00pm
- ZBA meeting, June 24, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Councilman Langdon asked if there were any additional comments.

Councilman Burns asked Town Clerk Millious if she was still trying to fill the open position in her office.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**May 27, 2015 – Town Board Meeting – 7:00pm**

Town Clerk Millious stated that she is and an ad was in the News Herald which was to run for two weeks and this week is the last week. She continued by saying that she will be going through the applications soon and conducting interviews and in turn will bring it to the Town Board's attention.

Councilman Langdon asked if there were any other comments.

Councilman Dolan stated that he should have brought it up under Old Business and then asked if there is an update for Dispatch.

Councilman Langdon stated that as far as he knows things are pretty much in place and the Emergency Management Committee is meeting later in the evening and he believes the process is going to start June 1<sup>st</sup>. He continued by saying that the Sheriff's Department will begin to handle the calls for dispatching but they will still have people downstairs for at least the next 2-3 weeks for any glitches or problems and they will be kept there until there aren't any issues.

Councilman Langdon asked if there were any other comments.

Councilman Burns asked Councilman Dolan when the summer help becomes available.

Councilman Dolan stated that he believes it is July 9<sup>th</sup>.

Councilman Burns stated that he has a lot of good projects for them, they will be going back to the Hannacroix Creek as well as making a nature trail down by the river so the elderly and disabled can make it down the trail where it is really beautiful. He added that he would like to get another meeting set up for the Hannacroix Creek Project to see how they are progressing with that and between him and Councilman Masti they will be handling that. He concluded by saying that he wants to keep the project going and he would like to see something happen in August.

Councilman Dolan interjected that the actual dates for the summer help is July 6<sup>th</sup> through August 14<sup>th</sup>.

Councilman Langdon stated that he wanted to thank Jeffrey Hoose for his service to the Town and added that the Village Wide Yard Sale is coming up.

Town Clerk Millious stated that it is the first Saturday in June.

Councilman Langdon stated that the date is June 6<sup>th</sup>.

Councilman Burns interjected that it is the same date as the Agricultural Festival.

Councilman Langdon asked if there were any other comments, hearing none he asked for a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Councilman Burns, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

VOTE – AYES 3 – NAYS 0 – ABSENT 2 (Flach & Masti) – SO MOVED

Time – 7:36pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**June 4, 2015 – Bid Opening – 3:00pm**

**A Bid Opening was held Thursday, June 4, 2015, at 3:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Diane L. Millious, Town Clerk  
Cindy Vatalaro, First Deputy Town Clerk

\*\*\*\*\*

The following Legal Notice appeared in the News Herald:

**TOWN OF COEYMANS  
NOTICE TO BIDDER  
INVITATION TO BID**

**NOTICE OF REQUEST FOR PROPOSAL**

**PLEASE TAKE NOTICE:** The Town of Coeymans will receive sealed proposals until the 5<sup>th</sup> day of June, 2015 at 3:00 PM local time at the Town of Coeymans' Town Hall, 18 Russell Avenue, Ravena, New York 12143. Pursuant to this notice for the furnishing of work, labor and materials and equipment services in connection with the Town of Coeymans Sewer Repairs/Construction Projects.

Work consists of furnishing all labor, materials and equipment necessary to complete construction utility projects including but not limited to: new installations, repairs and utility maintenance work on an "as needed basis" throughout the year.

Each proposal must be submitted on the official forms included in the Proposal. The proposal forms are NOT TO BE REMOVED FROM THE PROPOSAL. The entire proposal will be sealed within an envelope. The name of the Contractor and Sewer Proposal 2015 shall be indicated on such envelope.

The proposal package may be obtained at the office of the following: Monday through Friday, between the hours of 8:30 AM and 4:30 PM. Town of Coeymans, Town Clerk, 18 Russell Avenue, Ravena, NY, 12143. No deposit is required for a set of proposal documents. The Town of Coeymans reserves the right to reject any and all proposals.

**By Order of the Town Board  
of the Town of Coeymans  
Diane Millious  
Town Clerk**

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**BID OPENING**

Town Clerk Millious opened the bids and read them aloud as follows:

**BIDDER**

**Bid #1**

**JAT Construction Co., Inc.  
PO Box 247  
Selkirk, N.Y. 12158  
(518) 756-3414**

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**June 4, 2015 – Bid Opening – 3:00pm**

|   |                 | Proposed Rates |
|---|-----------------|----------------|
| Trench Box                                | Per Hour        | \$ 15.00       |
|   |                 |                |
| Town Approved Pipe-Zone Backfill Material | Per Hour C.Y. * | \$ 18.00*      |
|   |                 |                |
| Town Approved Trench Backfill Material    | Per Cubic Yard  | \$ 18.00       |
|   |                 |                |
| Town Approved Road Sub-base Material      | Per Cubic Yard  | \$ 18.00       |
|   |                 |                |
| Town Approved Topsoil Material            | Per Cubic Yard  | \$ 30.00       |
|   |                 |                |
| Town Approved Sand Material               | Per Cubic Yard  | \$ 18.00       |
|   |                 |                |
| Superintendent Foreman                    | Per Hour        | \$ 95.00       |
| OT/Holiday                                | Per Hour        | \$ 140.00      |
|   |                 |                |
| Equipment Operator                        | Per Hour        | \$ 95.00       |
| OT/Holiday                                | Per Hour        | \$ 140.00      |
|   |                 |                |
| Laborer                                   | Per Hour        | \$ 75.00       |
| OT/Holiday                                | Per Hour        | \$ 110.00      |
|   |                 |                |
| Truck Driver - CDL                        | Per Hour        | \$ 75.00       |
| OT/Holiday)                               | Per Hour        | \$ 110.00      |
|   |                 |                |
| Dump Truck (16 cy)                        | Per Hour        | \$ 50.00       |
|   |                 |                |
| Low Boy                                   | Per Hour        | \$ 60.00       |
|   |                 |                |
| Utility Truck                             | Per Hour        | \$ 30.00       |
|   |                 |                |
| CAT 436 (or equal)                        | Per Hour        | \$ 65.00       |
|   |                 |                |
| CAT 950 (or equal)                        | Per Hour        | \$ 70.00       |
|   |                 |                |
| CAT 307 (or equal)                        | Per Hour        | \$ 65.00       |
|   |                 |                |
| CAT 330 (or equal)                        | Per Hour        | \$ 85.00       |
|   |                 |                |
| CAT 350 (or equal)                        | Per Hour        | \$ 120.00      |
|   |                 |                |
| CAT D4 (or equal)                         | Per Hour        | \$ 55.00       |
|   |                 |                |
| CAT D6 (or equal)                         | Per Hour        | \$ 75.00       |
|   |                 |                |
| 84" Dirt Roller                           | Per Hour        | \$ 75.00       |
|   |                 |                |
| CAT 289 (or equal)                        | Per Hour        | \$ 75.00       |
|   |                 |                |
| Air Compressor with Jack Hammer           | Per Hour        | \$ 30.00       |
|   |                 |                |
| 3-inch diaphragm ditch pumps              | Per Hour        | \$ 10.00       |
|   |                 |                |
| 4-inch centrifugal trash pump             | Per Hour        | \$ 15.00       |
|   |                 |                |
| Cut-off Saw                               | Per Hour        | \$ 10.00       |
|   |                 |                |

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**June 4, 2015 – Bid Opening – 3:00pm**

|              |          |          |
|--------------|----------|----------|
| Plate Tamper | Per Hour | \$ 20.00 |
|              |          |          |

\* Information in Italics was inserted by Bidder

**BID #2**

**Carver Construction Inc.**  
**494 Western turnpike**  
**Altamont, N.Y. 12009**  
**(518) 355-6034**

|  |                   | Proposed Rates       |
|--|-------------------|----------------------|
| Trench Box   | Per Hour          | \$ 10.00             |
|  |                   |                      |
| <i>Town Approved Pipe Zone Bedding (No 2 Stone) *</i>            | <i>Per C.Y. *</i> | <i>\$ 13.50*</i>     |
|  |                   |                      |
| Town Approved Pipe-Zone Backfill Material<br><i>(Sand)*</i>      | Per Hour C.Y. *   | \$ 11.00*            |
|  |                   |                      |
| Town Approved Trench Backfill Material<br><i>(Sand)*</i>         | Per Cubic Yard    | \$ 11.00*            |
|  |                   |                      |
| Town Approved Road Sub-base Material <i>Type 2 Crusher Run *</i> | Per Cubic Yard    | \$ 13.00*            |
|  |                   |                      |
| Town Approved Topsoil Material                                   | Per Cubic Yard    | \$ 26.50             |
|  |                   |                      |
| Town Approved Sand Material                                      | Per Cubic Yard    | \$ 11.00             |
|  |                   |                      |
| Superintendent Foreman   | Per Hour          | \$ 90.00             |
| OT/Holiday   | Per Hour          | \$ 135.00 / \$180.00 |
|  |                   |                      |
| Equipment Operator   | Per Hour          | \$ 82.00             |
| OT/Holiday   | Per Hour          | \$ 123.00 / \$164.00 |
|  |                   |                      |
| Laborer  | Per Hour          | \$ 65.00             |
| OT/Holiday   | Per Hour          | \$ 97.50 / \$130.00  |
|  |                   |                      |
| Truck Driver - CDL   | Per Hour          | \$ 62.25             |
| OT/Holiday)  | Per Hour          | \$ 93.38 / \$124.50  |
|  |                   |                      |
| Dump Truck (16 cy) <i>(No Operator) *</i>                        | Per Hour          | \$ 49.00*            |
|  |                   |                      |
| Low Boy <i>(No Operator) *</i>                                   | Per Hour          | \$ 100.00*           |
|  |                   |                      |
| Utility Truck  | Per Hour          | \$ 18.00             |
|  |                   |                      |
| * CAT 436 (or equal) <i>JD410E*</i>                              | Per Hour          | \$ 87.00*            |
|  |                   |                      |
| * CAT 950 (or equal) <i>Kawasaki 70Z*</i>                        | Per Hour          | \$ 96.60*            |
|  |                   |                      |
| * CAT 307 (or equal) <i>JD80C*</i>                               | Per Hour          | \$ 115.00*           |
|  |                   |                      |
| * CAT 330 (or equal) <i>CAT330DL*</i>                            | Per Hour          | \$ 184.00*           |
|  |                   |                      |
| * CAT 350 (or equal) <i>CAT350L*</i>                             | Per Hour          | \$ 219.00*           |



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**June 4, 2015 – Bid Opening – 3:00pm**

|                                     |          |            |
|-------------------------------------|----------|------------|
|                                     |          |            |
| * CAT D4 (or equal) <i>JD550*</i>   | Per Hour | \$ 120.75* |
|                                     |          |            |
| * CAT D6 (or equal) <i>JD700*</i>   | Per Hour | \$ 149.50* |
|                                     |          |            |
| * 84" Dirt Roller                   | Per Hour | \$ 87.00*  |
|                                     |          |            |
| * CAT 289 (or equal) <i>CAT287*</i> | Per Hour | \$ 52.00   |
|                                     |          |            |
| Air Compressor with Jack Hammer     | Per Hour | \$ 18.00   |
|                                     |          |            |
| 3-inch diaphragm ditch pumps        | Per Hour | \$ 46.00   |
|                                     |          |            |
| 4-inch centrifugal trash pump       | Per Hour | \$ 58.00   |
|                                     |          |            |
| Cut-off Saw                         | Per Hour | \$ 12.00   |
|                                     |          |            |
| Plate Tamper                        | Per Hour | \$ 12.00   |
|                                     |          |            |

\* Denotes Equipment to Be Moved By Low Boy

\* Information in Italics was inserted by Bidder

The Bid Opening concluded at 3:04pm.

*Respectfully Submitted,*

**APPROVED:**

*Diane Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**June 15, 2015 – Special Town Board Executive Session Meeting – 2:00pm**

**A Special Town Board Executive Session Meeting was held Monday, June 15, 2015 at 2:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
George E. Langdon, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** Peter E. Masti, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent

\*\*\*\*\*

Supervisor Flach opened the Executive Session Special Meeting.

\*\*\*\*\*

**NOTICE OF SPECIAL TOWN BOARD MEETING**

**NOTICE  
TOWN BOARD  
EXECUTIVE SESSION  
MEETING**

In compliance with Public Officer's Law, this will inform you that the Town Board of the Town of Coeymans has scheduled an Executive Session Meeting for Monday, June 15, 2015 at 2:00pm at Town Hall, 18 Russell Avenue, Ravena, NY 12143. The purpose of the Meeting is to discuss a personnel matter.

**By Order of the Town Board  
of the Town of Coeymans  
Diane L. Millious  
Town Clerk**

\*\*\*\*\*

**EXECUTIVE SESSION**

Executive Session immediately convened in the Supervisor's Office with the entire Town Board present with the exception of Councilman Masti, also present was Highway Superintendent Searles to discuss a Personnel Matter. No decisions made or action taken.

Supervisor Flach offered a motion to adjourn from Executive Session.

\*\*\*\*\*

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, Executive Session was adjourned.

Time – 2:50pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**June 16, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Workshop was held Tuesday, June 16, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Peter E. Masti, Deputy Supervisor, Councilman  
Thomas E. Dolan, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Stephen D. Flach, Supervisor

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent  
Larry Conrad, Building Inspector, CEO, Sewer Administrator

\*\*\*\*\*

Deputy Supervisor Masti opened the meeting and led the Pledge of Allegiance and added that the record should reflect the absence of Supervisor Flach.

\*\*\*\*\*

### **AGENDA**

- Town Roads
- Bid for Sewer
- Resolution
  - Appoint Part-Time Clerk

\*\*\*\*\*

### **DISCUSSION**

#### **Town Roads**

Deputy Supervisor Masti asked that Highway Superintendent Searles discuss his list for Town Roads.

Highway Superintendent Searles stated that the list is the roads that he plans on doing this year and continued by listing the streets as follows:

Westerlo Street to Second Street, Westerlo Street Extension, Dock Street, First Street, Fourth Street, Second Street small parking area, Division Street, Rte. 144 down to First Street, Fifth Street, Uthe Boulevard, Stone House Hill Road, New Street and Fori Lane.

Discussion ensued relative to the work to be done, the feasibility of installing or replacing lines, Highway Budget, Storm Sewer issues, easement issues, and the possibility of grant money.

Deputy Supervisor Masti asked if there needs to be a resolution to approve the list.

Highway Superintendent Searles stated that all they need to do is sign it, which will be approving it and added that Supervisor Flach will be signing it and in turn it will be given to Town Clerk Millious.

Deputy Supervisor Masti asked if there were any questions or comments.

Sewer Administrator Conrad stated Highway Superintendent Searles knows that he objects to Stone House Hill because it is not wide enough.

Discussion ensued relative to what needs to be done, what is proposed to be done, and complaints about the condition of the current road.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**June 16, 2015 – Town Board Workshop – 6:00pm**

**RESOLUTION**

Deputy Supervisor Masti stated that there is a resolution to appoint a part-time Clerk in the Town Clerk's Office and then asked Town Clerk Millious to bring the Board up to date.

Town Clerk Millious stated that she ran an ad for a couple weeks in the paper and interviewed some candidates and the resolution is for the person that she selected to work in her office part-time.

Deputy Supervisor Masti interjected that this would replace the vacant position left by Nancy Pike.

**RES. #91-15 APPOINT PART-TIME CLERK**

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 1 – ABSENT 1 (Flach) – SO MOVED

**WHEREAS**, Town Clerk Millious is desirous of filling a part-time position for a Clerk I position in the Town Clerk's Office; and

**WHEREAS**, the Town Clerk has advertised and interviewed a number of applicants for the position and found a candidate who meets the minimum qualifications.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Marina Morse to the position of part-time Clerk I at the hourly rate of \$11.22 effective June 17, 2015.

\*\*\*\*\*

**ADDITIONAL DISCUSSIONS**

**Sewer Bid**

Sewer Administrator Conrad stated that there was a bid for some sewer work to be done, only two people bid and when they looked at the rates, one had lower labor rates, the other had lower equipment rates and it was also pointed out that they left out a very important integral part of the project. He added that it really should be a combination labor and equipment rate because it becomes a problem when you mix and match because there is no clear winner and they did reserve the right to reject any and all bids, which was his recommendation. He continued by saying that it should be revised to suit the needs of what they are trying to do with a combination of hourly rate and equipment rates together and include a couple other things that they feel as though they need to add based on recommendations of one of the bidders.

Discussion ensued relative to why it was done like it was or why it isn't done in sections of the job, grant money, shared expenses inside the gate, work that needs to be done at the Lagoon, and a manhole and box that need to be put in the ground.

Councilman Dolan suggested that it be done in sections.

Sewer Administrator Conrad stated that it has been discussed and it is a possibility and at this point he is not sure what the correct answer is.

Discussion ensued regarding the Town supervising and micromanaging the project, Sewer District Bond debt, cost per unit in the Hamlet, minimizing cost to the homeowners and percent of savings if done in-house.

Sewer Administrator Conrad stated that in the bigger Towns like Guilderland and Colonie, they don't care, it's done and they pay for it but in the Town of Coeymans there are less than 300 parcels that actually use that portion of the sewer and under the current Agreement with the Village of Ravena they are currently 60/40 but it is actually 80/20 in use.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**June 16, 2015 – Town Board Workshop – 6:00pm**

Councilman Burns asked what Sewer Administrator Conrad suggests that they do.

Sewer Administrator Conrad stated that in talking to some contractors, he is thinking that they can put it back together and make it work and supervise it themselves in house and last year they were trying to work it out with Highway Superintendent Searles to use some of their own staff but they have a tremendous workload and don't have the time.

Discussion ensued relative to how many men they would need to do the project, rental of equipment, Union issues and working within their parameters, equipment needed, approximately half the cost doing it in house, no way for the Board to evaluate one bid vs. the other, rules and regulations from the Comptroller that have to be followed for purchasing and pricing.

Councilman Langdon asked if he was correct in hearing that he wants to reject the bids and redesign the way it is specified.

Sewer Administrator Conrad stated that it would be bid as a combination price specifying that the plan is to install an 8 foot manhole, 10 foot box and 4X6 box in the Lagoon.

Councilman Dolan stated that he would offer a motion to reject the bids.

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Burns, to reject the two bids and rebid as specified by Sewer Administrator Conrad.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

Town Clerk Millious asked about the new specs.

Sewer Administrator Conrad stated that he is working on it and it will be revised to a point where it is acceptable to everyone so when they get a bid, they will have a clear-cut winner of the bid.

**Solar Panels at the Leachate Plant**

Deputy Supervisor Masti stated that there was one other thing that he wanted to discuss and added that the electric bill for the Leachate Plant is \$160.00 a month and he wanted to ask the Board if they are interested in seeing about putting solar panels at the landfill.

Discussion ensued about permits and pads to set them on.

**Hannacroix Creek**

Deputy Supervisor Masti stated that he was in receipt of a correspondence from Marlene regarding the Hannacroix Creek asking if there is anyone that can specifically say what more damage Tropical Storm Irene did to the creek. He added that they may be able to tie it in for more funding and for an extension and reiterated that they need more facts on what else Irene did to the creek.

Discussion ensued regarding each new storm rerouting the creek, it moving back and forth between the primary and secondary stream and the possibility of it happening again.

**Flood Plain Map**

Building Inspector/CEO Conrad stated that DEC and FEMA told them that there were no changes but apparently with what they now use, they are more specific with the Flood Plain and

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even though they didn't change the precise elevations of the Flood Plain, it now encompasses many more areas and homes being hit with having to obtain Flood Insurance and it is causing a major impact on some of the residents. He reiterated that they were told there would be no change and the only change was supposed to be from the Greene County line coming in where they mapped through the Village and also from the Coeymans Creek up through Trickey's property and actually helped with some people getting out of Flood Insurance. He added that they added an A Zone that takes in the whole shopping plaza, which probably does not have a mortgage but if someone comes in and wants to buy it he can't imagine the cost as well as it now including homeowners on Camille Drive, J&B Deli and part of the medical facility and for alterations there are a whole new set of rules now and people are not going to be happy. He concluded by saying that they passed a new law effective March 16<sup>th</sup> adopting the new maps with the new Flood Plain section.

Deputy Supervisor Masti interjected that they didn't have a choice.

Building Inspector/CEO Conrad stated that the Government does not give them options and they had to pass their wording or they would not have accepted the Flood Plain Insurance and now the banks are all over the homeowners and businesses for insurance that is probably a couple hundred percent more than it was and they are ending up with a mortgage within a mortgage.

Town Clerk Millious interjected that her office is getting complaints because mortgage payments went up.

Councilman Conrad stated that he has written some letters trying to help people because they were clearly out of the Flood Plain previously and that allows them to get a cheaper rate. He added that he and Supervisor Flach tried to stop it from happening at the shopping plaza and they were told that there is one thing that they can try to modify the map, the Town can hire an Engineering Firm to survey the entire Watershed area and in turn prove to them that that are sufficient drainage lines to handle the flow. He continued by saying that the pipes are sufficient to handle the flow normally but when you get a storm and it plugs up, which could be one tree, it cuts through the blacktop and everything else.

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**ADDITIONAL COMMENTS**

Deputy Supervisor Masti asked if there were any other comments.

Town Clerk Millious stated that Roy Deyo is asking to use the gazebo, which they have done for several years, for Crystal Image to do a concert on Friday July 17<sup>th</sup>.

Councilman Dolan stated that he would offer a motion to waive the fee.

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Langdon, authorizing the fee for the gazebo to be waived for Crystal Image to perform on July 17<sup>th</sup>.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

Town Clerk Millious stated that it is a nice time and there is a good turn-out.

Town Clerk Millious continued by saying that the gazebo roof is still in need of repair and it had been put out to bid two times but then they thought about doing it in-house and added that it really needs to be done because there are now more issues than just replacing the roof.

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Discussion ensued relative to doing it in-house vs. bidding it out.

Councilman Burns suggested that they price the materials list and get 2-3 bids for a contractor to do it because they keep putting it off.

Discussion ensued relative to the number of bids and prices.

Building Inspector/CEO Conrad stated that prevailing rate is always the problem with bids because most people don't want to be bothered with certified payrolls, which are required.

Discussion ensued regarding prevailing rate and number of employees required.

Building Inspector/CEO Conrad stated that previously the Town hired an employee to do carpentry work and they paid them \$25.00 an hour for various jobs in Town Hall and based on the wording in the contract, it is possible for them to hire someone for two months at a time working full-time. He concluded by saying that they can hire someone as a carpenter for a couple of months, buy the shingles and rent the equipment under the Town's name and get the job done.

Councilman Dolan stated that he would offer a motion authorizing a rebid.

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Masti, authorizing a rebid to replace the roof at the gazebo.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

Councilman Burns stated that if the prices are outrageous they can price it to be done in-house.

Deputy Supervisor Masti asked if there were any other comments, hearing none he offered a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the Town Board Workshop was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

Time – 6:55pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**June 22, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, June 22, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
George E. Langdon, IV, Councilman  
Kenneth A. Burns, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Peter J. McKenna, Chief of Police  
Scott Searles, Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Public Announcement
  - Village of Ravena Farmer's Market
  - Second Annual Town vs. Village Kickball Game
  - Town Offices Closed
  - Summer Recreation and Food for Thought Programs
  - Section 8 Public Hearing
- Public Comment
- Approval of Minutes
  - Town Board Meeting, May 27, 2015
  - Bid Opening, June 4, 2015
  - Special Town Board Executive Session Meeting, June 15, 2105
  - Town Board Workshop, June 16, 2015
- Department Reports
  - Town Clerk, May 2015
  - Sewer, May 2015
  - Building, May 2015
- New Business
  - Grange Week Proclamation
  - Certificate of Achievement, Eagle Scout
  - Evenings on the Green
- Resolutions
  - Approve Serial Bond, Highway Truck
  - Appoint Food for Thought Recreational Assistants
  - Appoint Summer Recreation Program Assistants
  - Approve June Abstract
- Upcoming Workshops/Meetings
  - Planning Board Meeting, July 6, 2015, 7:00pm
  - Town Board Workshop, July 21, 2015, 6:00pm
  - ZBA Meeting, July 22, 2015, 7:00pm
  - Town Board Meeting, June 22, 2015, 7:00pm
- Executive Session
  - Personnel Matter



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**June 22, 2015 – Town Board Meeting – 7:00pm**

**PUBLIC ANNOUNCEMENTS**

Supervisor Flach stated that there were several public announcements and added that there is a Community News Bulletin that will be available at the Town Clerk's Office as well as trying to make it available at the library and various other locations and hopefully they will be sending it home with the school children. He continued by saying that it is Town of Coeymans community news, giving information on various things that will be happening throughout the summer such as movies in the park, Evenings on the Green, etc. and the dates and times are listed.

**Village of Ravena Farmer's Market**

Supervisor Flach stated that the Village of Ravena Farmer's Market will begin on Thursday, July 9<sup>th</sup> and goes through Labor Day and will be 4:00pm – 7:00pm rain or shine at Village Hall at 15 Mountain Road.

**Second Annual Town vs. Village Kickball Game**

Supervisor Flach stated that the Second Annual Town vs. Village Kickball Game will be held at Mosher Park, Sunday June 28<sup>th</sup> at noon in addition to the Village having a summer kick-off that day with many activities beginning at 11:00am.

**Town Office Closed – July 3<sup>rd</sup>**

Supervisor Flach stated that the Town Offices will be closed Friday, July 3<sup>rd</sup> in observance of Independence Day.

**Summer Recreation Food for Thought Programs**

Supervisor Flach stated that the Summer Recreation and Food for Thought Programs will begin July 6<sup>th</sup> and information is available at Town Hall in the Supervisor's Office and Town Clerk's Office. He added that the Summer Recreation Program is at Mosher Park and the Food for Thought Program is at P.B. Elementary.

**Section 8 Public Hearing**

Supervisor Flach stated that there is a Public Hearing on July 27<sup>th</sup> at 6:30pm for the Section 8 Housing, which is held each year.

Supervisor Flach continued by saying that on Saturday, June 27<sup>th</sup> at 9:00am there is a Ribbon Cutting and Historic Road Sign Marker presentation at the Valley Paper Mill Park, known as the Chimney Top in Alcove at the corner of Rte. 111 and Rte. 143. He added that the Town has taken over the park and a Historic Road Sign Marker has been donated, which will be unveiled at this time.

Supervisor Flach continued by announcing that there is a Village/Town Workshop on June 23<sup>rd</sup> at 7:00pm to discuss some water and sewer issues.

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**PUBLIC COMMENT**

Supervisor Flach asked if anyone wished to comment, hearing none he moved to the next item on the agenda.

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**PRESENTATION**

Supervisor Flach stated that Mr. Kevin Demarest is present and represents the Albany County Sheriff's Department 911 Center and then asked that he give the Town Board an update on the Communication Department transfer.

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Mr. Demarest stated that the consolidation of Dispatch is going smooth, he met with all the Fire Departments, the Police Department, the Rescue Squad and First Light and they are scheduled for Monday, June 29<sup>th</sup> to have the phones switched over at approximately 10:00am. He added that once the phones get switched over he also has scheduled for Pittsfield Communications to be here the whole day to reprogram the Fire Department pagers and radios. He continued by saying that currently they have both the Town and County frequencies at Communications now and as the transition is going over, they will be dispatching off the Coeymans frequencies and then as the agencies get on the County frequencies they will be dispatching them, which should be done by the end of the day.

Supervisor Flach asked if there were any questions.

Supervisor Flach stated that there are two full-time Town employees still downstairs but are with the County.

Mr. Demarest stated that they will remain downstairs during the transition period and after that to make sure that if there are any hiccups or problems, they can fall back on them but they don't foresee any issues with State Telephone, First Light or Pittsfield Communications who are helping them with the technical end of it.

Chief McKenna stated that Mr. Demarest has been very helpful and he had mentioned the last time they met that their function on the 29<sup>th</sup> and 30<sup>th</sup> will be as liaison between the two in a very proactive manner. He added that for any glitches he has asked that the Dispatchers sitting in the chair on the A, B or C to notify if any phone rings where they are not directly connected or if there is anything that can be culled or modified and he has asked that the Town's Dispatchers immediately dispatch at Albany County. He continued by saying that whatever is anyone's opinion on the transition, it has been done extremely professional and Mr. Demarest and Ralph Mariani have done fantastic jobs and there is a melancholy existence in the change-over but in terms of the professionalism, he cannot speak highly enough about what they have done. He went on by saying that they are constantly looking for updates and are putting a stop gap in place in the event that there is some sort of problem that is unforeseen, which could happen. He concluded by saying that they have been very diligent in the efforts and it has been a pleasure working with them to try and make the transition as seamless as possible.

Supervisor Flach stated that he had spoken with Chief McKenna regarding the phone number they are going to use as far as going to the Chief's Office and they will meet to coordinate what 756 numbers will be going to the County so he is still able to get his phone calls.

Mr. Demarest stated that there should be IP phones installed in the Police Department this week as well as a camera going in, lobby phone and buzzer to let people in.

Supervisor Flach stated that Mr. Mariani had mentioned the computers for the cars.

Mr. Demarest stated that they are receiving parts for them right now.

Chief McKenna stated that after the transition, all of the units will have in-car data terminals and there is a high confidence level that calls will be dispatched to the mobile data terminals so the Officers in the cars will receive the information and can access it on a call screen, just as if they were sitting inside dispatch. He continued by saying that they will review the information and will acknowledge through voice transmission or direct computer transmission what they received as well as being able to add information, which is also part of the transition. He added that as a side note, the terminals are being placed in a much more user friendly manner in terms of the way that they sit in the car because right now they are cumbersome. He went on by saying that it will allow for a two-person unit, mounted on the center system with a scan capacity and he is very optimistic as to how it will assist the Officers in their cars and ability to take and relay information and from past experience, it will cut down on radio traffic and go directly to the unit itself. He continued by saying that if the Officer does not acknowledge by touching the computer, this is when the Dispatcher will say if it is a low priority call and to check the CAD screen, there will be a ping on the mobile data terminal and in turn the Officer in the car will hear it and look on the screen, which will be the actual call. He reiterated that all of the information will be there, they will have the ability to add information and acknowledge by voice

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transmission or by typing it in. He concluded by saying that he is meeting with Verizon regarding the air card system.

Mr. Demarest stated that it also gives them access to any agencies using the Records Management System so the Officers will have that information instantaneously and they will have the ability to run vehicles or persons through DMV and do NCIC checks for wants and warrants, which is something Dispatch can do but it is nice when it is right in front of you.

Chief McKenna stated that for an example, when a vehicle goes by, rather than an Officer calling Dispatch to run a plate or ask for information on an individual where there is transmission back and forth, with the new system they can run it themselves without tying up the airwaves. He added that the frequencies are still available and they can communicate back and forth but the Records Management System that Mr. Demarest mentioned is head and shoulders above the existing SAS System and it is tied in to Albany County, Colonie, Schenectady, City of Albany, Green Island, Watervliet, Cohoes and a number of other agencies and for an example if they are trying to locate a missing person, it will come up for any of the agencies tied into the system and at their disposal. He concluded by saying that there is tremendously more information available to the units at a much faster rate.

Councilman Masti interjected that they it would bypass the need for Dispatch.

Chief McKenna stated that it is always there in case of an emergency or if you are multi-tasking and need to ask for another unit, for instance if there is a multi-car crash.

Councilman Masti stated that they are also cutting down on the time that Dispatch has to be doing things because they can now do it at their cars.

Chief McKenna stated that would be true if they were trained properly.

Supervisor Flach asked if there were any other comments, hearing none he thanked Mr. Demarest and moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were four sets of minutes for Town Board approval, a Town Board Meeting on May 27<sup>th</sup>, a Bid Opening on June 4<sup>th</sup>, a Special Town Board Executive Session Meeting on June 15<sup>th</sup> and a Town Board Workshop on June 16<sup>th</sup> and then offered a motion to approve them.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the Town Board Minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0

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**DEPARTMENT REPORTS**

Councilman Dolan stated that he would like to talk about what happened with the Sewer repair bids that they had discussed at the Workshop.

Supervisor Flach stated that he was absent for the Workshop and then asked Councilman Dolan if he wanted to comment.

Councilman Dolan stated that they advertised a bid for sewer repairs and there were two responses, one of the companies offered lower equipment rental rates and the other offered lower cost for labor and because a lot of the work required labor and rental, it was hard to determine which one was the lowest bidder.

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Supervisor Flach stated that small and large equipment is needed and the bidders had equipment that was in between so they sent it out for re-bid.

Councilman Langdon interjected that the bid was completely done over as far as specifications and it will clarify and be easier to determine what is going to be the best deal for the Town.

Supervisor Flach stated that a company may have a smaller piece of equipment that they can charge less for and do the same job as the bigger piece of equipment, and this was only part of it.

Councilman Dolan stated that it also wasn't clear the way it was bid out as far as how much labor was entailed in each job, it was just a rate per hour and even though there was a big discrepancy in the rate and without knowing the number of hours one would be required to work on it or what equipment needed to be rented, it is hard to judge apples to apples. He concluded by saying that they rejected the submitted bids and will reissue a new bid with more clarity.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

**Town Clerk – May 2015**

Supervisor Flach asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

Supervisor Flach offered a motion to approve the report.

Town Clerk Millious continued by saying that there was approval at the last Workshop Meeting to re-bid replacement of the gazebo roof, the bid opening will be Thursday, July 9<sup>th</sup> at 2:00pm and there is a list of contractors on file that she will be sending to as well as it going on the Town's website. She continued by saying that also approved at the last Workshop Meeting was for Crystal Image to play at the gazebo in Coeymans, it will be another reunion honoring their friend Wayne VanKempen on July 17<sup>th</sup> at 6:00pm, which is free and on a Friday night. She added that it will be announced on the Town's website as well as being in the newsletter that she helped assist with the design and there is a lot of information in the newsletter regarding many different things to do this summer including the Summer Recreation Program and Food for Thought.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0

**Sewer – May 2015**

Supervisor Flach asked that Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Masti, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0

**Building Department Report -**

Supervisor Flach asked that Councilman Masti give the Building Department Monthly Report.

Councilman Masti continued by giving the report.

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Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0

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**NEW BUSINESS**

Supervisor Flach stated that Grange Week was June 15<sup>th</sup> – June 21<sup>st</sup> and there is a Proclamation for them.

**Grange Week Proclamation**

**WHEREAS**, the Grange has sought to advance the interest of farmers, rural Americans and our nation's families for over 145 years through the simple but powerful concept that by working together we can accomplish much for our communities; and

**WHEREAS**, voluntary association with the Grange not only provides the benefits of economic and political cooperation for its members, but also elevates their character by providing social, cultural and educational programs; with opportunities for personal growth; and

**WHEREAS**, the Grange provides members the opportunity to serve their community through projects and programs that make a difference in the lives of children, youth and neighbors in need of assistance; and

**WHEREAS**, the Ravena Grange in Coeymans Hollow has served this community since 1919.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans proclaims the week of June 15-21, 2015 as Grange Week, in recognition of the contributions made by the Grange throughout their many years of faithful service.

**Certificate of Achievement – Eagle Scout**

Supervisor Flach stated that there is a Certificate of Achievement for Thomas Geoghegan recognizing his achievement of Boy Scouts of America Eagle Rank. He added that his Eagle Scout Project was collecting over 300 pounds of used soccer equipment to be distributed to children in need by the charity GloBall Giving and there was a ceremony to honor him on June 15<sup>th</sup> and they recognized him as he received his Eagle Scout status. He concluded by saying that it is an awesome achievement and a good thing when you have young men and women who are achieving those ranks for their honor, character and integrity.

**Evenings on the Green**

Supervisor Flach stated that Evenings on the Green begin Thursday, July 2<sup>nd</sup> and will be every Thursday following that through August 27<sup>th</sup> from 6:00pm-8:00pm and on July 2<sup>nd</sup> it is Mark Emanatian and Tom Dolan Band. He added that it is great for residents of the Village and Town to go to on those nights and that there is a list of bands, which will be in Town Hall, on the Town's website and in the Newsletter.

Councilman Dolan stated that when he plays there, he along with the members of his band do not get paid for the performance and it is done for free.

Supervisor Flach thanked him for giving back to the community.

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**June 22, 2015 – Town Board Meeting – 7:00pm**

**RESOLUTIONS**

Supervisor Flach stated that for the first resolution he had spoken with Attorney for the Town Wukitsch and he advised that the entire resolution did not have to be read and added that it is a Bond Resolution to purchase a Highway Truck, which they authorized to order. He continued by saying that it will be a 5-year Bond and come out of the equipment line of the Highway Department, they are putting some money down, \$25,000.00 and the BAN will be \$186,000.00, which will be done by the end of August so they will be ready to pay for it when it comes in and the down payment is in the budget.

**RES. #92-15 AUTHORIZE SERIAL BONDS**

On motion of Supervisor Flach, seconded by, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**BOND RESOLUTION DATED JUNE 22, 2015**

**A RESOLUTION AUTHORIZING THE ACQUISITION OF ONE HIGHWAY TRUCK AND ISSUANCE OF SERIAL BONDS OF THE TOWN OF COEYMANS, ALBANY COUNTY, NEW YORK IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$211,000.00 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE COST THEREOF, AND DELEGATING CERTAIN POWERS IN CONNECTION THEREWITH TO THE TOWN SUPERVISOR**

**BE IT RESOLVED**, by the Town Board of the Town of Coeymans, Albany County, New York (the "Town") (by the favorable vote of not less than two-thirds of all of the members of the Town Board) as follows:

**SECTION 1.** The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the acquisition of one 2015 International 4x4 truck with plow and wing for highway maintenance purposes. The aggregate estimated maximum cost of said purpose is \$211,000 and said amount is hereby appropriated therefor. It is hereby determined that said purpose is an object or purpose described in subdivision 28 of paragraph A of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is fifteen years.

**SECTION 2.** It is hereby determined that the aforesaid purpose constitutes a Type II action as defined under the State Environmental Quality Review Regulations, 6 NYCRR Part 617, which has been determined under SEQRA not to have a significant impact on the environment.

**SECTION 3.** It is hereby determined that the proposed maturity of the obligations authorized by this resolution will not be in excess of five years from the original date of issuance of such obligations.

**SECTION 4.** The Town Board plans to finance the total cost of said purpose by the issuance of serial bonds of the Town in an amount not to exceed \$211,000, hereby authorized to be issued therefor pursuant to the Local Finance Law.

**SECTION 5.** Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of said bonds.

**SECTION 6.** The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the Town for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. This resolution shall constitute a statement of official intent for purposes of Section 1.150-2 of the Treasury Regulations.

**SECTION 7.** Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on said bonds becoming due and payable in such year. There shall

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annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on said bonds as the same become due and payable.

**SECTION 8.** Subject to the terms and contents of this resolution and the Local Finance Law, and pursuant to the provisions of Sections 30.00, 50.00 and 56.00 to 63.00, inclusive, of said Law, the power to authorize bond anticipation notes in anticipation of the issuance of the serial bonds authorized by this resolution and the renewals of said notes and the power to prescribe the terms, form and contents of said serial bonds and said bond anticipation notes (including without limitation the date, denominations, maturities, interest payment dates, consolidation with other issues, and redemption rights), the power to determine to issue said bonds providing for substantially level or declining debt service, and the power to sell and deliver said serial bonds (including statutory installment bonds), and any bond anticipation notes issued in anticipation of the issuance of such bonds, is hereby delegated to the Town Supervisor, the Chief Fiscal Officer of the Town. The Town Supervisor is hereby authorized to sign any serial bonds issued pursuant to this resolution and any bond anticipation notes issued in anticipation of the issuance of said serial bonds, and the Town Clerk is hereby authorized to affix the corporate seal of the Town to any of said serial bonds or any bond anticipation notes and to attest such seal.

**SECTION 9.** The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof as "qualified tax-exempt bonds" for purposes of Section 265(b)(3)(B)(i) of the Code.

**SECTION 10.** The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the Town is not authorized to expend money; or
- (2) The provisions of law which should be complied with at the date of the publication of this resolution are not substantially complied with; and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or
- (3) Such obligations are authorized in violation of the provisions of the Constitution of New York.

**SECTION 11.** The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in The News Herald, being a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication.

**SECTION 12.** This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote by a roll call, conducted by Town Clerk Millious, which resulted as follows:

|                   |              |
|-------------------|--------------|
| Stephen D. Flach  | VOTING – AYE |
| George E. Langdon | VOTING – AYE |
| Peter E. Masti    | VOTING – AYE |
| Thomas E. Dolan   | VOTING – AYE |
| Kenneth A. Burns  | VOTING – AYE |

Councilman Dolan asked what the anticipated use life will be on the truck.

Highway Superintendent Searles stated that it will be approximately 20 years and the one they are replacing is a 1988 Mack, which is almost 30 years.

Councilman Burns stated that he thought they were going to get into the practice of running a truck four to five years and then replace it with a new truck and sell the used truck while it is still worth something. He added that he knows you can do it with smaller trucks and then asked if

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they can do something like that with a truck like this.

Highway Superintendent Searles stated that you can if you are up to date with your other trucks otherwise you are just turning one truck over. He continued by saying that once he gets rid of the 1988 and 1977 Osh Kosh and replace it with this new truck, he still has three 2000 trucks, which are 15 years old.

Councilman Burns asked that if it is financially possible and they do it with a second truck, would he consider doing this because he has talked to a lot of other agencies who are in a yearly regimen of doing this and the warranties are still on them.

Highway Superintendent Searles stated that they are like a year apart because you have so many of them so at the end of the five years, they are replacing that five-year truck and the next year is another fifth year truck that you are replacing and with just doing it with one, it is not feasible until he gets the other ones caught up.

Supervisor Flach stated that one positive thing about this is that they are only doing the five-years so at the end of the five years they can try to get it integrated to what Councilman Burns is talking about.

Councilman Burns stated that with the older vehicles, they could fix them, they were fixable but now you need a technician to come in and fix them and he doesn't see the life expectancy on the newer vehicles to be 30 years.

Highway Superintendent Searles stated that this truck is a 4-wheel truck and won't be run constant like the other trucks.

Councilman Masti interjected that it has a stainless steel box so it won't rust out as quickly.

Highway Superintendent Searles stated that for one of the 2000 trucks, they are already on their 3<sup>rd</sup> dump body and the last one was \$27,000.00.

**RES. #093-15 APPOINT FOOD FOR THOUGHT RECREATIONAL ASSISTANTS**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Summer Food for Thought Program is in need of Recreational Assistants to supervise the children who have signed up for the Program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint the following individuals as part-time Recreational Assistants for the Food for Thought Summer Youth Program.

|                 |                  |
|-----------------|------------------|
| Sarah Krein     | Jacob Black      |
| Emma Rowzee     | Zachery Burns    |
| Emily Shear     | Brittney O'Brien |
| Madison Bidwell | Chelsea Alix     |

The appointment is effective July 6<sup>th</sup> to August 7<sup>th</sup> 2015 and will be an hourly wage of \$8.75.

Supervisor Flach stated that there were many applications and Danyell Crowley, the Director for the Program, chose all the people on the list, which she was given the freedom to do and she is pleased with her list. He continued by saying that letters were sent to those who were accepted and letters of regret to those who were not and there were only eight positions to fill.

**RES. #094-15 APPOINT SUMMER RECREATIONAL ASSISTANTS**

On motion of Councilman Langdon, seconded by, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Summer Recreation Program is in need of Recreational Assistants to supervise the children who have signed up for the Program.



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**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint the following individuals as part-time Recreational Assistants for the Summer Recreation Program.

|                  |                      |
|------------------|----------------------|
| Bailey Kross     | Logan Frangella      |
| Jayden Feliciano | Teller Wood          |
| Mathew Carter    | Christopher Deragon. |

Substitute Recreational Assistants to be called on an as needed basis.

Miles Lukens   Michael Babcock   Sierra Staats

The appointment is effective July 6<sup>th</sup> to August 7<sup>th</sup> 2015 at the hourly wage of \$8.75.

Supervisor Flach stated that they have a new Summer Recreation Director this year, Connor Zeoli, who was highly recommended by last year's Director Eric Norris and some of the coaches at R-C-S.

Councilman Dolan interjected that this is the Program that they split 50/50 with the Village.

**RES. #095-15 APPROVE JUNE 2015 ABSTRACT**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for June 2015 as follows:

**VOUCHER NUMBERS** - 169990-169996,170000-170005,170007-170016,1700065-170071,170073-170075,170077-170096,170098-170099,170101-170118,170120-170131,170133-170134,170147,170238 in the amount of \$639,832.57.

**VOUCHER NUMBERS** - 170157-170218,170224-170231,170235-170236,170239-170272 in the amount of \$74,917.23. Total for both funds \$714,749.80.

Supervisor Flach stated that the next two resolutions were not on the agenda and added that Chief McKenna has requested a part-time Officer and Police Department Recruit.

**RES. #096 APPOINT PART-TIME POLICE OFFICER**

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Chief of Police is desirous of hiring part-time Police Officers who are certified; and

**WHEREAS**, the Chief of Police has conducted a search for available part-time Police Officers and interviews have been conducted.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Coeymans does hereby appoint Timothy Williams to the position of part-time Police Officer effective June 23, 2015 pending a successful background check, one year probation and Albany County Civil Service approval. Appointment is contingent upon the candidate signing a Personal Service Contract with the Town of Coeymans. Part-time Police Officer Williams will be compensated at a rate of \$18.13 per hour as designated in the current Collective Bargaining Agreement.

Chief McKenna stated that they had discussed this but he dragged his feet on it and he apologized to the Board for the last minute resolutions. He added that Timothy Williams is a retired Officer with approximately 24 years of service with the City of Albany and currently is a Judge in Schuylerville and has a sincere desire to get back into Law Enforcement. He continued by saying that they worked together, he worked for him when he was a Sergeant, he has a tremendous amount of knowledge in Law Enforcement supervision and has studied in Commercial Vehicle Enforcement and other areas where they don't have a specific expert, he would be a huge asset to the Town, the Police Department and to the men and women of the

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Coeymans Police Department. He concluded by saying that based on his years of experience and knowledge as a Police Officer, Police Supervisor and a Jurist, he is hopeful that the Town Board will see what he has seen in him for more than 2 1/2 decades and he is a tremendous person and will be wonderful for the Town.

Councilman Langdon asked if he is trained and qualified.

Chief McKenna stated that he went through Zone 5 Academy before he himself did and worked in Albany as a Patrolman and then a Supervisor as a Patrol Sergeant and then a Sergeant in charge of Traffic Safety. He added that he comes from a long line of Law Enforcement, his father was a retired Colonel with the State Police and the Colonel Henry Williams Homicide Seminar is named after his Dad. He continued by saying that when Mr. Williams retired, he became a Judge in Schuylerville and he contacted him about working patrol, it is something that is in his blood and he can't say enough good about him as a person and Police Officer. He went on by saying that upon acceptance of the Board, he will resign his position in good standing as a Jurist in Schuylerville to work for the Town of Coeymans because he can't wear both hats. He concluded by saying that it is something that he has always loved doing and has identified with and even now it is something that he wants to stay involved in and reiterated that he can't say enough about him professionally and personally, he is a prenominal human being and will be a great asset.

Councilman Langdon asked that given his experience if he is still required to sign a Personal Contract.

Chief McKenna stated that he would like to make it standard for everyone and if he asks one, he should ask all.

Councilman Dolan asked if it is an addition to his budget.

Chief McKenna stated that it is not and in terms of part-time employees, this is someone who will be available, each one fills out an availability schedule and they fill the gaps with the available Officers with no additional cost to the Town.

Councilman Langdon stated that this will help him with the Civil Service hours of service by having more people available.

Chief McKenna stated that Albany County Civil Service has been very helpful and those who have status may work more than 1,040 hours a years and those that have not, it is recommended that they stay under with some exceptions for different circumstances and with Mr. Williams working 20 plus hours a week for this year, he can expand out, which will allow them to keep everyone at par with the hours required by Civil Service.

**RES. #097 APPOINT POLICE DEPARTMENT RECRUIT**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Police Chief is desirous of hiring Police Officers who are certified; and

**WHEREAS**, the Police Chief has conducted a search for available Police Officers and interviews were conducted.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Caitlyn Posniewski to the position of Police Recruit to attend the Zone 5 Law Enforcement Academy on July 14, 2015 with one year probation and Albany County Civil Service approval. Appointment is contingent upon the candidate signing a Personal Services Contract with the Town of Coeymans.

Chief McKenna stated that Ms. Posniewski was on the Preferred List, which the Town of Coeymans has two lists, a General List where they draw from candidates strictly based on score or a Preferred List where it is based on score as a resident. He added that Coeymans has a residency requirement to be on the Preferred List so they go off that list first and it must be exhausted before they go to the General List, which between the Town and Village there are

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several hundred because it is given to all Towns and Villages. He continued by saying that Ms. Posniewski scored extremely high, in the top three and a full canvas was done and in turn interviews were conducted with a number of very qualified candidates and among them was a full-time Correction Office and full-time Fire Fighters. He went on by saying that Ms. Posniewski was interested in going to the full-time Academy, which is what he wanted for this town and the Town of Coeymans is a member of the Zone 5 Law Enforcement Community, which runs from Lake Placid to Poughkeepsie to the Vermont, Massachusetts borders and out past Canajoharie, it is a full-time Academy that cost the Town and its candidates nothing to attend. He added that it will be a candidate class between 75-80, which will make it the largest class in 10 years so the skill sets available and networking that can happen is as large as it's ever been. He continued by saying that Ms. Posniewski has an exemplarily record, she finished her 4-year degree at Plattsburgh with a 4.0 average and completed the P/T exam well above and beyond the standards required. He added that she is a phenomenal candidate, she was born and raised here and it is exciting to add someone local with Civil Service status allowing her to work more than 20 hours and he hopes they agree that she is a wonderful candidate. He went on by saying it is beneficial in that it costs the Town and candidate nothing with 20-30 different agencies, you are working with another 20-30 agencies who are instructors and lecturers, there is a weekly p/t program and a ton of different options available to them including preparation for working in the Law Enforcement Community, things to expect, networking and what you have to do to be ready to work in the job. He concluded by saying that he is excited because he does not think that there has been a candidate who has gone to the full-time Academy in nearly a decade and he thinks it's a feather in the cap for the Town of Coeymans to say that we are part of this community and he would very much like to send someone who is qualified to the Zone 5 Academy.

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**WORKSHOPS/MEETINGS**

- Planning Board Meeting, July 6, 2015, 7:00pm
- Town Board Workshop, July 21, 2015, 6:00pm
- ZBA Meeting, July 22, 2015, 7:00pm
- Town Board Meeting, July 27, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that she is working on getting a price for on-line Property Tax information because there have been people inquiring about the Town doing it. She added that it is a program where you can go on-line and check property taxes as far as whether it is paid or not paid, what is due, etc. and she will let them know when she finds out.

Supervisor Flach asked if there were any other comments.

Chief McKenna asked Councilman Dolan if his band plays anything by the Great Big Sea, a Canadian Band.

Councilman Dolan asked if he was going to be there.

Chief McKenna stated that he absolutely would be if he is going to and added that they are a wonderful Canadian Celtic Sea Band and he is a big fan.

Councilman Dolan stated that his sister goes annually on a cruise with them.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that he wanted to bring something up regarding the Water Contract and the issue that may or may not exist regarding the County re-levying the Water Bills. He added that it seems to rest on the fact that the water is residentially unmetered and the County's

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justification for not wanting to reimburse them as expressed in the resolution that they shared and it was that they were basically paying the same rate for an abandoned property that has not used water in many years, as they would be required to pay for a property where someone lived and used water all those years. He continued by saying that sometimes the unmetered water bill in instances where they might not have even used water is higher than what is owed on the County Taxes. He went on by saying that his proposal would be to ask the Village if they are agreeable to charge a lower rate for property that is abandoned for the entire six months that they are billed for. He concluded by saying that he believes that the Village has indicated that they would allow them to facilitate or for them themselves to turn the water off to the property with the exact rate being open to negotiation, which could be maybe ¼ amount of the price.

Councilman Mast asked why it wouldn't be zero.

Councilman Dolan stated that they should pay something because the property has a higher value because they do have access to the water and maybe the only thing that the property has to offer is that there is water and sewer. He added that it would acknowledge that the property is getting value for access to the water and it might solve the problem with the County because the County objected to paying the full amount for a property that didn't consume water at all.

Supervisor Flach stated that another issue that the County spoke to is that if they are going to relevy, they have to at least make a second effort to collect the money and if not paid, the water would be shut off within a certain amount of time. He added that they want to see that steps are being taken to assure that people aren't just blowing it off and reiterated that this was an issue that they had with the County in addition to a little uprising at the Village a couple of weeks ago based on that. He continued by saying that he has had some conversations with the Mayor and they will be meeting with them to discuss the issues and he believes that they have done due diligence in trying to rectify the re-levying of the water bill.

Councilman Dolan asked in the case where the Town tries to collect the money again and says if you don't pay it gets turned off, if they do in fact turn it off, would it satisfy the County.

Supervisor Flach stated that he doesn't know for sure, he thinks that it would according to some conversations that were had with the Attorney and reiterated that they want to see an effort being made and that would be an effort.

Councilman Dolan stated that if they were to turn it off, would they legally not just according to the Village contract but according to the County, ask them to relevy and charge the same amount of money as someone who has their water turned on and available.

Supervisor Flach stated that it is a good question.

Councilman Dolan asked if they shut someone's off, will they still have legal authority to charge them for it or to make them liable.

Town Clerk Millious stated that the Village used to turn off the water for a vacant house but in 2007 they changed it to being the same amount whether vacant or not.

Supervisor Flach stated that they are trying to get it all resolved and it is something that they are working on, he added that they have had some answers thus far but he doesn't think it is completely finished.

Councilman Dolan stated that while the Village is desirous of receiving the full amount regardless of whether the water is shut off or not, it may complicate their ability to have the County relevy the money and get the money back for them. He added that even if they lost out on some money because of that, in the long term they would have the relevy option more available to them.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that he called Marlene at F.X. Browne and asked how the Hannacroix Creek Project was progressing and she referred him to John Wilhealm at Homeland Security who is working really hard for the Town. He added that FEMA wrote the PO's wrong when the

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storms hit and he is trying to tie them all in to the most recent storm and advised that he needs some kind of documentation that the last storm did even more damage than the original storms. He continued by saying that Code Enforcement Officer Conrad remembers the pile of debris that came down from Rte. 143 where they re-routed the creek and fresh rip rap got washed down and he said it was 20,000 yards of material in a pile, which was gone after the last storm and Mr. Wilhelm said that is exactly what he is looking for and he needs some kind of documentation that it happened. He went on by saying that there supposedly are pictures and reports that he has to locate and in turn send to Mr. Wilhelm who in turn will meet with FEMA. He concluded by saying that things are still on schedule for August but there was an issue with the bats, which is in the hands of the Army Corp of Engineers and he would get in touch with them to see what is going on with the six trees that it entails and reiterated that it still looks like they are going to get something done this year.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that he had also spoken with Mr. Wilhelm who hadn't heard back on the long eared bats and added that he would like to get the bid out for the work as soon as possible.

Councilman Burns interjected that Marlene had said that as soon as they get the okay it would take her approximately a week.

Councilman Masti stated that they have the original plans for the work and they need to find out if they can actually use them and he believes that they were told they could.

Councilman Burns stated that the little island detail could be added on and this is where the bats come into play because it is where the six trees are and everyone agrees that the island needs to come out.

Councilman Masti interjected that it would complete the job the way it should be done in tying everything in and hopefully they can start working on the upper part and by the time they get close to the island the bat problem will be taken care of and they can finish it off.

Supervisor Flach asked if there were any other comments, hearing none he added that he wanted to thank all of the R-C-S graduates who will be beginning a new chapter in their lives, which will be exciting times for them.

Councilman Dolan interjected that Supervisor Flach's son is graduating.

Supervisor Flach stated that he is and thanked Councilman Dolan for mentioning it. He then offered a motion to adjourn to Executive Session to discuss personnel matters.

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**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Meeting was adjourned to Executive Session.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 8:09 pm

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**EXECUTIVE SESSION**

Executive Session convened in the Supervisor's Office immediately following adjournment from the Town Board Meeting, the entire Town Board was present in addition to Highway Superintendent Searles to discuss personnel matters, no decisions were made or action taken.

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**RECONVENE MEETING AND ADJOURN**

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0

Time – 8:50pm

***Respectfully Submitted,***

**APPROVED –**

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***Diane L. Millious, Town Clerk***

**MINUTES BOOK\*\* TOWN OF COEYMANS**  
**June 23, 2015 – Joint Town Board and Village Board Workshop Meeting-7:00PM**

**A Joint Town Board and Village Board Workshop was held Tuesday, June 23 2015, at 7:00pm at Village Hall, 15 Mountain Road, Ravena, New York**

**VILLAGE BOARD:** William Misuraca, Mayor  
Bill Bailey, Trustee  
Nancy Warner, Trustee  
Keith Mahler, Trustee  
Joel Coye, Trustee

**TOWN BOARD:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Kenneth Burns, Councilman  
George Langdon, Councilman

**ABSENT:** Peter Masti, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Laverne Conrad, Sewer Administrator

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The following Notice was posted by Town Clerk Millious:

**NOTICE OF  
SPECIAL  
TOWN OF COEYMANS  
VILLAGE OF RAVENA  
WORKSHOP**

**PLEASE TAKE NOTICE**, that the Town Board of the Town of Coeymans and the Village Board of the Village of Ravena has scheduled a Special Workshop for Tuesday, June 23, 2015 at 7:00pm. The purpose of the meeting is to discuss water and sewer issues. The Workshop will be held at Village Hall, 15 Mountain Road, Ravena, NY.

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**AGENDA**

- Water & Sewer Issues

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**DISCUSSION**

Mayor Misuraca stated that the Town of Coeymans Town Board was present to discuss a few issues.

Supervisor Flach stated that the one thing that he would like to ask the Village Board is that they re-sent some bills for approximately \$132,000.00 for sewer since February and then asked when they can expect a check.

Mayor Misuraca stated that as far as he knows it is not on his desk and then asked how they made out with the readings.

Supervisor Flach stated that they do have readings and Sewer Administrator Conrad will share it with them but they met back in December and they agreed to 70/30% to be paid until the end of June and in turn then they would look at the meters and decide how it was going to go and they would retro back to whatever it was, which they all agreed to at the December 17<sup>th</sup> Joint Meeting. He reiterated that they agreed they would be paid 70/30 from January to June, they have only received January's payment and right now it is 4 Yz months behind and the Town needs the money.

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Mayor Misuraca stated that he understands, they did agree to the 70/30 and he is assuming that good or bad the Town will provide the readings and then asked at what point they would get them so they can make any adjustments necessary.

Trustee Warner interjected that just to be clear, they didn't get the February bill until June.

Sewer Administrator Conrad stated that it wasn't true.

Supervisor Flach stated that normally what they do is they send the bill, the Village pays it and then they send the next one, they don't send them all at one time. He added that he has never been in the position of not being paid in 5 months and he is just asking and has to know so they can figure out what they have to do.

Trustee Bailey stated that they are right about the February bill.

Trustee Warner said that it is date stamped June.

Trustee Bailey interjected that it is a duplicate and there was a February bill that they received at the end of March and the others they received in June.

Sewer Administrator Conrad stated the Village talked about closing their books and weren't able to because the Town didn't pay the approximate \$27,000.00 Water Bill so he wanted to make sure that they had the Sewer Bill of \$133,000.00 so they could pay it and close it, which was through May.

Trustee Bailey reiterated that they just got them in June.

Sewer Administrator Conrad interjected that he knows they pay \$26,000.00 a month.

Councilman Langdon stated that the question is why they hadn't paid them.

Trustee Bailey stated that at the end of March he started asking to see some meter readings.

Councilman Langdon stated that they had previously agreed that the Village would pay 70/30%.

Trustee Bailey reiterated that he wanted to see some meter readings that are usually shared with Joe Bums who had asked for them, which he discussed with the Board and they knew he was asking for the meter readings and he was told to keep asking.

Sewer Administrator Conrad stated that he asked two times and neither time did he say that he was holding back payment.

Mayor Misuraca interjected that he would take responsibility for some of it now that Supervisor has refreshed his memory and added that they should pay the bills and as a courtesy he will cut the check because right is right and he does remember the meeting and should not be holding payment, which is his opinion. He continued by asking if by July ■S'h they could get some good readings.

Sewer Administrator Conrad stated that they have readings and coming into December's Meeting up through November, which at that point in time they had June through November, Trustee Bailey looked at a few of the meter readings and they were having glitches with the meters that they were trying to deal with and all of the sudden they lost the meters. He added that they agreed they were going to read them for a few more months and come back in June with hopefully a full year's worth of readings; however they had an issue in January where they started going bonkers at the point. He continued by saying that they took the meters out, sent them back to the factory and in turn they came back and said that there was something wrong



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with the board in the meter pit so they pulled the board, which was full of grease that they found out afterwards that it was due to a big grease back-up at the apartments on Orchard Avenue. He went on by saying that if they had known what it was, they would not have called the factory who e-mailed them showing it was good up to a certain point and from there on it was bad. He added that in turn he called Village Highway Superintendent Traver right away and told him something was going on so they pulled the sled and there was grease all over and come to find out they had an issue at Louis Apartments. He continued by saying that by the time they got it back in and running, they have lost another two months on top of the fact that Trustee Bailey didn't like a couple of previous months and he was hoping for the wetter months of rain to see where the flows went, which they didn't really have. He went on by saying that the rain fall totals the beginning of last year were almost nothing with the exception of December when they did have 3.97 inches of rain and it only resulted in a 63.92 to 36.08 percentage with almost four inches of rain and then they had the winter months and the winter was harsh and there was 1.89 inches of rain in January, .29 in February, .86 in March, 2.27 in April and 1.99 in May. He added that June is just about ready to be read and with the way things started you couldn't really use January or February's reading again on the point where they didn't have meter readings and January resulted in an 87.45 to a 12.55 for the Town, which Trustee Bailey is going to tell him is ridiculous. He continued by saying that he will be glad to go over all the readings that are documented, there were a couple of months with glitches but they happened on days with no rain so all they did was knock those days out and divided it by how many days and came up with averages and he told Trustee Bailey just recently that he put the meter readings together for him anticipating to go over it but they are still not at 12 months of readings, which seems to be headed well over the 70/30 that they agreed on regardless of glitches and wherever they managed to negotiate what months, Trustee Bailey thinks they should check and there months they shouldn't take. He concluded by saying that he cannot change the meter readings, they are what they are.

Trustee Bailey asked if they are getting some meter readings.

Sewer Administrator Conrad stated that it doesn't appear so because they seem to be repeating themselves.

Trustee Bailey interjected that he asked for the information so he could raise questions while it is going on.

Sewer Administrator Conrad stated that he just got it done and he was not available when it was done.

Trustee Bailey stated that they usually get it ongoing and the last time they read it, they got it monthly when Sewer Administrator Conrad got the reports.

Sewer Administrator Conrad stated that the Monthly Reports do not give him the meter readings for everything that they need.

Trustee Bailey stated that they want to see what is thrown out and what isn't thrown out and it is all they are asking for.

Sewer Administrator Conrad stated that he will give him a complete set for whatever he wants and added that he didn't know it was why they were holding back money.

Mayor Misuraca interjected that it will be balanced out and paid and it is what they agreed to do.

Sewer Administrator Conrad stated that they need to decide because they are still not at a full 12 months of readings that Trustee Bailey insists upon.

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Trustee Bailey stated that at the meeting they agreed to 12 months.

Mayor Misuraca agreed that they said 12 months.

Sewer Administrator Conrad stated that they don't have 12 months so basically they have to reach an agreement because they agreed after June they would meet and discuss it and reiterated that he didn't know there was urgency up until this point and he will get a copy for Trustee Bailey.

Mayor Misuraca asked how many good months he has.

Sewer Administrator Conrad stated that it depends on what they want to accept for 2014 from June to December and basically he has six months of readings from last year and three months for this year so they still only have about nine months.

Supervisor Flach stated that for the two months that they don't have readings for, there was very little rain.

Trustee Bailey interjected that they want 12 months.

Sewer Administrator Conrad stated that January and April hit almost exactly the same 87.45 and 87.54.

Trustee Bailey stated that he questions those readings.

Sewer Administrator Conrad stated that he doesn't have a problem with him questioning them so they can run it for another three months.

Trustee Bailey stated that they have historic readings where month after month after month it was 62, 58, 63, which is how they came up with 60/40.

Sewer Administrator Conrad interjected that it had been dry for the most part.

Trustee Bailey stated that all of the sudden it is 87.45 for the Village and 12.55 for the Town and he finds that to be impossible.

Sewer Administrator Conrad stated that in going back to June of last year, it was 92.53.

Trustee Bailey interjected that it just can't be.

Sewer Administrator Conrad stated that in November it was 90.65.

Trustee Bailey reiterated that it can't be and there is something wrong with the meter readings because they have never varied that much, he knows that the Town did some work and the Village has done some work but to 87.45 and a 27% change for some of the months, he has trouble with that.

Mayor Misuraca interjected that since he has been in office, this is the second time around and they will all agree that the meters are what is causing them all the havoc. He added that they can take the piece of paper with the readings on it and cast it aside and say the meters are not giving good numbers on either side and go back and forth forever.

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Sewer Administrator Conrad stated that they can look at the number of units that they have and when you figure between the Town and the Village it is 79% to 21% and it is why they asked them to agree on 70/30 for the first few months but the meters are leaner higher than that.

Mayor Misuraca stated that they know they are not going to pay 80/20, which the Town is in favor of and then asked what the next negotiation point is.

Sewer Administrator Conrad stated that they can continue to monitor the meters for a few months.

Councilman Langdon interjected that they are starting at the wrong point because they are using a unit count to come to the 80/20 but what he is telling them by the meter readings is that it is actually in the upper 80's, so that is the starting point.

Trustee Bailey stated that what they are saying is absolutely absurd.

Councilman Langdon stated that he thinks 60/40 is absurd so they have two absurd numbers on each end and now they need to work toward the middle.

Trustee Bailey stated that he can show him in the books previous documentation month in month out, wet or dry when no one was questioning whether the meters were working properly.

Sewer Administrator Conrad stated that he has documentation that says the meters weren't being read most of the time.

Mayor Misuraca suggested that they make up a contract and say these are the numbers for "X" number of years because they keep coming back to the table every six months and talk about the same redundant nonsense.

Sewer Administrator Conrad stated that it is expensive nonsense and is costing a lot of money to recalibrate the meters once a year and the electric bills on the meters are running \$70.00 every two months.

Mayor Misuraca stated that every time they go back down in the pits and look at the meters, there is something wrong with them.

Sewer Administrator Conrad stated that the problem is that the one at the point apparently is going to require a lot more maintenance than anyone ever anticipated, it is a deep well confinement situation where they have got to set up, they have to do the air monitoring, you have to put two people down in there to pull the sled out and they have to keep it clean apparently more so than not. He added that they cleaned it and pulled it again a few weeks later to see if it was okay and it seems okay now but they have no idea and they have had some issues at the Plant where something went in the system and killed off all their bugs so they have been fighting the system down there because someone dumped gas, oil or something, which doesn't take much to hurt the plant.

Councilman Langdon interjected that the grease didn't help it.

Sewer Administrator Conrad agreed that the grease didn't help and they know that and reiterated that it is costing the Village and Town a lot of money each time. He went on by saying that he knows they both have I&I issues and they have to keep working on it but they are going to have I&I issues until they are all dead and in the ground because they will never see it go away. He added that they can use the meters as a lightning rod approach to try and monitor it and then asked how much they want to spend on it because the bills are outrageous. He continued by

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saying that on a unit basis has been the thing that they keep coming back to continuously and they haven't checked it since 2007, which was the last time that they used the numbers to try and determine the units.

Trustee Bailey interjected that they have a contract that says the Town takes care of their infrastructure and the Village takes care of their infrastructure and the Village does not pay for any of it for the area outside of the plant and then asked how they would come up with a unit cost and continued by asking if he is saying that they are going to do a unit cost just for the plant operation and everyone else pays for the infrastructure.

Sewer Administrator Conrad stated that before the Contract, which Mr. Youmans negotiated, the Town used to pay a flow-thru charge to the Village.

Trustee Warner interjected that Henry Traver signed the Contract.

Sewer Administrator Conrad stated that Henry signed it but Mr. Youmans was responsible for it to his knowledge and they were paying two different rates, one for operation and maintenance and another rate for Capital Improvements, and from the initiation of the Plant being constructed, up until 1999, the maximum the Village ever paid for Capital Improvements at the plant was 50%.

Trustee Bailey agreed.

Sewer Administrator Conrad stated that before that it was 46.2 and before that it was 25% for all of the work that was done down there and then the maximum paid was 84.1 for operation and maintenance up until the 1999 Contract.

Trustee Bailey interjected that he thought at one point it was 89% and added that he's in the ballpark.

Sewer Administrator Conrad stated that the Town paid a flow-through charge from the two areas above the Village where they flow in but when it got to the point, the Village never paid a dime and always maintained that it is the Town's tough luck.

Trustee Bailey stated that they always maintained that they put in money for the construction of it.

Sewer Administrator Conrad stated that it was for a piece of it and the fact of the matter is that they never paid 85% of it; they always paid a very minimal percent.

Trustee Bailey stated he was correct.

Sewer Administrator Conrad stated that the point being is that the flow-through charges are good enough for the Village on the upper end coming in.

Trustee Bailey stated that they dropped the flow through charges in the October 2010 Contract.

Sewer Administrator Conrad stated that the Town is maintaining the pipe where the 1,600 units hit the Town of Coeymans from there to the plant.

Trustee Bailey reiterated that in that Contract, it clearly states that within the infrastructure in the Town's area, the Town is responsible for the cost and the infrastructure in the Village the Village is responsible.

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Councilman Langdon interjected that there is no justice in the Contract and he knows it.

Trustee Bailey stated that when the Village spends money, which they do on the Sewer System, there are never any charges to the Town.

Councilman Langdon stated that it is the Village's Sewer System that the Town doesn't use.

Trustee Bailey stated that they used one part of the Town's System.

Councilman Langdon interjected that they are talking about the trunk line; they are not talking about the whole Hamlet.

Trustee Bailey stated that when they are talking about unit cost, then they are.

Sewer Administrator Conrad stated that they can negotiate anything that they want and the trunk line is the Town's responsibility 100%, the unit cost is for shared operations, Capital Improvements and Operations and Maintenance has nothing to do with the Town only lines.

Trustee Bailey stated that it is very hard to break out the true cost of the Operation and Maintenance of the plant out of the Town's segment of the Sewer Plant and the Town has gotten much better at that but it's still not accurate.

Sewer Administrator Conrad stated that they have done everything they can and they both know it's tough to break every little thing out of the Village vs. the Town. He added that they are a community, they are sharing a service and talking about a \$500,000.00 a year budget and with the current Capital Improvements, they are talking about some serious money at this point. He continued by saying that he understands fully but the whole Contract is based on the meters and they have to make a decision to amend the Contract and not use the meters and as it was, they didn't get the meters in according to the Contract when they were supposed to start in 2011. He added that they had bad meter readings and they used 60/40 and agreed to continue at 60/40 for the following 2014 year and it is just now in 2015 that they agreed to modify to 70/30 because the meter readings were showing a difference. He went on by saying that these meters were supposed to be billable style meters vs. the ones they were using before as temporary stick them in a manhole and hope they work and if Joe Bums were present, he would tell them that those meters gave them a lot of trouble as well, which he believes Trustee Bailey knows.

Trustee Bailey agreed.

Sewer Administrator Conrad stated that the meters have never really been the answer and somewhere along the line it seems like there has to be a better method that they can agree on to try and fund this, which he's not sure what it is, he's not saying that it's 80/20. He added that for years it was 84.1 to 15.9 for Operations and Maintenance alone and then for the Capital Improvements for whatever reason, he doesn't know why they deserved to pay much less but they did.

Trustee Bailey stated that it goes back to the Village using up-front money.

Sewer Administrator Conrad stated that he thought it was the Bond for four years.

Trustee Bailey stated that he believes that the Village paid for some of the Engineering.

Sewer Administrator Conrad stated that he has no idea about all that and all he knows is that the Town paid a Bond up until 1999, which was actually two Bonds, one that was Town only and one that was Town shared.

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Councilman Langdon asked if they have any idea what the up-front money was vs. what the Bond was.

Sewer Administrator Conrad stated that he knows the first initial Bond was supposed to be for \$801,000.00 and it ended up escalating to 1.2 million and it was the reason for the amended Contracts in the 70's.

Councilman Langdon asked what the Village paid for the engineering costs.

Trustee Bailey stated that he didn't have any idea because they were at the stage when they were building their own plant and on VanHoesen they had their own system when the Town got hit with the Consent Order and they basically they took the plant that was going to go on VanHoesen and they relocated it to down there.

Councilman Masti asked if he recalled what year it was.

Sewer Administrator Conrad stated that it started in the 50's and there were two Consent Orders issued in the 60's.

Trustee Bailey stated it started in 1968 and it was 1970 was when all the construction was done.

Sewer Administrator Conrad stated that it was built in 1968 so it was well before then and it was completed in 1970.

Trustee Warner stated that Sewer Administrator Conrad is saying that the Agreement in December when they changed from 60/40 to 70/30 is what the bills are based on.

Sewer Administrator Conrad stated that the Agreement was verbal only, the final was supposed to be later on when they had 12 months, which is where they are now and they were supposed to hopefully look at more substantial meter readings but then they had the issue in January & February. He continued by saying that his suggestion is that they still have a few months left of this year, there is nothing etched in stone and he doesn't think that 70/30 is going to be a breaking point for either the Town or Village if they were to continue to pay that and the Town agreed. He added that he doesn't know what it is going to take, he is looking at it and thinking if they meet around the end of September, they still have time, they could set the meter reading for all of 2015 and hopefully use that same meter reading to set the rates for 2016 because it is when they do their budget.

Trustee Warner stated that those bills are based on 70/30 and it's what they all agreed on and she agrees that they have to be paid; they look at them to make sure they are ok so there is no reason to argue over them. She continued by saying that the question is if they want to keep going with the meter readings and if Trustee Bailey is happy with the readings.

Trustee Bailey stated that he is not happy with a meter reading that is 87/13.

Councilman Langdon interjected that she is asking if he is happy with the meter reading of 70/30 based on what they have right now.

Trustee Bailey stated that he isn't because they are not getting legitimate readings from the meters.

Mayor Misuraca interjected that they already came up with that and are aware of that.

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Councilman Langdon stated that they are aware of the discrepancy and personally he thinks they should still be using the meters and doing it on a unit count.

Mayor Misuraca stated that he disagrees with that.

Councilman Langdon stated they need to look somewhere inbetween.

Mayor Misuraca agreed and said he is open to that.

Trustee Bailey stated that he doesn't have a problem paying the bill but he is not locking himself in when he pays it and he is not saying that is what it will always be.

Sewer Administrator Conrad stated that they agreed that if it indicates something else, it will be changed.

Trustee Bailey stated that they got \$106,000.00 in bills in the last two weeks.

Sewer Administrator Conrad stated that the bottom line is that they knew back in December that they were going to be paying \$26,000.00 a month and they didn't call over and ask for a bill and Trustee Bailey didn't tell him that they weren't going to pay the bill based on meters.

Councilman Langdon interjected that they keep saying the same thing over and over again and they need to move on.

Trustee Bailey stated that he also has a voucher for the H-30 Fund and it was because the Accountant for the Town made a mistake and he didn't know it was for two years, he thought it was just one payment.

Sewer Administrator Conrad stated that he told him it was two payments.

Trustee Bailey stated that they paid \$75,000.00 to a joint Town/Village Bond and the Town said it was mistake and payment should have gone to a Town only Bond and he told him and Supervisor Flach that he has no problem, he can understand how it happened but what they have to show him, so he is able to pay the bill, is what account the \$75,000.00 came out of and how does he know it isn't money that they have already paid the Town for joint expenses.

Sewer Administrator Conrad stated that it is easy; it is very easy and then asked him if the Village paid \$50,000.00 extra in 2013 for the BAN. He continued by saying that the answer is no, they only had one voucher showing the normal scheduled payment.

Trustee Bailey stated that he is not hearing his question and asked that he listen to him for a moment. He continued by saying that the money got into Capital Projects from some account, which had to be from the sewer account and then into the Capital Projects account.

Sewer Administrator Conrad stated that wasn't true and added that it goes from the BAN direct into Capital Projects and Capital Projects is dispersed when they pay the payments for the Sewer.

Trustee Bailey asked that he show him the transfer.

Sewer Administrator Conrad stated that he can show him the Bonds and added that he already gave it to him about 6 months ago.

Trustee Bailey stated that he doesn't have it.

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Sewer Administrator Conrad reiterated that he provided all of that Bond information approximately 6 months ago.

Trustee Bailey stated that he provided Bond information on H-35 but what he is asking is about the \$75,000.00 because the Town didn't take the Bond and put it in a savings account, they spent the money from a Bond on a project and somehow the \$75,000.00 payment came from some account.

Sewer Administrator Conrad stated that it came out of **H**Projects, which had nothing to do with the Village and he thought he understood about BANS, if you borrow the money, whether it is the Highway Garage, Sewer, etc., every Bond goes into the Capital Projects Account and each Capital Project has a number. He added that because they had so many things associated with Sewer, they got a number from the bank that was a particular Bond's number and each time the Bonds are paid, they account for it in the budget, the principal payment and the interest payment and in most cases it is \$10,000.00 to \$15,000.00 in principal and the interest depends on whatever rate they paying, which was relatively low at .9 – 1.45. He went on by saying that this is what he sees that comes over in a voucher and it is the normal way BANS are paid, however when they use National Bank of Cossackie, most other banks let one roll into the other and you do one process and then the other so there is no money transfer, but with National Bank of Cossackie they make them pay off the entire BAN so it's \$350,000.00 that they pay off. He continued by saying that with a new BAN, based on whatever the amount they reduced it by, this is what he sees when it comes over in a voucher, so if it was reduced by \$10,000.00 it would go down to \$340,000.00 but in this case they paid just the payment that came out of the Sewer and then on top of that they reduced the BAN that was refinanced by \$50,000.00 in 2013 because they had money that was supposed to be paid back to Sewer when then Supervisor Hotaling closed out all of the BAN's through the B-Fund and when they got all done with the accounting of it, the Sewer owed the B-Fund about \$800,000.00, which ended up being Sewer debt. He added that with the Sewer debt, it was being paid down, which is what is supposed to be paid down with the additional money that they have, however it got into a Capital Project's account that they share and when he found out about it, it had happened a second time and the Village does not pay it until it goes through the Sewer.

Trustee Bailey stated that it is very complicated.

Sewer Administrator Conrad stated that there is a bank account with all of Capital Projects money in it and it is all accounted for in an individual BAN, the bookkeeping is separate for each one.

Trustee Bailey asked where the \$75,000.00 came from.

Sewer Administrator Conrad stated that it came out of H Projects, which had a big pile of money not spent and they have \$500,000.00 in there for the H-41 Project and have only spent \$90,000.00 of it.

Trustee Bailey asked if they keep doing BANs every year.

Sewer Administrator Conrad stated that they have the \$500,000.00 but they were looking to spend 1.2 million, they borrowed \$500,000.00 up-front, which they are paying back at .9 and 1.45% interest rate.

Trustee Bailey stated that the \$500,000.00 is a BAN, they only spent \$90,000.00 of it but they still have to BAN \$500,000.00.



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Sewer Administrator Conrad stated that for the first year you don't pay principal, you only pay interest.

Trustee Bailey stated that even for the second year, they still owe \$500,000.00.

Sewer Administrator Conrad stated that was correct and reiterated that there is still lots of money in the Capital Projects.

Trustee Bailey stated that every BAN that they have is going into Capital Projects bank account.

Councilman Langdon stated that was correct but the bookkeeping is separate for each account.

Sewer Administrator Conrad asked if he just wants to see the whole H-35 account.

Trustee Bailey stated that he wants to know where the money originated that paid the \$75,000.00 and this is what he's looking for.

Trustee Warner stated that Sewer Administrator Conrad is saying Capital Projects but they also say separate bookkeeping, so she thinks that Trustee Bailey is saying that he wants to see not that it came out of Capital Projects but rather where it is in the bookkeeping process and what fund line item it came out of.

Trustee Bailey asked if it came out of a Town only Bond.

Sewer Administrator Conrad stated that it is a Capital Project and not Town only.

Trustee Bailey stated that he is telling him that the Capital Projects is separate bookkeeping but the checking account has money from joint Village/Town Projects.

Sewer Administrator Conrad stated that it does not.

Trustee Bailey asked what happens to the H-37.

Sewer Administrator Conrad stated that anything that has to do with the special projects comes out of the H Projects originally and the only thing the Village pays is the interest and the principal payments when they see a voucher and he assumes he is asking for an accounting of what was spent in H-35.

Trustee Warner interjected that Trustee Bailey wants him to prove that the money was paid in error out of the wrong account.

Trustee Bailey stated that he is not questioning if it was paid in error.

Mayor Misuraca interjected that Trustee Bailey wants to make sure that it wasn't something that they already kicked in on before.

Sewer Administrator stated that they haven't kicked in on any of it until they pay the BAN.

Trustee Bailey stated that what they have in the Capital Project, the way he heard it described, is many BANs.

Sewer Administrator Conrad reiterated that it is separate bookkeeping.

Trustee Bailey stated that they have Village/Town money in there the way he is describing it.

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Sewer Administrator Conrad stated that the project itself is a shared project.

Trustee Bailey stated that some of their money is in that Capital Project.

Sewer Administrator interjected that it isn't anything that they paid.

Trustee Bailey stated that he isn't saying that it is anything that they paid and for instance if they have H-37 for \$500,000.00 and they are rotating the money, and there is money leftover in that general back account, for the \$75,000.00, he has no question about paying it, and if it is simple bookkeeping, he needs to see that the \$75,000.00 generated from Town only activity and that it isn't somewhere a Village/Town BAN.

Sewer Administrator Conrad stated that when the Village gets a voucher for the BAN in January, they pay principal and interest on that BAN, the BAN was originally for \$425,000.00, which was for the roof, boiler and generator that they put down there and this is what the actual H-35 Project was. He reiterated that the original BAN was \$425,000.00, the first year when they renewed it as a BAN they paid the interest and in January there is a principal and interest payment and this is what the Village paid toward the BAN so far to date and he can show him exactly what they paid toward the BAN based on each year of renewing the BAN. He added that as they both know, he sees the vouchers and everything that comes out of the Sewer Fund, which he moves along to the abstracts to the Village and what happened was that when he caught up to it and saw the BAN renewed at an odd amount of money, he knew something was wrong because it can't be that low. He continued by saying that he knew that there was something messed up and when he went back looking, he found where they renewed the BAN at \$50,000.00 less than it should have been and it was back when the bookkeeping was being caught up when the auditors were there for the Comptroller, which they just audited again and it is up to speed. He went on by saying that there was a \$100,000.00 discrepancy and as they know, the Village went for a year and a half not paying sewer bills and the Town was going from account to account to pay bills and every fund owed money to the sewer so when the Town took up their debt BAN, which he believes they should not have had because it should have been a due-to, due from in the B-Fund, the BAN was issued and the Town is paying on it and the \$100,000.00 was supposed to go back to the sewer debt, sewer town-only money and what happened is they decided to apply \$50,000.00 of it on the BAN that they thought was town-only, but it wasn't.

Trustee Bailey stated he watches the accounting in the sewer pretty close and then asked how they came up with \$100,000.00.

Sewer Administrator Conrad stated that between all of the BAN' s, not all of the money is spent and for each BAN that they do, as he knows has money, even the H-35 had money in it and they do an accounting and that money is applied to reduce the BAN, exactly what they did in January when they reduced the BAN. He added that the extra money that was sitting in the account went to reduce the amount of the BAN and was turned into a Bond.

Trustee Bailey stated that his key question is the extra money, the \$75,000.00.

Sewer Administrator Conrad stated that he just needs to see an accounting of what was paid in H-35.

Trustee Bailey stated that the extra \$75,000.00 that he came up with, he is saying is a collaboration of BAN money and then asked how he knows it isn't out of a BAN that the Village is paying already.

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Councilman Langdon stated that what he is saying is because it is a BAN, it's a debt that could potentially be shared debt and he doesn't want to have to pay the bill again at some point in the future.

Trustee Bailey agreed.

Councilman Langdon stated that this is what he is looking for and he is going to need a full accounting.

Supervisor Flach asked Trustee Bailey if he is willing to come to Town Hall and sit down with them to look at it.

Trustee Bailey stated that he would.

Councilman Langdon stated that he understands his question.

Trustee Bailey interjected that it is all he is looking for and has been trying to get and reiterated that they have to show him that it isn't money that they already kicked in.

Councilman Langdon stated that if it money that they have already kicked in, if they throw money into a joint venture that the Town is managing and they use it, where they use it is for the venture so the Bond is a separate thing.

Trustee Bailey stated that it isn't.

Councilman Langdon stated that he understands where it comes into effect is in a future liability that they have to pay again and he understands what he is asking.

Sewer Administrator Conrad stated that they never up-front money to any project, the banks do.

Councilman Langdon stated that he knows that and that's the problem because it isn't up-front money, it's a potential liability down the road and he doesn't want to pay it back and then have to pay it again years from now.

Supervisor Flach interjected that he will get the information together, call him and then they can get together.

Trustee Bailey stated that he told them right from the beginning that if he gets proof, they will pay it.

Trustee Warner asked if they pay the \$75,000.00 now to fix their bookkeeping, does it mean in the future that they will not owe it again.

Sewer Administrator Conrad stated that the \$309,000.00 was turned into a Bond and they have fixed payments.

Trustee Bailey stated that it is a Town only Bond.

Sewer Administrator Conrad stated that it's a shared Bond.

Councilman Langdon stated that it was the mistake and when they used the money to pay that Bond they should have done it on a Town only type of Bond.

Sewer Administrator Conrad interjected that it was supposed to go through the Sewer.

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Trustee Bailey stated that he told Sewer Administrator Conrad that he could understand how the accounting problem happened but he has to be guaranteed that it isn't money that they already paid.

Trustee Warner asked if he was going to take the \$75,000.00 and put it back in the Town only because it was taken from there wrongfully.

Councilman Langdon stated that it should not increase the liability on the Village.

Sewer Administrator Conrad stated that basically what they need is the accounting for the \$425,000.00.

Trustee Bailey reiterated that he can't figure out how he came up with \$75,000.00.

Sewer Administrator Conrad stated that they did, he needs to come and check it out because the auditors just got done.

Trustee Warner asked if Sewer Administrator Conrad figured out the correct way to do it.

Sewer Administrator Conrad stated that it shouldn't be done unless it comes through sewer and you are not supposed to pay BAN's out of H Fund Projects and that is the bottom line.

Trustee Bailey stated that the Village doesn't operate that way.

Trustee Warner asked if the Bookkeeper realizes it.

Sewer Administrator Conrad stated that he would have to defend Bookkeeper Weidman because he didn't know about it, a first payment was made and he just followed. He continued by saying that they have been discussing it for months and months and he put a bill together.

Trustee Warner stated that they have to pay \$26,000.00 a month every month but they are not going to pay it if they don't get a bill.

Sewer Administrator Conrad stated that he understands that and it is why he did the bill this time, he and Trustee Bailey have been shooting it back and forth and he asked Trustee Bailey how the Village would like to handle it over a period of time.

Trustee Warner interjected that she is talking about the regular sewer bills, they are not going to pay without one and they can't generate a check without a bill.

Sewer Administrator Conrad stated that he understands that but February's bill sat in Trustee Bailey's box and didn't get moved and added that it's not a big deal for the Town but the funds are getting down to a point where they need money to operate.

Trustee Warner asked what happened to March, April and May that they didn't get to the Village until June.

Sewer Administrator Conrad stated that it was because the Village didn't pay for February, he hadn't thought about the Village's year end and when they started talking about their year end, he hurried up and got all through May to them. He added that it got to be another fiasco with the \$75,000.00, which they had discussed verbally but never on paper.

Trustee Warner stated that they can't make a decision to pay it at a Workshop.

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Supervisor Flach stated that he had talked to the Attorney about the Water Contract and he will be discussing it with Trustee Bailey and suggested that they meet again in two weeks.

Trustee Warner stated that the Town's Attorney said the Contract was null and void and added that he's opening up a can of worms and the Town is not going to come out winning. She then asked why he wants to renegotiate it.

Sewer Administrator Conrad stated that he said it needs to be amended.

Trustee Warner asked how it should be amended.

Sewer Administrator Conrad stated that there should be an out clause and a final day to renew.

Trustee Warner stated that it is a Contract that has been in effect since 1982 and after all these years they want to put a term and limit on it.

Sewer Administrator Conrad stated that there was never a problem with payments until now and they suspected that the Contract was null and void for a long time.

Trustee Warner stated that they can suspect it but unless there is a termination day, it's not.

Sewer Administrator Conrad stated that Contracts have term limits.

Supervisor Flach stated that it is according to Village Law and the Village Attorney said five years.

Sewer Administrator Conrad stated that he provided Village Attorney Biscone with a copy of the law.

Discussion continued amongst Sewer Administrator Conrad and Trustee Warner relative to Village Law, Town Law and the question of whether or not they can levy unpaid sewer and water, it was inaudible due to everyone else talking in the background.

Trustee Warner stated that she believes the Town got a little miffed over something that was misunderstood with the County.

Sewer Administrator Conrad stated that it wasn't misunderstood at all.

Trustee Warner stated that from what she understands, they have to make an effort to collect and they have never sent a late notice and then asked why.

Sewer Administrator Conrad stated that he doesn't think the County has the authority to say that or not and it is pretty clear in Town Law, Tax Law and General Municipal Law that the County does not have the authority to say what they are going to levy and what they are not. He added that once it is presented to them, they have the obligation to do it.

Trustee Warner asked again why the Town doesn't send late notices.

Sewer Administrator Conrad stated that they send the bill out and that's it and the Town doesn't have money to do re-billings.

Trustee Warner stated that it isn't a re-billing, it is a late notice, a form letter that you fill in.

Recording stopped.

MINUTES BOOK\*\* TOWN OF COEYMANS  
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Time -8:50

*Respectfully Submitted -*

APPROVED -

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 9, 2015 – Bid Opening – 2:00pm**

**A Bid Opening was held Thursday, July 9, 2015, at 2:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Diane L. Millious, Town Clerk  
Marina Morse, Clerk

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The following Legal Notice appeared in the News Herald and was mailed to several contractors.

**TOWN OF COEYMANS**  
**NOTICE TO BIDDER**  
**INVITATION TO BID**

**NOTICE IS HEREBY GIVEN** that the Town Board of the Town of Coeymans, Albany County, New York, hereby invites sealed bids for:

**One (1) for the Coeymans Landing Gazebo Roof.**

All prospective bidders may call the Supervisor's Office at (518) 756-6006 between the hours of 8:30am and 4:30pm regarding this bid. Bid packages can be obtained at the Town Clerk's Office between the hours of 8:30am – 4:30pm.

Bids will be received at the Town Clerk's Office, Town of Coeymans Town Hall, 18 Russell Avenue, Ravena, NY 12143 up to 2:00pm on Thursday, July 9, 2015 and read aloud on that same day at 2:00pm.

Non-Collusive Bidding Forms must be submitted with all bids. The Town Board of the Town of Coeymans reserves the right to waive any informality and to reject any and all bids.

The bidder is responsible for compliance with all Federal and State Laws and guidelines for the bidding process.

**By Order of the Town Board**  
**of the Town of Coeymans**  
**Diane L. Millious**  
**Town Clerk**

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**BID OPENING**

Town Clerk Millious announced that no bids were received for the Coeymans Landing Gazebo Roof.

*Respectfully Submitted,*

**APPROVED:**

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*Diane L. Millious, Town Clerk*

## MINUTES BOOK\*\*TOWN OF COEYMANS

July 21, 2015 – Town Board Workshop – 6:00pm

A Town Board Workshop was held Tuesday, July 21, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York

**PRESENT:** Stephen D. Flach, Supervisor  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Thomas Dolan

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent  
Larry Conrad, Building Inspector, CEO, Sewer Administrator

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Supervisor Flach opened the meeting and led the Pledge of Allegiance and added that the record should reflect the absence of Councilman Dolan.

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### AGENDA

- Authorize Bids to Purchase Real Property
- Approve Intermunicipal Agreement between R-C-S & Town of Coeymans
- Resolution – Authorize 2015 Waste Water Infrastructure Application
- Executive Session – Contract Issue

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### DISCUSSIONS

#### Bids to Purchase Real Property

Supervisor Flach read the following:

The Town of Coeymans is soliciting bids to purchase real property presently owned by the Town. The Town will provide the successful bidder with a Quit Claim Deed to the properties in question. The terms of this solicitation are set forth below. The properties are:

1. **84 Main Street**, Coeymans, New York – Parcel #168.12-2-3, this is a three-family residence that is presently vacant, located on approximately .06 acres of land. The structure is not safe; therefore, the Town will require the successful bidder to tear down the building within 90 days of contract. Title will not be transferred until this condition is met.
2. **78 Main Street**, Coeymans, New York – Parcel 168.12-2-19, this is a two-family structure that is presently vacant, located on approximately .06 acres of land. This property may possibly be rehabbed, there is no requirement that it be torn down as a condition to acquiring the real estate.

Supervisor Flach stated that the property maintenance issues that 78 Main Street has, need to be fixed within 90 days and added that it needs to be added to the Bid Notice and continued by reading the following:

Bids for either or both of these properties shall be submitted in sealed envelopes addressed to the Town of Coeymans, 18 Russell Avenue, Ravena, New York 12143 and marked “Proposal to Purchase Real Property of the Town of Coeymans.” The bids will be opened at the Town Clerk’s Office at 2:00pm on August 13, 2015. The bidder shall identify the property to be purchased by address. The successful purchaser will be required to enter into a contract for the purpose of the property in question and to meet any and all conditions of the sale. The Town reserves the right to reject and all bids.



## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**July 21, 2015 – Town Board Workshop – 6:00pm**

Councilman Masti inquired about a minimum price.

Supervisor Flach stated that it will be in the bid packet, it will be announced at the next Town Board Meeting and the minimum for 78 Main Street is \$5,000.00.

Councilman Masti inquired about the other property.

Supervisor Flach stated that 84 Main needs to be torn down and it is going to cost the bidder the price to do it.

Councilman Langdon interjected that it is an asbestos tear down so it won't be cheap.

Supervisor Flach stated that two people told him it will cost approximately \$25,000.00-\$35,000.00 to tear it down.

Councilman Burns asked if there is a way of looking at the properties.

Supervisor Flach asked Town Clerk Millious if it had ever been done before.

Town Clerk Millious stated that it hadn't.

Councilman Langdon interjected that he thinks there should be a date for viewing, Albany County does it for property sales and there is a window of opportunity to see the property.

Collectively the Town Board agreed and decided that the viewing date will be Monday, August 3<sup>rd</sup>.

Supervisor Flach stated that it will be on the website and Town Clerk Millious will publish it in the paper.

Councilman Langdon asked when the Notice will be in the paper.

Town Clerk Millious stated that it will be next week.

Supervisor Flach advised Town Clerk Millious that he will have the bid information available for posting and then asked for a motion to advertise for bid.

### **MOTION**

On motion of Councilman Langdon, seconded by Councilman Masti, authorizing the bid for the Purchase of Real Property from the Town of Coeymans.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

Supervisor Flach reiterated that it will be published in the paper, on the Town's website and announced at Monday's Town Board Meeting. He added that he wanted to get this moving, there have been a lot of questions about the property and there are people interested.

### **Intermunicipal Agreement – Town of Coeymans/R-C-S**

Supervisor Flach stated that this will be the 3<sup>rd</sup> year for an Intermunicipal Agreement with the school for the Town to provide a School Resource Officer, which they pay a majority of and they have expressed to the Chief of Police their happiness and thankfulness in having one there.

Councilman Masti asked if he had talked to them because they had talked in the past about having two SRO's.

Supervisor Flach stated that Chief McKenna was going to meet with the Superintendent to discuss one SRO that will go between the schools. He then asked for a motion to approve and accept the Intermunicipal Agreement.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 21, 2015 – Town Board Workshop – 6:00pm**

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, approving and accepting the Intermunicipal Agreement between the Town of Coeymans and R-C-S.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

Councilman Masti asked if it was identical to the last Agreement.

Supervisor Flach stated that it is.

Councilman Burns stated that there is a school in Massachusetts where they trained a principal and teacher to use a gun that is in a lock-box in case an incident happens, like they have seen happen throughout the County. He added that the two people would be able to access the gun and hopefully prevent something from happening.

Supervisor Flach stated that it would be up to the School Board but he is sure that the local Police would be willing to work with them and it might be something that he should mention to Chief McKenna.

Councilman Langdon stated that they might not be able to make it to the weapon.

Councilman Burns stated that their conclusion was that if nothing else, it might be a deterrent in knowing that there is a gun, it was widely publicized but they didn't say who could get the gun.

Councilman Langdon asked if the location of the gun was confidential.

Councilman Burns stated that it was.

**2015 NYS Water Infrastructure Grant**

Supervisor Flach read the following excerpt from a letter:

Dear Steve,

C.T. Male Associates is pleased to submit this proposal to provide professional grant writing services for the purpose of preparing a 2015 NYS Water Infrastructure Grant application for the Town's Sewer Project.

The new funding opportunity could provide up to 25% of the Sewer Project costs (3.3 million) with a grant. A complete application is due September 4, 2015.

**Proposal Fee**

Our lump sum/fixed fee for the preparation of the grant application is \$500.00. Our fee includes all labor and expenses for the preparation of the grant.

I would be happy to further discuss this proposal with you or any other representatives of the Town and to answer any questions you may have. Thank you for your consideration of this proposal.

Sincerely,

Robert Flores, P.E.  
Managing Engineer

Supervisor Flach asked Sewer Administrator Conrad if he ended up speaking to Mr. Flores.

Sewer Administrator Conrad stated that they weren't going to continue with the grant because at first they thought they were going to be precluded because it has to be a hardship income. He added that they had already done the legwork for the income study and they did qualify for the hardship, which will move them up the list a bit higher and the drawings are done for the work that is anticipated from the Sewer Plant up to the Village line and they were done as part of the

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**July 21, 2015 – Town Board Workshop – 6:00pm**

other work for the Consent Order with DEC and this is why the Grant Application is fairly inexpensive. He continued by saying that for \$500.00 it was worth it and when he talked with EFC they urged the Town to move forward with it because they thought the Town could possibly qualify for it.

Councilman Masti stated that he would offer a motion.

Supervisor Flach stated that they have a resolution prepared and asked that Councilman Masti read it.

Councilman Masti read the following:

### **RES. #098-15 AUTHORIZE SUPERVISOR TO PROCEED WITH GRANT APPLICATION**

On motion of Councilman Masti, seconded by Councilman Langdon, the following resolution was APPROVED – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

**WHEREAS** the Supervisor is desirous to proceed with the 2015 NYS Waste Water Infrastructure Grant Application for the Town's sewer project, and

**WHEREAS**, the fixed fee for the preparation of the Grant Application will cost \$500.00, prepared by C.T. Male Associates, this fee includes all labor and expenses of the grant application.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Flach to proceed with the 2015 NYS Infrastructure Grant prepared by C.T. Male Associates at a cost of \$500.00.

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### **ADDITIONAL BUSINESS/COMMENTS**

Supervisor Flach stated that Board Members are being questioned about the fire siren that is going off twice, which started when Dispatch went to Albany County.

Ms. Starr Ross stated that it was going off at 6:00 and 7:27.

Councilman Masti interjected that it hasn't been going off with all the calls.

Councilman Langdon stated that their procedure probably implemented a siren going off.

Supervisor Flach stated that the Fire Company said that they didn't know it wasn't working for calls.

Ms. Ross stated that they turned it off for a little while, but it goes off when there is a fire and she knows that people are annoyed but it's a fire and should go off.

Councilman Langdon asked if there was a way they could make it so it's not facing some houses, which has got to be pretty intense and asked if there is a way to baffle or deaden the sound in the direction of the homes getting hit by it.

Supervisor Flach stated that he had spoken with one of the Commissioners in Coeymans and he was going to speak to the Board of Commissioners and they felt it would be a project to move it and it may be a problem moving it and they talked about putting an electronic one up.

Ms. Ross stated that Pieter B. Elementary didn't want one at the firehouse because they didn't want the noise.

Councilman Masti stated that every fire fighter has a pager that goes off and then asked why they still need sirens.

Supervisor Flach stated that he didn't know the answer.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**July 21, 2015 – Town Board Workshop – 6:00pm**

Councilman Langdon stated that from his perspective, when the alarm goes off and you are near the Firehouse, you are now aware that you will start seeing fire trucks and vehicles with blue lights. He added that he becomes highly alert to the fact that there are probably emergency vehicles in the vicinity and having a siren makes him aware of that.

Councilman Burns stated that Ravena's siren is at the Filtration Plant and it goes over everyone's house so it doesn't blare in your ears.

Councilman Langdon stated that he is confused and asked if it is going off at 6:00pm every night now.

Ms. Ross stated that it is now but for a while it was going off again at 7:27 and then they fixed it.

Supervisor Flach stated that he had one more item that was not on the agenda and added that he was in receipt of a letter from Congressman Paul Tonko and continued by reading the following excerpt:

"I write to you to notify you that the National Endowment for the Arts is now accepting applications for the Our Town Grant Program. The deadline for application is September 21, 2015.

"The Our Town Grant Program supports creative place making projects that help to transform communities into lively, beautiful and resilient places with the arts at their core. Creative place making is when artists, arts organizations and community development practitioners deliberately integrate arts and culture into community revitalization work, placing arts at the table with land use, transportation, economic development, housing, infrastructure and public safety strategies. This funding supports local efforts to enhance quality of life and opportunity for existing residents, increase creative activity and create a distinct sense of place. Additional information along with application details can be accessed via the NEA website."

Supervisor Flach stated that he wanted to put this out there and then asked if there is someone willing to work with him in looking into this grant. He added that he knows nothing about it, he just got the letter and he thought it might be interesting to look at and see if it is something that they can participate in as a Town. He concluded by saying that if anyone is interested, they can talk to him after the meeting and it will be at the Town Clerk's Office as well.

Councilman Langdon asked if he knows specifically what the money is used for.

Supervisor Flach read the following:

"I commend you on your dedication to animating public and private spaces, rejuvenating structures and streetscapes, improving local business viability and public safety and bringing diverse people together to celebrate, inspire and be inspired."

Supervisor Flach stated that he thought it was something that they should take a look at.

Ms. Ross stated that she would like a copy of the letter.

Supervisor Flach stated that Town Clerk Millious could provide a copy. He continued by saying that they would be adjourning to Executive Session to discuss a Contract that they have coming up and asked for a motion to adjourn.

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## **ADJOURNMENT TO EXECUTIVE SESSION**

### **MOTION**

On motion of Councilman Masti, seconded by Councilman Langdon, the Town Board Workshop was adjourned to Executive Session to discuss an upcoming Contract.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 21, 2015 – Town Board Workshop – 6:00pm**

Time – 6:22

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**EXECUTIVE SESSION**

Executive Session convened in the Supervisor’s Office immediately following adjournment from the Workshop, there was a full Town Board with the exception of Councilman Dolan. In addition to the Town Board, present were Assessor DeRose, Bob Jacobs and Alice Dooley from the NYS Office of Real Property Tax Service and Building Inspector/Code Enforcement Officer Conrad. Discussion ensued regarding an up-coming contract, no decisions were made or action taken. Executive Session ended at 8:00

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**ADJOURNMENT**

Supervisor Flach offered a motion to adjourn.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the Town Board Workshop was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

Time – 8:00pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 27, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, July 27, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Peter E. Masti, Councilman  
George E. Langdon, IV, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** Thomas E. Dolan, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town  
Scott Searles, Highway Superintendent  
Nelson Perry, Deputy Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board with the exception of Councilman Dolan who was absent.

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**AGENDA**

- Presentation
  - Dan McCoy, Albany County Executive
- Public Announcements
- Public Comment
- Approval of Minutes
  - Town Board Meeting, June 22, 2105
  - Joint Town Board/Village Meeting, June 23, 2015
  - Bid for Coeymans Landing Gazebo, July 9, 2015
  - Town Board Workshop, July 21, 2015
- Supervisor's Report – May
- Department Reports
  - Town Clerk, June
  - Sewer, June
  - Building, June
- Old Business
- New Business
- Resolutions
  - Approve July Abstract
  - Adopt Section 8 Housing Choice Voucher Program Plan
  - Appoint Two Part-Time Clerk I
- Correspondence
- Upcoming Workshops/Meetings
  - Planning Board Meeting, August 3, 2015, 7:00pm
  - Town Board Workshop, August 18, 2015, 6:00pm
  - Town Board Meeting, August 24, 2015, 7:00pm
  - Zoning Board Meeting, August 26, 2015, 7:00pm

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 27, 2015 – Town Board Meeting – 7:00pm**

**PRESENTATION**

**Albany County Executive – Dan McCoy**

**Mr. McCoy** thanked the Town Board for the opportunity to address everyone. He continued by saying that he has been trying to get out for the last 3 ½ years and meet with all of the 19 municipalities and talk to everyone to see what they need and how they can partner. He continued by highlighting the following:

- They have partnered with the Town at Lawson's Lake
  - The lower part is fully opened; soon the lower part will be open.
  - They have gotten a \$5,000.00 grant to re-do the barn.
  - The care takers house was opened for use as a warming hut for people who cross-county ski and snow shoe, with television, wood stove, coffee and hot cocoa available.
- They in conjunction with the New York State Snow Mobile Association made it free for all Albany County youth to come for a day and learn how to ride a snow mobile.
- Many new programs are planned as well as putting up a new playground, building a pavilion by the water and putting in fire pits.
- They along with Sheriff Apple have partnered with the Amateur Athletic Union, which is a National organization that gives a lot of opportunities to youth.
- In the fall they will offer for free, karate, flag football and lacrosse, karate will be held in the Village Hall gym.
- Rebate tax checks were available to those eligible because the County stayed under the tax cap and it will happen again this year if they remain under the cap.
- He lobbied at the statewide level for infrastructure repair to go outside the cap, which is the same right that the State level has.
- When he took over, the County was borrowing 15 million dollars, which has been a structural deficit since 2009 to make payroll every year and slowly for the past 3 ½ years they have been knocked it down.
- This year is the first year in the last six years that they have not had to borrow money for payroll.
- The reserve has gone up to 49 million from 19 million.
- They have settled every Union Contract.
- They stayed within the cap and didn't use any reserves.
- The most recent audit gave them a roadmap to recovery and a vision to look forward to and they have to be smarter about the way they deliver services.
- He has merged some of his departments.
- In his office they have started the first countywide Youth Department, which will be in the old Sheriff's substation and will be working throughout the Cities, Villages and Towns that need help.
- Supervisors and Town Boards have made his job easier because they are willing to look at things differently.
  - Some things work, some don't, they have to try to do things differently and not be afraid to fail.
- The County represents everyone, they plow town roads now, Towns plows County roads, they are sharing maintenance buildings and talking about merging together to save the taxpayers money.
- They brought Schenectady Community College to downtown Albany, which gave some the opportunity to go to college cheaply and conveniently using CDTA.
- They are attracting more companies; he has been working with the Port of Coeymans, which provides job opportunities.
- They started a City of Albany Land Bank and they have to focus on all the vacant properties in the County.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 27, 2015 – Town Board Meeting – 7:00pm**

- They have to knock down abandoned buildings that have been vacant for years and give people an opportunity to build another house or create green space.
- They have opened a lot of green space in the County of Albany.
- The County building just got Energy Star efficient, which is the first time ever.
- They put solar panels on the hockey facility; they are putting them on the Nursing Home and CoGens at the airport. They are looking to do alternative energies to save money.
- Sales tax revenue is coming up.

He added that these are some of the things that they can look forward to with a continued partnership with his office. He added that in Ravena/Coeymans they had a mail site right around the corner, Meals on Wheels, Senior Programs, HEAP applications, and it can't be done without people or hearing back from people. He continued by saying that it is very important that people reach out to their Elected Officials, especially Legislators and let them know how they can help and how they can continue to turn services around in the County and how they can reach the community. He went on by saying that a budget is a working document, it isn't set in stone, you try to predict what your next year's budget is going to be like, which is hard because you have problems that you can't predict. He added that it is all about working in partnership with some of the new programs that they are going to be launching, giving opportunities for jobs and offering opportunities for residents to get into the Gaming Industry to learn how to work in a casino as well as other companies that have come to Albany to expand their business. He continued by saying that he has been fighting the trains and there is a moratorium and DEC followed their lead and did the Negative Declaration so they pulled out their application to build boilers at the Port as well as working in trying to get NTSB to lower the speed limits when they go through towns, cities and villages and get rid of the DOT 111's and CP 1232's and to stop using them on the tracks to come through because 16 billion gallons of fuel come through our backyard every week. He went on by saying that he needs input, he works for the community and if he doesn't hear from anyone, it appears that everything is great but if they want something changed, they have to speak out and let him know and he will continue to work with the Supervisor and Board with launching more programs out at Lawson Lake. He concluded by saying that he encourages everyone to go out there and see the changes that have been made, there are nature trails and hiking trails that have opened up and many activities for the youth with CDTA busing them out there in the Summer for free, which is off-set through the County and an expense that they incur but he feels it is a partnership to give people the relief they need and they need to continue to do things in partnership.

Councilman Masti stated that he and Supervisor Flach went to the Albany Water Commissioner approximately two years ago trying to see about the Alcove Reservoir and working with the Town to have a lottery for local people to fish there.

Mr. McCoy stated that the City of Albany owns it and after 911 there is heightened security that is around there 24/7.

Councilman Masti stated that Rte. 32 runs right through it so if anyone wants to do something, they would have no problem and he thinks it is bogus.

Mr. McCoy stated that he would talk to Mayor Sheehan and see what she says.

Councilman Masti stated that he contacted the Water Commissioner again 4-5 months ago and never heard anything back again.

Town Clerk Millious interjected that she gets a lot of questions about it because she sells fishing licenses.

Mr. McCoy reiterated that he would talk to Mayor Sheehan.



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 27, 2015 – Town Board Meeting – 7:00pm**

Mr. Laszlo Polyak from the audience stated that he travels the Taconic Parkway almost on a weekly basis and in the area of Carmel, where there is a NY City reservoir, they have boats without motors and fishing is allowed and he doesn't see why they can't have it for the Alcove Reservoir. He continued by saying that if he were a terrorist, he can think of a 1,000 other places where he could waste his time and energy to sabotage other than Albany's drinking water and it is that simple.

Mr. McCoy stated that with allowing boats, the thing they are worried about is that you actually introduce other things into the water.

Councilman Masti interjected that they talked about having dedicated rowboats there so they don't get cross contamination of invasive species.

Mr. Polyak stated that they could also think about paddleboats, which would generate some fun for the kids.

Mr. McCoy stated that he would try to get them an answer by the end of the week.

Ms. Mary Driscoll stated that he had mentioned trying to get the trains to slow down.

Mr. McCoy stated that they fought on a National and State level to reduce the speed limit and he was upset when Secretary Fox only protected New York City, Yonkers and Erie County, which is Buffalo but left everyone else out. He added that it does not matter whether there are a million people there or ten, they should be given the same safety standard as a million because ten lives to him are just as important as a million and when they go through backyards, they should slow down. He continued by saying that they have been trying to work with CSX, which is right down the road where there have been pile-ups, accidents and spills and they need to slow down and be good neighbors. He went on by saying that they won't ever stop the trains from coming through, he would love it but it's never going to happen and what they can do is make sure that they are good partners protecting the citizens and making sure they work with them. He concluded by saying that Global has been tough to deal with as well as the braking control system and all of the accidents would have been avoided if they slowed down, which they say they do but he can't prove it.

Supervisor Flach stated that he wanted to thank him for working with the Town with the vacant houses and his office has been great.

Mr. McCoy stated that it is the Albany County Land Bank that has been working with them, they want to do what is right for the Town and Village and he appreciates the working relationship.

Supervisor Flach continued by thanking him for Dispatch and Communications.

Mr. McCoy stated that it is all about working together.

Supervisor Flach thanked Mr. McCoy.

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**PUBLIC ANNOUNCEMENTS**

None at this time.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**July 27, 2015 – Town Board Meeting – 7:00pm**

**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were four sets of Minutes for Town Board approval, a Town Board Meeting on June 22<sup>nd</sup>, a Joint Town/Village Meeting on June 23<sup>rd</sup>, a Bid Opening on July 9<sup>th</sup> and a Town Board Workshop on July 21<sup>st</sup> and then asked for a motion to approve them.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Masti, the Minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

Councilman Masti stated that he was not present for the Town/Village Joint Meeting but in reading the minutes he wanted to commend Supervisor Flach for making it such a productive meeting where the Town held their ground.

Supervisor Flach stated that it was a good meeting with the Village and he was encouraged by it.

Councilman Masti inquired about bids to replace the gazebo roof.

Supervisor Flach stated that one bid came in via fax and it was late and they could not accept it because it was not a sealed bid. He added that at this point, because they have done the bid process twice, they are at the point of getting some quotes and when they get three quotes, they will take the best one and move forward.

Attorney for the Town Wukitsch stated that he believes that is fine under the circumstances.

Supervisor Flach stated that they had done due diligence putting it out to bid and they need to get it done.

Attorney for the Town Wukitsch interjected that it still would be a Public Works Project and they still have to pay prevailing wages.

Supervisor Flach stated that they are aware of that and anyone that Town Clerk Millious gets a hold of is advised of this.

Attorney for the Town Wukitsch stated that it is good to have that on the table up front so there is no misunderstanding going forward.

MINUTES BOOK\*\*TOWN OF COEYMANS  
July 27, 2015 – Town Board Meeting – 7:00pm

SUPERVISOR’S REPORT

May 2015

| Fund                     | Balance Fwd.   | Receipts      | Disbursements  | Balance        |
|--------------------------|----------------|---------------|----------------|----------------|
| General                  | \$1,084,218.92 | \$ 35,897.07  | \$ 315,953.04  | \$ 804,162.95  |
| Part-Town                | \$ 402,345.92  | \$ 2,989.49   | \$ 216,837.23  | \$ 188,498.18  |
| Highway                  | \$ 18,480.20   | \$ 200,505.79 | \$ 47,904.13   | \$ 171,081.86  |
| Bridge Const.            | \$ 29,131.30   | \$ 15.26      | -0-            | \$ 29,146.56   |
| Sewer                    | \$ 86,797.85   | \$ 280.49     | \$ 18,054.31   | \$ 69,024.03   |
| Special Water            | \$ 55,537.85   | \$ 84,183.85  | \$ 62,762.27   | \$ 76,959.43   |
| Police Forf.             | \$ 48,816.44   | \$ 1.75       | \$ 175.00      | \$ 48,643.19   |
| Trust & Agency           | \$ 9,533.12    | \$ 170,946.13 | \$ 172,557.37  | \$ 7,921.88    |
| H-Fund Cap. Proj.        | \$ 345,239.04  | \$ 649,852.95 | \$ 506,250.00  | \$ 488,841.99  |
| Section 8 HUD – 67 Units | \$ 1,569.84    | \$ 45,827.98  | \$ 45,607.17   | \$ 1,790.65    |
|                          |                |               | Total Rec. Bal | \$1,886,070.72 |
|                          |                |               |                |                |

CERTIFICATES OF DEPOSIT

| SAVINGS ACCOUNTS |             | COLLATERAL FDIC COV. COLLATERALIZED COVERAGE |              |                |
|------------------|-------------|--|--------------|----------------|
| Unemployment     | \$ 703.64   | Greene County                                | \$250,000.00 | \$2,996,500.57 |
| Grove Cem.       | \$40,956.51 | National Bank                                | \$250,000.00 | \$ 225,312.75  |
| C.H. Cem.        | \$13,435.48 |  |              |                |
| Sewer Ded.       | \$ 0.00     |  |              |                |
| Total            | \$55,095.73 |  |              |                |

Supervisor Flach asked for a motion to approve the report.

MOTION

On motion of Councilman Masti, seconded by Councilman Langdon, the Supervisor’s Report was approved as presented and read.  
VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

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DEPARTMENT REPORTS

Town Clerk – June 2015

Supervisor Flach asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

**Sewer – June 2015**

Supervisor Flach read the Sewer Department Monthly Report and then asked for a motion to approve it.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Masti, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

Councilman Masti stated that he had contacted a couple people via e-mail trying to find a solar company that would come and talk to them about putting solar panels at the landfill to offset the cost there and the two that he contacted are no longer in service and then asked if they want him to pursue this.

Supervisor Flach stated that Sewer Administrator Conrad has been communicating with Monroe Solar and part of it was about Leachate and the Sewer Plant.

Councilman Masti stated that they could put panels on the Sewer Plant and see about putting small panels on the meters and as far as the Landfill, it is just dead space and they could put solar panels there.

Supervisor Flach stated that he should definitely pursue it.

**Building – June 2015**

Supervisor Flach asked that Councilman Masti read the Building Department Monthly Report.

Councilman Masti continued by reading the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

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**OLD BUSINESS**

**Town Property for Sale**

Supervisor Flach stated that at last week's Workshop they put two parcels of property that the Town owns in the Hamlet of Coeymans to bid, 78 Main Street, which is a two-family house located at the corner of Westerlo and Main Street on the bottom-side toward the river and the other is 84 Main, which will need to be torn down. He added that there are bid specifications at the Town Clerk's Office and then asked Town Clerk Millious about the dates for the bid.

Town Clerk Millious stated that the Bid Opening will be August 20, 2105 for the two parcels at 2:00pm and the date to view the properties is August 10<sup>th</sup> and anyone interested needs to contact the Supervisor's Office.

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Supervisor Flach stated that the property at 84 Main Street has to be torn down within 90 days and reiterated that the Bid Packets are available at the Town Clerk's Office.

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**NEW BUSINESS**

None at this time.

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**RESOLUTIONS**

**RES. #099-15 APPROVE JULY ABSTRACT**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for July 2015 as follows:

**PRE-PAID VOUCHERS** – 169949,169958,170100,170119,170135-170146,170148-170156,170219-170223,170232-170234,170237,170273-170316,170318-170319,170321-170337,170339-170340,170343-170344,170346-170350 for a pre-paid **total of \$120,506.30.**

**VOUCHER NUMBERS** – 170352,170354-170440 for a **total of \$154,442.94.**

**TOTAL FOR ALL FUNDS \$274,949.24**

**RES. #100-15 ADOPT SECTION 8 HOUSING CHOICE VOUCHER PROGRAM**

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

**WHEREAS**, the Town of Coeymans operates a Section 8 Housing Choice Voucher Program funded by the U.S. Department of Housing and Urban Development, and

**WHEREAS**, the Tow of Coeymans is required by the U.S. Department of Housing and Urban Development, to prepare and adopt a written PHA Plan that establishes local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with the regulations of the U.S. Department of Housing and Urban Development, and

**WHEREAS**, the Town Board of the Town of Coeymans has caused a written PHA Plan to be prepared establishing local policies for administration of the Section 8 Housing Choice Voucher Program in accordance with regulation of the U.S. Department of Housing and Urban Development and has reviewed such a written plan.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby adopts the Five Year PHA Plan starting in 2015, for the operation of the town of Coeymans Section 8 Housing Choice Voucher Program.

Supervisor Flach stated that there was a Public Hearing prior to the Meeting and Mr. Gallucci gave a presentation. He added that it is the same Plan that they have had for the past several years and it is helping people in the community.

**RES. #101-15 APPOINT CLERKS I – POLICE DEPARTMENT**

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

**WHEREAS**, the Town of Coeymans' Chief of Police has a need to fill two part-time positions as Clerk I in the Police Department, and

**WHEREAS**, the Chief of Police recommends to the Town Board that two former Dispatchers be relocated to fill the positions of Clerk I.

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**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby appoint Amanda Mueller and Susan Leonardo to the position of part-time Clerk I in the Police Department at an hourly rate of \$11.22, effective July 13, 2015.

Councilman Masti inquired as to what their hours will be.

Supervisor Flach stated that the Chief is working on the hours and right now, they have been working from 10:00am-6:00pm to fill in when Dawn is not there.

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**CORRESPONDENCE**

None at this time.

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**UPCOMING WORKSHOPS/MEETINGS**

- Planning Board Meeting, August 3, 2015, 7:00pm
- Town Board Workshop Meeting, August 18, 2015, 6:00pm
- Town Board Meeting, August 24, 2015, 7:00pm
- Zoning Board Meeting, August 26, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that a group from Menands School made a poster board thank you for her Deputy Cindy Vatalaro, who reached out to the Town Board and arranged it so they could come and play Disc Golf. She added that it was really nice that they took the time to say thank you and she wanted to share it with the Board because it is nice to be recognized. She continued by saying that last Friday there was a nice turnout at Coeymans Landing for the Crystal Image Reunion, which they have been doing for several years in memory of Wayne VanKampen and through a collection each year they have planted a tree and this year they donated a memorial bench. She reiterated that it was a nice turnout and it is like a Town reunion, she was there and now she wanted to publicly thank Crystal Image for honoring Wayne, a former Police Officer who had been Chief. She added that hunting licenses are going to go on sale a week earlier this year and will start Monday, August 10<sup>th</sup>. She concluded by saying that she wanted to thank her help for all of their hard work, she is proud of the team that she has.

Supervisor Flach asked if there were any other comments.

Attorney for the Town Wukitsch asked Supervisor Flach if he wanted to mention the Article 78 involving the Port of Coeymans.

Supervisor Flach stated that he could announce the news.

Attorney for the Town Wukitsch stated that it was in the matter of the Hudson River Sloop/Coeymans Heritage and others vs. the Town of Coeymans, Coeymans Recycling and other parties. He added that Judge McDonough, the acting Supreme Court Judge who was assigned to the case, signed a judgment dismissing the petitioners in that case on the grounds that the statute of limitations had expired.

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Supervisor Flach interjected that it was on the zoning for the parcels across from the Port of Coeymans.

Attorney for the Town Wukitsch reiterated that it was a judgment entered dismissing the case.

Supervisor Flach thanked Attorney for the Town Wukitsch for his hard work on that.

Mr. Polyak from the audience asked if there is any recourse that the other group can have.

Attorney for the Town Wukitsch stated that they can appeal. He added that he also wanted to point out that there is recent precedent from the Appellate Division Third Department, which supports the arguments the Town made in their case and it was within the last couple of months.

Mr. Polyak interjected that it is a sigh of relief for the Town of Coeymans and the Town's taxpayers.

Supervisor Flach stated that it is very much so.

Councilman Langdon interjected that it cost the Town \$20,000.00 so far.

Supervisor Flach stated that it did but with the businesses coming in at the Port, the Town's tax assessment is up 8 million dollars this year and he feels good about business coming into the Town and there are a couple more buildings that are already permitted and will be going up soon as well as 200 jobs in the Industrial Park and at the Port. He added that good things are coming to the Town, such as the construction of the Tappan Zee Bridge and they are making history in the Town of Coeymans.

Councilman Masti asked for details regarding the Appellate Division.

Attorney for the Town Wukitsch stated that he doesn't want to get into the strategy and added that they took a position in the case that Judge McDonough agreed with them on and there are recent cases in the Appellate Court that seem to support what the Town argued.

Supervisor Flach stated that he wanted to thank Highway Superintendent Searles for the roads in the Hamlet and he is getting a lot of compliments.

Mr. Polyak from the audience asked if they fixed the dip that was in the State road by the sewer cover.

Highway Superintendent Searles stated that the Village did it.

Supervisor Flach asked if there were any other comments.

Highway Superintendent Searles stated that he wanted to let the Board know that his Road Project is complete and he wanted to thank all his guys, including the summer help, for everything they are doing in the Hamlet to make it look spectacular.

Councilman Burns interjected that the parks look great.

Supervisor Flach stated that they have finished with the poles and ropes.

Councilman Masti stated that he likes the benches between the posts and he thinks it was a great idea.

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Supervisor Flach reiterated that they have been working hard on that and he thanks them and then asked if there were any other comments.

Mr. Polyak from the audience stated that the Malphrus property had been torn down and then asked who had done it.

Supervisor Flach stated that he believes the Port of Coeymans owns it now.

Mr. Polyak asked if they bought it and tore it down.

Supervisor Flach stated that they did, on their own and then asked if there were any other comments.

Councilman Burns stated that everyone is doing a fantastic job and the Town is running like a well-managed ship. He added that they continue to work on the Hannacroix Creek, which is driving him crazy but somehow they are going to get somewhere with it this year.

Supervisor Flach thanked him for his hard work on that, which is a lot of work and then asked if there were any other comments.

Councilman Langdon stated that he went down to the Crystal Image concert and Highway Superintendent Searles and his crew did a great job on the roads and the whole process, the image is changing down there and it is exciting and he thinks contagious because there had to have been a couple hundred people that showed up.

Highway Superintendent Searles interjected that he hopes the nay-sayers like what is going on down there.

Councilman Burns stated that they do.

Councilman Langdon stated that he has been getting a lot of positive feedback and added that he is never going to please them all.

Mr. Polyak interjected from the audience that there are always going to be nay-sayers and people who think they can improve upon things that he does. He continued by saying that he is hearing zero complaints about the Police Department and hearing kudos about a bicycle police and police walking around giving out free ice-cream cards to those who are doing good. He added that it is a big turn-around in the past 6-7 months and the single most effective thing that the Board has done was to appoint P.J. McKenna as Police Chief, which shows that good administrators can turn things around in a community really quick.

Councilman Masti stated that kudos goes to Chief McKenna, he has a vision and has instilled it upon the Police Officers who have in turn have taken it to the streets and it shows a positive change.

Mr. Polyak asked if there are going to be pictures of the new Officers in their bicycle apparel.

Councilman Masti stated that he would have to talk to someone at the newspaper and added that he is sure that there will be an article with some pictures shortly. He continued by thanking Attorney for the Town Wukitsch for his work on the Court case and added that hopefully they can spend money on the Town rather than spending money on those who are fighting the Town. He added that Town Clerk Millious' Office is always helpful and he appreciates that and he is totally impressed with the roads, posts and rope with the benches so that people have something decent to sit on rather than trying to sit on a rock. He added that they will get the gazebo roof



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replaced and he hopes what is going on in the Hamlet is contagious and people will start seeing that they are taking pride in the work that they are doing, the Officers are taking pride in what they are doing, and hopefully the people of the Town will see this and start taking pride in the Town again.

Supervisor Flach asked if there were any other comments.

Mr. Polyak stated that he mentioned the landfill earlier and then asked if he was talking about putting the solar panels on a building.

Councilman Masti stated that he was talking about putting it on top of the landfill itself; it's a dead zone that you can never build on.

Mr. Polyak asked if he is talking several acres of solar panels.

Councilman Masti stated that he thinks it is 3-4 acres

Supervisor Flach stated that he thinks it is 9.

Mr. Polyak stated that he would put out bids to see what people could do.

Councilman Masti stated that he had panels put on his house to save money, which is also dead space and if they get \$50.00 - \$100.00 a month, it's saving them that much money and the same holds true at the Sewer Plant.

Mr. Polyak stated that he just wanted clarification as to if it would be on a building or on the whole entire landfill.

Councilman Masti stated that it can be whatever they want to put it on and added that they should make the most of it and save what they can.

Supervisor Flach stated that he wanted to mention that the Family Festival at Mosher Park is August 29<sup>th</sup> and he has been working with the Village on that and added that if you haven't been around to see the trains, they will be at the Festival and then on September 18<sup>th</sup> they will be auctioned off at Yanni's II. He continued by saying that Evenings on the Green are Thursday evenings at Coeymans Landing, there are movies in the park at Mosher Park and Coeymans Landing and all of the dates are in the Community News Letter, which is at the Town Clerk's Office. He added that he wanted to thank Chief McKenna, at the ½ way point, six-month juncture, the Police Department is under budget this year, the bicycle patrol has been good and they are working on getting real lettering on the ghost cars so people know they are Police. He concluded by saying that a lot of good things are happening in the Town and he wanted to thank everyone who has had a part in making things happen.

Mr. Polyak interjected that ghost cars in the County are fine, but when you have cars flying by you, you don't realize it's the Police and in a rural community you need lettering and it is a wonderful thing to see.

Supervisor Flach asked if there were any other comments.

Ms. Mary Driscoll asked what happened to the train that was in front of Town Hall.

Supervisor Flach stated that it is back, it came back earlier in the day, there were some issues with bubbling and the person who made it wanted to take care of it.

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Councilman Masti interjected that he likes the sign in front of Town Hall.

Supervisor Flach stated that it is a new sign and there are a couple of changes that need to be made.

Councilman Burns interjected that the Summer Program youth are doing a great job.

Supervisor Flach agreed that they are and said that they painted Town Hall and the shutters and Highway Superintendent Searles also has some that are doing a great job and then asked that he tell them that from the Town Board and then asked if there were any other comments.

Councilman Masti stated that they also have a new Seasonal employee, Paul Faulkner who is a nice, polite, courteous gentleman who got off his lawn mower and asked if he needed help. He added that he also wanted to convey his condolences to Rodney Krzykowski's family.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn the meeting.

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**ADJOURNMENT**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Dolan) – SO MOVED

Time – 8:00

***Respectfully Submitted,***

**APPROVED –**

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***Diane L. Millious, Town Clerk***

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**August 18, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Workshop was held Tuesday, August 18, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Peter E. Masti, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk

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Supervisor Flach opened the meeting and led the Pledge of Allegiance and added that the record should reflect the absence of Councilman Masti.

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### **AGENDA**

- Resolutions
  - Solar/Wind/Farm Energy Systems
  - Accept Resignation of Clerk I
  - Re-Appoint Full-Time Clerk to Supervisor
  - Appoint Part-Time Bookkeeper

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### **RESOLUTIONS**

#### **Solar/Wind/Farm Energy Systems**

Supervisor Flach stated that he and the Assessor had talked about the NYS exemption for solar energy and most Assessors are not assessing for solar power or wind power devices on property and this would exempt anyone from being assessed for it. He added that his thought was that he didn't want to discourage people from using alternative energy and then asked if there were any comments from the Board.

Councilman Burns stated that the resolution says "but same will be inventoried as an improvement by the Assessor of the Town of Coeymans".

Supervisor Flach stated that it will be so the Town is aware of what is on people's properties and it will be inventoried but they won't be assessed for the value.

Councilman Burns asked if they would be assessed in the future.

Councilman Dolan interjected that nothing is forever.

Councilman Dolan stated that the resolution is that for 15 years they are not going to add it to the assessment but in year 16 someone could either extend it or decide at that point that it is going to be part of their assessment.

Supervisor Flach stated that it is actually for the 2016 Tax Roll so it is really just for next year and every year thereafter they will have to exempt it, which is actually only one year.

Councilman Burns interjected that as was previously stated, he doesn't want to discourage people from doing it and be afraid that after the first year they will be taxed for it the following year.

Councilman Dolan asked if it is currently being assessed.

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Supervisor Flach stated that it isn't and hasn't been but there have been some questions about it and the Assessor left it up to the Town Board whether or not to assess it.

Councilman Dolan asked if they know how many homes there are.

Supervisor Flach stated that he does not have that information but the Assessor has it and she is working on re-inventorying commercial properties in Town because buildings are often put up that are not known about.

Councilman Dolan stated that he was going to ask if there is time to take it off the Roll for 2016 but he is saying that it isn't on the Roll.

Councilman Langdon stated that the State Exemption is for homeowners and then asked if it would be for commercial as well as residential.

Supervisor Flach stated that it would be any place with solar, wind or farm energy systems.

Town Clerk Millious interjected that taxes would take affect with the school for the fall of 2016 and for property in 2017.

Supervisor Flach stated that next year, at the approximate same time, they will have to do it again.

Councilman Langdon stated that they may want to do it earlier than that so it is locked in and in place.

Councilman Dolan reiterated that there is no value on it right now but in the future he would agree that they should do it earlier.

Supervisor Flach stated that the Final Roll is by July 1<sup>st</sup>.

Councilman Langdon stated that if at some point it changes, they will want to give people the opportunity to grieve it so they might want to do it before the Grievance Day is scheduled.

Supervisor Flach stated that it is in May and he will check with the Assessor.

Councilman Dolan asked if there is actually a State Application that goes along with it.

Supervisor Flach stated that Application 4B-487 is a State Application and it is an exemption that the State is giving if you buy a solar panel. He added that the Assessor put that in because the State wants to encourage people to do it.

Councilman Dolan asked if it was the Assessor's idea.

Supervisor Flach stated that it was and asked that Councilman Langdon read the resolution.

Councilman Langdon continued by reading as follows:

### **RES. #102-15 APPROVE EXEMPTION OF SOLAR, WIND AND FARM ENERGY SYSTEMS**

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was TABLED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 – SO MOVED

**WHEREAS**, solar and wind energy are now available and becoming more common in the Town of Coeymans; and

**WHEREAS**, most solar and wind energy systems are rentals and are not owned by the property owners; and

**WHEREAS**, the New York State exemption for solar, wind and farm waste energy systems (Application 4B-487) is a fifteen-year exemption for home owners who purchase solar and wind energy systems.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

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**NOW, THEREFORE, BE IT RESOLVED**, that effective for the 2016 Assessment Roll, the Town of Coeymans will exempt solar, wind and farm energy systems from being assessed, but same will be inventoried as an improvement by the Assessor of the Town of Coeymans.

Councilman Dolan asked if the Attorney for the Town had looked it over.

Supervisor Flach stated that he didn't believe so.

Councilman Dolan stated that most of the systems are rentals and not owned and the exemption would be for those homeowners who purchase it and then asked if it will include homeowners who rent it.

Councilman Burns stated that he thinks they are saying that the homeowners shouldn't be taxed because it is not their unit and not a permanent fixture.

Supervisor Flach stated that it is a good question.

Councilman Langdon stated that he does know that the State exemption is not just for people who purchase it, it is for leasing or whatever arrangement that they have and they are given the exemption regardless.

Supervisor Flach stated that with Solar City, you actually have a lease with them.

Councilman Langdon stated that you don't have to lease, it depends on what program you want to do and typically you don't have to put any money down and with some you can lease and eventually buy the system if you want.

Supervisor Flach asked if they want him to discuss it with Attorney for the Town Wukitsch and in turn discuss it at the Town Board Meeting on Monday.

Collectively the Town Board agreed.

### **Accept Resignation of Clerk I**

Supervisor Flach proceeded to read the following:

#### **RES. #103-15 ACCEPT RESIGNATION OF CLERK I**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, Susan M. King has submitted her letter of resignation as Clerk I.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Susan M. King as Clerk I be accepted effective August 18, 2015.

Dear Supervisor Flach,

I am submitting my letter of resignation as Clerk I, effective August 18, 2015 at the close of business.

Sincerely,  
Susan M. King

Supervisor Flach stated that Susan took a position at the Village of Ravena and advised him that it was a better opportunity for her. He added that she will be missed, she did a great job and was with the Town for several years and he told the Mayor and one of the Trustees that she is a very faithful worker, always on time and dedicated.

### **Appoint Full-Time Clerk to the Supervisor**

Supervisor Flach asked that Councilman Burns read the following resolution.

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Councilman Burns continued by reading the following:

**RES. #104-15 APPOINT FULL-TIME CLERK TO SUPERVISOR**

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**BE IT RESOLVED**, that the Supervisor hereby appoints Matthew Weidman to the position of full-time Clerk to the Supervisor, effective immediately at the pay rate of \$24.54 per hour.

Supervisor Flach stated that Mr. Weidman was on salary from the beginning of the year, which was based on 24 hours of work each week and because of Susan's resignation he feels as though they need to have him here 35 hours, which is full-time and it would be in the best interest to the Town and Mr. Weidman to put him at an hourly rate to be more consistent.

Councilman Dolan interjected that there would be more accountability.

Councilman Langdon stated that there would be more consistency with the other workforce.

Councilman Dolan stated that the Supervisor's e-mail said that he could work up to 40 hours and then asked if the plan is for 35 hours.

Supervisor Flach stated that it is will be 35 hours, which is what Susan worked.

**Appoint Part-Time Per-Diem Bookkeeper**

Supervisor Flach asked that Councilman Dolan read the following resolution.

Councilman Dolan continued by reading the following

**RES. #105-15 APPOINT PART-TIME PER-DIEM BOOKKEEPER**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 3 – NAYS 1 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the Town Board of the Town of Coeymans is desirous of filling a temporary part-time vacancy that exists in the Finance Office until the end of 2015 year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby appoints Rachel Weidman to part-time Bookkeeper per diem at the rate of \$20.80 per hour.

Supervisor Flach stated that Ms. Weidman was his Clerk for the first two years that he was with the Town and then decided to move on, which is why she is not here now and added that she is great at the job, knows the job and had worked with Susan. He continued by saying that she does not want to work more than 8 hours a week and he asked if she would come and help them get through the end of the year with budget time coming up. He went on by saying that Susan did Bookkeeping between 2-3 days a week and the remainder she was Human Resource and \$20.80 an hour was her rate of pay for the bookkeeping and reiterated that Ms. Weidman will only be here one day a week.

Councilman Burns asked if he wanted to mention the savings.

Supervisor Flach stated that the one thing that was in his thought process is that they would see how it goes and if it does go through the end of the year, which he believes it will, the savings will be approximately \$6,000.00 in replacing with a Clerk I full-time who will not be taking the Health Insurance.

Councilman Burns stated that with there being a new program, Mr. Weidman knows it and everything is now done on the computer.

Supervisor Flach stated that when Ms. Weidman first came they were still doing things like printing out their own checks and not even using Quick Books and she brought it back to make

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them more computer savvy and she knows the budget process really well and then asked if there were any comments.

Councilman Langdon stated that his only question to him, which he asked earlier, is whether or not they were going over what the budget is for those positions combined and the fact that he came up with a \$6,000.00 savings makes sense.

Supervisor Flach reiterated that it will only be until the end of the year and at that point they will discuss then what they will need.

Councilman Dolan interjected that he thinks they are selling themselves and the front office short by having less hours and he thinks they should look to hiring off the Civil Service List and advertise for the position and Susan's letter is dated August 6<sup>th</sup>. He added that \$6,000.00 is good but hopefully it is not being unwise and foolish. He continued by saying that Ms. Weidman had done the job before and he does not doubt that she is capable of doing a good job but he thinks that they might need more people.

Supervisor Flach stated that Nancy Pike is going to pick up some of the Human Resources, like former Clerk Lewandowski did such as some of the Health Insurance things.

Councilman Burns stated that they will know in a couple of months how it is working out and they may find out that they will have to hire someone.

Supervisor Flach stated that if they need to hire someone full-time come January 1<sup>st</sup>, they will plan for that.

Councilman Burns interjected that he believes both of the positions should be permanent positions because every time there is an election the office gets flipped upside down.

Councilman Dolan stated that it's not true in this case and it's why you should hire off the Civil Service list.

Councilman Burns stated that he agrees.

Councilman Dolan stated that Town Law provides that the Supervisor can pick a Bookkeeper.

Councilman Burns stated that he hates seeing everything get flipped around every election.

Councilman Langdon stated that this situation isn't relative to an election.

Councilman Burns agreed and reiterated that it is the positions in general.

Supervisor Flach stated that there is no Civil Service List for part-time.

Councilman Dolan reiterated that he thinks they are selling themselves short by having a part-time person, they should hire a full-time person and saving a couple thousand dollars is admirable but to have a full staffed office is important also.

Supervisor Flach stated that it's not only the money, saving that money is a perk as far as he's concerned and it is more because of the time of the year that it is and he has to have a Tentative Budget out in a month and a half a half and he has to have someone who knows what they are doing and this is the reason.

Councilman Langdon stated that what Councilman Dolan is saying is that he would encourage another full-time person.

Supervisor Flach stated that he understands that and there is probably merit to what he is saying but he just wants to do it until the end of the year and re-evaluate before the final budget and then maybe hire someone full-time for January 1<sup>st</sup>.

Brian Rowzee, New Herald reporter asked if he could ask a question.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 18, 2015 – Town Board Workshop – 6:00pm**

Supervisor Flach stated that he could.

Mr. Rowzee stated that he had mentioned that Mr. Weidman will not be needing Health Insurance and then asked if it means that the will get a stipend.

Town Clerk Millious interjected that it would be a buy-back.

Supervisor Flach stated he wasn't sure and would have to check and normally it would be anyone who is full-time, they would either get the Health Insurance or the buy-back and continued by saying that he guesses that the answer would probably be yes. He added that as far as the solar energy systems, he will make an inquiry with Attorney for the Town Wukitsch.

Councilman Dolan asked if they can find out from the Assessor how many properties there are with solar and added that it seems like there is a contradiction in the wording as far as home owners.

Town Clerk Millious stated that for people in mobile home parks, they own their home but rent the property, which is confusing.

Supervisor Flach stated that he will get clarification from Attorney for the Town Wukitsch for the best wording and then asked if there were any other comments.

\*\*\*\*\*

**ADDITIONAL COMMENTS**

Councilman Langdon stated that he wanted to thank Susan for her service to the Town and he appreciates the work she did.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the Town Board Workshop was adjourned.

VOTE – AYES 4 – NAYS 0 – SO MOVED

Time – 6:28

**Respectfully Submitted,**

**APPROVED –**

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*Diane L. Millious, Town Clerk*



**MINUTES BOOK\*\*TOWN OF COEYMANS**

**August 20, 2015 – Bid Opening – 2:00pm**

**A Bid Opening was held Thursday, August 20, 2015, at 2:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Diane L. Millious, Town Clerk  
Marina Morse, Clerk

\*\*\*\*\*

**NOTICE SEEKING OFFERS  
TO PURCHASE REAL PROPERTY**

The Town of Coeymans is soliciting bids to purchase real property presently owned by the Town. The Town will provide the successful bidder with a Quit Claim Deed to the properties in question. The terms of this solicitation are set forth below. The properties are as follows:

1. **84 Main Street, Coeymans, New York -- Parcel #168.12-2-3.** This is a three-family residence which is presently vacant, located on approximately .06 acres of land. The structure is unsafe. Therefore, the Town will require the successful bidder to tear down the building within 90 days of contract. Title will not be transferred until this condition is met. Proof of financial ability to perform the demolition must be established to the satisfaction of the Town.
2. **78 Main Street, Coeymans, New York – Parcel #168.12-2-19.** This is a two-story structure which is presently vacant, located on approximately .06 acres of land. This property may possibly be rehabbed, but there are property maintenance issues that will have to be addressed prior to title transfer. (Outdoor staircase and exterior doors) Minimum bid of \$5000.00.
3. There will be a showing of property's August 10th, call Supervisors Office (518)-756-6006 for details.

Bids for either or both of these properties shall be submitted in sealed envelopes addressed to the Town of Coeymans, 18 Russell Avenue, Ravena, New York 12143, marked "Proposal to Purchase Real Property of the Town of Coeymans." The bids will be opened at the Town Clerk's Office at 2:00 p.m. on August 20, 2015. The bidder shall identify the property to be purchased by address. The successful purchaser will be required to enter into a contract for the purchase of the property in question and to meet any and all conditions of sale. The Town reserves the right to reject any and all bids.

**By Order of the Town Board  
Of the Town of Coeymans  
Diane L. Millious  
Town Clerk**

\*\*\*\*\*

**BID OPENING**

Town Clerk Millious opened the bids and read them aloud as follows:

**BIDDER**

**78 MAIN STREET**

**Bid #1**

|                                 |                   |
|---------------------------------|-------------------|
| <b>Coeymans Industrial Park</b> | <b>\$2,500.00</b> |
| <b>494 Western Turnpike</b>     |                   |
| <b>Altamont, NY 12009</b>       |                   |

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 20, 2015 – Bid Opening – 2:00pm**

**84 MAIN STREET**

**Bid #1**

|                                 |                  |
|---------------------------------|------------------|
| <b>Coeymans Industrial Park</b> | <b>\$ 250.00</b> |
| <b>494 Western Turnpike</b>     |                  |
| <b>Altamont, NY 12009</b>       |                  |

The Bid Opening concluded at 2:05pm.

|                                       |                  |
|---------------------------------------|------------------|
| <b><i>Respectfully Submitted,</i></b> | <b>APPROVED:</b> |
|---------------------------------------|------------------|

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***Diane Millious, Town Clerk***

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**August 24, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, August 24, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
George E. Langdon, IV, Councilman  
Kenneth A. Burns, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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### **OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

\*\*\*\*\*

### **AGENDA**

- Announcements
  - Friendship Festival
- Public Comment
- Approval of Minutes
  - Town Board Meeting, July 27, 2015
  - Town Board Workshop, August 18, 2015
  - Bid Opening, August 20, 2015
- Supervisor's Reports – June & July 2015
- Department Reports
  - Town Clerk, July 2015
  - Building Department, July 2015
  - Sewer Department, July 2015
- New Business
  - Bids on Real Property at 78 & 84 Main
- Resolutions
  - Approve Exemption for Solar / Wind / Farm Energy Systems
  - Approve Abstract, August 2015
- Upcoming Workshops/Meetings
  - Planning Board Meeting, September 8, 2015, 7:00pm
  - Town Board Meeting, September 14, 2015, 7:00pm
  - Town Board Workshop, September 22, 2015, 6:00pm
  - Zoning Board Meeting, September 23, 2015, 7:00pm
  - Town Board Meeting, September 28, 2015, 7:00pm

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### **ANNOUNCEMENTS**

#### **Friendship Festival**

Supervisor Flach stated that the Ravena Friendship Festival is August 29<sup>th</sup> and it begins at Noon. He continued by listing the following events planned for the Festival.

- Noon to 3:30pm Lafarge Bus Tours.
- 2:00pm Parade (starting from P.B. Elementary)
- 3:00pm Motorcycle Race (in the parking lot by the pool)

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

- 1:00-5:00pm Pony rides.
- 4:00-5:00pm Fire Safety and Equipment Demonstrations by Ravena Hose Company.
- 3:00-5:00 Local Band
- 6:00-10:00pm Break a Leg Entertainment
- 9:00pm Fireworks

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**Ms. Barbara Tanner** stated that she previously spoke with Supervisor Flach and she wanted to bring it to the attention of the other Board Members. She added that she took her Great Grandson down to the park at Coeymans Landing and it was beautiful, except on the further side where people fish, the gap in the wrought iron was wide enough for him to go through very easily and something should be done. She then asked about recycling and whether anything had been done with it.

Supervisor Flach stated that nothing has been done and one of the reasons is that Coeymans Hollow Fire Company has their trailer parked at the Highway Garage and there really isn't room to put what they want to there. He added that he has talked with Highway Superintendent Searles numerous times about it.

Ms. Tanner asked if eventually there will be a Recycling Center there.

Supervisor Flach stated that eventually it is something that they would like to do and he has talked about getting a dumpster there for recycling and another dumpster for bags of garbage at a set price per bag to be taken away the next day so there is no smell or rodents.

Ms. Tanner stated that the one in Greene County is great and she knows that St. Patrick's Church is having a lot of problems getting rid of cardboard, they had dumpsters but they were not being emptied and they gave up on it and she knows there is money in that business.

Councilman Burns stated that he caution taped the gap in the wrought iron until they figure out what they are going to do to fix it.

Ms. Tanner stated that it is probably going to be expensive but the alternative for now could be some type of wire mesh.

Councilman Burns stated that they are working on it.

Supervisor Flach stated that he spoke to Lou Newberg, who actually built the railing and he is going to let him know how much it would be to either fill in between the rail and/or to replace the rail, which would be approximately \$3,000.00 to put something between each upright or \$5,000.00 to replace that section.

Councilman Langdon interjected that there is a section down toward Yanni's where there is no railing at all.

Supervisor Flach stated that it is the marina's property.

Highway Superintendent Searles stated that the railing goes to the end of the Town's property.

Ms. Tanner interjected that the problem with the gap is that if a child went through, she doesn't know how you would be able to get down to them and you would probably get hurt trying.

Councilman Burns stated that if it was low-tide it could be terrible.

Ms. Tanner thanked the Town Board.

Supervisor Flach asked if there were any other comments.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**August 24, 2015 – Town Board Meeting – 7:00pm**

**Mr. Laszlo Polyak** stated that he lives in Ravena and had a couple of conversations with Supervisor Flach regarding the billing for water and sewer in Coeymans because he has an issue and in order to bring it to the next level, he has to show the differences in billing. He then asked Supervisor Flach if he had spoken with the Mayor about it.

Supervisor Flach stated that he hadn't.

Mr. Polyak stated that several billings that he has come across, he saw that in Coeymans people are being billed for units in Water and Sewer as well as bringing up the issue that Town Clerk Millious is doing the Water Billing and then asked if her department is being reimbursed for that.

Councilman Dolan asked if he was asking if she is getting paid by the Village out of the Water Fund.

Mr. Polyak stated that was what he was asking.

Supervisor Flach stated that she isn't, it is part of the Agreement with the Village and it has always been done that way.

Town Clerk Millious stated that she could explain.

Mr. Polyak stated that the reason he is asking is because Water and Sewer are dedicated funds and legitimate expenses but there is no line item in the Village for administrative costs or postage. He added that when there is a water main break, you see the entire Village crew out working and then asked if it is coming out of general taxes or water taxes and the inconsistency that he finds is that people in the Hamlet are paying too much for the water and sewer. He continued by saying that he brings it to their attention because they are responsible for the sewer and the cost to the constituents and then asked that Supervisor Flach find out what they are going to do about some of the things that he brought to their attention about people getting different billings and rates.

Councilman Dolan stated that he believed that Town Clerk Millious was prepared to answer his question.

Town Clerk Millious stated that within the Agreement with the Village it was decided that the Town Clerk for the Town would be the collector, which she believes is included as part of her salary and her staff and she does not get anything separate from the Village of Ravena. She continued by saying that she normally doesn't do the mailing but for the upcoming billing she has to put an insert in as a reminder for those who didn't pay first half because of the re-levy issue, which is a little extra work to keep the re-levy process going.

Mr. Polyak asked by what authority it was brought on that she has to do it because it isn't in her job description.

Town Clerk Millious stated that it has been done since the 80's and she collects for the sewer as well and in explaining all of the jobs that she does, she lists it as one of her duties.

Mr. Polyak stated that what she is saying is that there is a possibility of co-mingling funds, salaries and administrative costs.

Councilman Burns asked if it is because of legality for the re-levy and having to show an attempt to get them to pay.

Mr. Polyak interjected that it is called Due Process.

Town Clerk Millious stated that the Town pays the Village up-front for the whole cost.

Councilman Langdon stated that the point he is trying to make, which he thinks is valid, is that all Town residents who don't use municipal sewer and water, their tax dollars go toward salaries, which are taxes that are not supposed to go toward sewer and water but ultimately they are doing the administration of the sewer and water.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

Ms. Tanner stated that the Town doesn't pay sewer and water.

Councilman Langdon stated that she is being paid out of the Town taxes and if she is not being reimbursed by the Sewer and Water Funds, ultimately it is coming out of Town taxes of everyone who doesn't utilize those services.

Mr. Polyak interjected that it is inequities.

Councilman Langdon agreed.

Town Clerk Millious stated that her salary comes out of the General A-Fund.

Supervisor Flach stated that they have a Sewer and Water Agreement with the Village.

Mr. Polyak asked how legal the contract was and added that anyone can write one and he wants to put them on notice that he is frustrated that he is billed and relieved without any form of due process on some of his properties as well as finding it odd that the Town Clerk has to do work that is not part of Town functions without being reimbursed. He added that it is not only her time but also her Clerk's and they can look themselves in the Water Fund for a line item for administrative costs and postage as well as with salaries for the workers and whether they punch out when they assist with sewer or water issues. He concluded by saying that he believes there is an issue with co-mingling funds that he would like them to look into before he takes it to the next level.

Supervisor Flach stated that the Town has a Leachate Plant and Sewer Plant where the Town and Village pay a percentage and when the Town workers go to work at the Leachate Plant, it is a Town fund only so they do keep track.

Mr. Polyak stated that in reading the record he found that there are approximately 1,600 people using the entire system with only 400 in the Hamlet of Coeymans, which with simple math would be 75%-25% then meters are read, which trustee Bailey objects to because they read between 12 and 15%. He added that in the Hamlet, half the buildings are empty so he questions how the meters can be wrong consistently when there is less of a population using the water and sewer and as they have questioned themselves how can it be off and that it should be 90-10% or 85/15% with the Village using more. He concluded by saying that during negotiations they have to use realistic numbers and he wanted to give them an opportunity to look at it and give him an answer before he takes it to the next level.

Supervisor Flach stated that so the public is aware, they have meters that they read to get readings for the sewer to get the percentage between the Town and Village, it is done monthly and sometimes there are glitches. He continued by saying that the Town has worked things out with the Village pretty good and in December they had a meeting and worked out the first half of the year and they are currently working on the second half. He added that they continue to work in that direction to have the proper readings and proper percentages paid.

Councilman Masti asked if the current rate is 70/20%.

Supervisor Flach stated that for the last month he believes that it went under 70% and 20% plus and added that they just have to keep reading them. He continued by saying that they discussed the number of users and as Mr. Polyak had said, the amount of people the Village has vs. the amount of people that the Town has is much more but until they get together with the Village to change the Contract, they will use the one that they have.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

**APPROVAL OF MINUTES**

Supervisor Flach stated that there were three sets of minutes for Town Board approval, a Town Board Meeting on July 27<sup>th</sup>, a Town Board Workshop on August 18<sup>th</sup>, and a Bid Opening on August 20, 2015 at 2:00pm.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the Town Board Minutes were accepted as presented and read.  
VOTE – AYES 5 – NAYS 0 – SO MOVED

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**SUPERVISOR’S REPORT**

**June**

| FUND                     | BAL. FWD.    | RECEIPTS     | DISBURSE.       | BALANCE        |
|--------------------------|--------------|--------------|-----------------|----------------|
|                          |              |              |                 |                |
| GENERAL                  | \$804,539.55 | \$ 32,405.12 | \$320,022.50    | \$516,922.17   |
|                          |              |              |                 |                |
| PART-TOWN                | \$188,498.18 | \$ 7,817.64  | \$ 13,021.45    | \$183,294.37   |
|                          |              |              |                 |                |
| HIGHWAY                  | \$171,081.86 | \$ 192.46    | \$ 59,942.58    | \$111,331.74   |
|                          |              |              |                 |                |
| BRIDGE CONST.            | \$ 29,146.56 | \$ 13.58     | -0-             | \$ 29,160.14   |
|                          |              |              |                 |                |
| SEWER                    | \$ 69,024.03 | \$107,183.33 | \$ 45,384.62    | \$130,822.74   |
|                          |              |              |                 |                |
| SPECIAL WATER            | \$ 76,959.43 | \$ 981.92    | \$ 21,220.39    | \$ 56,720.96   |
|                          |              |              |                 |                |
| POLICE FORF.             | \$ 48,993.19 | \$ 103.05    | \$ 3,775.51     | \$ 45,320.73   |
|                          |              |              |                 |                |
| H-FUND CAP. PROJ.        | \$488,841.99 | \$ 80.29     | -0-             | \$488,922.28   |
|                          |              |              |                 |                |
| SECTION 8 HUD – 67 Units | \$ 1,790.65  | \$ 44,650.54 | \$ 43,580.76    | \$ 2,860.43    |
|                          |              |              |                 |                |
|                          |              |              | Total Rec. Bal. | \$1,565,355.56 |
|                          |              |              |                 |                |

**CERTIFICATES OF DEPOSIT**

| <u>SAVINGS ACCOUNTS</u> |             | <b>COLLATERAL FDIC COV. COLLATERALIZED COVERAGE</b> |                             |
|-------------------------|-------------|---|-----------------------------|
| Unemployment            | \$ 703.67   | Greene County                                       | \$250,000.00 \$2,979,729.85 |
| Grove Cem.              | \$40,958.29 | National Bank                                       | \$250,000.00 \$ 225,324.00  |
| C.H. Cem.               | \$13,436.03 |   |                             |
| Sewer Ded.              | \$ 0.00     |   |                             |
| Total                   | \$55,097.99 |   |                             |

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Masti, the Supervisor’s Report for June was approved as presented and read.  
VOTE – AYES 5 – NAYS 0 – SO MOVED

MINUTES BOOK\*\*TOWN OF COEYMANS  
August 24, 2015 – Town Board Meeting – 7:00pm

July

| FUND                     | BAL. FWD.    | RECEIPTS     | DISBURSE.       | BALANCE        |
|--------------------------|--------------|--------------|-----------------|----------------|
| GENERAL                  | \$516,922.17 | \$ 99,070.61 | \$367,086.36    | \$248,906.42   |
| PART-TOWN                | \$183,294.37 | \$425,684.26 | \$224,915.42    | \$384,063.21   |
| HIGHWAY                  | \$111,331.74 | \$200,005.79 | \$169,745.66    | \$141,591.87   |
| BRIDGE CONST.            | \$ 29,160.14 | \$ 5.79      | -0-             | \$ 29,165.93   |
| SEWER                    | \$130,822.74 | \$ 82,428.94 | \$ 40,489.99    | \$172,761.69   |
| SPECIAL WATER            | \$ 56,720.96 | \$ 182.99    | -0-             | \$ 56,903.95   |
| POLICE FORF.             | \$ 45,320.73 | \$ 32,986.08 | \$ 7,115.42     | \$ 71,191.39   |
| H-FUND CAP. PROJ.        | \$488,922.28 | \$ 82.98     | -0-             | \$489,005.26   |
| SECTION 8 HUD – 67 Units | \$ 2,860.43  | \$ 47,086.46 | \$ 43,828.43    | \$ 6,118.46    |
|                          |              |              | Total Rec. Bal. | \$1,599,708.18 |
|                          |              |              |                 |                |

CERTIFICATES OF DEPOSIT

| SAVINGS ACCOUNTS |             | COLLATERAL FDIC COV. COLLATERALIZED COVERAGE |              |                |
|------------------|-------------|--|--------------|----------------|
| Unemployment     | \$ 703.70   | Greene County                                | \$250,000.00 | \$2,512,517.82 |
| Grove Cem.       | \$40,960.03 | National Bank                                | \$250,000.00 | \$ 225,366.75  |
| C.H. Cem.        | \$13,436.60 |  |              |                |
| Sewer Ded.       | \$ 0.00     |  |              |                |
| Total            | \$55,100.33 |  |              |                |

Supervisor Flach asked for a motion to approve the report.

MOTION

On motion of Councilman Masti, seconded by Councilman Langdon, the Supervisor’s Report for July was approved as presented and read.  
VOTE – AYES 4 – NAYS 0 – SO MOVED

\*\*\*\*\*

DEPARTMENT REPORTS

Town Clerk – July 2015

Supervisor Flach asked that Town Clerk Millious read the Town Clerk Monthly Report.

Town Clerk Millious continued by reading the report.

Supervisor Flach offered a motion to approve the report.

MOTION

On motion of Supervisor Flach, seconded by Councilman Burns, the report was approved as presented and read.  
VOTE – AYES 5 – NAYS 0 – SO MOVED



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

**Building Department – July 2015**

Supervisor Flach asked that Councilman Masti read the Building Department Monthly Report.

Councilman Masti continued by reading the report.

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

**Sewer Department – July 2015**

Supervisor Flach asked that Councilman Dolan read the Sewer Department Monthly Report.

Councilman Dolan continued by reading the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

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**NEW BUSINESS**

**Bids on Real Property – 78 & 84 Main Street**

Supervisor Flach stated that two bid packages went out and were due last Thursday and in turn will be awarded to the highest bidder. He continued by saying that for 84 Main Street, the building has to come down and there was a stipulation on the bid that whomever bid on it would tear it down within 90 days, which they received one bid for in the amount of \$250.00 from Carver Laraway.

Councilman Dolan asked why there wasn't a minimum bid on the property.

Supervisor Flach stated that there wasn't because the building has to be torn down.

Councilman Dolan asked if the Town paid the County for the property.

Supervisor Flach stated that they did.

Councilman Dolan asked how much they paid.

Supervisor Flach stated that it was \$4,700.00.

Councilman Dolan asked why they did it.

Supervisor Flach stated that it was because the Town would have incurred the cost of tearing the building down, which at a minimum would be \$25,000.00-\$30,000.

Councilman Dolan asked why they didn't let the County tear it down and added that they paid \$4,300.00 so someone can have the property.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**August 24, 2015 – Town Board Meeting – 7:00pm**

Supervisor Flach stated that they paid it so they can get the building torn down and added that there are multiple properties that people have bought and are just sitting vacant with no improvements and now the buildings need to be torn down.

Councilman Langdon stated that the building has asbestos and it will cost at least \$40,000.00 to take it down.

Supervisor Flach stated that he thinks it is pretty reasonable to have it torn down for \$4,300.00.

Councilman Dolan asked where the estimates came from for tearing the building down.

Councilman Langdon stated that he talked to a couple of contractors himself for a ballpark number because he was interested in the property.

Councilman Dolan asked if Carver Laraway gave them an estimate.

Councilman Langdon stated that he was one but not the only one and added that he got the same numbers from other people that have done similar work.

Councilman Burns stated that it is attached to a building right next to it so it will be complicated.

Supervisor Flach stated that he is happy that someone would bid on it to tear it down because it is a lot of money to tear a building down. He added that the Fire Company will tell you that there are at least 20 buildings that are in such disrepair that they should come down and he would welcome anyone who would give their services to do such a thing.

Councilman Burns stated that he believes he has plans to build a new structure there.

Supervisor Flach stated that he hasn't told him his plans. He added that there was a day when people could come and look at the property but only one other person showed up.

Ms. Tanner from the audience interjected that it seems like Mr. Dolan doesn't know what is going on; he is part of the Board and should have known.

Councilman Dolan agreed and added that he wasn't told about it and learned of it third hand as well as when they found out that they had to pay the County for the buildings, they discussed what they would have to get for the buildings and they agreed that they would get what they paid the County and this was his understanding.

Ms. Tanner stated that someplace there is miscommunication.

Supervisor Flach stated that he agrees with that but knowing that it was going to cost them \$25,000.00 to \$40,000.00 he thinks they got more than their money back because they needed it torn down.

Councilman Dolan stated that 9 First Street was torn down by the County on their dime and they could have let the County do the same thing on that property.

Supervisor Flach stated that as far as he knows, the County had no intention to do it and when the Town's Building Inspector contacted the County he was told that it would be put to bid and not torn down.

Councilman Burns asked what happened to the property where the County tore down a building on it.

Supervisor Flach stated that it was sold. He continued by offering a motion that they accept the bid with the stipulation that it be torn down within 90 days.

### **MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, accepting the bid for the property at 84 Main Street.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

AYES – 4 – NAYS 1 – SO MOVED

Supervisor Flach stated that he would talk to Attorney for the Town Wukitsch about what they have to do as far as transferring the property and whether or not they need to do a resolution or not. He added that 78 Main was the other piece of property, which is on the corner of Westerlo and Main Street, and they received only one bid, also by Mr. Laraway, but his bid price was only \$2,500.00 and there was a minimum of \$5,000.00.

Councilman Langdon stated that he believes that it is worth it to try to get their price for it and should not let it go for \$2,500.00.

Councilman Burns interjected that it is salvageable.

Councilman Langdon stated that the building has to have some immediate repairs, which is part of the bid and if they give it a little time there are people who would be willing to give \$5,000.00 for it.

Supervisor Flach asked if they should put it back out to bid.

Councilman Dolan stated that he would like to reject the bid.

Supervisor Flach offered a motion to reject the bid.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, rejecting the bid in the amount of \$2,500.00 for the property at 78 Main.

AYES – 5 – NAYS 0 – SO MOVED

Supervisor Flach stated that if anyone knows of anyone interested to please let him know and added that the building does need work but the structure is sound.

Councilman Dolan stated that he would offer a motion to re-advertise for bids.

**MOTION**

On motion of Councilman Dolan, seconded by Supervisor Flach, authorizing Town Clerk Millious to advertise for a bid.

AYES – 5 – NAYS 0 – SO MOVED

Town Clerk Millious asked if they wanted the same Notice.

Supervisor Flach stated that it would be the same but he wasn't sure of the dates off the top of his head.

Councilman Dolan suggested that they get the Notice in the paper, have an Open House and get the bid done prior to the next meeting on September 28<sup>th</sup>.

Councilman Langdon interjected that they could award it at the September 28<sup>th</sup> Meeting.

Supervisor Flach suggested that they have the Bid Opening on Thursday, September 24<sup>th</sup>.

Collectively the Board agreed.

Town Clerk Millious asked if Councilman Dolan wanted the Notice e-mailed to him.

Councilman Dolan stated that if it is going to be the same, that's fine.

Town Clerk Millious stated that it will be the same but a different date for the showing of the property, which Supervisor Flach will be providing her.

Councilman Langdon asked if they want the date rescheduled in the Notice.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

Supervisor Flach stated that they do and he will get Town Clerk Millious the dates.

Mr. Brian Rowzee, News Herald reporter, inquired as to how repair requirement clauses for a bid like that are enforced.

Supervisor Flach stated that they don't transfer the deed or title until those are done.

Councilman Langdon stated that it saves them the trouble of trying to repo it if they don't do what they are supposed to and they won't get the title until they do it.

Mr. Polyak asked about someone buying the property and wanting to tear it down for a new one.

Councilman Langdon stated that they would have to satisfy the safety violations within the number of days specified.

Mr. Polyak interjected that they are going to tear it down and build a new building.

Councilman Langdon stated that part of the problem is that there are stairs hanging off the building, so safety violations would have to be dealt with before they are going to get the title of the property.

Supervisor Flach interjected that it means whether they tear the building down or fix it.

Town Clerk Millious stated that they would have to obtain a Demolition Permit from the Building Department.

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**RESOLUTIONS**

**RES. #106-15 APPROVE EXEMPTION FOR SOLAR POWERD SYSTEMS**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, solar and wind energy systems are now available and becoming more common in the Town of Coeymans; and

**WHEREAS**, most solar and wind energy systems are rentals and are not owned by the property owner; and

**WHEREAS**, the New York State exemption for solar, wind and farm waste energy systems (Application 4B-487) is a fifteen-year exemption for home owners who purchase solar and wind energy systems.

**NOW, THEREFORE, BE IT RESOLVED**, that effective for the 2016 Assessment Roll, the Town of Coeymans will exempt solar, wind and farm energy systems from being assessed, but same will be inventoried as an improvement by the Assessor of the Town of Coeymans.

Councilman Dolan stated that they had discussed it at the Workshop and right now those systems are not being assessed and people are not paying property taxes on them and that this is just to formalize what has been informal.

Supervisor Flach stated that the Assessor wanted to make sure that the Town Board is aware of it as well as not wanting to discourage anyone from putting up solar and wind power and they want to encourage it as much as possible.

Councilman Masti stated that he was not present for the Workshop and continued by asking if you are buying it, do you have a 15-year tax exemption.

Councilman Langdon stated that it is what New York State is giving right now and it is just on that item and not the whole property.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
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Councilman Dolan interjected that the resolution says for the 2016 Assessment Roll.

Supervisor Flach stated that if you have solar on your house, they are going to note that you have it as an improvement.

Councilman Masti asked if it will eventually be assessed as an improvement if you are renting it vs. purchasing it.

Supervisor Flach stated that his feeling is that it will not.

Councilman Masti stated that most of the people that he knows are renting it and just giving them space for the panels.

Supervisor Flach reiterated that they want to encourage it as much as possible.

Councilman Langdon stated that they need to pass the resolution each year to continue the exemption to those who have it.

Councilman Dolan stated that it does not matter if you own or rent it

**RES. #107-15 APPROVE AUGUST ABSTRACT**

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for August, 2015, as follows:

**PRE-PAID VOUCHERS** –170317,170320,170338,170341-170342,170345,170351,170441-170493,170495-170498,170504-170516,170522, 170527,170538 for a **Pre-Paid Total of \$645,112.44**

**VOUHER NUMBERS** – 170524-170526,170528,170530-170537,170539-170556-170563,170565-170576,170578-170586,170593-170594,170597-170602,170608-170611,170654 for a **Total of \$41,869.86**

**TOTAL FOR ALL FUNDS \$686,982.30**

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**CORRESPONDENCE**

**Time Warner Cable**

Supervisor Flach stated that he was in receipt of a letter from Time Warner Cable, which is on their website and continued by reading the following excerpt:

“Time Warner Cable will be making some technical changes on or about September 14<sup>th</sup> to their cable system that may obstruct your ability to view the following unencrypted channels. (list is available). If this occurs you will need to go into the settings menu on your clear Q AM device and perform a new channel scan in order to resume viewing some of these channels. Customers using digital cable set top boxes will not notice any change. We apologize for any inconvenience.”

Supervisor Flach stated that the letter will be available in the Town Clerk’s Office.

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**UPCOMING WORKSHOPS/MEETINGS**

- Planning Board Meeting, September 8, 2015, 7:00pm
- Town Board Meeting, September 14, 2015, 7:00pm
- Town Board Workshop, September 22, 2015, 6:00pm

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

- Zoning Board Meeting, September 23, 2015, 7:00pm
- Town Board Meeting, September 28, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Highway Superintendent Searles stated that he received a surprise visit from the New York State Department of Labor because a complaint was turned in and there were 29 things listed and continued by saying that he has a report with a checklist from the 30<sup>th</sup> of July and everything was “a-ok”. He added that one of the things was poor overall cleanliness of the garage but before they left both of them said that the Highway Garage is the best that they have seen, he really takes pride in his job and this was a slap in the face to him. He continued by saying that out of the 29 things listed, they passed everything and will continue to pass everything every time they show up.

Councilman Burns interjected that the place is beautiful.

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that election is coming up; it is a Primary Election and continued by reading the following:

**NOTICE**  
**Democratic, Conservative, Green and**  
**Independence Parties**

Thursday, September 10, 2015  
Polls are Open Noon – 9:00pm

**Town of Coeymans Polling Places**

|                          |  |
|--------------------------|--|
| 1 <sup>st</sup> District | Coeymans Fire House, 67 Church Street, Coeymans          |
| 2 <sup>nd</sup> District | Coeymans Fire House, 67 Church Street, Coeymans          |
| 3 <sup>rd</sup> District | Congregational Christian Church, 175 Main Street, Ravena |
| 4 <sup>th</sup> District | R-C-S Senior High School, 2025 US Rt. 9W, Ravena         |
| 5 <sup>th</sup> District | Town of Coeymans Highway Garage, 1305 SR 143             |
| 6 <sup>th</sup> District | Town of Coeymans Highway Garage, 1305 SR 143             |

All polling places are handicapped accessible. Any questions as to voting district or eligibility, please call 756-2100.

Town Clerk Millious stated that there is a big change in the 5<sup>th</sup> and 6<sup>th</sup> Districts this year, voting will be at the Highway Garage, across from the Coeymans Hollow Fire House. She added that the cards that were mailed out, for the 1<sup>st</sup> and 2<sup>nd</sup> Districts lists the address as 67 Church Street as Ravena but it should be Coeymans, which the Board of Elections is aware of and most people know where the Coeymans Fire House is. She continued by saying that there are also extended hours for absentee ballots for the Primary Election on September 10, 2015 and read as follows:

**Extended Hours for Absentee Ballots**

Saturday, September 5<sup>th</sup>, 9:00am-1:00pm  
Tuesday, September 8<sup>th</sup>, 4:30pm – 7:00pm

Town Clerk Millious stated that there was a kick-ball game between the Town and Village of Ravena and the Town won for the second year in a row with a score of 9-1, the team did well, she was proud and it was a lot of fun. She continued by saying that doe permit are available now, hunting went on sale August 10<sup>th</sup> and if you have not gotten your lifetime license, you can still come down and get your doe permit with the deadline being October 1<sup>st</sup>.

Supervisor Flach asked if there were any other comments.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**August 24, 2015 – Town Board Meeting – 7:00pm**

Ms. Mary Driscoll stated that she votes at the R-C-S high-school, she does not know who sets the room up but there is no privacy. She added that someone can look over your shoulder and see how you are voting, there is no room and no indication for the handicapped and she thinks there should be a better system because if there are four people in there, there is a crowd plus the workers.

Town Clerk Millious stated that there should be a partition between the voters.

Ms. Driscoll stated that they do but there is a line behind the desk that you sit at.

Town Clerk Millious stated that she can speak with the Inspectors and bring it to their attention.

Ms. Driscoll asked if the school gets paid for it being a Polling Site.

Town Clerk Millious stated that they get paid for providing a Polling Site.

Ms. Driscoll stated that she would think that they would give them more than a room where they just move the desks back and you have ½ a room. She added that she has voted in Coeymans Hollow, the Congregational Church and in the Coeymans Firehouse over the years and the school is the worst and reiterated there is no marking for handicap for the front door.

Town Clerk Millious stated that she will also call the Board of Elections.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that he wanted to announce that Thursday, August 27<sup>th</sup> is the last Evening on the Green with a local favorite Dusk til' Dawn and he also wanted to report that there was a movie at the gazebo last Saturday, which was a make-up rain date from the previous Saturday.

Supervisor Flach asked if there were quite a few people.

Councilman Dolan stated that there were, there was pop-corn, some people brought their own refreshments and it was a nice time.

Supervisor Flach stated that it is a great time.

Councilman Dolan agreed and said the Village does the movies as well.

Supervisor Flach asked if there were any other comments.

Councilman Burns asked Town Clerk Millious if they had gotten any other bids or if she knows of anyone else to bid on the gazebo roof.

Town Clerk Millious stated that it wasn't re-bid; she called some contractors for proposals and added that one bid came in after the cut-off time for submission on the first bid. She reiterated that she did reach out to a couple contractors to see if they were interested but no one got back to her.

Councilman Burns asked what they should do and whether they should put it back out to bid.

Councilman Dolan stated that Attorney for the Town Wukitsch had said they could accept the one bid.

Supervisor Flach agreed and stated that the bid was \$5,500.00 and added that he will check to see if there is money to do it because he is also concerned about the railing along the river, which will probably be a cost of \$5,000.00.

Councilman Dolan interjected that he thinks they need to take care of the railing.

Supervisor Flach stated that he will get some information for the Board for the Meeting on September 8<sup>th</sup> and they will decide then.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

Councilman Dolan asked if there was a timeline from Mr. Newburg about the railing.

Supervisor Flach stated that he said he would let him know this week and he was pretty positive about \$5,000.00 to replace the whole railing or \$3,000.00 to put uprights between each existing upright.

Councilman Dolan suggested blocking off the area until it is fixed.

Highway Superintendent Searles stated that the Highway Department will take care of it.

Supervisor Flach stated that by the next meeting, they will plan on making a decision on the gazebo and they will get something temporary for the railing.

Town Clerk Millious stated that people have the gazebo booked and it would be a good thing to plan for October and added that they need to check with her before they start in case anyone has it reserved.

Councilman Burns stated that Scott's crew is doing an awesome job with the equipment and parks and he is sorry to see the part-timers go. He added that Diane's crew is doing well too and he wanted to wish Susie King the best, they will miss her and he knows she will do well with the Village. He continued by saying that Larry Conrad is going through a lot and he is the most dedicated man in the Town of Coeymans, some people get mad at him, but he means the best and even with everything he has been going through, he cares more about the Town being able to move on. He went on by saying that the whole crew at the Sewer Plant is doing good, work very hard and a pleasure to work with and the summer kids through C.H.O.I.C.E.S., who he didn't work with as much this year, are awesome and a great help all summer.

Councilman Dolan stated that for the first time, they were extended for two weeks.

Councilman Langdon stated that he wanted to encourage people to come out for some of the activities that they have, whether its movies, Evenings on the Green, the Friendship Festival, etc. and added that it's great to see the community come together at these events. He continued by thanking Highway Superintendent Searles for passing the Spot Inspection with flying colors, they are proud of him and his crew.

Councilman Burns stated that there was a time when you hated seeing police lights come on but the force now is a lot of nice guys who are gentlemen and they are there to serve and not bring the power down on you.

Councilman Masti stated that at the last meeting he asked what is going on with the Alcove Reservoir and Dan McCoy was going to check on it for them and then asked whether or not Supervisor Flach had heard back from him.

Supervisor Flach stated that he hadn't but he will reach out to them.

Councilman Masti stated that he was curious one way or the other so he has something to reply back to the people when they ask him again rather than saying that he doesn't know.

Councilman Dolan asked if he was referring to fishing there.

Councilman Masti stated that it was about limited fishing or being allowed to do something out there because it is a beautiful resource not being utilized. He continued by saying that he appreciates how Highway Superintendent Searles keeps the shop going and in speaking with some of the guys, they are happy, which he hasn't seen in a long time and he should keep up with whatever he is doing.

Supervisor Flach asked if there were any other comments, hearing none he continued by reminding everyone about the Friendship Festival on Saturday starting at Noon with a parade at 2:00pm starting at Pieter B. Elementary as well as other fun things such as on Sunday, September 13<sup>th</sup> the Train Auction at Yanni's 2.



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**August 24, 2015 – Town Board Meeting – 7:00pm**

Supervisor Flach asked if there were any other comments, hearing none he asked for a motion to adjourn.

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**MOTION**

On motion of Councilman Masti, seconded by Supervisor Flach, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAY 0 – SO MOVED

Time – 8:06pm

*Respectfully Submitted,*

*APPROVED –*

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 14, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, September 14, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Peter J. McKenna, Chief of Police

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect that Councilman Langdon was absent with the remainder of the Board present.

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**AGENDA**

- Public Comment
- Approval of Minutes
  - Town Board Meeting 08-24-15
- Old Business
- Resolutions
  - Accept Resignation Building Inspector/Code Enforcement Officer
  - Appoint Clerk I
- Correspondence
  - Department of Public Service – Proposed Merger of Charter Communications & Time Warner
  - Department of Public Service – Energy Affordability for Low Income Utility Customers
- Upcoming Workshops/Meetings
  - Town Board Workshop, September 22, 2015, 6:00pm
  - Zoning Board Meeting, September 23, 2015, 7:00pm
  - Town Board Meeting, September 28, 2015, 7:00pm
- Additional Comments
- Adjournment

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**Ms. Mary Driscoll** stated that at the last meeting she asked if something could be done about the voting at the High-School regarding the space. She continued by saying that she went on Primary Day and it was like a different world, there were signs for the handicapped, items had been removed from the room so you had room to vote and it made you feel as though your vote counted. She added that she wanted to personally thank Town Clerk Millious and the Board Members who arranged for that and it is nice to know that they listen to just a regular voter.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 14, 2015 – Town Board Meeting – 7:00pm**

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there was one set of minutes for Town Board approval, a Town Board Meeting on August 24, 2015 and then asked for a motion to approve them.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Masti, the Town Board Minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**OLD BUSINESS**

**Gazebo Roof**

Supervisor Flach stated that they are still working on getting the gazebo roof replaced and currently there is not any extra in the budget to do it. He added that he did speak to someone that can do it early next year and if some extra money comes in, they will try to get it done as soon as possible.

**Railing at Riverfront**

Supervisor Flach stated that they had discussed an issue with the railing at the riverfront and for now the Highway Department did put some temporary fencing up to keep little folks from falling through. He continued by saying that the price to re-do the whole thing is \$4,600.00, and to put pieces in to make it the right width is \$3,300.00 and they are in the same financial state as they are with the gazebo roof. He concluded by saying that if they can do something with that in the very near future, they certainly will.

Councilman Dolan stated that obviously the gazebo roof needs to be done and his son, an amateur roofer looked at it, not for the purpose of doing it but just for an opinion and he doesn't think that it will cost any extra to wait until the new year to do it. He added they had discussed that if they have extra money, they will have it done as soon as possible.

Councilman Burns stated that he agrees and added that he didn't see any rotted wood.

Supervisor Flach stated that if the point comes where they have to put something extra, he does not think that it will be a big expense and they will pay whatever the extra is. He added that they have not accepted a bid and he will speak with Attorney for the Town Wukitsch to see if they have to do it within a certain period of time and if they do, they will award it at the next meeting, which is a Workshop next Tuesday, which won't be televised but he is telling them now.

Councilman Dolan interjected that it isn't like people are knocking their door down asking to bid on it.

Supervisor Flach stated that they put it out to bid three times and they only had one bid.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 14, 2015 – Town Board Meeting – 7:00pm**

**RESOLUTIONS**

Supervisor Flach read the following:

Supervisor Flach and Town Board Members;

Gentlemen,

Due to health issues it has become necessary for me to take an earlier than expected retirement at this time. During my past years of service with the Town of Coeymans, I have had the opportunity to share many different experiences. I would like to thank all my fellow employees and Public Officials for the years of help and sharing of information between departments to benefit our residents. My time has been one learning experience after another and has changed me personally, for which I am grateful. Thank you all again for your support over the past years. Therefore, please accept my resignation from my full-time positions of Building Inspector / Code Enforcement Official effective September 29, 2015, close of business.

Sincerely,  
Laverne H. Conrad

**RES. #108-15 ACCEPT RESIGNATION OF BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED - VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, Laverne Conrad has submitted his letter of resignation as Code Enforcement Officer.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Laverne Conrad as Code Enforcement Officer, be accepted September 29, 2015.

Supervisor Flach asked if anyone wished to comment.

Councilman Masti stated that when he first came to the Town Board, Larry was the go-to person who knew more about what has happened in the Town over the years than anyone. He continued by saying that he appreciated his friendship and tutelage, which made working on the Town Board a lot more enjoyable experience.

Councilman Burns stated that Larry puts in a lot of time that he doesn't have to and involves himself in pretty much every aspect of the Town, which is not done because he is a control freak; he really cares about our community. He added that in talking about his knowledge, he wishes he could transplant a fraction of his brain into his own so he could understand what he is talking about most of the time. He continued by saying that he believes that he is going to be healed from the sickness that he has and they are going to have him for quite a bit longer.

Councilman Dolan stated that he has known Larry for a long time, sometimes he been on his side and other times he hasn't been and vise-versa and he hates to see him leave like this and he wishes him the best of luck. He added that regardless of whatever side they were on, he never shied away from answering his question or discussing things with him and was/is okay with agreeing with him on things and they both voiced their opinions. He reiterated that he hates to see him leave like this and he wishes him the best.

Supervisor Flach stated that Larry has been invaluable to this town as Building and Code Enforcement and does a lot more than people realize and he is concerned for the folks that are

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 14, 2015 – Town Board Meeting – 7:00pm**

going to have to pick up the slack. He added that he and Larry have talked about him coming back part-time to help out as well as looking at some full-time people and he will keep everyone posted as they get a little closer. He continued by saying that retirement was a hard thing for him to do; he has been faithful to this town in doing the job to the best of his ability.

Councilman Burns stated that he worked for Larry years ago and like a lot of businesses in our community, he did things for people that no one ever knew about including the people that he actually helped out. He added that for senior citizens, when other people had to drag their garbage out to the road, he made his guys go and get it off their back porch and most of them were not being charged. He continued by saying that he has taken care of a lot of people in the Village and Town and has always looked out for the betterment of the Town, which he appreciates and thanks him for.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next resolution.

**RES. #109-15 APPOINT PART-TIME CLERK I**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED - VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the Town of Coeymans' Chief of Police has a need to fill a part-time position as Clerk I in the Police Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Kendra Leonardo to the position of part-time Clerk I in the Police Department at the hourly rate of \$11.22, effective September 14, 2015.

Councilman Dolan asked that Chief McKenna tell them what the Clerk I will be doing.

Chief McKenna stated that they have had two part-time clerks downstairs and it was discussed with the Board and Supervisor about having someone available during the day hours in lieu of the transition over to Countywide Dispatch. He added that they felt it best to still have someone there so that the door could be open and people could come in and have a face on the other side of the window to talk to. He continued by saying that initially they had two former part-time Dispatchers who expressed an interest in staying, one just left to go back to school full-time and there is an immediate opening and Ms. Leonardo's name came to him through his Confidential Secretary Dawne LaMountain. He went on by saying that he interviewed her, vetted her, and she is a bright young lady who will be doing clerical work, filing, assisting with records management, fielding reports and communicating back and forth with County Dispatch. He added that this is something that she has some experience in what they call the front of the house in dealing with the public so it will be a very smooth transition and they had her in a couple days last week for a trial period to see how it worked out and she did very well.

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**ADDITIONAL BUSINESS**

**Resignation of Zoning Board of Appeals Member**

Councilman Dolan read the following:

Mr. Stephen Flach, Town Supervisor  
Mr. Stephen Schmitt, ZBA Chairmen

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 14, 2015 – Town Board Meeting – 7:00pm**

Good Afternoon Gentlemen:

This is official notification that I am unable to finish my term on the Zoning Board of Appeals. My last meeting will be September 23, 2105. My husband has accepted a position in Texas and my family is relocating. I hope you can recruit new active members to the ZBA who are committed to this important work. I wish to thank the Town Board of the Town of Coeymans for this opportunity.

Sincerely,  
Michelle Maddage

Councilman Dolan offered a motion to accept the resignation.

**MOTION**

On motion of Councilman Dolan, seconded by Supervisor Flach, the resignation of Michelle Maddage was accepted.

APPROVED - VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Councilman Dolan stated that he wanted to thank Michelle for her service to what can sometimes be a thankless job, he appreciates her putting in the time and effort and he wishes her and her family well on their move to Texas.

Supervisor Flach stated that this is one of those jobs where people aren't lining up at the door to take and Councilman Dolan said it correctly in saying that many times they are thankless jobs and he thanks her for her services and offered her best wishes in relocating.

Councilman Dolan suggested that they advertise for the position.

Supervisor Flach suggested that they wait until they see what is going on there.

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**CORRESPONDENCE**

**Dept. of Public Service – Energy Affordability for Low Income Utility Customers & Proposed Merger of Charter Communications & Time Warner**

Supervisor Flach read the following excerpt from the letter:

Dear Community Leader:

The New York State Public Service Commission is sponsoring a series of regional information sessions and Public Statement Hearings regarding two proceedings currently before the Commission. The first proceeding is an examination of low income programs offered by the major electric and gas utilities in New York State. The second concerns a Joint Petition submitted by Time Warner and Cable and Charter Communications seeking Commission approval to merge in to a new entity call New Charger. Attached are fact sheets, which provide information on both of these efforts as well as how to obtain the Staff Low Income Report and the Time Warner/Charter Communications Petition.

The Commission will hold Public Statement Hearings to solicit comments from stakeholders on these two proceedings. These Hearings are open to the public and will have two parts; an information session, consisting of presentations by Commission staff, and a formal Public Statement Hearing where the public is invited to participate and comment on the proceeding.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 14, 2015 – Town Board Meeting – 7:00pm**

Information received at the Public Statement Hearings will be transcribed and will be included in the case record. The public comments will be considered by the Commission in deciding these cases.

Supervisor Flach stated that they asked that it be announced to the public and it will be available at the Town Clerk's Office for anyone that would like to look at them.

Councilman Dolan stated that it looks like the only local information session and Public Statement Hearing is Thursday, September 17<sup>th</sup> at Bethlehem Town Hall, which might limit it to people who are actually in the audience that get Time Warner Cable. He continued by saying that this would be the time if you not happy with your service or concerned about what a merger may do to your service, to show up and voice your opinion. He added that they usually accept written statements and if anyone hears about it after September 17<sup>th</sup> and doesn't want to travel to Glens Falls, Poughkeepsie or Buffalo, he would suggest submitting comments.

Councilman Masti interjected that the website is listed as [www.dps.ny.gov](http://www.dps.ny.gov) and read the following:

Submit comments electronically to Kathleen H. Burgess, Secretary at [secretary@dps.ny.gov](mailto:secretary@dps.ny.gov) or by mail or delivery to Secretary Burgess at the Department of Public Service, Three Empire State Plaza, Albany, NY 12223-1350.

Supervisor Flach stated that if anyone wishes to have a copy of it, it will be available immediately or you can obtain a copy from the Town Clerk.

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**UPCOMING WORKSHOPS/MEETINGS**

- Town Board Workshop, September 22, 2015, 6:00pm
- Zoning Board Meeting, September 23, 2015, 7:00pm
- Town Board Meeting, September 28, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that Hunting Licenses are on sale and the deadline for Doe Permits is October 1<sup>st</sup> with no price increase on anything. She continued by saying that she wanted to wish Larry well, she has worked a long time with him and is sorry for his illness as well as wishing Michelle Maddage well on her move to Texas. She added that she is sorry for the loss of Rita Flach, which they received news of just prior to the Meeting.

Supervisor Flach asked if there were any other comments.

Chief McKenna stated that he wanted to thank the Town Board for approving his request for the part-time clerical position. He added that he wanted to remind everyone that the original number 756-2059 can still be dialed, there will be a Dispatcher at the end of the call and you can report any circumstances that you would report prior to the turnover. He continued by saying that there should be no worry with what number to dial, if you know the old number it is still in effect but if you are unsure of it, 911 will get you the Dispatch Center to get service. He concluded by

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**September 14, 2015 – Town Board Meeting – 7:00pm**

saying that as always, metaphorically, the door is always open and their phone is always on and if there is anything you need or can think of things lacking, just let him know.

Councilman Dolan stated that obviously you would call 911 if it's an emergency and if you call 756-2059 it will go to Dispatch and they have been told to call 911 regardless of what the call is but for someone who has a question that is not emergency related, they can walk in downstairs and talk to a Clerk. He then asked if you can call the 756 number to speak to the Police Department.

Chief McKenna stated that the numbers in place prior to the transition are still in place and if there are any questions about for instance parking during a snow emergency or a problem with a tree down, you can always dial 756-2059 number for information and if they have the ability to answer the question, they will answer it, if they are uncertain, during the day hours they will transfer you to one of the clerical staff or they will call for a Unit and you will either get a call back or visit from a Police Officer to field any questions. He continued by saying that if you have any question as to the severity of the nature of a call, when in doubt dial 911 and the reality is, both of the phone numbers are going to the same Dispatch Center, the only difference is that there is one specific person dedicated to Countywide 911. He went on by saying that they will retrieve your call, enter your information and it will be dispatched out accordingly and reiterated that if you are in question as to the severity, call 911, if you just have a general question call 756-2059 and during the daylight hours, they will transfer it to a Coeymans Clerk and if not, they will call a Police Officer who will call you back. He concluded by saying that there is a 50/50 chance that you will recognize the voice at the other end at County Dispatch because both Coeymans' full-time Dispatchers went to Albany County and they are working at the Dispatch Center answering calls.

Councilman Dolan stated that he had indicated the Clerks are there during daylight hours and then asked what that consists of.

Chief McKenna stated that currently there is a phone outside the Police Department and if the door is closed, it is indicative that there are no Clerks in service at that time so you pick up the phone, which is equivalent of dialing 756-2059 where you will get Albany County Dispatch who will ask you what you need and in return they will either dispatch an Officer to meet you or give you guidance as to what you should do. He added that if the door is open, which should be Monday through Friday, Noon – 6:00pm, there will be a Clerk available if you are looking to pick up a report or have any questions. He continued by saying that they are versed in a variety of basic questions and if it something outside their pay grade, they will call a Police Officer to meet you at the station. He concluded by saying that the rule of thumb is that if the door is open, walk in, if it is closed you should pick up the phone.

Councilman Masti interjected that it is not an actual phone but rather a box with a button that you push.

Chief McKenna stated that it is a silver box with a button that you would push to call and in return it will be dispatched immediately.

Supervisor Flach asked if there are any other comments.

Councilman Burns stated that the Officers are gentlemen and not out there to just write tickets. He added that the Highway guys are doing a fantastic job and the kids from C.H.O.I.C.E.S. were fantastic workers who did a great job and they helped him out at the creek, there were never any complaints and they got a lot of work done. He continued by saying that the Fire Companies do a fantastic job, they do it for nothing because they want to be a good servant. He concluded by saying that as far as the Flach family, it's only the ones left behind that are mourning and sad



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**September 14, 2015 – Town Board Meeting – 7:00pm**

because Mrs. Flach is in a great place, she knew Jesus Christ, she knew she was going to Heaven and she is there.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that there was a nice article in the paper relative to the County brining some programs to the Town of Coeymans for the youth and he wanted to thank Councilman Dolan for representing the Town and then asked when the meeting was.

Councilman Dolan stated that it was a week ago Friday at 1:30pm.

Councilman Masti reiterated that he appreciates Councilman Dolan representing the Town as well as appreciating the article in letting people know that money will be coming down to start programs like this, which will get kids off the street and into something healthy that will teach responsibility and respect.

Councilman Dolan stated that he thinks the article details how local youth can sign up on the County's website and they are starting with karate and flag football, which you can sign up for now.

Councilman Masti interjected that they will be doing Lacrosse next and it is money that will be going to good use. He continued by thanking Chief McKenna, who has done a remarkable job and added that it reflective in the Officers, residents are sensing it and it is a bright light in Coeymans.

Supervisor Flach stated that he had done a cash-flow analysis and they are right on target with the budget. He added that the Tentative Budget will be out in two weeks, which is the Budget that he puts out and it's looking good, he is excited about it and he will have a statement when it comes out. He continued by saying that he wanted to thank Larry & Michelle for their service as well as thanking everyone for their well wishes on his Aunt Rita's passing who was married to John Flach and then asked for a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Councilman Masti, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

APPROVED - VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 7:37pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 22, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Workshop was held Tuesday, September 22, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Peter Masti, Deputy Supervisor, Councilman  
Thomas E. Dolan, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Stephen D. Flach, Supervisor

**ALSO PRESENT:** Lucinda A. Vatalaro, First Deputy Clerk  
David Wukitsch, Attorney for the Town

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Deputy Supervisor Masti opened the meeting, led the Pledge of Allegiance and added that the record should reflect the absence of Supervisor Flach.

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**AGENDA**

- Resolutions
  - Approve Attendance to Capital District Planning and Zoning Workshop
  - Accept Bid Proposal for 84 Main Street
  - Authorize Justice Court to Apply for JCAP Grant
- Additional Business

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**RESOLUTIONS**

Deputy Supervisor Masti stated that the Planning and Zoning Board members have requested permission to attend a Local Government Planning & Zoning Workshop on October 15, 2015, which is \$30.00 per person with a registration deadline of October 9<sup>th</sup>. He added that this is something that each member is required to do and then asked that Councilman Dolan introduce the resolution.

**RES. #110-15 APPROVE ATTENDANCE TO CAPITAL DISTRICT PLANNING & ZONING WORKSHOP**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – SO MOVED

**WHEREAS**, the Capital District Planning Commission will be sponsoring a Local Government Planning & Zoning Workshop on October 15, 2015 at the Hudson Valley Community College in Troy, NY; and

**WHEREAS**, members of the Planning and Zoning Boards desire to attend this seminar, which will provide credit hours for the minimum training as required by Town Law; and

**WHEREAS**, a prepaid registration fee of \$30.00 per person is required.

**NOW, THEREFORE, BE IT RESOLVED**, that the members above are hereby authorized to attend the Local Government Planning & Zoning Workshop in Troy, New York, October 15, 2015; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Coeymans will reimburse for the round-trip mileage upon submission of voucher for use of the members personal vehicle.

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**September 22, 2015 – Town Board Workshop – 6:00pm**

**RES. #111-15 ACCEPT BID PROPOSAL FOR 84 MAIN STREET**

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans has advertised for proposals to purchase property owned by the Town located at 84 Main Street, Coeymans, NY, SBL 168.12-2-3; and

**WHEREAS**, Coeymans Recycling Center, LLC, has submitted a proposal, which meets the terms of the bid issued by the Town including the requirement that the successful purchaser demolish the structure presently on the property with ninety (90) days of acceptance and execution of a contract of purchase; and

**WHEREAS**, Coeymans Recycling Center, LLC, has submitted a bid in compliance with the Town's notice and has tendered a check in the amount of \$250.00 for purchase of property with the assurance that it will demolish the structure on the property with ninety (90) days of the execution of the contract and pay all costs and fees associated with the transfer of this property.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby authorizes the Town Supervisor to execute a contract for the purchase and sale of the aforesaid real property in the form annexed hereto.

Councilman Dolan asked if the successful bidder needs to put up a Bond or anything since they are tearing down a property that is attached to another inhabited property in which the inhabitant expressed their concern to him.

Councilman Burns stated that he is sure that he is insured.

Councilman Langdon stated that he probably has the kind of insurance that he has to carry to do his normal business and it would probably cover the value of any home that is attached.

Attorney for the Town Wukitsch stated that a Bond would only insure compliance with the terms of the contract and would not provide any coverage to a third party. He continued by saying that they could ask him for proof of insurance, which would be appropriate.

Councilman Burns stated that they would need that anyway because when he had done work for the Town he had to have \$1,000,000.00 worth of coverage.

Attorney for the Town Wukitsch interjected that they need Proof of Liability coverage, which would provide coverage to a third party as well as Worker's Compensation and added that he can get proof of that.

**RES. #112-15 AUTHORIZE JCAP GRANT APPLICATION**

On motion of Councilman Langdon, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – SO MOVED

**WHEREAS**, the Town Court is desirous of making application for funding assistance to obtain office equipment; and

**WHEREAS**, such assistance is possible through the New York State Unified Court System Justice Court Assistance Program (JCAP) application.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans authorizes the Town Justice Court to prepare such a JCAP application and forward the completed application to Supervisor Stephen D. Flach for signature and submission.

Deputy Supervisor Masti stated that he would read the memo from Court Clerk Eissing and continued to read the following:

The Justice Court has been notified by the Unified Court System that applications are again being taken for available grant money to assist Towns and Villages in the operations of their Justice Court.

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**September 22, 2015 – Town Board Workshop – 6:00pm**

In order to apply, and submit the completed application, the Justice Court requires authorization from the Town Board in the form of a resolution, which must be a certified copy. The Board's consideration in passing a resolution on this matter, as soon as possible, will be greatly appreciated.

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**ADDITONAL BUSINESS**

Deputy Supervisor Masti asked if there was any additional business.

Councilman Langdon asked where they were at with the replacement of the gazebo roof.

Councilman Dolan stated that at the last meeting they decided that they are not going to go through with it for now and will wait until funds are available and they will include it in the budget for next year.

Attorney for the Town Wukitsch stated that bids were submitted and there was only one bid and added that there is no concrete time period in which they have to accept the bid; it only has to be within a reasonable time.

Councilman Langdon stated that he thought there was a potential problem with the bid because it was faxed in, came in late and was not a sealed bid.

Attorney for the Town Wukitsch stated that you can waive those types of irregularities and have the power to do that and reiterated that if it is a single bid, they can waive those types of irregularities.

Councilman Dolan stated that he thinks it was consensus thinking that because it was the only bid that they received and it was put out multiple times, the idea is that if some money becomes available, they will try to do it. He added that in a conversation with the Supervisor, the bidder said he would be willing to wait.

Councilman Burns stated that the bidder indicated that he would do the work now and be paid later after the first of the year.

Councilman Dolan interjected that he thought they had decided that it probably was not a good idea.

Attorney for the Town Wukitsch stated that he would have control over when he submits his voucher and if there is no reason to question the voucher, other than he decided to complete it 90 days after the work was completed, he does not think that there is a problem with that.

Councilman Langdon stated that he agreed as long as it is planned in next year's budget.

Councilman Dolan stated that if it comes out of next year's funds, it will have to be done next year.

Deputy Supervisor Masti stated that it will be the year that he submits the voucher.

Attorney for the Town Wukitsch agreed and interjected that they would have 30 days to pay it.

Councilman Burns stated his view is that they have been going back and forth for so long on this and it is a low bid for the work that needs to be done, he has a good reputation and he's the only one that submitted a bid. He continued by saying that if he is willing to do that, now is the

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 22, 2015 – Town Board Workshop – 6:00pm**

perfect time because the gazebo isn't being used and next spring it will be one less thing that they need to do.

Attorney for the Town Wukitsch interjected that if it is acceptable to him to wait and submit the voucher and then get paid in January, it would be fine.

Councilman Langdon stated that if they decide to do it this year, they should wait to see what the budget is looking like for next year because they would be spending money that they don't have.

Attorney for the Town Wukitsch stated that he should not be allowed to do the work then.

Councilman Langdon stated that by mid-October they should have an idea with the budget and whether or not it is in the budget.

Councilman Burns stated that when they get the budget done, if they definitely have the money to do it they should have it done this year so it will be done in the spring. He added that if they keep waiting it will cost a lot more than it is going to cost now.

Deputy Supervisor Masti interjected that the longer they wait, the more money it will be.

Attorney for the Town Wukitsch interjected they will have a better picture after they have some Budget Hearings and he can still work in October or November and then asked what the final bid was.

Councilman Dolan stated that it was \$5,250.00.

Councilman Langdon stated that it is between the other bids from previous years.

Councilman Dolan stated that the Supervisor had said the bidder agreed that if there is minor damage between now and then he will proceed at the same price and if it were much beyond the scope of the bid they would take care of that also.

Councilman Burns interjected that the other concern is the railing along the walkway by the river.

Councilman Langdon stated that it is pretty well screened off.

Councilman Dolan interjected that it is \$3,300.00 to fix it and approximately \$5,000.00 for new and added that he thinks it is much more of a safety issue than the gazebo roof if they can only do one.

Councilman Burns stated that Scott Searles is a very good welder and he could take sections out to his shop this winter and weld a piece in between each one. He added that they have the equipment to do it and it will only cost them their labor and for a little bit of material and reiterated that Scott is a very good welder.

Deputy Supervisor Masti stated that with the safety fence up against it, it is safe and no one will fall through.

Councilman Burns stated that Lou Newburg's intention was to take it section by section and insert pieces.

Deputy Supervisor Masti asked if there was any other business.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 22, 2015 – Town Board Workshop – 6:00pm**

Councilman Burns stated the only other thing is the Hannacroix Creek, which he thought was going to be cut and dry and it was going to be done but they keep giving them a hard time and have pushed the permits off.

Attorney for the Town Wukitsch stated that he thought it was going to be done this year by the end of the year.

Councilman Burns stated that John Wilhelm is the head of Homeland Security in charge of FEMA and everything was in motion for August, they were going to get in there and get it done, and FEMA was going to give them \$380,000.00.

Deputy Supervisor Masti interjected that it cost an additional \$100,000.00 to redo the original plan to satisfy Army Corp of Engineers recommendations.

Councilman Burns stated that Army Corp of Engineers was supposed to do their survey for the bats and trout and according to John Wilhelm they hadn't done anything. He added that FEMA was applying for a permit to get them through this year but he told him that they won't see any money this year and probably won't see any next year. He continued by saying that they did take a lot out of the stream, it looks good and they wanted to take out the piles of dirt that were obstructing the water when it floods, which isn't in the flood plain.

Councilman Masti stated that it's not in the creek itself and is acting as a dam if it floods.

Councilman Burns stated that there is a feeder stream that goes alongside that has been cleaned out and legally they can go into it without permission but next to it is where the material is and were told by letter that if they do anything without permits or permission, there will be no FEMA money. He added that Mr. Wilhelm advised that they go through the proper channels and apologized.

Councilman Masti stated that it's not his fault.

Councilman Burns stated that it wouldn't cost FEMA a dime because they would be doing the work themselves and local companies would truck it out for nothing because they could use it.

Councilman Masti interjected that it would be good, clean fill.

Councilman Burns reiterated that it won't cost anyone anything, it will be an improvement and when they go to do the project, that part of it will be done and it will be less money. He added that they are at a standstill and he does not know what to do about it. He concluded by saying that they missed out when the Governor gave permission to go in the creek for 30 days and they didn't do it.

Deputy Supervisor Masti asked for a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Langdon, the Town Board Workshop was adjourned.

VOTE – AYES 4 – NAYS 0 – SO MOVED

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 22, 2015 – Town Board Workshop – 6:00pm**

Time – 6:15pm

*Respectfully Submitted -*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 24, 2015 – Bid Opening – 2:00pm**

**A Bid Opening was held Thursday, September 24, 2015, at 2:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Diane L. Millious, Town Clerk  
Lucinda Vatalaro, Deputy Town Clerk

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**NOTICE SEEKING OFFERS  
TO PURCHASE REAL PROPERTY**

The Town of Coeymans is soliciting bids to purchase real property presently owned by the Town. The Town will provide the successful bidder with a Quit Claim Deed to the properties in question. The terms of this solicitation are set forth below. The property is as follows:

- 1. **78 Main Street, Coeymans, New York** – Parcel #168.12-2-19. This is a two-story structure which is presently vacant, located on approximately .06 acres of land. This property may possibly be rehabbed, but there are property maintenance issues that will have to be addressed prior to title transfer. (Outdoor staircase and exterior doors) Minimum bid of \$5000.00.
- 2. There will be a showing of the property by appointment. Please call the Supervisors Office at (518) 756-6006 for details.

Bids for the property shall be submitted in sealed envelopes addressed to the Town of Coeymans, 18 Russell Avenue, Ravena, New York 12143, marked “Proposal to Purchase Real Property of the Town of Coeymans.” The bids will be opened at the Town Clerk’s Office at 2:00 p.m. on Thursday, September 24, 2015. The bidder shall identify the property to be purchased by address. The successful purchaser will be required to enter into a contract for the purchase of the property in question and to meet any and all conditions of sale. The Town reserves the right to reject any and all bids.

**By Order of the Town Board  
Of the Town of Coeymans  
Diane L. Millious  
Town Clerk**

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**BID OPENING**

Town Clerk Millious opened the bids and read them aloud as follows:

**BIDDER**

**78 MAIN STREET**

|        |            |  |
|--------|------------|--|
| Bid #1 | \$6,000.00 | Jerome and Rose Gladney<br>28 Westerlo Street<br>Coeymans, NY 12045    |
| Bid #2 | \$6,500.00 | Coeymans Industrial Park<br>494 Western Turnpike<br>Altamont, NY 12009 |

The Bid Opening concluded at 2:03pm.

**Respectfully Submitted,** **APPROVED:**

Diane L. Millious, Town Clerk



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 28, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, September 28, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman

**ABSENT:** George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Peter McKenna, Chief of Police  
Matthew Weidman, Bookkeeper

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board with the exception of Councilman Langdon.

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**AGENDA**

- Presentations
- Public Comment
- Approval of Minutes
  - Town Board Meeting, September 14, 2015
  - Town Board Workshop, September 22, 2015
  - Bid Opening, September 24, 2015
- Supervisor's Report – August 2015
- Department Reports
  - Town Clerk, August 2015
  - Sewer, August 2015
  - Building, August 2015
- Old Business
- New Business
- Resolutions
  - Appoint Part-Time Code Enforcer
  - Appoint Board of Assessment Review Member
  - Approve Abstract
  - Approve Sponsorship of Police Academy Recruits
- Upcoming Workshops/Meetings
  - Planning Board Meeting, October 5, 2015, 7:00pm
  - Town Board Meeting, October 13, 2015, 7:00pm
  - Town Board Workshop, October 20, 2015, 6:00pm
  - Town Board Meeting, October 26, 2015, 7:00pm
  - ZBA Meeting, October 28, 2015, 7:00pm
- Presentation of 2016 Budget to the Board

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 28, 2015 – Town Board Meeting – 7:00pm**

**Mr. Rick Touchette** stated that he is a resident of Coeymans and lives on Church Street and wished to reiterate his earlier comments concerning the application by Coeymans Recycling for a \$500,000.00 tax break. He added that especially in light of the State Comptroller's finding of significant fiscal stress in the Town of Coeymans, the last thing they need is to give someone a tax break.

Supervisor Flach asked if there were any other comments.

**Mr. Bill Tryon** stated that he is running for one of the Board seats and he has been out and about in town and out in the country and he hears so many people talking negatively about Coeymans but what he is finding is that it is a beautiful town. He added that there are so many positive things in this Town and he is encouraged by what he sees and he hasn't seen a lot of the little areas and developments on the back street, which are also beautiful areas. He concluded by saying that he looks forward to being part of the team and helping to build the Town up and making it what it should be, just as awesome as New Baltimore and any of the other towns.

Councilman Dolan interjected that he wanted to put on the record that he thinks the Town of Coeymans is better than New Baltimore.

Supervisor Flach asked if there were any other comments.

**Mr. Laszlo Polyak** stated the he submits FOIL requests from time to time and there is a lawsuit that has Mr. Touchette's name on it and he is present so he can rebut anything that he questions. He continued by saying that he questions how someone can run for office who is costing people money and in turn asking for votes, which is what it boils down to. He added that it's borderline insanity where you repeat things over and over again and expect different results and Mr. Touchette could comment on the reason why he left his name on a lawsuit and didn't have the presence of mind to take his name off because he would like to be neutral in getting people's votes. He continued by saying that it makes it very difficult to vote for him because just for the Town to answer it, it is costing the taxpayer's money and taking money out of his pocket before he even gets to go to the voting booth. He went on by saying that at a Town Board Meeting going back to 2007, there was a Small Cities Grant application for \$750,000.00, which is money they could have had but in the minutes both Mr. Youmans and Mr. Touchette voted no, which would have been State and Federal money coming back to the Town.

Supervisor Flach asked if there were any other comments.

**Mr. Keith Mahler** stated that he is a Village resident and wanted to commend each and every person who has brought business to our community because they have struggled over many years with not turning the page in the Town of Coeymans and Village of Ravena. He added that in addressing Mr. Touchette's comment about giving a \$500,000.00 tax break, if he were up in that seat, he would know that decisions have to be made about how to better our community by giving tax incentives and tax breaks to businesses to bring them here. He continued by saying that he doesn't think that he can make such a fair judgment on the State Comptroller's Audit until they report in full and whether they can come out of it as a Town and Village successfully and concluded by offering his gratitude to the Town Board for getting them to the level where they are today as a Town and growing further together as a Village and asked that they keep the good work up and he believes their fiscal stress level will decrease as they move forward.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were minutes from a Town Board Meeting on September 14<sup>th</sup> and then offered a motion to approve them.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 28, 2015 – Town Board Meeting – 7:00pm**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the Town Board minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Supervisor Flach continued by saying that there are minutes from a Town Board Workshop September 22<sup>nd</sup> and then offered a motion to approve them.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Supervisor Flach stated that there was a bid opening on September 24<sup>th</sup> for 78 Main Street, which is the property at the corner of Main and Westerlo and it was put back out to bid because the first bid didn't meet the minimum price. He added that there was some interest from other people so they decided to put it up for re-bid and three people actually looked at the building and one submitted a bid, one gentleman was interested but didn't get a chance to look at it and didn't put a bid in and Coeymans Industrial put in a bid. He continued by saying that the winning bid was \$6,500.00, the minimum was \$5,000.00, and then asked for a motion to accept the bid.

Councilman Dolan stated that he believed they should approve the minutes for the Bid Opening before they accept the bid.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Dolan, the minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Councilman Dolan asked how the bids were received.

Town Clerk Millious stated that they were received in person.

Councilman Dolan stated that he wanted to know if people faxed or mailed them in.

Town Clerk Millious reiterated that they were sealed bids in person.

Supervisor Flach stated that he would offer a motion to accept the bid from Coeymans Industrial Park in the amount of \$6,500.00.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the bid for 78 Main Street was accepted.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Councilman Burns asked what the plans are for it.

Supervisor Flach stated that he does not know.

Councilman Burns stated that he has 90 days to do something with it.

Supervisor Flach stated that he has 90 days to repair the steps and doors, which was part of the bid.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 28, 2015 – Town Board Meeting – 7:00pm**  
**SUPERVISOR’S REORT**

**August 2015**

Supervisor Flach gave the Supervisor’s Report as follows:

| FUND                        | BAL. FWD.    | RECEIPTS     | DISBURSE.       | BALANCE        |
|-----------------------------|--------------|--------------|-----------------|----------------|
| GENERAL                     | \$248,906.42 | \$ 42,786.25 | \$185,810.85    | \$105,881.82   |
| PART-TOWN                   | \$384,063.21 | \$ 3,770.46  | \$217,607.13    | \$170,226.54   |
| HIGHWAY                     | \$141,591.87 | \$200,378.57 | \$255,634.06    | \$ 86,336.38   |
| BRIDGE CONST.               | \$ 29,165.93 | \$ 6.77      | -0-             | \$ 29,172.70   |
| SEWER                       | \$172,761.69 | \$ 51,201.83 | \$ 31,139.10    | \$192,824.42   |
| SPECIAL WATER               | \$ 56,903.95 | \$ 549.19    | -0-             | \$ 57,453.14   |
| POLICE FORF.                | \$ 71,191.39 | \$ 2,102.87  | \$ 4,332.63     | \$ 68,961.63   |
| H-FUND CAP. PROJ.           | \$489,005.26 | \$ 82.99     | -0-             | \$489,088.25   |
| SECTION 8 HUD –<br>67 Units | \$ 6,118.46  | \$ 45,392.97 | \$ 49,184.32    | \$ 2,327.11    |
|                             |              |              | Total Rec. Bal. | \$1,224,916.73 |
|                             |              |              |                 |                |

**CERTIFICATES OF DEPOSIT**

| <b><u>SAVINGS ACCOUNTS</u></b> |             | <b>COLLATERAL FDIC COV. COLLATERALIZED COVERAGE</b> |              |                |
|--------------------------------|-------------|---|--------------|----------------|
| Unemployment                   | \$ 703.73   | Greene County                                       | \$250,000.00 | \$2,489,559.03 |
| Grove Cem.                     | \$40,961.77 | National Bank                                       | \$250,000.00 | \$ 225,348.75  |
| C.H. Cem.                      | \$13,437.17 |   |              |                |
| Sewer Ded.                     | \$ 0.00     |   |              |                |
| Total                          | \$55,102.67 |   |              |                |

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Masti, seconded by Councilman Burns, the Supervisor’s Report was accepted as presented and read.  
VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**DEPARTMENT REPORT REVIEW**

**Town Clerk – August 2015**

Supervisor Flach asked that Town Clerk Millious give the Town Clerk’s Monthly Report.

Town Clerk Millious continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**September 28, 2015 – Town Board Meeting – 7:00pm**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the Town Clerk's Monthly Report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**Sewer – August 2015**

Supervisor Flach asked that Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Sewer Department Monthly Report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**Building – August 2015**

Supervisor Flach asked that Councilman Masti give the Building Department Monthly Report.

Councilman Masti continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the Sewer Department Monthly Report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

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**RESOLUTIONS**

**RES. #113-15 APPOINT PART-TIME CODE ENFORCEMENT OFFICER**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the Building Department is desirous of hiring a part-time Code Enforcer.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does authorize the appointment of a part-time Code Enforcer position for the Town of Coeymans Building Department, and

**BE IT FURTHER RESOLVED**, that the Town of Coeymans appoints Laverne Conrad as part-time Code Enforcer to the Building Department, at the rate of \$25.77 per hour, effective October 1, 2015.

Councilman Dolan stated that he brought this up earlier and he wanted to be on the record as saying that he thinks in addition to Larry part-time, they need someone in the office full-time.

Supervisor Flach stated that he agrees and because of Larry's health he forced himself to retire and they wanted to still have him there because he is a wealth of knowledge as well as doing many other things. He added that Larry wanted to come back part-time, he is working with the Sewer Department to get everything up to speed before he retires completely and it is a good fit. He concluded by saying that they are looking for someone full-time, they do have someone in mind who is already employed part-time and he will keep everyone posted on that.

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Councilman Dolan stated that the rate of pay is what he currently is getting.

**RES. #114-15 APPOINT BOARD OF ASSESSMENT REVIEW MEMBER**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the term of Angelo Rosato on the Board of Assessment Review expired on September 30, 2015, and

**WHEREAS**, the Town Board has determined his service to be of value to the Town, and

**WHEREAS**, Mr. Rosato has been contacted and has expressed an interest in retaining a set on the Board of Assessment Review.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby reappoint Angelo Rosato to a five-year term on the Town of Coeymans Board of Assessment Review to expire September 30, 2020.

Supervisor Flach stated that he spoke with Mr. Rosato, who has been on the Board for quite a long time and he said he would love to be on the Board of Assessment Review as long as he can. He added that he does a good job, the BAR works well together and they are happy to have him come back.

**RES. #115-15 APPROVE SEPTEMBER ABSTRACT**

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED –

**BE IT RESOLVED**, that the Town Board of the Town of Coeymans has approved the payment of bills as presented in the Abstract for September 2015 as follows:

**PRE-PAID VOUCHERS** –170499-170503,170517-170519,170521,170523,170589-170591,170603-4170604,170606-170607,170612-170614,170617-170619,170621,170626-170627,170634-170637,170640,170642-170672,170674-170713 for a **Total of \$70,357.66**

**VOUHER NUMBERS** – 170714-170722, 170724-170773, 170775-170815 for a **Total of \$86,291.47**

**TOTAL FOR ALL FUNDS \$156,649.13**

**RES. #116-15 APPROVE SPONSORSHIP OF POLICE ACADEMY RECRUITS**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

**WHEREAS**, the Chief of Police would like to sponsor two recruits to the Zone 14 Academy at Fulton Montgomery Community College, hosted by Fort Plain Police Department.

**NOW, THEREFORE, BE IT RESOLVED**, based on the recommendation of the Chief of Police, the Town Board does herby sponsor the following gentlemen to attend the Zone 14 Police Academy beginning October 1, 2015:

Richard Bell  
Jeffrey Weir

Supervisor Flach asked that Chief McKenna discuss his request.

Chief McKenna stated that small departments are doing everything they can to try and generate revenue as a means to stay alive and serve the community at the lowest possible cost to them and Chief Robert Thomas of the Fort Plain Police Department has endeavored to create a part-time Police Academy in conjunction with Fulton Montgomery Community College. He added that because Coeymans is a very fluid department, he has been extremely kind in allowing them to hire some very qualified individuals. He continued by saying that he has to keep moving because he can anticipate on any given day that three to six Police Officers might get approached by a

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**September 28, 2015 – Town Board Meeting – 7:00pm**

larger department so he is always trying to look out for the next wave and have someone in the cue and in speaking with Chief Thomas, he had mentioned that they were starting it up and in turn he interviewed Mr. Bell and Mr. Weir, who came highly recommended. He went on by saying that they are not actually hired by the Town of Coeymans Police Department, they are sponsored by the Department to attend the Academy and the nice part of Police Academies now is that in the span of 7 months, you actually receive your Associate's Degree in Criminal Justice because the classes are so educationally intensive. He added that these two men are going to pay their own way through the Academy as well as their own equipment and will be driving from Latham and Selkirk out to Fulton Montgomery Community College four days a week because they want to be Police Officers and they want to work for the Coeymans Police Department but he couldn't promise them anything. He continued by saying that he made eight phone calls to Zone 14 Columbia County and has received no return phone calls and he sees them continually putting people through the Academy trying to get the best possible candidates and Mr. Bell and Mr. Weir were recommended by very talented Officers, Chiefs and Commanders and after vetting them he chose to ask the Board to allow him to sponsor them and will let them fly under the Town's flag while they are there. He concluded by saying that how they perform out there will dictate whether or not they choose to continue on to Phase II, which will be field training and after that whether they choose to hire them, which will be Phase III and all the Board Members will be kept appraised as to their progress and whether or not it has worked out for them and for the Town and if any point there is a stumble, the Board will be notified and he will ask to withdraw their name as a sponsor, which he does not anticipate.

Supervisor Flach stated that Chief McKenna had mentioned that he spoke to Zone 14 and they have not produced anyone but it was Zone 5.

Chief McKenna stated that Zone 14 encompasses part-time Academies in a certain area and down in Columbia Greene, where they had sent Police Officers before, there is a Zone 14 part-time Academy that started up recently and he reached out to the Director and Columbia Greene Community College and never received a call back so they found another way. He continued by saying that he has known Chief Thomas for several years, he is a retired Police Officer and Chief of Police in a small town, Fort Plain and he's trying to keep his Police Department viable by working with Fulton Montgomery Community College in which candidates from 9-10 different agencies are attending classes there. He added that it doesn't take Columbia Greene off the map and he plans on speaking with their Board about whether or not they want them to participate, which is fine, but he doesn't see a problem with looking to other part-time Academies and they currently have someone at Zone 5, which is a full-time Academy and Ms., Posniewski is currently there and was taken off the Civil Service List. He concluded by saying that there are a number of different Law Enforcement Academies, which are all sponsored through DCJS, full and part-time, based on the needs of those attending, the Academies and the departments that put their recruits through.

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**CORRESPONDENCE**

**Highway Inventory List**

Supervisor Flach stated that Highway Superintendent Searles has given the Board his equipment list, which is an inventory list of what they have.

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**UPCOMING WORKSHOPS/MEETINGS**

- Planning Board Meeting, October 5, 2015, 7:00pm
- Town Board Meeting, October 13, 2015, 7:00pm
- Town Board Workshop, October 20, 2015
- Town Board Meeting, October 26, 2015, 7:00pm
- ZBA Meeting, October 28, 2015, 7:00pm

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**September 28, 2015 – Town Board Meeting – 7:00pm**

**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any additional comments.

Town Clerk Millious stated that she wanted to mention that the deadline for Hunting License Doe Permits is October 1<sup>st</sup>, which is the last day to get a permit.

Supervisor Flach asked if there were any other comments.

Chief McKenna stated that he wanted to thank the Town Board for the opportunity to put the two young men through and added that all is going well down stairs and the door is always open.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that he would like to say that Mr. Touchette, like any other citizen in Town, has the right to sue the Town if they think due process is not being followed or their rights are being violated. He continued by saying that he has been the subject of several Notices of Claim, as many members of the Board have and none of those people have been publicly castigated for exercising their rights. He continued by saying that the Small Cities Grant that Mr. Polyak had mentioned, he was not on the Board at that time and his understanding is that he believes there was a legal opinion given to the Supervisor at that time that said if the Town does go through with the grant they would be in violation of the law but he never personally read it. He added that Mr. Mahler's comments were the most bizarre spin that he has ever seen on defending being 7<sup>th</sup> out of 2,419 on the Fiscal Stress List and added that it is possible to do economic development in this town while following the law and by not giving tax breaks to people and if it is a sound business plan, it should be able to stand on its own.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that the Police Department, Highway Department, Fire Companies, Diane and Staff, and Matt are all doing a fantastic job and he wanted to thank everyone for all their efforts and he prays for God to lay his hand on everything and he believes that he has.

Supervisor Flach asked if there were any other comments.

Councilman Masti offered accolades to the Chief of Police and added that it's nice to hear that everything is running smooth downstairs. He continued by saying that as far as the P.I.L.O.T. Program, his understanding was that if this company didn't get the P.I.L.O.T., they were going to take it overseas and in his mind he would rather give them a break and keep it in Coeymans and they will eventually recoup it with this company because they are a well-known company.

Councilman Dolan interjected that if in fact it is true, he knows more about it than the people who made the presentation because no one said that they were going to take it overseas if they didn't get it and Mr. Zee said that if they didn't get the tax breaks, they might not come here and reiterated that there was no talk of taking it overseas.

Councilman Masti stated that he heard different, he was not at the meeting and has to go with what he hears.

Councilman Dolan stated that if he was here, he would have heard from the 15 people who work at the Port of Albany who said that if these people moved up from the south, they would lose their jobs in Albany. He continued by asking why Albany County would subsidize moving people from out of state up here to displace people who are already work here and added that they said they would be taking food off their table.

Councilman Masti stated that he has no proof of what those people said either.

Councilman Dolan stated that the people who are potentially moving here may know that there was no representation made on their behalf and that the jobs would go overseas if they weren't coming here if they didn't get the tax break and added that the statement is false.



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Supervisor Flach interjected that they would be discussing it at the next meeting when they will need to take a vote on whether or not they accept the P.I.L.O.T. He then asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**PRESENTATION OF BUDGET TO BOARD**

Supervisor Flach stated that he would be presenting the Budget to the Board and in turn Town Clerk Millious will be giving it to the Department Heads and in turn to the public. He continued by reading the following:

**Supervisor's Budget Message**

I would like to give a short State of the Town Address this evening as there have been a few questions about the financial condition of the Town. When I came into office in January 2012, my staff and I immediately began working on the Town's finances. We met with the Accountant, the Internal Control Officer and Mayor Bruno. Our Accountant was hired from the outside and has multiple years of experience working full-time with a very large municipal and school budget (she is still with us). Our ICO was hired by the Town and worked here for years before I was elected. The ICO was paid approximately \$105.00 per hour and worked with our Accountant, Finance Office personnel and the Supervisor. At the end of 2011 there were many due "to's" and "from's, also known as interfund loans which had been on the Town's books for years. Also at the end of 2011, the Town's Highway Fund needed to borrow money from other funds in order to pay their bills. In July of 2012 The NYS Comptroller came to the office and did a Recordkeeping and Cash Disbursement Audit for all of 2011 through June of 2012. It was found that at the end of 2011 the Sewer District had an interfund loan balance totaling \$339,419.00 related to the financing of capital expenditures. The report also states that if this loan and the related capital expenditures had been properly accounted for in the Capital Projects Fund, the Sewer District Fund would have had a positive fund balance as of December 31, 2011. The previous Town Officials did not repay interfund advances before the close of 2011 and as a result, four of the Town's operating funds, had interfund loans unpaid as of December 31, 2011. The previous Officials were also unable to work together with the Village, and therefore the Town had not been collecting owed sewer revenues, as well as large amounts due to the Town for sewer capital projects. When I walked into office in January, there was a sewer BAN (loan) of over \$300,000.00 dollars due within the week that had been taken out in Jan 2011. This was not a problem, other than the previous administration had done nothing to bill the Village their portion of Capital Project H35, which at that time was 70% of a project that the town spent \$435,000.00 on and had not collected anything against it.

The Sewer District had owed the Town's "B" Fund almost \$350,000.00 for years and we took the BAN needed to pay the monies back. By doing so we were able to pay back "B" Fund or part-town, which had also lent money to "A" Fund or town wide, which was paid back. I will say that the Town and Village Boards have met and communicated on a regular basis since I came into office and the Village is up to date on all sewer payments. Because of this, the BAN as stated above should be paid off within the next couple years.

There was also an interfund loan of \$89,000.00 that the Comptroller said, was uncollectable because the project was closed and all revenues were already received and paid out. Basically, the Sewer Fund owed the Sewer Fund and could not pay themselves back, because no more money was going to come in. We basically needed to "forgive" the debt as we were never going to collect money that we kept saying on our AFR we would. It made our books look better than they really were. I was not able to do that until 2013 as the former Board despite recommendations from our Accountant, and ICO would not pass the resolution in 2012. After being prompted from the Comptroller's Office in 2013, they finally passed the resolution to forgive the debt. This was also true of another Capital Project on Martin's Hill and the previous Board would not pass that resolution either. It did not get taken care of until 2014 with the new

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Board. In short, what this means, and what the NYS Comptroller stated when they walked in the door to audit our books, again, is that the Town's books were not showing a true picture of the condition of the finances. If you know you are never going to collect receivables, but keep showing them on your AFR, it looks positive, but in fact is false.

When you come into office the budget is already set from the previous year, as we are doing the budget now, for next year. There was \$400,000.00 available in the plus, but here was \$600,000.00 that was appropriated. Thus the Highway Department was in the red because of a \$200,000.00 fund balance that was put in to the 2012 budget, which did NOT exist. I have whittled away at this negative fund balance, and this year the Highway Department will be in the positive

For the last 5 or 6 years, our Police Department has gone over budget; we along with past Town Boards have dealt with this. In 2014, our Police Department not only went over budget by \$55,000.00 but there were unexpected payouts of \$65,000.00 and \$70,000.00 in anticipated revenue that did not come in. Our dispatch center was over \$45,000.00 in their personnel services. Our court revenue was down \$25,000.00 and we had unexpected litigation costs that cost nearly \$20,000.00. The Town was over budget last year by \$280,000.00 which made the end of 2014 a bit rough.

I never wish to participate in the mudslinging that seems to automatically go with politics, but I do feel that the stories I am hearing about the Town's financial condition are very untrue and needs to be addressed with accurate facts.

For 2015, our Police are on track to be within budget for the first time in many years. A big thanks to our new Chief who has worked closely with Matt and I to monitor the budget and meet regularly. He has cut unnecessary spending and raised a large amount of Police Forfeiture that he is able to use for certain purchases, which relieves the contractual amounts in his budget. The Highway Department was more than 25% under budget, thanks to Highway Superintendent Searles and my staff monitoring there expenses closely and continuing to save money with 4 day work weeks, utilizing part time seasonal staff for mowing, as well as some other wise decisions mutually made.

Along with the savings from our Department Heads in 2015, we also saw an increase in assessment of 6.1 million. Combined with the community development income from the Lafarge Pilot Program, it has allowed us to erase all debt accrued in 2014.

We have committed to increasing our services provide to the town, and this means acquiring several new vehicles for both the Highway and the Police. We are purchasing two brand new vehicles for the Police Department in 2016, as well as two brand new plow trucks, which have desperately needed to be replaced.

The current Sewer budget also allows for a new vehicle, which has been needed for several years. We accomplished this while still having the ability to decrease the sewer rate. We have reduced the debt substantially that sewer had obtained in the past 10 years. We have a two year budgetary plan in place to eliminate the past debt completely that Sewer was in when I was elected four years ago.

My budget for 2016 not only reduces taxes to each and every taxpayer by 2.5%, but allows for the Town to have a good amount of money put into contingency, which will allow surplus money to build up each fund balance moving forward. We look forward to building reserves over the next several years, as well as setting up a plan to steadily decrease taxes. Our 4 year plan is to be able to decrease taxes by 10.0%, if that is even feasible, as well as establish a healthy fund balance for each of our funds.

Supervisor Flach stated that there was a recent report made by the Comptroller for the end of 2014 and it showed high fiscal stress, which was due to being over budget last year. He added

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that they had the Comptroller come to the Town this year, approximately three months ago, they were here for a few months and they have not heard from that report but when they had the exit interview with them, it was a good report and he spoke with them earlier in the day and it's still looking good. He continued by saying that he is very pleased with the budget, he's sure there may be changes because it is just the Supervisor's Budget, the one that he put out and the Board can change it, they may decide to change things. He concluded by saying that they are in the black, it has worked out very well and he wanted to thank his office for working very hard on it and then thanked everyone for hearing him.

Supervisor Flach asked that Town Clerk Millious present the 2016 Tentative Budget to the Board.

Town Clerk Millious presented the 2016 Tentative Budget to the Board.

Supervisor Flach asked for a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Councilman Masti, seconded by Councilman Burns, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Langdon) – SO MOVED

Time – 7:48pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 13, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Tuesday, October 13, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent  
Matthew Weidman, Bookkeeper

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Presentations
  - Present Retirement Badge to the Family of Chief Wayne VanKampen
- Proclamation
  - Breast Cancer Awareness Month
- Public Comment
- Approval of Minutes
  - September 28, 2015
- Resolutions
  - Authorize Coeymans Recycling Center P.I.L.O.T. Agreement
  - Amend Resolution from 09-28-15 Meeting
- Upcoming Workshops/Meeting
  - Budget Workshop, October 15, 2015, 12:00pm
  - Town Board Workshop, October 20, 2015, 6:00pm
  - Town Board Meeting, October 26, 2015, 7:00pm
  - ZBA Meeting, October 28, 2015, 7:00pm

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**PRESENTATION**

**Present Retirement Badge to the Family of Chief Wayne VanKampen**

Supervisor Flach stated that they wanted to honor a gentleman who has passed and was with the Town for quite some time, he served as a Coeymans Police Office for 18 years and reiterated that it is an honor that has been a long time coming. He then invited the family of Wayne VanKampen to come forward and receive the Retirement Badge and continued by presenting it to them; he then thanked his wife, daughter and son for being present and thanked them for their father and husband's dedication to the Town and service to this community.

Ms. Alisha VanKampen stated that her and her family feel honored that they can accept the Retirement Badge on her Dad's behalf. She added that there were years of endless stories of the great guys that her Dad worked with and he loved serving the community and continued by thanking Town Clerk Millious, Supervisor Flach and Police Chief McKenna for helping make it possible and that they really appreciate it.

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**October 13, 2015 – Town Board Meeting – 7:00pm**

Supervisor Flach thanked everyone for making it possible.

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**PROCLAMATION**

**Breast Cancer Awareness Month**

Supervisor Flach asked that Councilman Dolan read the Proclamation designating October Breast Cancer Awareness Month.

**WHEREAS**, October 2015 is National Breast Cancer Awareness Month, and

**WHEREAS**, October 16, 2015 is National Mammography Day, and

**WHEREAS**, breast cancer is one of the most common cancers among American women, affecting over 200,000 women and 2,000 men each year, and

**WHEREAS**, breast cancer does not discriminate, it strikes people of all races, ages and income levels, we must raise awareness of this disease and it's symptoms so we can more easily identify and more effectively treat it, and

**WHEREAS**, this month as we honor those whose lives were tragically cut short as well as those whose lives were and still are affected, and as we stand with their families let us arm ourselves with the best knowledge, tools, resources available to fight this devastating disease, and

**WHEREAS**, regular screenings and quality care are vital to improving outcomes for millions of people, and

**WHEREAS**, we are making strides in improving treatment options, and

**WHEREAS**, through the Affordable Care Act, most health insurers are required to cover recommended preventative services including mammograms at no extra cost and Americans cannot be denied health coverage due to a pre-existing condition like breast cancer, and

**WHEREAS**, women and men can take precautionary action on their own by talking with their health care providers about what they can do to lower their individual risk factors in learning about what tests are available and right for them. For more information on breast cancer prevention treatment of metastatic breast cancer and the latest research, we urge you to visit this site, [cancer.gov/breast](http://cancer.gov/breast), and

**WHEREAS**, together we must insure that all people can enjoy the extraordinary gift that is a long happy and healthy life. During Breast Cancer Awareness Month let's remember those that cancer took from us too soon and attribute to them their families and medical professionals, let us recommit to finding a cure.

**NOW, THEREFORE, BE IT RESOLVED**, we do hereby proclaim the month of October 2015 as National Breast Cancer Awareness Month and Friday, October 16, 2015 as National Mammography Day in the Town of Coeymans, Albany County New York.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there was one set of Town Board Minutes for approval, A Town Board Meeting on September 28<sup>th</sup> and then asked for a motion to approve them.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Masti, the Town Board Minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

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**RESOLUTIONS**

Supervisor Flach stated that there was a resolution to approve Coeymans Recycling P.I.L.O.T. Agreement and Mr. Donald Zee was present to explain it for them.

Mr. Zee introduced himself as the Attorney for Coeymans Recycling Center and added what they are seeking is a P.I.L.O.T., Payment in Lieu of Taxes Agreement, which they are seeking from both the Town of Coeymans as well as Ravena Coeymans Selkirk School District. He continued by saying that it should be noted that the School District will have a resolution on the Board of Education's agenda later in the month, he previously appeared before them and they have in fact issued a letter of support for a Payment in Lieu of Taxes Agreement as well as for the IDA benefits sought by Coeymans Recycling Center. He went on by saying that Coeymans Recycling Center are the owners of the property, the direct beneficiary is a company known as Dockside Logistics LLS, who are located out of Tennessee and as stated in the newspaper, they are the Logistics Firm for General Electric, who builds turbines. He continued by saying that approximately 50 turbines were built in the Schenectady Plant and shipped to the Port of Albany and they are looking to expand the number of turbines that they will be building and there have been rumors of increasing the number of turbines from 50 to 100, which is being discussed right now. He added that to do it, for every turbine that GE builds it needs approximately 4 acres of building and lay-down area to handle accessory parts, which are the mechanical and computer system parts that become part of the turbine, which in size is approximately 600,000 pounds and they want to increase it to 1 million pounds. He went on by saying they want to make this increase in Schenectady instead of going to either France or Nashville Tennessee and it will be where they can find a place for Dockside and they have approached Coeymans Recycling Center because they have the land as well as a company that builds the boxes that the parts go into and it is a building that Coeymans Recycling Center leased out, which is approximately 32,000 square feet that they lease to FCA, the company that builds the containers that could cost somewhere between \$40,000 - \$100,000.00 to carry all the parts for the turbines. He added that they are seeking a P.I.L.O.T. Program because under the Lease Agreement, Dockside is the party responsible for paying taxes if they were to enter into the lease and right now they are looking at Coeymans vs Nashville or they might be forced to go overseas depending on what GE chooses but they would like to stay locally because Schenectady is the original home of GE. He continued by saying what they are seeking with regard to the taxes is that they are proposing a 72,000 square foot building plus another 90,000 square feet exterior lay-down area, approximately 4 acres and right now those 4 acres of property generate in County Town and School taxes, \$202.86 and if the P.I.L.O.T. is approved and the building is built, they believe that the 72,000 square foot building and the 4 acres, based on existing buildings at Coeymans Recycling Center, will have a value of 3 million dollars. He went on by saying that they are seeking a 5-year P.I.L.O.T., which says in year one, instead of paying 100% of the taxes they propose to pay 50%, in year 2 instead of paying 100%, they propose 60%, then 70, 80, 90 and after 5-years it would increase to 100% thereafter. He added that at 50%, from \$202.86 it would increase to \$41,522.00 and the ratio between the School District and Town/County is

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approximately 2-1 with the School District getting more, in year 2 they estimate \$52,000.00 and they used 3 million dollars valuation for assessment purposes, then \$64,000.00, \$76,000.00, \$90,000.00 and after the 5-year P.I.L.O.T. \$105,986.00. He continued by saying that this would be provided the Town agrees that the assessment is still at 3 million and they believe it is a substantial benefit to the Town as well as the School District and under the Agreement, Dockside anticipates having 31 employees with salaries ranging from approximately \$35,000.00 with benefits to up to managers for over \$100,000.00 a year plus benefits. He added that there would be concern about what happens when Dockside promises 31 employees but does not deliver 31 employees, under the County IDA they have what is called a Recapture Agreement, which is if Dockside does not have the number of employees it states it will have, they have to pay back a percentage of the benefits and there will be a provision that they will have to pay additional tax monies. He went on by saying that a five-year P.I.L.O.T. is the most basic of all agreements, they are seeking a nominal abatement in taxes and this is the first time that Coeymans Recycling Center is seeking some sort of public benefit, which they feel is well worth the effort given the fact that it could create a possibility of assisting GE in making a decision to expand its production in Schenectady. He continued by saying that if they in fact have Dockside move here and they are able to make certain physical changes to their plant outside to move their turbines, they could possibly increase the jobs in Schenectady from 500 to 1,000 employees, which is an economic boom to this area because they are new jobs. He concluded by saying that with the 30 employees in Coeymans, he is not saying that every one of them will live in the Town of Coeymans but they will buy some things in this area, possibly rent in this area and could eventually buy a home in this area, which is a trickle-down effect and an economic benefit to the community and County, which is why he thinks Albany County is seriously considering the other IDA benefits that they are seeking, the sales tax and mortgage tax exemption. He then asked if there were any questions.

Supervisor Flach stated that he thinks it is important to note the school receives 75% of the taxes, the County approximately 13% and the Town gets approximately 12% and for the Town the savings of the taxes in the first year was approximately \$4,600.00, they have heard that they are getting a ½ million tax break but it isn't and reiterated that it is \$4,600.00. He continued by saying that Coeymans Recycling has said that the building will be 3 million dollars assessment wise and then asked Mr. Zee if that is correct.

Mr. Zee stated that it is what they are saying but ultimately it is a decision of the Town Assessor as to what the value is going to be.

Supervisor Flach stated that if the assessment is lower than that, such as 2.5 million, they still base the P.I.L.O.T. on the 3 million.

Mr. Zee stated that they are willing to sit down and commit to the next five years for 3 million dollars and they don't have any objection to that.

Councilman Langdon asked if the numbers that he gave, 41,000, 52,000, etc. are the total taxes on the property and if so the Town is only being affected by 12% or those numbers.

Mr. Zee stated that he was correct.

Councilman Langdon stated that he hadn't heard about the employee payback if there isn't 31 employees and then asked if GE decides it doesn't want the building will Coeymans Recycling be affected if they don't hire 31 employees for that building.

Mr. Zee stated that there will not be a P.I.L.O.T. Agreement and they won't be going forward.

Councilman Dolan asked if the P.I.L.O.T. is contingent on GE.

Mr. Zee stated that it is contingent on Dockside coming in and they are only coming in if GE says they want them there and right now the indication is that they want them there, which they should know within the next 30 days. He added that Dockside will not come in without the P.I.L.O.T. Agreement because they are paying the taxes and our taxes are substantially higher than the State of Tennessee or if they went to France. He continued by saying that GE just bought out a French company called Alstom, which does the exact same thing with turbines so they have a choice on where they want to go and the U.S. Congress has refused to support the

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import/export bank that exists, which is a way that companies in the United States can do international business and if that doesn't happen, they might lose out anyway and they might just go to France. He concluded by saying that there are a lot of things outside of their local control.

Councilman Dolan thanked him for his presentation, not over-selling it and being measured and factual. He added that GE submitted a letter of support to the Regional Economic Development Council for the Port of Albany expansion to handle turbines and then asked if it will affect this.

Mr. Zee stated that the turbines are still going to go to the Port of Albany but the accessory parts, they want to bring here, which is in part because the individuals handling these parts are very specialized and they don't have the land mass at the Port to handle this type of building and lay down area.

Councilman Dolan asked if there was a reason why GE didn't send a letter of support for the Port of Coeymans.

Mr. Zee stated that they never asked them for a letter and initially all of that was supposed to be confidential as to what GE's involvement was but some reporter found out about it.

Councilman Dolan stated that he mentioned GE trying to expand their movement of turbines and parts from Schenectady to Albany and Coeymans and then asked if this is related to their quest to have access to the canal they used to have access to.

Mr. Zee stated that his understanding is yes and the access to the Port for the inlet or canal by Schenectady Community College is involved in this.

Councilman Dolan stated that it would not be a replacement for this but it would facilitate the movement.

Mr. Zee stated that his understanding is that GE's largest turbine is 600,000 pounds and they have two orders from Viet Nam for two that are 800,000 pounds and they are looking right now for a method of how to get it to the Port of Albany so they can ship it because they can't take it by rail or the highways.

Councilman Dolan asked if that has to occur in order for Coeymans to happen.

Mr. Zee stated that it didn't and they did figure a way for it to get out of Schenectady.

Councilman Dolan stated that he mentioned the recapture of the funds and then asked if he knew how successful Albany County has been in recapturing any money.

Mr. Zee stated that it is his understanding that this is one of the first ones that they will be requiring because of problems in which the various IDA's have had and they have never had these callback provisions. He added that with the audits by the State Comptroller's Office, they are now recommending that this be done to protect the local governments from fraudulent representations by developers and/or companies that are seeking public benefits.

Supervisor Flach asked if there were any other questions or comments.

Bookkeeper Weidman stated that he figured it with the current tax rate and initial tentative budget and the savings for them through the Town would be \$13,853.55 over the 5 years and they would be making roughly \$32,324.95 on the property over five years instead of the \$1,500.00 without it, which is approximately \$30,000.00 more.

Councilman Dolan asked if the construction operation would be subject to prevailing wages because of the involvement with the IDA.

Mr. Zee stated that it wouldn't and would be privately constructed so there is not a requirement for prevailing wage.



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Supervisor Flach thanked Mr. Zee and added that they would reading the first part of the resolution and he would offer a motion to waive reading the whole schedule, which will be available to anyone wishing to have a copy.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, authorizing the reading of the first part of the resolution.

VOTE – AYES 4 – NAYS 0 – SO MOVED

**RES. #117-15 AUTHORIZE COEYMANS RECYCLING CENTER P.I.L.O.T. AGREEMENT**

On motion of Councilman Masti, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 1 – SO MOVED

**RESOLUTION APPROVING THE TERMS AND  
CONDITIONS OF A CERTAIN PILOT AGREEMENT TO  
BE ENTERED INTO BETWEEN ALBANY COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY AND  
COEYMANS RECYCLING CENTER, LLC IN  
CONNECTION WITH THE COEYMANS RECYCLING  
CENTER, LLC PROJECT.**

**WHEREAS**, Coeymans Recycling Center, LLC, d/b/a Coeymans Industrial Park, a limited liability company organized under the State of New York (the “Company”) has presented an application (the “Application”) to Albany County Industrial Development Agency (the “Agency”), a copy of which was presented at this meeting and copies of which are on file at the office of the Agency, requesting that the Agency consider undertaking a project (the “Project”) consisting of: (A) (1) the acquisition of an interest in a parcel of real estate containing approximately 162,000 square feet of land located at Coeymans Industrial Park Lane in the Town of Coeymans, Albany County, New York (the “Land”), (2) the construction on the Land of building to contain approximately 72,000 square feet of space, together with a staging area to contain approximately 90,000 square feet of space (the “Facility”), and (3) the acquisition and installation thereon and therein of machinery and equipment (the “Equipment”) (the Land, the Facility and the Equipment being hereinafter collectively referred to as the “Project Facility”), all of the foregoing to constitute a commercial warehouse and distribution facility to be owned by the Company and leased to a commercial user or users for such commercial purposes and any other directly and indirectly related activities; (B) the granting of certain “financial assistance” (within the meaning of Section 854(14) of the Act) with respect to the foregoing, including potential exemptions from sales taxes, real property transfer taxes, mortgage recording taxes and real estate taxes (collectively, the “Financial Assistance”); and (C) the lease (with an obligation to purchase) or sale of the Project Facility to the Company or such other person as may be designated by the Company and agreed upon by the Agency; and

**WHEREAS**, in connection with the undertaking of the Project, the Company will execute and deliver a certain payment in lieu of tax agreement (the “PILOT Agreement”) by and between the Agency and the Company pursuant to which the Company will agree to pay certain payments in lieu of taxes with respect to the Project Facility; and

**WHEREAS**, under the Agency’s Uniform Tax Exemption Policy (the “Policy”), the Agency has required that the Company obtain the consents of Albany County, the Town of Coeymans (the “Town”) and the Ravena-Coeymans-Selkirk Central School District, as the affected tax jurisdictions with respect to the Project Facility, approving the terms of the PILOT Agreement;

**Section 1.** The Town Board of the Town hereby approves the terms and conditions of the PILOT Agreement, including but not limited, to the payment terms. The payment terms to be contained in the PILOT Agreement are substantially described in Schedule A attached hereto.

**Section 2.** The Town Supervisor is hereby authorized, on behalf of the Town, to execute and deliver the PILOT Agreement, said PILOT Agreement to contain the payment terms substantially in the form thereof presented at this meeting with such changes, variations,

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omissions and insertions as the Town Supervisor shall approve, the execution thereof by the Town Supervisor to constitute conclusive evidence of such approval.

**Section 3.** The officers, employees and agents of the Town are hereby authorized and directed for and in the name and on behalf of the Town to do all acts and things required or provided for by the applicable provisions of the Policy in order to ensure compliance with such provisions as they relate to the execution and delivery of the PILOT Agreement, and to execute and deliver all such additional certificates, instruments and documents, and to do all such further acts and things as may be necessary or, in the opinion of the officer, employee or agent acting, desirable and proper to effect the purposes of the foregoing resolution.

**Section 4.** This resolution shall take effect immediately.

**SCHEDULE A**

**PAYMENT TERMS**

The amount payable by the Company to the Receivers of Taxes on behalf of each Taxing Entity as a payment in lieu of property tax pursuant to the PILOT Agreement shall be determined as follows:

- (1) First, determine the amount of general taxes and general assessments (hereinafter referred to as the “Normal Tax”) which would be payable to each Taxing Entity if the Land was owned by the Company and not the Agency by multiplying (a) the Assessed Value of the Land by (b) the tax rate or rates of such Taxing Entity that would be applicable to the Land if the Land was owned by the Company and not the Agency.
- (2) In each tax year during the term of the PILOT Agreement, commencing on the first tax year following the date on which the Land shall be assessed as exempt on the assessment roll of any Taxing Entity, the amount payable by the Company to the Receivers of Taxes on behalf of each Taxing Entity as a payment in lieu of property tax pursuant to the PILOT Agreement with respect to the Land shall be an amount equal to one hundred percent (100%) of the Normal Tax due each Taxing Entity with respect to the Land for such tax year.
- (3) Next, determine the Normal Tax which would be payable to each Taxing Entity if the Facility and any portion of the Equipment assessable as real property pursuant to the New York Real Property Tax Law (collectively with the Facility, the “Improvements”) were owned by the Company and not the Agency by multiplying (a) the Assessed Value of the Improvements by (b) the tax rate or rates of such Taxing Entity that would be applicable to the Improvements if the Improvements were owned by the Company and not the Agency.
- (4) In each tax year during the term of the PILOT Agreement, commencing on the first tax year following the date on which the Improvements shall be assessed as exempt on the assessment roll of any Taxing Entity, the amount payable by the Company to the Receivers of Taxes on behalf of each Taxing Entity as a payment in lieu of property tax pursuant to the PILOT Agreement with respect to the Improvements shall be an amount equal to the applicable percentage of the Normal Tax due each Taxing Entity with respect to the Improvements for such tax year, as shown in the following table:

| Tax Year<br>Commencing<br>in Calendar Year | Percentage of<br>Project Normal Tax |
|--|-------------------------------------|
| 1  | 50%                                 |
| 2  | 60%                                 |
| 3  | 70%                                 |
| 4  | 80%                                 |
| 5  | 90%                                 |
| 6 and thereafter                           | 100%                                |

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Coeymans as follows:

Councilman Dolan asked if the County IDA has to approve this.

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Mr. Zee stated that they won't put it on the agenda until the Town Board and School Board adopts the resolution.

Councilman Masti asked if the School Board already did it.

Mr. Zee stated that the School Board supported the IDA and will have their meeting later on this month.

Supervisor Flach reiterated that the School Board and IDA have to approve it.

Councilman Dolan interjected that the IDA said that they would not approve it unless the Town Board approved the resolution and then asked if they are able to approve it without the resolution.

Mr. Zee stated that they are able to but as a matter of public course, they will not approve a P.I.L.O.T. without the Town Board and School District approving it.

Councilman Langdon stated that he is very pro-business, which most people know and he is not typically a big fan of P.I.L.O.T.'s but to him this is a very sensible way to attract business into our area. He continued by saying that there are people that have gotten a ten-year tax holiday and he would not approve that kind of scenario but when they are coming in and looking to pay 50% upfront with 10% increases and then full assessment in 5-6 years, he thinks it is a no brainer when you consider what they are getting.

Supervisor Flach stated that he spoke with the Town's Assessor, who will be the one assessing it and she told him that the building would normally be assessed between 2 & 2.5 million dollars and it is being based on 3 million dollars.

Councilman Dolan asked why they wouldn't assess it for what it should be and let them pay taxes on 2 million, which would save them money over the course of five years.

Supervisor Flach stated that it was their decision.

Councilman Dolan interjected that it shouldn't be their decision.

Supervisor Flach stated that they are going out on a limb saying it's worth 3 million dollars.

Councilman Masti stated that if it is worth 3 million at the end, the Town would have been losing at 2 million. He continued by saying that as Bookkeeper Weidman said, its \$200.00 or \$41,000.00 to start with and it's a win-win situation for the Town and school, there will be jobs here and they will actually be exporting something, which he is in favor of. He concluded by saying that he thinks it is a great idea.

Councilman Burns stated that he agrees with all of it and he does not like giving tax incentives like this but if all the numbers are correct, and if they are putting 3 million in writing and what they are considering as the assessment and paying on, and if it is worth 2 1/2 million dollars, if you add it all up, at the end of eight years they are paying back what they didn't pay in the beginning anyway and it adds a lot to their tax revenue.

Councilman Dolan asked if he was the only one that was going to speak up about over assessing Coeymans Recycling and added that if it is worth 2 million dollars, it should be assessed at 2 million dollars and they should pay their full share.

Councilman Burns interjected that he respects his opinion and just sees it in a different way.

Councilman Langdon stated that it is competition, they are competing with aero places in Tennessee, France and wherever and it is part of doing business, it fixes their costs. He added that Lafarge gave them a great P.I.L.O.T. Program for 20 years and what these businesses are looking for is the ability to fix expenses because so many things are out of control such as fuel and in order to do business successfully, it is helpful to have any expense they can fix and put into a fixed capacity.

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Councilman Dolan stated that Lafarge is willing to throw \$350,000.00 on the table each year and that makes a difference.

Supervisor Flach stated that he thinks it brings much needed business into our town and they have to remember that 31 employees will be buying coffee, gas, possibly move here or rent here and that income alone is so important to this community. He concluded by saying that it is good that they are bringing a 3 million dollar business here and he is for it.

Councilman Burns interjected that he struggles with it and Lafarge is an established company that was probably in a better position to do what they did, this is new and they know what they are getting themselves in for but want something concrete at least with this so they know what their budget is going to be.

Councilman Masti stated that GE is well established.

Councilman Langdon stated that the big difference is the scope of the project, it was a 4 million dollar project to a 3 million dollar project, which is 100 times the difference and there is a big difference there.

Supervisor Flach asked that Town Clerk Millious conduct a roll-call vote.

Town Clerk Millious proceeded as follows:

Supervisor Flach – AYE, Councilman Masti – AYE, Councilman Langdon – AYE, Councilman Dolan – NAY, Kenneth Burns – AYE

**VOTE – AYES 4, NAYS 1 – SO MOVED**

**RES. #118-15 AMEND RESOLUTION FROM 09-28-15 TOWN BOARD MEETING**

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, a Resolution was passed by the Town Board on September 28, 2015 appointing Laverne Conrad as part-time Code Enforcer, and

**WHEREAS**, said resolution failed to list Official Building Inspector, Flood Plain Administrator and Sewer Administrator.

**NOW, THEREFORE, BE IT RESOLVED**, the Resolution is being amended to include Building Inspector, Flood Plain Administrator and Sewer Administrator.

**BE IT FURTHER RESOLVED**, the change should reflect the date of September 28, 2015.

Supervisor Flach stated that the three titles were not put in the original resolution and for him to inspect buildings and do the other jobs; it had to be an official resolution. He continued by saying that as Flood Plain Administrator, he is in a session today learning more about it because the maps were redone and a lot more land is in the flood plains and as far as Sewer Administrator, he knows the sewer better than any other person on the planet and he is thankful that he is around to do that. He concluded by saying that these are all things that he was doing before and reiterated that he failed to put it in the first resolution.

Councilman Dolan asked if it was increasing his hours or just reflecting the other duties that he may be performing.

Supervisor Flach stated that it does not increase the hours, it is just listing the other duties and there is not any pay increase or anything different as far as that. He added that it is just as it says; it is being amended to include those three titles.

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**UPCOMING WORKSHOPS/MEETINGS**

- Budget Workshop, October 15,2015, 12-4:00pm
- Town Board Workshop, October 20, 2015, 6:00pm
- Town Board Meeting, October 26, 2015, 7:00pm
- ZBA Meeting, October 28, 2015, 7:00pm

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**ADDITONAL COMMENTS**

Supervisor Flach asked if there were any additional comments.

Town Clerk Millious stated that she received a notice from Board of Elections and continued by reading the following:

**Extended Hours for Absentee Ballots**

|          |                          |               |           |                          |               |
|----------|--------------------------|---------------|-----------|--------------------------|---------------|
| Monday   | October 19 <sup>th</sup> | 4:30- 7:00pm  | Wednesday | October 21 <sup>st</sup> | 4:30-7:00pm   |
| Saturday | October 24 <sup>th</sup> | 9:00am-1:00pm | Tuesday   | October 27 <sup>th</sup> | 4:30-7:00pm   |
| Thursday | October 29 <sup>th</sup> | 4:30-7:00pm   | Saturday  | October 31 <sup>st</sup> | 9:00am-1:00pm |

Town Clerk Millious stated that she will post the Notice for the extra budget meeting as well as get it on the website because it is too late to make the paper.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that he noticed on the agenda for the Budget Workshop, it does not list the Supervisor’s Office and then asked if they were going to discuss his budget.

Supervisor Flach stated that he didn’t put it on the agenda because he will be there and they will be discussing it.

Councilman Dolan stated that he has correspondence from the County of Albany for the Town to get reimbursement for a portion of the Summer Recreation Program and Food for Thought Program with a due date of the 16<sup>th</sup> and as previously discussed, he will work on getting the information from Confidential Secretary Pike.

Supervisor Flach asked if there were any other comments.

Councilman Burns thanked everyone for doing a good job and added that these are exciting times and things are looking up for the Town of Coeymans and it is becoming a well-oiled machine.

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that on October 24<sup>th</sup> there will be a Harvest Festival at the Hope for Life Center in Faith Plaza with all kinds of activities for the kids and the Fire Company will be doing a cookout in addition to at 10:00am Justice for Orphans, a non-profit organization, will be doing a 5K run.

Town Clerk Millious stated that the PAL (Police Athletic League) hayride is also on Saturday.

Councilman Masti stated that things are coming together and getting caught up, which is a good thing because it has been a while and he is glad that the Town is getting businesses.

Supervisor Flach stated that the Police Athletic League will be having their 3<sup>rd</sup> Annual Haunted Hayride at Joralemon Park, which starts at 5:00pm and the Coeymans Hollow Fire Company will be helping with that and added that the Senior Center has a Halloween Party that same evening for adults. He continued by saying that he wanted to reiterate that this past summer, the Comptroller’s Office was here again and upon their exit interview they gave a great report to himself and Councilman Langdon, which has not come out in paper yet. He went on by saying

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that for the 2016 Budget, his plan, which is the Supervisor's Budget so far, is to lower taxes 2.5% and added that the Town is not in the negative, they are not in the minus, there is \$200,000.00 in the Contingency for the Budget next year. He concluded by saying that there has been a lot of talk around town and he wanted folks to know that they are not in the negative, they are moving forward, in the positive and they are going to lower taxes a little bit.

Councilman Dolan questioned why he would put \$200,000.00 in Contingency and added that they have never had that much money there and continued by asking why they would tax people to take the money to put in Contingency and if they don't need the money, they should just cut the taxes.

Supervisor Flach stated that they are cutting taxes 2.5%.

Councilman Burns interjected that there are going to be things that they need.

Councilman Dolan stated that they should be put in the budget.

Supervisor Flach stated that they are not sure what projects they may have and they don't want to leave it with no money.

Councilman Burns mentioned the gazebo and railing.

Councilman Dolan stated that they should be added to the budget.

Supervisor Flach interjected that they can change it and the Board has the ability to do it and added he is just saying that it is what he has done in the budget. He continued by saying that he is excited about having a plus and he's tired of people saying that they are in the minus.

Councilman Dolan stated that it's not people saying it; it's the State Comptroller's Office.

Supervisor Flach stated that they did not say they were in the minus.

Councilman Dolan stated that they did and they said that the Town has a negative Fund Balance.

Supervisor Flach reiterated that it didn't say that.

Councilman Langdon interjected that it was for the end of 2014 and they are in a very different situation right now.

Supervisor Flach stated that the report was from over a year ago and unfortunately the new report has not come out and added that if you look at the budget and look at the numbers they are in the positive.

Ms. Doris Millett asked if she could make a public comment. She continued by saying that as far as putting \$200,000.00 in a Contingency Fund, it can sit there until they make a decision to possibly put it in Reserve Funds as they get into the year and they could build up the Reserve again. She added that when she was Town Clerk, they did have a Reserve Fund but after the statement that the Supervisor put out in the last few weeks, she thinks they all understand now where that money was missing, which wasn't since Supervisor Flach has been here, it was prior to that. She continued by saying that when she was the Town Clerk/Tax Collector, there were P.I.L.O.T.'s and she does not believe that there is anything wrong with helping a company come and grow here, they have the river, the docks and they should take advantage of it and not question it and put it down.

Councilman Dolan asked if they should not question what people do for them.

Ms. Millett interjected that Councilman Dolan was trying to turn it into a negative and asked that he not start. She continued by saying that she would think it would be appreciated by many of the taxpayers, it's only a five-year P.I.L.O.T. and to deal with a big company like GE and Dockside, they have the area, which is great for that as well as it being great for the boating community and they should use it to the tax payers advantage. She continued by saying that a woman sitting in the back of the room, Mary Driscoll, wrote a Letter to the Editor and she

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 13, 2015 – Town Board Meeting – 7:00pm**

commends her for having what it takes to write what the truth is in this town and she hopes she and others continue to do it. She concluded by saying that all in all the Board is doing a fine job and she does not like the negativity but should be used to it.

Supervisor Flach asked if anyone else wished to comment.

Ms. Mary Driscoll stated that she should have spoken earlier and continued by saying that she is a breast cancer survivor and she appreciates Councilman Dolan bringing it to everyone's attention in the community. She added that when she was told 10 years ago she should get a mammogram, she put it off and when she finally went she heard the word cancer and when you hear that word cancer, it scares the living daylights out of you. She concluded by saying that she would like to urge everyone, which is not just women, to have a mammogram to protect you because it is worth it and reiterated that she appreciates him bringing it to everyone's attention.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 7:52pm

***Respectfully Submitted,***

**APPROVED –**

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***Diane L. Millious, Town Clerk***

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 15, 2015 – Special Budget Workshop – 12:00pm**

**A Special Budget Workshop was held Thursday, October 15, 2015 at 12:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman (arrived late)  
Peter E. Masti, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Kenneth A. Burns, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Matthew Weidman, Bookkeeper  
George Dardani, Justice  
Kevin Reilly, Justice  
John Kerr, Chief Waste Water Treatment Plant Operator  
Scott Searles, Highway Superintendent  
Peter McKenna, Chief of Police

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

\*\*\*\*\*

**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board with the exception of Councilman Dolan who will be arriving late and Councilman Burns who is absent.

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**NOTICE OF SPECIAL BUDGET WORKSHOP**

**NOTICE**  
**TOWN OF COEYMANS**  
**SPECIAL BUDGET**  
**WORKSHOP**

**PLEASE TAKE NOTICE**, that the Town Board of the Town of Coeymans has scheduled a Special Budget Workshop Meeting for Thursday, October 15, 2015 at 12:00pm. The meeting will be held at Town of Coeymans Town Hall, 18 Russell Avenue, Ravena, New York.

**By Order of the Town Board**  
**of the Town of Coeymans**  
**Diane L. Millious**  
**Town Clerk**

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**AGENDA**

- Budget Discussions
  - Justice Court
  - Sewer
  - Highway
  - Police
  - Town Clerk



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 15, 2015 – Special Budget Workshop – 12:00pm**

**BUDGET DISCUSSIONS**

Discussion ensued between the Town Board, Judge Dardani, Judge Reilly, Chief Waste Water Treatment Plant Operator Kerr, Highway Superintendent Searles, and Chief McKenna relative to their Budget's proposed for 2016.

Supervisor Flach offered a motion for Chief McKenna to advertise for bids of surplus police vehicles with Auctions International.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Dolan, authorizing Chief McKenna to advertise for bids of surplus police vehicles on Auctions International.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Burns) – SO MOVED

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**ADJOURN TO EXECUTIVE SESSION**

Councilman Dolan suggested that they adjourn to Executive Session to discuss a personnel matter and offered a motion.

**MOTION**

On motion of Councilman Dolan, seconded by Supervisor Flach, the meeting was adjourned to Executive Session to discuss a personnel matter.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Burns) – SO MOVED

Time 3:00pm

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**EXECUTIVE SESSION**

Executive Session convened immediately following adjournment from the meeting to discuss a personnel matter, the Town Board was present with the exception of Councilman Burns, also present was Justice Clerk Eissing, no decisions were made or action taken.

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**RECONVENE MEETING**

**BUDGET DISCUSSIONS**

Budget discussion continued with the Town Clerk.

Discussion ensued amongst the Town Board regarding the date of the Public Hearing.

Collectively it was decided that the Public Hearing to discuss the 2016 Budget would be November 4<sup>th</sup> at 6:00pm.

\*\*\*\*\*

**ADJOURNMENT**

**MOTION**

On motion of Councilman Masti, seconded by Supervisor Flach, the Special Budget Workshop was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Burns) – SO MOVED

Time – 3:57pm

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 20, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Workshop was held Tuesday, October 20, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Preliminary Budget
- Toys for Albany Medical Center
- Executive Session

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**DISCUSSIONS**

**Preliminary Budget**

Supervisor Flach stated that he had something that he wanted to discuss regarding the Preliminary Budget but it involves a personnel matter and they will discuss it in Executive Session after the Workshop is adjourned. He then asked if anyone had anything to add.

Town Clerk Millious interjected that the Notice for the Public Hearing will be going in the paper and it has to show the Elected Officials salaries.

Councilman Dolan asked when it goes in the paper.

Town Clerk Millious stated that it goes in next week's paper and the Public Hearing is the night after the election at 6:00pm.

Councilman Dolan asked Supervisor Flach if he knows what number is in the contingency line now.

Supervisor Flach stated that he believes it is approximately \$180,000.00-\$190,000.00.

Councilman Dolan continued by saying that the Association of Towns Annual Meeting is not in the Budget and added that there will be at least one new Board Member and then asked if he could get what the actual expenses were for 2014 and 2015.

Town Clerk Millious stated that she can get that for him and asked if he just wants a total.

Councilman Dolan replied that he wanted copies of the actual vouchers.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 20, 2015 – Town Board Workshop – 6:00pm**

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

**Toys for Albany Medical Center Children’s Hospital**

Supervisor Flach stated that there is a Toy Drive for Albany Medical Center Children’s Hospital and it will be Friday, December 18<sup>th</sup> from 1:00-4:00pm at the hospital and for anyone wishing to donate they will arrange for a pick-up at Town Hall. He added that Duane Keezer sent the notice to him; he is the gentleman who helps facilitate the Ride for Life and asked if they can put a box at Town Hall for people to drop off toys. He then asked if the Town Board agreed that it would be alright to do.

Collectively the Town Board agreed that it was fine.

Town Clerk Millious suggested that he announce in at the next Town Board Meeting on Monday.

Supervisor Flach stated that he would announce it as well as having it put on the Town’s website.

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**ADDITIONAL COMMENTS**

Councilman Dolan asked if Supervisor Flach had approached the Village about the Officer for Court.

Supervisor Flach stated that he mentioned it to the Mayor and spoke with him briefly as well as mentioning it to one of the Trustees. He added that he will try to get more information so they have it for Thursday and can budget for it.

Councilman Dolan asked if Thursday is the anticipated date for having the Preliminary Budget.

Supervisor Flach stated that he has to punch in a couple more numbers and then print them off and possibly give it to the Board before that.

Town Clerk Millious stated that technically the paper comes out on the 28<sup>th</sup> in the evening and she will need it by Thursday and added that it will also be on the website.

Supervisor Flach stated that they had discussed putting in speakers because folks in the back have trouble hearing and it has been a big complaint. He then asked if there were any other comments.

Councilman Burns asked how Highway Superintendent Searles is making out with his truck and whether or not he will have it by November.

Supervisor Flach stated that he believes so and then asked if there were any other comments, hearing none he offered a motion to adjourn the Workshop.

\*\*\*\*\*

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, to adjourn to Executive Session to discuss a personnel matter.

VOTE – AYES 4 – NAYS 0 – SO MOVED

Time – 6:09pm

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 20, 2015 – Town Board Workshop – 6:00pm**

**EXECUTIVE SESSION**

Executive Session convened in the Supervisor's Office immediately following adjournment from the Workshop, the entire Town Board was present to discuss a personnel matter, no decisions were made or action taken.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, Executive Session was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 6:55pm

*Respectfully Submitted,*

**ARROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 26, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, October 26, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town  
Matthew Weidman, Clerk to the Supervisor

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Public Announcements
  - Town Hall Closed, November 3, 2015, Election Day
  - Public Hearing, 2016 Budget, November 4, 2015 at 6:00pm
  - Town Hall Closed, November 11, 2015, Veteran's Day
  - Town Hall Closed, November 26 & 27, 2015, Thanksgiving
  - Time Warner Cable
- Public Comment
- Approval of Minutes
  - Town Board Meeting, October 13, 2015
  - Special Budget Workshop, October 15, 2015
  - Town Board Workshop, October 20, 2015
- Supervisor's Report
- Department Reports
  - Town Clerk, September 2015
  - Building Department, September 2015
  - Sewer Department 2015
- Resolutions
  - Approve October 2015 Abstract
- Upcoming Workshops/Meeting
  - Planning Board Meeting, November 2, 2015, 7:00pm
  - Town Board Meeting, November 9, 2015, 7:00pm
  - Town Board Workshop, November 17, 2015, 6:00pm
  - Town Board Meeting, November 23, 2015, 7:00pm
  - ZBA Meeting, November 25, 2015, 7:00pm

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**PUBLIC ANNOUNCEMENTS**

**Town Offices Closed – Election Day**

Supervisor Flach stated that Town Offices will be closed on Election Day, November 3<sup>rd</sup>.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 26, 2015 – Town Board Meeting – 7:00pm**

**Public Hearing on 2016 Budget**

Supervisor Flach stated that the Public Hearing for the 2016 Budget will be held on November 4<sup>th</sup> at 6:00pm.

**Town Hall Closed – Veteran’s Day**

Supervisor Flach stated that Town Offices will be closed on November 11<sup>th</sup> in observance of Veteran’s Day.

**Town Hall Closed – Thanksgiving**

Supervisor Flach stated that Town Offices will be closed November 26<sup>th</sup> and 27<sup>th</sup> for the Thanksgiving holiday.

**Time Warner Cable**

Supervisor Flach stated that he received a letter from Time Warner Cable and continued by reading the following excerpt:

Time Warner Cable’s agreements with programmers and broadcasters to carry their services and stations routinely expire from time to time. We are usually able to obtain renewals or extensions of such agreements, but in order to comply with applicable regulations, we must inform you when an agreement is about to expire. The following agreements are due to expire soon and we may be required to cease carriage of one or more of these services/stations in the near future where these services are offered.

Supervisor Flach continued by saying that there is a long list of the services and stations, which will be available at Town Hall for anyone wishing to see it.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**Ms. Nita Chmielewski** stated that she lives in Alcove and continued by reading the following:

I would like to make reference to an article that appeared in the Times Union on September 24<sup>th</sup>, 2015, the headlines read, Town and City finances stressed and the sub-headlines read, Albany, Coeymans have significant problems. When the Times Union called you Supervisor Flach for a statement to the report, you said and I quote “you had not seen the report”. The Comptroller’s Office stated that all municipalities were notified of the report before they became public information and released to the newspaper. Most other Town Supervisors and Mayors had statements to make but you did not. The report stated that the Town of Coeymans is facing significant stress problems; Coeymans was ranked 72.5%, up from 57.5% last year and 47.5% two years ago. These percentages were for the last three years, you Mr. Flach have been Supervisor for the past 4 years now. You always say the prior administrations cause these problems, how long are you going to keep blaming prior administrations? When are you going to take responsibility for the fiscal problems facing the Town? The problems existed, as you say, from prior administrations, you had four years to clean them up. In the Times Union article there were municipalities that over the last three years had either stayed the same or gotten better ratings while the Town of Coeymans has neither stayed the same or gotten better, we have gotten worse with a 72.5% rating. So Supervisor Flach, I ask you, why we have gotten worse over your four years as Supervisor with a 72.5% rating. In 2014, and this was your third year as Supervisor, you passed a TAN, this is a Tax Anticipation Note, for \$500,000.00, that is half a million dollars. You needed this money to pay bills and meet payroll for the remainder of 2014, and to be fair, of that ½ million TAN, that was anticipated to be needed, you used \$311,275.25. Could this be one of the reasons why our fiscal stress has increased? Could it also be all the debt you have accumulated over the past 4 years? You are the Chief Fiscal Officer of the Town Mr. Flach, it is your responsibility to monitor the budget, you are not paying attention. The one truth that you did report Supervisor Flach was that some of the indebtedness was acquired over the years. Yes

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 26, 2015 – Town Board Meeting – 7:00pm**

it was in the Sewer Fund and I am sorry to say that it probably will be for many years to come due to the condition and infrastructure of the Sewer Plant. At the end of 2009, this Town had no debt in the General Fund or the Highway Fund, the Town Board made it a priority to pay the indebtedness off and pay cash for items that were needed. Mr. Flach, I ask you, how much debt have you acquired in the General Fund, Highway Fund and Sewer Fund in the last four years of your administration? I would ask that everyone on that Board, just do what is best for this Town and start telling the truth and stop blaming other people. If problems occur, take care of them and do the best that you can. Move the Town forward and make it a better place to live.

Supervisor Flach asked if anyone else wished to comment.

**Mr. Laszlo Polyak** stated that he lives in Ravena and his first comment is a suggestion and continued by saying that he likes Councilman Burns but he would suggest that maybe he could ask some of the other churches if they would like to come in and give a prayer and announce any events that may be going on so the community can hear it over the television. He continued by saying that this is what they do in Congress and there is usually a different person everyday blessing Congress, which could even be by a Buddhist. He added that there are several churches in the community and maybe they should ask some of the Priests or Reverends to come and do the prayer.

Councilman Burns stated that they are very welcome to do so.

Mr. Polyak continued by asking the debt ratios for the funds.

Supervisor Flach asked that Clerk to the Supervisor give the amounts.

Clerk to the Supervisor Weidman reported that General Fund has zero dollars in debt as of today and an estimated positive fund balance of \$23,200.00 as of January 1, 2016, the Highway Department currently has debt for one truck purchased in 2012 and owes roughly \$125,000.00, which is currently the only debt for Highway and the fund balance predicted for January 1, 2016 is \$25,000.00 and Part-Town has no debt at all and the fund balance predicted for January 1, 2016 is \$452,000.00.

Mr. Polyak asked if the TAN taken out was paid off.

Supervisor Flach stated that \$310,000.00 was actually taken and paid off in February.

Mr. Polyak stated that Ms. Chmielewski mentioned something in 2009 about paying off everything and going to a cash and carry type basis for buying and then asked if it was correct.

Supervisor Flach stated that he was not here in 2009 and hadn't gone back that far.

Councilman Dolan interjected that the answer was yes.

Councilman Langdon stated that in 2011 before Supervisor Flach took office they did take out a \$350,000.00 loan.

Clerk to the Supervisor Weidman stated that it was for sewer debt.

Mr. Polyak stated that sewer is different bees all together.

Supervisor Flach interjected that there are a lot of numbers to go through, which he has said over and over and he will read them again to anyone who wants to know and then asked that he proceed with his public comment.

Mr. Polyak stated the point that he was getting to is that you can't be responsible for several years before you take office and anyone on the Board at that time is part of the problem. He continued by saying that at a prior meeting Supervisor Flach mentioned that he cleared off the books a couple debts that didn't really exist and were just being carried forward as anticipation of revenues and then asked how much it came to and why they were forgiven and if it was because there was no money there that might have been 15-20 years old.



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Councilman Dolan stated that they weren't that old and were forgiven because they were deemed uncollectable or they were funds that were due from one fund to itself.

Mr. Polyak stated that he had a question that he wanted to ask but the Police Chief is not present and continued by saying that he's gotten absolutely no complaints since the Chief took on the Chief's position in all realms, whether it be alleged police brutality or fiscal management and everyone is screaming kudos because of the fiscal management but there are probably a couple of Officers that wish they could have to overtime, which was run-away overtime with the previous Chief. He concluded by saying that he is seeing 6 million dollars on the campaign signs and asked that the assessment for that amount be clarified as to whether it is raised assessments or actual new buildings and houses that have been built.

Supervisor Flach stated that it is actual new buildings and then asked if anyone else wished to comment.

**Ms. Barbara Tanner** stated that she wasn't going to speak but when her rankles get riled she has to speak. She continued by saying that she thinks it would be great to have other Ministers come in or a Rabbi or whoever but she appreciates the prayers by Councilman Burns asking help for our town.

Mr. Polyak stated that he is not against Councilman Burns; he was just suggesting that they bring in someone else and he didn't mean to get anyone mad.

Supervisor Flach asked if anyone else wished to comment.

**Mr. Jim Youmans** stated that he lives on Deans Mill Road and added that there a lot of numbers flying back and forth and a lot of talk of the past. He continued by saying that he heard the story about the fund balance that was here, not really here and now it is here again but he would like to live in the present and future and address it. He went on by saying that recently he has seen some signs go up touting the good financial condition that the Town is in and it's interesting that some of them have said that they have a positive Comptroller's review, which popped up on Thursday which is the very day to his understanding that they received a draft audit report from the State Comptroller's Office. He added that the report says they are working with a deficit of about \$500,000.00, it says they have consistently appropriated fund balances that they knew weren't there to balance the budget and furthermore it said that for the 2015 fiscal year, if they don't make major structural changes to their budget, they are going to end up with another major deficit. He continued by saying that at this point they have a lot of people saying a lot of things and he would just say that he knows the report exists, it is in their hands and he would say that if they put it out on the table after the meeting, which he doesn't think they can distribute, and let people see what it says in there, it would solve an awful lot of the questions that people have.

Ms. Tanner asked Mr. Youmans how he found out about the report.

Mr. Youmans interjected that it is immaterial.

Supervisor Flach stated that he wanted to clarify that when the Comptroller's Office was here the end of May or June, Councilman Langdon, Clerk to the Supervisor Weidman and himself were in a meeting with them and then asked if Councilman Langdon wanted to speak to it.

Councilman Langdon stated that actually they were pretty pleased, he is aware of the draft but they were asked to keep it confidential until they could finish it because it is a draft and doesn't have all the facts in it yet and doesn't really address much of 2015, it is primarily on what has happened in the last 3-4 years.

Councilman Dolan interjected that it addresses half of 2015 and through March 31<sup>st</sup>.

Councilman Langdon stated that most of the comments are not relevant to that.

Councilman Dolan stated that there are four specific comments about 2015, one that says if the Town doesn't either get reoccurring revenue for 2015 or make major budget cuts, 2015 is going to be in deficit and if you look at the Supervisor's Report there is \$14,000.00 in the General Fund, which is about 3 days of operating expenses for the Town of Coeymans in the A Fund.

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Clerk to the Supervisor Weidman interjected that there is \$400,000.00 left in revenue to still come in for the year.

Councilman Dolan agreed and reiterated that this week it has \$14,000.00.

Clerk to the Supervisor Weidman stated that this week there is \$396,000.00 in there and he just didn't have the money transferred so what he is saying makes no sense.

Attorney for the Town Wukitsch stated that in any event, they should not be discussing a preliminary report in a public forum because the Town has not yet had the opportunity to respond to things that may be in question or they may have an explanation for, but to be debating it now in a public forum is not a good idea.

Councilman Langdon interjected that it is probably why the Comptroller asked that it be kept confidential until that could be done.

Councilman Dolan stated that it was asked to be kept confidential as a courtesy and added that he doesn't work for the Comptroller, he works for the taxpayers of the Town of Coeymans and if he wants to talk about it, he will talk about it.

Supervisor Flach stated that it says "because the report is still subject to change, we ask that to the maximum extent committed by law that the information contained in this document be kept confidential until it is released". He continued by saying that the Board has to have time to go over it, sit down with the Comptroller's Office and dispute if there is any information that they feel is not correct.

Ms. Barbara Tanner interjected that the Attorney for the Town just said that they shouldn't be talking about it.

Attorney for the Town Wukitsch stated that they can talk about it but his legal advice would be not to discuss it at this point in time because it is a preliminary report, there may be criticisms that the Board can respond to and it makes no sense to be discussing it right now.

Councilman Dolan interjected that everyone should understand that it is a draft.

Mr. Polyak stated that the criticisms may not even be negative, they may just another way to do something.

Supervisor Flach stated that with regard to the draft, he is not discussing it but he can tell them where they are at right now.

Attorney for the Town Wukitsch interjected that it is what he should be talking about.

Supervisor Flach stated that for 2016 they are dead-on and ready to go.

Clerk to the Supervisor Weidman interjected that there is no deficit in any single fund.

Supervisor Flach stated that it is what it is and suggested that Mr. Youmans and Ms. Chmielewski come and look at the books and added that they are more than welcome to do so.

Councilman Dolan stated that it is an examination that is done with the Supervisor as the Chief Fiscal Officer and the Board, minus himself, who is involved in it and it states that the Supervisor has a right to put any information into the report that he wants for the draft in Appendix A and there is nothing in Appendix A that says everything is great with the Town of Coeymans.

Clerk to the Supervisor Weidman interjected that the part he is referring to does not go in until after they meet with them and it is why it wasn't supposed to be talked about because it is not finished.

Councilman Langdon stated that there is a meeting scheduled for the day after Election.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 26, 2015 – Town Board Meeting – 7:00pm**

Supervisor Flach stated that they were done talking about it and reiterated that he would invite anyone to come in and look at the books.

Councilman Dolan stated that he has the draft Comptroller's Report and said anyone that wants to come and look at it can do so.

Ms. Barbara Tanner interjected that they shouldn't be looking at the draft.

Councilman Dolan stated that they shouldn't have information hidden from them.

Supervisor Flach asked if anyone else wished to comment.

**Ms. Doris Millett** stated that Councilman Dolan has been on the Board long enough to know when the money is moved into the A Fund or any other fund out of reserves or wherever it's coming from and why it looks like there is \$14,000.00 in there this week. She added that he is crying the blues because it is Election year and he wants to make Supervisor Flach look like a fool and he ought to know that they don't put the money in there until there is an abstract to pay, an approved abstract to pay and she worked for the Town long enough to know that and a few other things.

Mr. Laszlo Polyak stated that the word draft means exactly that and when he was in college he probably changed his reports a least 10 times until he put in his final copy to get a B, never mind an A.

Supervisor Flach asked if anyone else wished to comment.

**Mr. David Flach** stated that he lives on Blodgett Hill Road and added that he understands they are going to get a tax reduction, which he can't believe and then asked how much it was.

Supervisor Flach stated that it is 2.5%.

Mr. Flach stated that he is going to save on his taxes and it is absolutely wonderful.

Councilman Dolan interjected that he's not the only one that can't believe it.

Mr. Flach asked why he wouldn't believe it.

Councilman Dolan stated that he said he does believe it and he is agreeing with him.

Mr. Flach stated that he didn't ask for his opinion and continued by telling the Board they are doing a good job and they have to be the only town in ten counties that is giving money back.

Supervisor Flach asked if anyone else wished to comment.

**Mr. Bill Tryon** stated that he is running for Town Council, he has been out in the Town and has had a great time meeting many nice people, which has been a real experience for him as well as meeting the Board. He continued by saying that they are men of extreme character and to try to impinge their character and make them sound like they are doing something wrong is not right, one of them spends more time at the Sewer Department trying to keep things running than he does at his projects at home. He added that two others took over for eight weeks when the Police Chief stepped down and filled in without pay and reiterated that it is a Board of character and to attack them and the politics of it is wrong.

Councilman Dolan interjected that he was doing a political speech right now.

Mr. Tryon stated that it wasn't a political speech and this is our town, they are town father's and should love their town and want to do the best for it and not fight because there is enough fighting from the Federal level right down to out in the street. He continued by asking that they work together for the Town in the Town's best interest and if they don't straighten out they won't have anything to hand to their kids. He concluded by reiterating that it is a good Board and he doesn't want to see them attacked.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 26, 2015 – Town Board Meeting – 7:00pm**

Supervisor Flach asked if there were any other comments.

**Ms. Tanner** stated that she has been to maybe 4-5 Town Board Meetings and she never heard Councilman Dolan speak up until now so she thinks he is campaigning as well.

Councilman Dolan interjected that he thinks it is totally false because he speaks up at every meeting.

Ms. Tanner reiterated that she thinks he is campaigning.

Supervisor Flach asked if anyone else wished to comment, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were three sets of minutes for Town Board approval, a Town Board Meeting on October 13<sup>th</sup>, a Special Budget Workshop on October 15<sup>th</sup> and a Town Board Workshop on October 20<sup>th</sup> and then asked for a motion to approve them.

Councilman Dolan stated that there was an error with a name in the minutes for the October 13<sup>th</sup> Meeting and it should be changed from Ms. Mary Pape to Ms. Mary Driscoll.

Town Clerk Millious stated that she would make sure that it gets changed.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Dolan, the Town Board Minutes were approved as presented and read.  
VOTE – AYES 5 – NAYS 0 – SO MOVED

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**SUPERVISOR’S REPORT**

**September 2015**

Supervisor Flach gave the Supervisor’s Report as follows:

| FUND                     | BAL. FWD.    | RECEIPTS     | DISBURSE.    | BALANCE      |
|--------------------------|--------------|--------------|--------------|--------------|
| GENERAL                  | \$105,881.82 | \$233,716.08 | \$325,544.55 | \$ 14,053.35 |
| PART-TOWN                | \$170,226.54 | \$ 16,229.24 | \$ 9,947.64  | \$176,508.14 |
| HIGHWAY                  | \$ 86,336.38 | \$128,316.51 | \$ 70,321.27 | \$144,331.62 |
| BRIDGE CONST.            | \$ 29,172.70 | \$ 4.72      | -0-          | \$ 29,177.42 |
| SEWER                    | \$192,824.42 | \$ 84,257.53 | \$ 33,795.60 | \$243,286.35 |
| SPECIAL WATER            | \$ 57,453.14 | \$ 23,394.91 | -0-          | \$ 80,848.05 |
| TRUST & AGCY.            | \$ 22,644.74 | \$153,383.15 | \$142,470.85 | \$ 33,557.04 |
| POLICE FORF.             | \$68,961.63  | \$ 2.58      | \$ 4,406.19  | \$ 64,558.02 |
| H-FUND CAP. PROJ.        | \$489,088.25 | \$ 80.33     | \$ 8,898.85  | \$480,269.73 |
| SECTION 8 HUD – 67 Units | \$ 2,327.11  | \$ 45,871.29 | \$ 46,589.19 | \$ 1,609.21  |

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 26, 2015 – Town Board Meeting – 7:00pm**

|  |  |  |                        |                       |
|--|--|--|------------------------|-----------------------|
|  |  |  |                        |                       |
|  |  |  | <b>Total Rec. Bal.</b> | <b>\$1,268,198.93</b> |
|  |  |  |                        |                       |

**CERTIFICATES OF DEPOSIT**

| <b><u>SAVINGS ACCOUNTS</u></b> |                | <b>COLLATERAL FDIC COV. COLLATERALIZED COVERAGE</b> |              |                |
|--------------------------------|----------------|---|--------------|----------------|
| Unemployment                   | \$ 703.76      | Greene County                                       | \$250,000.00 | \$2,487,464.02 |
| Grove Cem.                     | \$40,963.45    | National Bank                                       | \$250,000.00 | \$ 225,384.75  |
| C.H. Cem.                      | \$13,437.72    |   |              |                |
| Sewer Ded.                     | <u>\$ 0.00</u> |   |              |                |
| Total                          | \$55,104.93    |   |              |                |

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the Supervisor’s Report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

\*\*\*\*\*

**DEPARTMENT REPORTS**

**Town Clerk – September 2015**

Supervisor Flach asked that Town Clerk Millious give the Town Clerk Monthly Report.

Town Clerk Millious continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

**Building Department – September 2015**

Supervisor Flach asked that Councilman Masti give the Building Department Monthly Report.

Councilman Masti continued by giving the report.

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Langdon, the report was approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

**Sewer Department – September 2015**

Supervisor Flach asked that Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 26, 2015 – Town Board Meeting – 7:00pm**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the Sewer Department Monthly Report was accepted as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

\*\*\*\*\*

**RESOLUTIONS**

**RES. #119-15 APPROVE OCTOBER ABSTRACT**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for October 2015 as follows:

**PRE-PAID VOUCHERS:** 170816-170821,170823-170884 for a **Total of \$127,599.04.**

**VOUCHERS:** 170885-170893,170895-170964 for a **Total of \$57,790.08.**

**TOTAL FOR ALL FUNDS - \$185,389.12**

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**UPCOMING WORKSHOPS/MEETINGS**

- Planning Board Meeting, November 2, 2015, 7:00pm
- Town Board Meeting, November 9, 2015, 7:00pm
- Town Board Workshop, November 17, 2015, 6:00pm
- Town Board Meeting, November 23, 2015, 7:00pm
- ZBA Meeting, November 25, 2015, 7:00pm

Town Clerk Millious interjected that there is a Public Hearing on November 4<sup>th</sup> at 6:00pm for the public to comment on the 2016 Budget.

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that she wanted to read a couple of things pertaining to the General Election on Tuesday and read as follows:

**General Election, November 3, 2015 – Extended Hours for Absentee Ballots**

|           |                          |                  |
|-----------|--------------------------|------------------|
| Monday    | October 19 <sup>th</sup> | 4:30pm – 7:00pm  |
| Wednesday | October 21 <sup>st</sup> | 4:30pm – 7:00pm  |
| Saturday  | October 24 <sup>th</sup> | 9:00am – 1:00pm  |
| Tuesday   | October 27 <sup>th</sup> | 4:30pm – 7:00 pm |
| Thursday  | October 29 <sup>th</sup> | 4:30pm – 7:00pm  |
| Saturday  | October 31 <sup>st</sup> | 9:00am – 1:00pm  |

She continued by reading the following:

**2015 General Election, Tuesday, November 3, 2015**  
**Polls are Open 6:00am – 9:00pm**

**Town of Coeymans Polling Places**

1<sup>st</sup> District      Coeymans Fire House, 67 Church Street, Coeymans

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**October 26, 2015 – Town Board Meeting – 7:00pm**

|                          |   |
|--------------------------|---|
| 2 <sup>nd</sup> District | Coeymans Fire House, 67 Church Street, Coeymans               |
| 3 <sup>rd</sup> District | Congregational Christian Church, 175 Main Street, Ravena      |
| 4 <sup>th</sup> District | R-C-S Senior High School, 2025 US Rt. 9W, Ravena              |
| 5 <sup>th</sup> District | Town of Coeymans Highway Garage, 1305 SR 143, Coeymans Hollow |
| 6 <sup>th</sup> District | Town of Coeymans Highway Garage, 1305 SR 143, Coeymans Hollow |

All polling places are handicapped accessible. Any questions as to voting district or eligibility, please call 756-2100.

Town Clerk Millious continued by saying that the 5<sup>th</sup> and 6<sup>th</sup> Districts will be voting at the Highway Garage this year due to the new construction of the Fire House and added that she will be in her office all day Election Day to take calls about any voting questions as well as Board of Elections at 487-5060.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that he doesn't think that any of them took the job because they were dying to get up there to do the job, they actually begged him to run for office and he got convicted because he sat home and complained. He continued by saying that if you aren't happy with the way the Town is running, you should do something about it, so they did and they are trying to do something about it and in his eyes, from sitting back and watching the Board work, everything is moving forward. He added that they have never had better relations with the Village and everyone is actually starting to come together as a community and working together, everyone on the Board goes over and above, including Councilman Dolan and the political parties sicken him because they are all a community. He went on by saying it's like a family sitting at a table having dinner together one minute and the next minute they are stabbing each other in the back and saying you're not doing a good job or doing your part. He continued by saying that they all, including Councilman Dolan, are doing their best and trying to do what is best for the community but it gets turned into dirty mud-slinging. He added that he does pray and he would ask that Pastor Chuck close the meeting in prayer but it doesn't matter who says the prayer, he is asking God to come in here and run the Town for them because they can't do it themselves and without his wisdom, it's all going to fall to pot. He concluded by saying that he can see in the last two years, not because he has been praying, but because all of them have been praying and God has been blessing them with industry coming in to town and the Police Department turning around as well as the Highway Department coming alive and everything is starting to work together and they are all starting to do what needs to be done and then apologized for getting mad about it because it infuriates him.

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that he thinks that Councilman Burns said it very well.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that he agrees with Councilman Burns and he is sorry that Mr. Youmans decided to stomp his feet on the way out because he said he wanted to focus on the future and if he looked at the budget, it is the future and what happened in the past, whether it was 10 years ago, 20 years ago or 5 years ago, it was the past and they can't change it but they can improve it. He added that they have worked hard over the past couple of years to do it, they are there finally and he would still like to see it to where they were on time with the taxes coming in but they will get there, they have done a lot of improvement. He continued by saying that he agrees with Councilman Burns because politicians have ruined their government when they put their desires first and they need Jesus to help them and everyone who runs for office needs him and he is thankful for the people who do run for office because they need new blood, they need young people who want to take ownership of the Town and continue to make it a place that they are proud to live at and a place to call home. He went on by saying that he would hope that it would catch on to the rest of the nation because it is where they live and the only home that they have right now until they go to Heaven and they have to make it the best they can, whether they are one party or the other, they are still just walking on the same planet and he found it an honor to work with the Town Board, even Councilman Dolan. He added that they are there to help, they have invited people to come to the Board to share their thoughts, problems and solutions but quite frankly it has been a pretty miserable turn-out and if anyone has

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**October 26, 2015 – Town Board Meeting – 7:00pm**

something to complain about, do so in a constructive way so they can work together to fix it and to gripe about it or get more people angry about it is not a solution so if anyone wants to run for office they need to bring an ear and an open heart to hear what the people have to say. He concluded by thanking Mr. Polyak for all his facts because he doesn't do well with facts sometimes, but he does.

Mr. Polyak interjected that he comes into Town Hall to read and look at the vouchers.

Councilman Masti stated that he wished he had that much time too.

Councilman Dolan stated that he doesn't think that anyone is claiming or alleging that people aren't doing their best or aren't doing things with the best of intentions and if people want to disagree about facts and process, it okay. He added that sometimes it gets heated but no one that he knows of alleges that people are doing anything for the wrong reason, they might disagree how to get there and disagree on interpretations of so-called facts and if anyone thinks it is an easy job, they should try it.

Supervisor Flach thanked everyone for a good meeting and then encouraged everyone to get out and vote. He added that he thinks their budget looks good and reiterated that he welcomes anyone to come and look at things. He went on by saying that he is amazed by the turn-around they have had, departments have stepped up like never before, the Highway Department is under budget by 25%, the Police Department is within budget for the first time since he has been here and actually quite a few years before he was here. He concluded by saying that he can't thank the departments and the people of our community enough and then invited Pastor Chuck to offer a closing prayer.

Supervisor Flach offered a motion to adjourn the meeting.

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**ADJOURNMENT**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 7:51pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

**A Public Hearing was held Monday, November 4, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Peter E. Masti, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
PJ McKenna, Chief of Police  
Matthew Weidman, Clerk to the Supervisor

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board with the exception of Councilman Masti who is away.

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Supervisor Flach asked that the Notice of Public Hearing be read.

Clerk to the Supervisor Weidman read the Notice of Public Hearing due to Town Clerk Millious’ laryngitis.

**NOTICE  
OF  
PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that the Town Board of the Town of Coeymans will meet and hold a Public Hearing at Town Hall, 18 Russell Avenue, Ravena, NY, at 6:00pm on Wednesday, the 4<sup>th</sup> day of November 2015 for the purpose of hearing comments on the Budget.

Pursuant to Section 108 of Town Law, listed below are the proposed salaries of Elected Officials.

|                        |     |                  |
|------------------------|-----|------------------|
| Supervisor             | (1) | \$45,000.00      |
| Councilman             | (4) | \$12,000.00 each |
| Justice                | (2) | \$20,000.00 each |
| Highway Superintendent | (1) | \$54,833.00      |
| Town Clerk             | (1) | \$46,378.00      |

A copy of the 2016 Preliminary Budget will be available at the Town Clerk’s Office, 18 Russell Avenue, Ravena, New York, where it may be viewed and a copy can be obtained during regular business hours.

**By Order of the Town Board  
of the Town of Coeymans  
Diane L. Millious  
Town Clerk**

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

**BUDGET MESSAGE**

For 2015, our Police are on track to be within budget for the first time in many years. A big thanks to the Chief who has worked closely with Matt and me to monitor the budget and meet regularly. He has cut unnecessary spending and raised a large amount of Police Forfeiture that he is able to use for certain purchases, which relieves the contractual amounts in his budget. The Highway Department was more than 25% under budget, thanks to Highway Superintendent Searles and my staff monitoring their expenses closely and continuing to save money with four day work weeks, utilizing part-time seasonal staff for mowing, as well as some other wise decisions mutually made.

Along with savings from our Department Heads in 2015, we also saw an increase in assessment of 6.1 million. Combined with the community development income from the Lafarge Pilot Program, it has allowed us to erase all debt accrued in 2014.

We have committed to increasing our services provided to the Town, and this means acquiring several new vehicles for both the Highway and Police. We are purchasing two brand new vehicles for the Police Department in 2016, as well as two brand new plow trucks, which have desperately needed to be replaced.

The current Sewer Budget also allows for a new vehicle, which has been needed for several years. We accomplished this while still having the ability to decrease the Sewer Rate. We have reduced the debt substantially that sewer had obtained in the past 10 years. We have a two-year Budgetary Plan in place to eliminate the past debt completely that Sewer was in when I was elected four years ago.

My Budget for 2016 not only reduces taxes to each and every taxpayer by 2.5%, but also allows for the Town to have a good amount of money put into contingency, which will allow surplus money to build up each fund balance moving forward. We look forward to building reserves over the next several years, as well as setting up a plan to steadily decrease taxes. Our 4-year plan is to be able to decrease taxes by 10%, if that is even feasible, as well as establishing a healthy fund balance for each of our funds.

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**SUPERVISOR’S COMMENTS**

Supervisor Flach stated that a couple of changes were made to the Supervisor’s Tentative to Preliminary Budget and read the following:

- \$22,750.00 in Communications for the two clerks was moved to the Police where it belongs.
- \$12,000.00 increase in Police for overtime.
- \$15,000.00 increase in Parks for bathroom at Joralemon Park.
- \$16,000.00 increase in Central Communication for HR.
- \$ 4,000.00 increase in for online tax payment system for Town Clerk.
- \$11,000.00 increase for adding Justice Clerk back in.
- \$ 2,000.00 increase in Justice, \$1,000.00 raise for each Judge.

Supervisor Flach stated that he would like to take some money out of Contingency to put in for storm water in the amount of \$20,000.00 to do Einie Drive and some of the other places that they didn’t have a chance to get to. He continued by saying that they will review the changes and plan on adopting the Budget by November 20<sup>th</sup>, which he will set at the next Town Board Meeting and then asked if there were any questions.

Councilman Dolan stated to be clear, he wanted to know if Contingency A1990.4 would be proposed as \$149,283.00 instead of \$169.283.00.

Clerk to the Supervisor Weidman stated that the \$20,000.00 would be taken from B Fund Contingency.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

Councilman Dolan asked if there would be zero in B Fund Contingency and \$20,000.00 added to Storm Water.

Clerk to the Supervisor Weidman stated that was correct.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time, hearing none he added that they would keep the Public Hearing open for a bit while they continue discussing the Budget.

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**OVERVIEW OF BUDGET CHANGES**

Councilman Dolan asked how much storm water sewer work \$20,000.00 buys.

Supervisor Flach stated that when he talked to Highway Superintendent Searles, he felt it would go from Einie Drive up to Civill; they have to cross some private property and have already spoken to the owners about doing it. He continued by saying that it will be up to where they updated last year and sewer work is in there as well and some of the cost will be combined. He then highlighted the following changes in the Budget.

Page 1 – \$11,375.00 Justice Clerk added back in based on \$12.50 an hour, which will come from Contingency.

Page 3 – Part-time Data Collector was mistakenly left out of Tentative Budget and put in Preliminary Budget.

Page 3 – Assessor Contractual increased \$3,000.00 for the Assessor who does the commercial property assessments.

Page 5 – Central Communications Contractual is up \$20,480.00, \$4,480.00 is for the online tax services and \$16,000.00 is for the IFM accounting and payroll software, which is the second and final payment for that. It was in HR but is now in Central Communications.

Councilman Dolan asked if the \$4,480.00 is for the software for online taxes.

Town Clerk Millious stated that it is and next year it will be approximately \$500.00 for support and added that a lot of people have requested that the taxes go online, which would be 24/7. She added that the school currently does it and she can actually help people now who call for school taxes because of it.

Councilman Dolan asked if BAS will take the existing information that they have and put it online or if it is something that Town Clerk Millious has to do.

Town Clerk Millious stated that BAS would take care of that.

Councilman Dolan asked if the \$500.00 is to update it each year.

Town Clerk Millious stated that the \$4,480.00 was for the initial program and then approximately \$500.00 to update it each year.

Page 7 – the two part-time Clerks for \$11,375.00 each that were in Communications went back to the Police Department because they are the Chief's employees.

Page 8 – the two part-time clerks were added to the Police and A3120.1 increased \$12,000.00 for overtime pay.

Supervisor Flach stated that the increase in overtime was advised by the Chief.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

Councilman Dolan asked if there has been any movement on the request for the Village to pay for the Court Officer.

Supervisor Flach stated that he spoke with the Mayor and he wants him to bring it to the Village Board and added that he thought it was going to be a hard sell because of when the Village gave up their Police Department. He added that he thinks it will help when they have it all written out to understand why because if they are making money, it does not affect or help the Town at all.

Chief McKenna interjected that he spoke with Mayor Misuraca, the Clerk and the Judge on separate occasions and they all asked why they would pay for services that they are supposed to have and he explained to them that there are the same number of Police Officer's out there, it is simply the manpower stress of having an Officer dedicated to the Court when there is a call that has to be answered. He added that he doesn't think the Village has a problem with it; it is a matter of comprehending why they are paying for something that they should be getting already but he explained that the Officer will now be dedicated and separate from the patrol and it will be an Officer dedicated to the Village.

Councilman Dolan asked if they charge the Town's Justice line for the Police Officer during court.

Supervisor Flach stated that they don't but it has been discussed and they both come out of A Fund.

Chief McKenna stated that most days he is at court on Thursdays to see the normal flow of business and if something were to occur, the Officer assigned to the Court would be pulled from it because he is a road officer, which is no different than what they currently do with the Village.

Councilman Dolan asked if it would be an easier sell if they say they are charging both courts.

Supervisor Flach stated that it would be moving from one A Fund line to another and then asked Clerk to the Supervisor Weidman if it would affect payroll.

Clerk to the Supervisor Weidman stated that they had talked about doing it and he doesn't think it is a bad idea and it would help the Police budget more than anything because he is paying an Officer now anyway.

Supervisor Flach stated that they would basically just move money from his budget at this time.

Councilman Langdon stated that it would depend on how the Chief will be scheduling it, if he is going to charge the Justice, and it would probably be an extra man.

Chief McKenna stated that there is a line item in scheduling for Town or Village Court rather than scheduling it in as patrol and dedicate it to Town or Village Court and you could show at the end of the day what the hours were for.

Supervisor Flach asked Chief McKenna if he would like an extra Officer for the Village for those hours.

Chief McKenna stated that it is by contract anytime they subscribe to it and it is supposed to be a 3 hour detail, however if they do subscribe it to the Village Court or Town Court, if court ends early and only takes 30 minutes, the next 2 ½ hours would be to patrol so you would still be getting a dedicated resource during that timeframe. He added that in terms of what he would like to see, with all due respect, he would never say no to something like that.

Supervisor Flach stated that they can put that into the adopted budget.

Clerk to the Supervisor Weidman stated that they could do it by keeping track of exactly how long they were there and charged the court for it because when they are done they will go back in service for the Town and as far as the Village, they are paying for three hours at a time because they are getting them for three hours and if the Town Court only takes 1/2 hour, they can pay for that.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

Supervisor suggested that Chief McKenna figure out for them roughly how much a year that it's going to be and they talked about \$4,500.00 for the Village and maybe they can put in the Justice Budget an Officer to the Court.

Chief McKenna stated that he would do that.

Mr. Polyak from the audience asked if there was going to be any discussion about combining both courts under one umbrella.

Councilman Dolan stated that it won't be in this budget.

Mr. Polyak stated that he is not saying for this budget but if they are charging the Village for the Officer's time, it might be advantageous to have it in the same building for both courts.

Supervisor Flach stated that it certainly is something that they talked about but it really doesn't reflect in the budget.

Councilman Langdon interjected that the process would have to be undertaken by the Village in order to do it that way.

Supervisor Flach stated that the Village would have to come to the Town, which would not be impossible and at a point they would do what they had to with the Police Budget when that time came.

Supervisor Flach continued by going over the budget as follows:

Page 9 – Civil Defense Contractual increased from 2015 it was \$100.00 and is now \$1,500.00.

Councilman Dolan asked if it will be a recurring item.

Supervisor Flach stated that it will not be and it is just to help them purchase some equipment they need.

Councilman Dolan asked if it would be the Town's equipment.

Supervisor Flach stated that it was a good question but he wasn't sure of the answer right now.

Councilman Burns asked why it wouldn't be.

Supervisor Flach stated that he didn't know if it was a room to hold people there if they needed to.

Chief McKenna asked what room they were referring to.

Supervisor Flach stated that Coeymans Hollow Fire District has a room for them.

Chief McKenna stated that the area that has been provided for them up there will not in any way be a detention type facility, it will strictly be an meeting room or interview room. He continued by saying that anyone being interrogated or is a suspect, that facility is not a secure facility and not his recommendation that they ever bring them to a neutral site and he would not interview anyone outside a police building if they were suspect in a crime.

Supervisor Flach stated that he thought of it as more for emergencies.

Chief McKenna stated that it will be if someone can't make it down or they have a catastrophic event and can use it as a Command Post and if there is a failure in one of the vehicles they can go there to access the CAD or the Records Management System and it will be like a satellite office.

Supervisor Flach stated that he now guesses that it would be the Town's equipment.

Councilman Langdon stated that they had also discussed using the old Coeymans Fire House.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

Supervisor Flach stated that there is enough money in Contingency but the problem is the FIOS cable that needs to go down there and with the County and Police CAD systems they have to have it.

Chief McKenna stated that the preliminary indication is that the cost estimates from the County to run fiber-optic down there is excessive and they were talking \$50,000.00 to \$100,000.00 and the second issue was when they were running fiber-optic in Clarksville, they ran into an extended delay because they were crossing over train tracks with different Federal guidelines. He added that they would be going either under or over the tracks, which is Federal jurisdiction and a six-month log-jam to get over the tracks in Clarksville.

Supervisor Flach stated that the time-frame wouldn't necessarily be an issue, but that kind of money is a bit of an issue.

Chief McKenna stated that it is an estimate and he's not sure about it, they haven't really looked very deeply into it but he is certainly willing to because he thinks the idea is a great one and he would like to look into it and it is a matter of bringing someone down there and figuring the cost per mile.

Councilman Burns asked where the mileage would have to run from to there.

Chief McKenna stated that right now it runs into their station and would pretty much be as the crow flies, down Main Street to the old firehouse.

Councilman Burns stated that he finds it surprising that there already isn't a line running there.

Chief McKenna stated that there is a Mid-Hudson fiber-optic but they're on Verizon and he doesn't know what the compatibility is and if they can connect to Mid-Hudson. He added that their phone system downstairs, because they have lines from the Sheriff's Office that are Verizon, he knows the fiber-optic that comes up from New Baltimore is Mid-Hudson Cable. He concluded by saying that he is speaking out of his area of expertise because he doesn't know about the compatibility or ownership or who can use whose fiber-optics.

Councilman Langdon interjected that with running a line, there is a railroad bridge right here and you could run it right under the bridge.

Chief McKenna stated that he doesn't know if you can go over or under it but when they first talked about it, the train tracks were an issue, the initial number was \$20,000.00 to \$30,000.00 and they then said it was too low and would be closer to \$50,000.00 and he believes it is approximately \$20,000.00 per mile and it is more than a mile away.

Supervisor Flach continued by going over the Budget as follows:

Page 10 – Deputy Highway Superintendent was reduced because there was an error in the raise.

Page 11 – Parks was increased by \$15,000.00 to put bathrooms in at Joralemon Park, the septic system is ready.

Page 12 – Other Culture and Recreation was increased by \$500.00 because he received a request from the Little Red Schoolhouse, also a Historical Society, requesting monetary assistance.

Supervisor Flach stated that they were the changes made from the Tentative Budget.

Councilman Dolan asked if the Sales Tax Revenue was going directly to the B Fund.

Clerk to the Supervisor Weidman stated that it will be distributed to the Funds broken down by percentage each quarter when it comes in instead of it all coming to B and B distributing it out as they have in the past because the Comptroller said that wasn't the way it should be done, it was showing as double revenue.

Councilman Dolan stated that it is hard to compare it this way and then asked what this year's projected sales tax is vs. last years.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

Clerk to the Supervisor Weidman stated that total sales tax he believes they ended up with 1.686 and it was predicted at 1.692.

Supervisor Flach stated that the last quarter was a little light.

Clerk to the Supervisor Weidman stated that it is probably going to be 1.685 and within a couple thousand either way.

Councilman Dolan asked if next year is basically the same as this year.

Clerk to the Supervisor Weidman stated that it should definitely not go down and taking a little out was a safe move but he didn't foresee it going down this year but it did. He added that the last two quarters were far better than the first two so he is assuming these are the better 2 quarters.

Supervisor Flach stated that it is where it has been trending but it's their best guess.

Clerk to the Supervisor Weidman interjected that according to the County's website, it is supposed to go up 5-10% over the next two to three years and added from last year to this year it was down \$58,000.00.

Mr. Polyak from the audience stated that gas and fuel prices affect it.

Clerk to the Supervisor Weidman agreed that it does and he actually found on the County's website the amount of fuel sold in the County and the amount it dropped affected that total sales tax gain by 1%.

Mr. Polyak stated that when you go from \$4.00 to \$2.00 a gallon in fuel it makes a difference and then asked if the sales tax is set up differently for natural gas.

Clerk to the Supervisor Weidman stated that it actually went down too. He added that this year was identical to what it was two years ago and he does not see it going below that point.

Mr. Polyak stated that the Police and Fire vehicles will still be doing the same amount no matter what year it is or what the price is.

Councilman Langdon stated that on page 13 under Employee Benefits some of the numbers were switched to another location.

Clerk to the Supervisor Weidman stated that Social Security is broken down now per account code.

Councilman Langdon asked where Health Insurance got moved to.

Clerk to the Supervisor Weidman stated that Health Insurance is also broken down per line item and the number that he sees there is retirees as well as a bid drop in retirement, which was due to past Chief Darlington and they received almost a \$50,000.00 credit because he wasn't working this year, which dropped it down quite a bit.

Mr. Polyak asked if the Chief's retiring made it go up or down.

Clerk to the Supervisor Weidman stated that it went down and they got credited back because they were paying him as if he was working but then he retired.

Supervisor Flach stated that they need to get the figures back from the Chief about the Court Revenue and see if they want to take some Contingency and put it into the Justice Court for the Police Department because they don't want to not have Officers on the road.

Clerk to the Supervisor Weidman interjected that Town Clerk Millious pointed out that Coeymans Fire Company made one little change to their Budget and it went up approximately \$1,900.00 so it is \$361,000.00 and it will be in the Adopted Budget.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

Supervisor Flach stated that if they have any more changes for the Adopted Budget, they will make sure that they point them out and will go from there.

Councilman Burns asked about the Bridge Construction Fund and the fact that the bridge is all done.

Supervisor Flach stated that the bridge has been done for a long time and for 4 years they have been contacting them and they said there will be another payment due, which has never come. He added that they keep it in there for if and when it finally does come, they can pay it.

Councilman Burns asked if it is from a private company.

Supervisor Flach stated that it is the State and they have to send the Town a bill.

Clerk to the Supervisor Weidman stated that it collects interest every year.

Councilman Langdon asked if they charge interest while they don't bill it.

Clerk to the Supervisor Weidman interjected that the Town is making interest on it.

Mr. Polyak asked if they owe the State this money and they have not collected it yet.

Clerk to the Supervisor Weidman stated that they have no desire to.

Supervisor Flach stated that they keep asking about it and at some point they will have to pay it. He then asked if there were any other questions.

Councilman Dolan asked with the change to the Coeymans Fire District was and what the rate is.

Clerk to the Supervisor Weidman stated that it ended up being a decrease change to .35 percent but he doesn't have the actual figure and added that originally they went down by 1.03 but now it is .34 in decrease.

Mr. Laszlo Polyak asked if the Town is still using Paychex for payroll.

Clerk to the Supervisor Flach stated that they are not and now they have a new system and then asked that Clerk to the Supervisor Weidman explain it.

Mr. Polyak stated that a Town Clerk went to work for the Village, and then asked why there was a Payroll Clerk when Paychex was doing it. He added that they are now saying they are not using Paychex and have a new system and then asked what it is.

Clerk to the Supervisor Weidman stated that it's part of the \$16,000.00 for the second payment this year and added that they now have an Accounting Payroll System for governments only through BAS that links up all the account codes, does all the accounting and makes adjustments so everyone is coded right to their line items.

Mr. Polyak stated that he said it's available for municipalities only and then asked if it is because of the social security being transmitted.

Clerk to the Supervisor Weidman stated that only a few people have access.

Mr. Polyak asked if the system detail replaces a human being or Paychex.

Clerk to the Supervisor Weidman stated that essentially it does the same thing that Paychex did for a lot less money.

Supervisor Flach interjected that they were paying a Payroll Clerk 17 hours a week.

Mr. Polyak asked how much that would be.



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 4, 2015 – Public Hearing – 6:00pm**

Supervisor Flach stated that it was approximately \$11.00 an hour as well as paying Paychex \$15,000.00 to do it.

Mr. Polyak asked for how many years.

Supervisor Flach stated that he didn't know but it was before he came into office.

Mr. Polyak stated that the new program is \$32,000.00 and they are not using Paychex so they are saving that.

Supervisor Flach interjected that they are saving 17 hours' worth of wages a week as well and payroll now only takes a few hours.

Councilman Langdon stated that it is not an on-line system, it runs in-house and Mr. Polyak was asking about social security numbers, which is not an issue.

Mr. Polyak stated that he understands that it wouldn't be and the reason why and then asked if it generates the actual check.

Supervisor Flach stated that it is done in-house and it's working great.

Mr. Polyak stated that the program is now paid for so it is a \$32,000.00 to \$40,000.00 savings continuously for the next several years and they won't need a Payroll Clerk.

Councilman Langdon interjected that they will still have to have a person to input the information but it is a much simpler process.

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**ADDITONAL COMMENTS**

Supervisor Flach asked if there were any additional comments, hearing none he added that the day prior was the election and he wanted to congratulate the two Board Members coming on next year, Councilman Dolan and Councilman Elect Youmans as well as Mr. Touchette who was elected as the County Legislature. He added that the Supervisor's seat is up in air still, absentee ballot counting has to be done but he wanted to congratulate those elected so far.

Councilman Dolan stated that he wanted to convey congratulations to everyone that ran because it is not something that they do for fun or profit, it's grueling and nerve wracking and while it is good when you are elected and can serve, you still catch a lot of flak from people regardless of what you choose to do and added that to step up to the plate is good and they should be congratulated.

Supervisor Flach asked if there were any other comments, hearing none he offered a motion to adjourn the Public Hearing.

\*\*\*\*\*

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the Public Hearing was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

Time – 6:47

*Respectfully Submitted,*

**APPROVED -**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**November 17, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Workshop was held Tuesday, November 17, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Peter Masti, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board with the exception of Councilman Masti.

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**AGENDA**

- Resolutions
  - Approve Sale of 78 Main Street
  - Re-Appoint Position of Zoning Board of Appeals Member
  - Appoint Zoning Board of Appeals Member
  - Appoint Zoning Board of Appeals Member
  - Authorize \$36,154.79 Water Rents Levy
  - Authorize \$49,838.80 Sewer Rents Levy
- New Business
  - Discuss In God we Trust
  - Adopt 2016 Budget

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**RESOLUTIONS**

**RES. #120-15 APPROVE SALE OF 78 MAIN STREET**

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS – 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the Town of Coeymans own surplus real property located at 78 Main Street in the Town of Coeymans; and

**WHEREAS**, the Town seeks to dispose of this property for value in accordance with applicable law; and

**WHEREAS**, the transfer of surplus real estate is not subject to competitive bidding requirements under applicable law; and

**WHEREAS**, to avoid any claim of favoritism, the Town of Coeymans advertised for bids for the transfer of 78 Main Street, to be opened on September 24, 2015; and

**WHEREAS**, the Town received two bids, one from Coeymans Industrial Park and one from Jerome and Rose Gladney; and

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**November 17, 2015 – Town Board Workshop – 6:00pm**

**WHEREAS**, an inquiry was raised and an investigation was conducted to determine whether or not the bidding process was conducted in a fair and impartial manner; and

**NOW, THEREFORE, BE IT RESOLVED**, in order to avoid any appearance of impropriety, the Town Board hereby rejects the bid of Coeymans Industrial Park for the subject property; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Coeymans hereby selects Jerome and Rose Gladney as the successful bidder based on their bid amount of \$6,000.00, and

**BE IT FURTHER RESOLVED**, that the Attorney for the Town is hereby directed to prepare documents transferring 78 Main Street for the Town of Coeymans to Jerome and Rose Gladney for \$6,000.00 after the conditions of the bid have been met.

Supervisor Flach stated that he spoke with Mr. Laraway about this and he was fine with the other bidders as someone who is going to fix-up the house and live in it and that he spoke with Rose & Jerome, who are working on getting the money for their bid, which is part of the condition for the bid as well as improvements that have to be made before there is a transfer of deed.

Councilman Langdon asked if there is a time-frame for the improvements.

Councilman Burns interjected that it is 90-days.

Town Clerk Millious stated that once she receives the money, she will advise the Attorney to the Town.

Councilman Langdon stated that in turn the Attorney to the Town will prepare the documents but they don't get the deed until the work is done.

Supervisor Flach stated that regarding the next resolution they have tried for over 9 months to contact a Zoning Board of Appeals member via cell, home phone and e-mail who has not attended any meetings and in talking with the Attorney for the Town, they can re-appoint the position due to lack of communication and continued by reading the following:

### **RES. # 121-15 DISMISS ZONING BOARD MEMBER**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS – 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, Daniel T. Harris' Zoning Board of Appeals position will be re-appointed due to consecutive absences of Zoning Board Meetings.

**NOW, THEREFORE, BE IT RESOLVED**, that the re-appointment of Daniel T. Harris position as Town of Coeymans Zoning Board of Appeals Member be accepted effective November 17, 2015.

Supervisor Flach stated that two years ago Mr. Harris came to them and was appointed to the Zoning Board of Appeals, the first year he was present but has missed every meeting this year and they have tried to get a hold of him.

Councilman Dolan asked if there is a certain number for missing the meetings.

Supervisor Flach stated that there isn't and the Zoning Board tries to meet once a month if they have any business to discuss.

Town Clerk Millious interjected that they have cancelled 3-4 during the year.

Supervisor Flach stated that they sent a letter out. He continued by saying that the following two resolutions are appointments that need to be made, one due to Mr. Harris' absence and one due to Michelle Maddage's move to Texas.

### **RES. #122-15 APPOINT ZONING BOARD OF APPEALS MEMBER**

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**November 17, 2015 – Town Board Workshop – 6:00pm**

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS – 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the Zoning Board of Appeals has a vacancy due to the resignation of Board Member Michelle Maddage; and

**WHEREAS**, the Town Board is desirous of filling this vacancy and completing the term of office left by Ms. Maddage's departure.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Adalberto Gonzalez to the Zoning Board of Appeals for a term to expire December 31, 2018.

Supervisor Flach stated that Mr. Gonzalez is a gentleman that he knows fairly well as does Councilmen Langdon and Burns and he is excited to do some work in the Town and be more involved in the community. He added that at one time he thought about running for Town Board so they talked to him about the Zoning Board.

### **RES. #123-15 APPOINT ZONING BOARD OF APPEALS MEMBER**

On motion of Councilman Dolan, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 3 – NAYS – 1 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the Zoning Board of Appeals has a vacancy due to the re-appointment of Board Member Daniel T. Harris'; and

**WHEREAS**, the Town Board is desirous of filling this vacancy to complete the term of office left by Mr. Harris' departure.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint David L. Flach to the Zoning Board of Appeals for a term to expire December 31, 2018.

Supervisor Flach stated that Mr. Flach is his father but he will not be here after December 31<sup>st</sup> so it will not be a conflict for him and in speaking on his father's behalf, he is a businessman who owns property in the Town.

Councilman Langdon interjected that he thinks it is a great addition to the Board.

Councilman Burns agreed.

### **RES. #124-15 AUTHORIZE \$36,154.79 WATER LEVY TO 2016 PROPERTY TAXES**

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS – 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the last day to collect for Water Rents was 11/01/15, any rents unpaid are to be levied on the 2016 Property Taxes, and

**WHEREAS**, the Albany County Director of Finance has requested verification of unpaid water rents from the Town Board insuring the correct amount to be placed on the Tax Warrant.

**NOW, THEREFORE, BE IT RESOLVED**, the total amount of uncollected Water Rents to be levied to the **2016 Property Tax Warrant is \$36,154.79**, which is a base amount of \$33,565.08 plus \$2,589.71 in penalty.

Supervisor Flach asked that Town Clerk Millious give an explanation.

Town Clerk Millious stated that she spoke with Anthony DiLella, the Tax Levy Specialist and he is requiring that in order to accept the unpaid Water and Sewer listing, the Town Board has to pass a resolution by November 23rd.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**November 17, 2015 – Town Board Workshop – 6:00pm**

Supervisor Flach stated that the County wants assurance from all the Towns and Villages that they are doing due diligence to collect the rents and have done everything that they can to collect.

Town Clerk Millious stated that there will be one from the Town of Bethlehem because the person's water is in the Town of Coeymans and it will be a separate levy.

### **RES. #125-15 AUTHORIZE \$49,838.80 SEWER LEVY TO 2016 PROPERTY TAXES**

On motion of Councilman Dolan, seconded by Councilman Langdon, the following resolution was APPROVED – VOTE – AYES 4 – NAYS – 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the last day to collect for Sewer Rents was 11/01/15, any rents unpaid are to be levied on the 2016 Property Taxes, and

**WHEREAS**, the Albany County Director of Finance has requested verification of unpaid sewer rents from the Town Board insuring the correct amount to be placed on the Tax Warrant.

**NOW, THEREFORE, BE IT RESOLVED**, the total amount of uncollected Sewer Rents to be levied to the **2016 Property Tax Warrant is \$49,838.80**, which is a base amount of \$45,308.00 plus \$4,530.80 in penalty.

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## **NEW BUSINESS**

### **Discuss In God We Trust**

Supervisor Flach read the following:

In God We Trust's mission is to promote patriotism by encouraging Elected Officials to vote yes to legally display our Congressionally approved national motto in every city, county chamber and state capital in America. Will you be part of the patriotic campaign?

Dear Honorable Elected Official,

This is an invitation to join the growing list of cities and counties across America that are voting yes to proudly and prominently display our nation motto, In God We Trust, in the chamber where we conduct the people's business.

Supervisor Flach stated that there is a young man taking this to the cities, villages and towns in our local area wanting them to adopt this and if they did, they would do is put In God We Trust on the wall in Town Hall. He added that he will have the Board Members look at it and vote whether or not to do it next week at the Town Board Meeting and added that there is a list of those who have chosen to do it.

Brian Rowzee from the News Herald asked about it being done with the room also being used for the Town Justice.

Supervisor Flach stated that he didn't know and would try to find out the answer.

Councilman Dolan interjected that there are legal opinions attached with links to websites if Mr. Rowzee wanted a copy.

### **Adopt 2016 Budget**

Supervisor Flach asked that Clerk to the Supervisor Weidman to go over the changes that were made in the Preliminary Budget and added that there was a Public Hearing last week to hear comments on the budget and in turn they couldn't adopt it because there was not a meeting following it but will adopt it now because it has to be done by November 20<sup>th</sup>. He concluded by saying that they discussed some of the changes at the Public Hearing.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 17, 2015 – Town Board Workshop – 6:00pm**

Clerk to the Supervisor Weidman stated the following changes were made from the Tentative Budget:

- Page 1 – Court Officer was added to the Justice Department.
- Page 3 – Assessor Part-Time position as well as 10 hour a week administration position was combined in to one full-time person, the Assessor is going to have the Clerk for three days a week and Highway will have her for 2 days a week.
- Page 7 – Contingency decreased, which reflects the change of part-time to full-time as well as adding a Court Officer.
- Page 10 – Highway Administrative shows the two days for the Clerk.
- Page 10 – Highway Garage went down \$6,000.00 based on 2015 spent to date.
- Page 16 – Contingency was taken out of B Fund and moved to page 18 into the Storm Water in the amount of \$20,000.00.
- Page 21 – Central Garage was decreased from \$50,000.00 to \$38,000.00 for diesel fuel based on 2015 spent to date.
- Page 22 – Machinery Contractual went down to \$70,000.00 based on 2015 spent to date.
- Page 22 & 23 – Personnel Services, an Operator I was added, which reflects what was there this year.
- Page 25 – DB Sales Tax Revenue went up \$47,000.00, with \$30,000.00 coming from A Fund.

Supervisor Flach stated that the tax rate remains at a 2.5 % decrease.

Clerk to the Supervisor Weidman stated that they will see in the Budget the 2014 Modified Budget, 2015 Adopted Budget and 2015 Modified Budget as well as the Adopted for this year, which will make for the first actual legal budget that has been done.

Supervisor Flach stated that it was discussed in the “famous” draft, which was sent by the Comptroller and it said that the budgets for the past umpteen years have been illegal, which has been the same format for every one that he has looked at going back to 2007. He added that basically the Comptroller asked them to put in the Modified Budget of 2015 to show what their expenses are and then asked Clerk to the Supervisor Weidman what the others things were.

Clerk to the Supervisor Weidman stated that there should be a cover page stating the changes for the following year and the other change was adding in both year’s expenses year-to-date for 2015 and final expenses for 2014, which they have added in as well as adding the summary for the fund balances.

Supervisor Flach stated that so it’s on the record, they did have their exit meeting with the Comptroller and then asked if Councilman Langdon wanted to speak to that.

Councilman Langdon asked if he wanted him to address some of the challenges that he had to it.

Supervisor Flach stated that the one thing that they admitted was that there were no figures in 2015 because they didn’t have figures for 2015 and it is one of the things that they are writing in their report, which will probably be revised. He added that the other thing was the timing of when they put it out and they asked why they didn’t release it a month earlier to give them an opportunity to answer to it.

Councilman Langdon interjected that his thought with them was that it was finished in June, they had the exit interview, all of the summer went by, so his question was why they didn’t get the draft a month earlier, which would have given them an opportunity to respond and it would have been better to have a completed final copy published before the election. He continued by saying that they admitted they were showing it through May 31, 2105 but it was actually through the end of 2104.

Supervisor Flach stated that their report is due back to them by the 23<sup>rd</sup> of this month and they will show them the changes in the budget they made that the Comptroller’s Office said they need to have a legal budget, which is a little confusing because they had been in previously and never once said that the budgets were illegal. He continued by saying the hopefully the budget will

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**November 17, 2015 – Town Board Workshop – 6:00pm**

make life easier for every Board here on out, it looks good, they still have \$120,000.00 in Contingency and even though he won't be in office for the budget, he is excited that the taxes are going to be lowered 2.5% and they paid off all the negative fund balances. He added that he wishes the next Board well and he thinks they are going to be happy when they go through things. He concluded by saying that copies of the Adopted Budget will be available.

Town Clerk Millious stated that she has to send two certified copies to Albany County by November 20<sup>th</sup>.

Supervisor Flach stated that his Budget Message will be in it and then asked if there were any questions.

Councilman Dolan asked Clerk to the Supervisor Weidman for clarification and if there is roughly \$30,000.00 from the A Fund to the DB Fund and if the sales tax going into the A Fund is now going in the DB Fund.

Clerk to the Supervisor Weidman stated that it was correct.

Supervisor Flach stated that every year they split the sales tax accordingly and it is what really funds the DB Fund as well as the CHIPS money. He then asked for a motion to adopt the 2016 Budget.

### **MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, approving the 2016 Town of Coeymans Budget.

VOTE – AYES 4 – NAYS – 0 – ABSENT 1 (Masti) – SO MOVED

Supervisor Flach interjected that he thinks 2016 is going to be a great year for the Town.

Town Clerk Millious asked if they wanted to set a date for a Public Hearing for the Sewer Rates.

Supervisor Flach stated that he wanted to set the date of the Public Hearing for December 14<sup>th</sup> at 6:30pm and it will be Sewer Rates for the Hamlet, he then asked if everyone is alright with that.

Collectively the Board agreed that they were.

Supervisor Flach offered a motion.

### **MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, setting the date for the Public Hearing for December 14<sup>th</sup> at 6:30pm

VOTE – AYES 4 – NAYS – 0 – ABSENT 1 (Masti) – SO MOVED

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### **ADDITIONAL COMMENTS**

Supervisor Flach asked that the Board look over the In God We Trust information and then asked if there were any other comments, hearing none he offered a motion to adjourn.

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### **ADJOURNMENT**

### **MOTION**

On motion of Supervisor Flach, seconded by Councilman Langdon, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS – 0 – ABSENT 1 (Masti) – SO MOVED

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 17, 2015 – Town Board Workshop – 6:00pm**

Time – 6:39pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 23, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, November 23, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Peter E. Masti, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
Scott Searles, Highway Superintendent  
David Wukitsch, Attorney for the Town  
P.J. McKenna, Chief of Police

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Public Announcements
  - Town Hall Closed December 25, 2015, Christmas Day
  - Town Hall Closed January 1, 2016, New Year's Day
- Public Comment
- Approval of Minutes
  - Town Board Meeting, October 26, 2015
  - Public Hearing, November 4, 2015
  - Town Board Workshop, November 17, 2015
- Supervisor's Report – September 2015
- Department Reports
  - Town Clerk, October 2015
  - Building Department, October 2015
  - Sewer Department, October 2015
- Resolutions
  - In God We Trust
  - Approve November Abstract
  - Approve Highway Purchase, Dump Truck
  - Amend Resolution ZBA, Daniel Harris
  - Amend Resolution ZBA, David Flach
  - Approve 2016 Emergency Service Agreement
- Upcoming Workshops/Meetings
  - Planning Board Meeting, December 7, 2015, 7:00pm
  - Public Hearing, Sewer Rates, December 14, 2015, 6:00pm
  - Public Hearing, Local Law #1-15, December 14, 2015, 6:30pm
  - Town Board Meeting, December 14, 2015, 6:00pm
  - Town Board Workshop, December 22, 2015, 6:00pm
  - ZBA Meeting, December 23, 2015, 7:00pm
  - Town Board Meeting, December 28, 2015, 7:00pm

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**November 23, 2015 – Town Board Meeting – 7:00pm**

**PUBLIC ANNOUNCEMENTS**

**Town Offices Closed Christmas & New Year's Day**

Supervisor Flach stated that the Town Offices will be closed December 25<sup>th</sup> for Christmas and January 1<sup>st</sup> for New Year's Day. He added that Town Offices will also be closed at noon on December 24<sup>th</sup> and December 31<sup>st</sup>.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**Mr. Thomas Nolan** read the following:

My name is Thomas Nolan; I live at 221 Tompkins Road, CR 106 out in the Hollow. I have been a resident for over 25 years; it has been a great place to live raising my family and grandkids. Over the years I have had no problems with anybody until last month or so when I had some new neighbors move next door to me making unbearable loud noises from 2-stroke ATV's and dirt bikes with modified pipes. I don't want you to get the wrong impression, I am all for recreational vehicles, I have them myself, my grandkids have them, we use them and don't abuse them. The problem that I have is the abuse of racing up and down Tompkins Road in front of my house almost every single day. They have now built an oval race track in their backyard, 30-40 feet from my house. When I say an oval racetrack, I mean in front of their house, across the driveway and in the back. Over the last few weeks I have contacted the Coeymans Police Department on a number of occasions because the noise is so unbearable my family and I cannot even enjoy our home or let alone sit outside on the deck because the noise is so loud from the 2-stroke motors. If you don't mind I would like to give you a little example of what I have to listen to almost every day of the week.

Mr. Nolan continued by playing the recorded noise and added that it is 30 feet from his house and only one example. He added that he doesn't have a problem with the dirt bikes, his problem is with the pipes, they are ridiculous and he doesn't even want to come home from work anymore because it is stressing him out. He reiterated that it is almost every day and he called the Coeymans Police on an average of two days a week, the last time he called was on Friday. He added that he usually lets it go but this time they actually went on his property in the back yard so they are trying to extend a little bit each time. He went on by saying that what he is asking is that they adopt new regulations to stop this abuse of recreational vehicles next to his residence because he doesn't know what to do, he doesn't want to go home, he has a great-grand daughter that visits often and she can't sleep, it is stressing him out, he has to come home from work and listen to that. He concluded by saying that they have only been there a few months and the place is starting to get run-down, which will reduce the value of his house with 100 acres of land, it is a beautiful home that he and his wife worked for most of their lives and now he has to deal with this.

Supervisor Flach stated that they use Vehicle and Traffic Laws for ATV's and dirt bikes and then asked Chief McKenna if there is a distance that you have to be from a neighbor.

Chief McKenna stated that for Vehicle and Traffic Law, it has to be on a roadway. He added that he had been up to see Mr. Nolan on a number of occasions and they had discussed it and he doesn't believe that in the Hollow there is a Noise Ordinance or an Ordinance for 2-stroke vehicles on private property, and therein lies their conundrum at this point in time. He continued by saying that to his credit, he has done what he is supposed to do, which is call the Police Department who in turn goes out there, sees them and they go next door and talk to the family. He added that they are not on a roadway if they see and hear them coming, on their own yard the track is extending wider and wider and is starting to breach into his property. He went on by saying that if it goes on his property, it is one thing but in terms of their ability to enforce Vehicle and Traffic Law, infractions have to occur on roadways and can't happen on private property and it can't happen off the road. He concluded by saying that under these circumstances, unfortunately as he has told Mr. Nolan, their hands are a little constricted and it

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has to fall down to a Town Ordinance, which he would look to the Board to find a means to address.

Mr. Nolan asked about a Noise Ordinance.

Chief McKenna stated that there isn't one in the Town and it would require a Local Law.

Mr. Nolan stated that they are looking at half an acre of land that they have and he wishes he had bought the house.

Councilman Dolan asked if they own the house.

Mr. Nolan stated that he believes that they own the house.

Councilman Dolan asked if he had spoken with them.

Mr. Nolan stated that when they first moved in, he went over and said he doesn't have any problems with the ATV's and told them that there are plenty of trails around that whole area and if they go down the road and get on the trails he is all for it but running up and down the road and racing in their backyard, he can't deal with that. He added that he has been over there at least three times and talking to them is no good and now the neighbor waits until he gets home from work, he is sitting on the front porch and when he sees him, he jumps on the bike just to aggravate him, which is stressing him out. He then asked what he can do because he needs their help.

Councilman Langdon asked if he actually has video of them on the road.

Mr. Nolan stated that he does and when they ride, there is no gear, no helmets or nothing and he has video of him in shorts going up and down the road.

Chief McKenna stated that the difficulty with the Police is that it is a violation and a violation must occur in the presence of law enforcement for it to be enforceable and added that they are committing vehicle and traffic violations but they are hamstrung. He continued by saying that he knows that Mr. Nolan works very early in the morning so early evening hours for most of them is when they would start but it is the time that Mr. Nolan is going to bed.

Mr. Nolan interjected that he would normally be in bed now. He continued by saying that it is a great place to live and he is looking to retire in five years but he can't stay in a place like that and he hates to lose everything he has because of one person.

Councilman Dolan asked how old the neighbor is.

Mr. Nolan stated that he would guess that he is probably 15-16 and there are a couple of others like his sister.

Councilman Burns asked if the mother will do anything about it.

Mr. Nolan stated that she hasn't done a thing and his speculation is that she's hardly ever there because he knows what vehicles they have and a lot of times there is no parent there.

Supervisor Flach stated that he would like to go to the residence with Chief McKenna and have a discussion with them, which he thinks is appropriate. He added that he thought there was something in the law where there was a 50 foot distance.

Chief McKenna stated that there was a Town Ordinance but it was rescinded and it's not in effect now.

Supervisor Flach stated that his Board did that and the reason was so a property owner could start their motorcycle within 500 feet of someone and they tried to make it so you don't run your ATV after 10:00pm and before 7:00am and added that they have run into this issue before.

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Mr. Nolan interjected that he doesn’t want these people to ruin it for everyone else, all summer long the kids go up and down the road and are having fun, which is not an issue, they are having fun and it’s what he wants but now there is someone that just moved next to him and don’t really care about what they do. He reiterated that there is a house within 30 feet of his house and they race up and down the road with pipes that they shouldn’t have because they are made for racing.

Mr. Polyak asked about modifying bikes.

Chief McKenna stated that off road is a different statute and it would be a Local Ordinance and not New York State Vehicle and Traffic Law.

Supervisor Flach took Mr. Nolan’s number and added that he will be in touch with him, he then asked if there were any other comments.

**Mr. Mike Kindlon** stated that he lives in the Village in Magnolia Circle and he is there to thank Supervisor Flach for trying to right what was wrong, which he inherited and he appreciates what he tried to do. He continued by saying that it is truly a shame that the new person got elected because he has a 46 page document for misconduct and no integrity and he is sorry for Supervisor Flach and the rest of the Board for people voting for someone like that and as far as he is concerned he should not have been able to be elected to anything. He added that the 800+ people that voted for him were probably the same 800 people who voted for Obama, the worst president in the country ever and probably the same people who voted for Cuomo, the second worst Governor we had, his father was the first and the same 800 will probably vote for Hillary Clinton. He concluded by saying that with that being said, Supervisor Flach is a much better man than anyone of them and reiterated that he appreciates what he did.

Supervisor Flach stated that this is why our country is so great, people can go out and vote, there will be five people on the Board, one of them not him as of January 1<sup>st</sup> and his hope and prayer is that they have the best interest of the Town at heart and he’s hoping they do a great job. He added that he believes they ran because they wanted to make a difference in the Town as well and it is what they live for. He then asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there were three sets of minutes for Town Board approval, a Town Board Meeting on October 26<sup>th</sup>, a Public Hearing on November 4<sup>th</sup> and a Town Board Workshop for November 17<sup>th</sup> and then asked for a motion to approve them.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the Minutes were approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

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**SUPERVISOR’S REPORT**

**October 2015**

| FUND          | BALANCE FWD. | RECEIPTS     | DISBURSEMENTS | BALANCE      |
|---------------|--------------|--------------|---------------|--------------|
| GENERAL       | \$ 14,053.35 | \$349,241.83 | \$229,577.28  | \$133,717.90 |
| PART-TOWN     | \$176,508.14 | \$422,584.76 | \$290,165.18  | \$308,927.72 |
| HIGHWAY       | \$144,331.62 | \$ 4,445.32  | \$ 86,565.50  | \$ 62,211.44 |
| BRIDGE CONST. | \$ 29,177.42 | \$ 12.74     | -0-           | \$ 29,190.16 |

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|                          |              |              |                        |                       |
|--------------------------|--------------|--------------|------------------------|-----------------------|
| <b>SEWER</b>             | \$243,316.35 | \$ 32,827.70 | \$ 37,162.17           | \$238,981.88          |
|                          |              |              |                        |                       |
| <b>SPECIAL WATER</b>     | \$ 80,848.05 | \$ 34,942.00 | -0-                    | \$115,790.05          |
|                          |              |              |                        |                       |
| <b>TRUST &amp; AGCY.</b> | \$ 33,557.04 | \$180,357.63 | \$162,222.39           | \$ 51,692.28          |
|                          |              |              |                        |                       |
| <b>POLICE FORF.</b>      | \$ 64,558.02 | \$ 2.67      | \$ 2,705.93            | \$ 61,854.76          |
|                          |              |              |                        |                       |
| <b>H-FUND CAP. PROJ.</b> | \$480,269.73 | \$ 81.91     | \$ 3,045.93            | \$477,305.71          |
|                          |              |              |                        |                       |
| <b>SECTION 8 - HUD</b>   | \$ 1,609.21  | \$ 45,035.28 | \$ 45,587.19           | \$ 1,057.30           |
|                          |              |              |                        |                       |
|                          |              |              | <b>Total Rec. Bal.</b> | <b>\$1,480,729.20</b> |
|                          |              |              |                        |                       |

**CERTIFICATES OF DEPOSIT**

| <u><b>SAVINGS ACCOUNTS</b></u> |             | <b>COLLATERAL FDIC COV. COLLATERALIZED COVERAGE</b> |              |                |
|--------------------------------|-------------|---|--------------|----------------|
| Unemployment                   | \$ 703.79   | Greene County                                       | \$250,000.00 | \$2,478,316.05 |
| Grove Cem.                     | \$40,965.19 | National Bank                                       | \$250,000.00 | -0-            |
| C.H. Cem.                      | \$13,438.29 |   |              |                |
| Sewer Ded.                     | \$ 0.00     |   |              |                |
| Total                          | \$55,107.27 |   |              |                |

Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Burns, seconded by Councilman Langdon, the Supervisor’s Report was approved as presented and read.  
VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**September 2015**

Supervisor Flach stated that there is an amendment for the September Supervisor’s Report changing the disbursement amount and read as follows:

| <b>FUND</b>  | <b>BAL. FWD</b> | <b>RECEIPTS</b> | <b>DISBURSEMENTS</b> | <b>BALANCE</b> |
|--------------|-----------------|-----------------|----------------------|----------------|
|              |                 |                 |                      |                |
| <b>SEWER</b> | \$192,824.42    | \$ 84,257.53    | \$ 33,795.60         | \$243,316.35   |
|              |                 |                 |                      |                |

Supervisor Flach asked for a motion to accept the amendment.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Dolan, the September 2015 Supervisor’s Report was amended.  
VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

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**DEPARTMENT REPORTS**

**Town Clerk – October 2015**

Supervisor Flach asked that Town Clerk Millious give the Town Clerk’s Monthly Report, which includes the Sewer and Water Collection Report.

Town Clerk Millious continued by giving the report.

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Supervisor Flach asked for a motion to approve the report.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**Building – October 2015**

Supervisor Flach gave the Building Department Monthly Report and then asked for a motion to approve it.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**Sewer – October 2015**

Supervisor Flach asked that Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Supervisor Flach offered a motion to approve the report.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

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**RESOLUTIONS**

Supervisor Flach stated that Mr. Sean Sontz was present and he introduced him to the In God We Trust movement and then asked that he address it to the Board.

Mr. Sontz introduced himself and added that he is from the Town of Bethlehem and he represents In God We Trust America and the goal of this organization is to get our National Motto, In God We Trust up in every Town Hall, City Hall and County Hall throughout the entire country. He added that right now it is big in the west and south but and they are trying to get more in the northeast too and he is the first person in New York State to try and push it and the Town of Coeymans will be the first town if they decide to adopt it. He added that it will be a wonderful thing but it is a little tougher around here because people tend to be more liberal and he is glad that Supervisor Flach worked with him to try and get this done and he is grateful for that and he hopes to go on from here to get many towns and cities to vote yes to it.

Councilman Dolan asked how he became interested in this.

Mr. Sontz stated that at first he was watching Glen Beck and he had on a woman named Jackie Sullivan from California who runs the organization out there who started it in her own town and got In God We Trust passed very quickly and in turn got a lot of California to also pass it and then decided to make it a National Movement. He added that he then called her and has been in contact with her for months and basically anyone who is a part of it, works with her to get this done and once it is accomplished she puts a picture of the National Motto on the Facebook page and sends an e-mail of congratulations for adopting it.

Councilman Dolan asked how old Mr. Sontz is.

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Mr. Sontz stated that he is 19.

Supervisor Flach thanked Mr. Sontz and continued by reading the letter he received from Ms. Sullivan as follows:

Dear Honorable Elected Officials,

This is an invitation to join the growing list of cities and counties across America that are voting yes to proudly and prominently display our National Motto, In God We Trust, in the Chamber where we conduct the people's business.

On July 30, 1956, during the Dwight D. Eisenhower administration, the US Congress adopted In God We Trust as the official Nation's Motto of the United States of America. Thus displaying our Motto is a legal right protected by the first amendment.

On November 1, 2011, the US House of Representatives voted overwhelmingly, 396-9, to reaffirm In God We Trust as our National Motto. Congressman Randy Forbes of Virginia authored the bill, in part, because some have mistakenly stated that E Pluribus Unum is our National Motto.

More importantly, the resolution specifically encourages the placement of this motto in all government buildings from courthouses to school classrooms.

As a grassroots patriotic movement, In God We Trust America Inc. stands on solid legal ground, To date, not one legal challenge has been raised against any City or County that has voted yes, this effort is legal and there is nothing to challenge.

Finally, I welcome you to call or contact me personally with any questions or encouragement I can provide.

May God Bless America and my American's trust always be in God!

Thank you in advance,

Jacquie Sullivan  
City Council Member, Bakersfield, CA  
In God We Trust America, Inc.  
Founder/President

Supervisor Flach added that he thinks it is a wonderful thing and then asked that Councilman Langdon introduce the resolution.

**RES. #126-15 APPROVE IN GOD WE TRUST DISPLAY**

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, “In God We Trust” became the United States National Motto on July 30, 1956, shortly after our nation led the world through the trauma of World War II; and

**WHEREAS**, the words have been on U.S. currency since 1864; and

**WHEREAS**, the same inspiring slogan is engraved above the entrance of the Senate Chambers as well as above the Speaker's dais in the House of Representatives; and

**WHEREAS**, in both war and peace, these words have been a profound source of strength and guidance to many generations of Americans; and

**WHEREAS**, the Town of Coeymans, Town Board desires to display this patriotic motto in the Council Chambers as a way to solemnize public occasions and express confidence in our society.

**NOW, THEREFORE, BE IT RESOLVED**, the Town of Coeymans Town Board Council does hereby resolve as follows:

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**Section 1.** That the Town of Coeymans Town Board does hereby determine that the historic and patriotic words of our national motto, “In God We Trust” shall permanently display in the Town of Coeymans Town Hall, located at 18 Russell Avenue, Ravena, NY.

**Section 2.** The Town Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

Supervisor Flach thanked Mr. Sontz.

Councilman Burns told him to keep it going.

Supervisor Flach stated that as a young man, he appreciates his commitment to our country.

**RES. #127-15 APPROVE NOVEMBER ABSTRACT**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED - VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for November, 2015, as follows:

**PRE-PAID VOUCHERS** – 170641,170965-170969,170979-171034,171041-171054 for a **Pre-Paid Total of \$199,557.98**

**VOUHER NUMBERS** – 171055-171113 for a **Total of \$52,536.68**

**TOTAL FOR ALL FUNDS \$252,094.66**

**RES. #128-15 AUTHORIZE PURCHASE OF HIGHWAY TRUCK**

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the Superintendent of Highways is desirous of purchasing a 2016, 7600 SFA 6x4 International Dump Truck; and

**WHEREAS**, the Town Board agrees that this purchase would be of benefit to the Highway Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby authorizes Scott Searles, Highway Superintendent to purchase a 2016, 7600 6x4 International Dump Truck per State Contract at a cost of \$197,690.00.

Councilman Dolan asked that Highway Superintendent Searles tell him about his request.

Highway Superintendent Searles stated that it will replace a 1996 Ford LTS 9000 dump-truck but this one will be for year-round use, which will come with a stainless steel body that will last forever and also will have a plow and wing on it.

Councilman Dolan asked how many years he anticipates getting out of the truck.

Highway Superintendent Searles stated that it would be 15-20, like the one that they are replacing.

Councilman Langdon asked if it is all-wheel drive.

Highway Superintendent Searles stated that it’s a tandem, which is rear-wheel drive.

Supervisor Flach asked when he would expect it to arrive.

Highway Superintendent Searles stated that if he orders it immediately, it won’t be until June and it is a six-month build out.



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Supervisor Flach stated that when he first came in 2012, the previous Board had ordered the same type of dump-truck and they had to take a BAN out for that specific truck, which the new Board will have to do for the new truck and the plan is to BAN it for 5 years. He added that the first payment is not due until 2017 and it will be for 5 years.

Councilman Dolan interjected that it will be approximately \$40,000.00 for five years.

Highway Superintendent Searles stated that it enables cutting back on his repair budget.

Councilman Dolan asked if he knew the amount for repairs of the current truck.

Highway Superintendent Searles stated that since 1996 they have put \$71,000.00 into the truck.

Councilman Langdon asked if he knows how much for the last two years.

Highway Superintendent Searles stated that in the last two years they have put \$31,000.00 into the truck.

Supervisor Flach interjected that with living in the northeast, salt is always a factor.

Highway Superintendent Searles stated that with the stainless steel, it will last.

Supervisor Flach stated that they have a salt shed that was built and there was a two-year BAN, which they paid off a year early so it is totally paid for, which helps in buying another truck and he is excited that they are getting some new vehicles that are desperately needed with the Police Department as well.

Ms. Barbara Tanner stated that they were getting the truck June 2016 and the first payment isn't due until 2017 and then asked if interest is charged for that year.

Supervisor Flach stated that it isn't because the BAN won't be taken out until then and added that usually the BANS are extremely low interest, the BAN that they did in 2012 was less than 1% and the banks really work with municipalities.

Councilman Burns stated that it says 1-year warranty and then asked if it is just for what is being put on the truck such as the plow and box.

Highway Superintendent Searles stated that it is.

Councilman Burns asked what the warranty on the truck itself is.

Highway Superintendent Searles stated that it is a 5-year warranty and parts and labor is one year on the box and plow and the hoist is a 2-year warranty.

Councilman Burns stated that it says all repairs will be done in the Highway shop and if they can't be done there, at their expense they will pick it up and take it for repair to their shop.

Councilman Burns asked where it would be taken.

Highway Superintendent Searles stated that it is Watertown.

Councilman Burns asked about Ben Funk and whether they are still in business.

Highway Superintendent Searles stated that they are but sell Oshkosh and no longer sell International.

Supervisor Flach stated resolutions were approved at the last meeting regarding Mr. Harris who is on the Zoning Board and there were issues with not being able to get in touch with him so the Zoning Board Chairman and Building Inspector/Code Enforcement Officer asked that the Board replace him because no one could get in touch with him. He added that a registered letter was sent the following day and in turn Mr. Harris got in touch with him and he went to his house, spoke with him in length and he definitely said that he wants to serve on the Zoning Board. He

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continued by saying that it also is a little more of a process than to just appoint someone new so they are going to do away with the resolution that they did last week appointing a new Zoning Board Member and the following resolutions are to amend the resolutions that were passed.

**RES. #129-15 AMEND RESOLUTION #121-15**

On motion of Councilman Burns, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, Resolution #121-15 was passed by the Town Board on November 17, 2015 reappointing Daniel Harris' position as Zoning Board of Appeals Member; and

**WHEREAS**, said appointment was being reappointed due to consecutive absences,

**NOW, THEREFORE, BE IT RESOLVED**, that the resolution being amended to keep Daniel Harris as a Zoning Board of Appeals Member;

**BE IT FURTHER RESOLVED**, that the change should reflect the date of November 23, 2015.

**RES. #130-15 AMEND RESOLUTION #123-15**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, resolution #123-15 was passed by the Town Board on November 17, 2015 appointing David L. Flach as Zoning Board of Appeals Member; and

**WHEREAS**, said resolution was being appointed due to a vacant position on the Zoning Board of Appeals.

**NOW, THEREFORE, BE IT RESOLVED**, that the resolution is being amended due to the position of Zoning Board of Appeals Member is no longer vacant; and

**BE IT FURTHER RESOLVED**, that the change should reflect the date of November 23, 2015.

**RES. #131-15 AUTHORIZE SUPERVISOR TO EXECUTE EMS AGREEMENT FOR 2016**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the Town is permitted by virtue of Section 122-b of the General Municipal Law of the State of New York, to provide emergency ambulance services for the purpose of treating and transporting sick and injured persons found within its boundaries to an acute care hospital; and

**WHEREAS**, the Town is desirous of entering into an Agreement providing such ambulance service to the Town of Coeymans, pursuant to said provisions of law; and

**WHEREAS**, the Ravena Rescue Squad has trained and experienced personnel and is certified by the NYS Department of Health as an ambulance service; and

**WHEREAS**, the Ravena Rescue Squad is desirous of furnishing emergency medical services to said Town under the terms and conditions set forth in the Emergency Medical Services Agreement 2015.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby authorizes Supervisor Stephen D. Flach to execute said Emergency Medical Services Agreement 2016 for this date November 23, 2015.

Supervisor Flach stated that the cost is \$147,852.00 for the year and payments will be made monthly in the amount of \$12,321.00 and for the past four years it has been \$144,000.00 so there is an increase but it is the first time that it has gone up. He added that he received it a month ago and all the Board should have gotten a copy.

Councilman Langdon asked if the amount of the contract should be in the resolution.

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Attorney for the Town Wukitsch stated that it didn't and it is in the contract.

Supervisor Flach stated that he has to sign the contract and have it notarized and this authorizes him to do it.

Supervisor Flach stated that they have worked on a Proposed Law for approximately 3 years now and it was brought up earlier in the year but it got put on the back burner so he wants to set a Public Hearing for the Local Law. He continued by reading the following:

The Local Law deals with the importation, landfilling operations, and/or landfills located within the Town of Coeymans and shall be known as The Landfill Law and the Local Law Chapter will be adopted pursuant to the provisions of New York State. It is the intent of this Local Law (Chapter) to promote and protect the public health and welfare of the residents of the Town of Coeymans by regulating solid wastes intended to be buried within the Town of Coeymans outside the Village of Ravena. It is also intended to repeal and replace Chapter 109 Landfills and repeal Article II of Chapter 138 Solid Waste of the Code of the Town of Coeymans.

Supervisor Flach stated that the law on the books specifies a landfill that has been closed on Jarvis Road, which speaks of hours of operation and what can be brought in and out of the landfill and it does not apply anymore to the Town's Code. He added that Chapter 138 talks about bringing solid waste into the Town and might be contention for some people and it basically says that you cannot bring in solid waste to be recycled in the Town of Coeymans and the original intent of Chapter 138 is that they didn't want a landfill. He went on by saying that they believe that the current laws that they have do not protect them enough against bringing a landfill in to the Town of Coeymans and it is very broadly written with several opinions, which they will give at the Public Hearing. He then asked Attorney for the Town Wukitsch if he needed to read the whole thing.

Attorney for the Town Wukitsch suggested that he read it into the record:

Supervisor Flach read the following:

**PROPOSED LOCAL LAW #1 OF 2015**

**A LOCAL LAW, WHICH DEALS WITH IMPORTATION, LAND FILLING OPERATIONS AND/OR LANDFILLS LOCATED WITHIN THE TOWN OF COEYMANS.**

**Section 1: TITLE**

This Local Law (Chapter) shall be known as the "Landfill Law".

**Section 2: STATUTORY AUTHORIZATION**

This Local Law (Chapter) is hereby adopted pursuant to the provisions of the New York State Municipal Home Rule Law.

**Section 3: INTENT**

It is the intent of this Local Law (Chapter) to promote and protect the public health and welfare of the residents of the Town of Coeymans by regulating solid wastes intended to be buried within the Town of Coeymans outside the Village of Ravena. It is also intended to repeal and replace Chapter 109 Landfills and repeal Article II of Chapter 138 Solid Waste of the Codes of the Town of Coeymans.

**Section 4: DEFINITIONS**

As used in this Local Law (Chapter), the following terms shall have the meanings indicated:

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**IMPORTATION**

The importation of any solid waste into the Town of Coeymans intended to be processed within the Town. This does not include solid wastes being transported through the Town or solid wastes required and or approved to be recycled by NYS Department of Environmental Conservation.

**LANDFILL**

Any site where solid waste is to be buried.

**LAND FILLING OPERATION**

See Landfill

**SOLID WASTE**

All putrescible and non-putrescible materials or substances discarded or rejected as being spent, useless, worthless or in excess to the owners at the time of such discard or rejection, including but not limited to garbage, refuse, industrial and commercial waste, sludge from air or water control facilities, rubbish, ashes, contained gaseous materials, incinerator, residue, demolition and construction debris, discarded automobiles and offal.

**CLEAN FILL**

Uncontaminated soils, trees, brush, concrete blocks, bricks and concrete with small amounts of wire mesh or rebar.

**Section 5: PROHIBITION**

The placement or importation of solid waste that is intended to be buried or processed is hereby prohibited.

Exceptions:

- A. Land application of fertilizer for growing crops and similar products associated with farming.
- B. Recycling activities as required or allowed by New York State which does not allow anything to be buried.
- C. Recycling activities as required or allowed by the Town of Coeymans.
- D. Excavations as permitted or allowed by the Town of Coeymans, which include “Clean Fill”.
- E. Burial of farm animals and/or domestic pets.

**Section 6: PENALTIES FOR OFFENSES**

- A. Any person, firm or corporation committing an offense of this Local Law (Chapter) shall be guilty of a violation and shall be subject to a mandatory minimum fine not to exceed \$1,000.00, and
- B. In the event of a continuing offense of this Local Law (Chapter), each day such offense shall continue shall be a separate violation and subject to a separate penalty, and
- C. The Attorney for the Town may also maintain an action or proceeding in a court of competent jurisdiction to restrain any violations of this Local Law (Chapter)

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**Section 7: ENFORCEMENT AND ADMINISTRATION**

Enforcement of this Local Law (Chapter) shall be the responsibility of Code Enforcement Official and/or Assistants duly authorized by the Town of Coeymans.

**Section 8: SEVERABILITY**

If any provisions of this Local Law (Chapter) are held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of this Local Law (Chapter) shall remain in effect.

**Section 9: CONFLICTS OF LAW**

Whenever any Local Law, Chapter, Ordinance or Regulation of the Town of Coeymans, County of Albany, State of New York, or United States of America is inconsistent with this Local Law (Chapter), whichever Local Law, Chapter, Ordinance or Regulation is more stringent shall supersede the less stringent Local Law, Chapter, Ordinance or Regulation.

**Section 10: REPEALER**

This Local Law (Chapter) repeals Local Law #1 of 1995 also known as Article II of Chapter 138 Solid Waste, and replaces Local Law #1 of 1992 also known as Chapter 109 Landfills, of the Codes of the Town of Coeymans.

**Section 11: EFFECTIVE DATE**

This Local Law (Chapter) shall take effect upon the proper filing with the office of the Secretary of State.

Attorney for the Town Wukitsch stated that he has tried to give nonpartisan legal advice to the Town Board, which means he hasn't advised them as Republican, Democrat, Independent or Conservative and has tried to give them his best legal advice. He added that he thinks it is a mistake because when it was last raised there were a number of comments brought up by different people and he doesn't think that any of it was taken into account in this particular draft of the law and if they want to hold a Public Hearing, it is the draft that they have to hold it on. He reiterated that he thinks it is a mistake but if they want to do a resolution he can propose one for them and continued by saying that it is an incredibly complicated area of the law, there are a number of factors to consider and he's not so sure that they are all taken into account.

Supervisor Flach stated that he would like to set the Public Hearing.

Attorney for the Town Wukitsch proposed the following resolution and added that there needs to be a motion and second.

**RES. #132-15 AUTHORIZE PUBLIC HEARING FOR PROPOSED LOCAL LAW #1-15**

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

**WHEREAS**, the Proposed Local Law known as the Landfill Law has been distributed to the Town Board Members and read into the minutes of this meeting; and

**WHEREAS**, the Proposed Local Law repeals and replaces Chapter 109 – Landfills.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Town Board hereby declares itself Lead Agency for consideration of this Proposed Local Law under SEQRA.
2. The Proposed is referred to the Albany County Planning Board under the General Municipal Law.

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3. The Town Board hereby sets a Public Hearing to hear all those interested in this law, both for and against, to be held at 6:00pm on December 14, 2015. The Town Clerk is hereby directed to publish and post Notice of this Public Hearing in accordance with the law.

Town Clerk Millious stated that there will be a Public Hearing on that same night at 6:30 regarding the Sewer Rates.

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**UPCOMING WORKSHOPS/MEETINGS**

- Planning Board Meeting, December 7, 2015, 7:00pm
- Public Hearing, Sewer Rates, December 14, 2015, 6:00pm
- Public Hearing, Local Law #1-15, December 14, 2015, 6:30pm
- Town Board Meeting, December 14, 2015, 6:00pm
- Town Board Workshop, December 22, 2015, 6:00pm
- ZBA Meeting, December 23, 2015, 7:00pm
- Town Board Meeting, December 28, 2015, 7:00pm

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that there are second doe permits available, which are mostly for the western part of the state and not around here and then wished everyone a safe and Happy Thanksgiving.

Supervisor Flach asked if there were any other comments.

Attorney for the Town Wukitsch wished everyone a Happy Thanksgiving.

Supervisor Flach asked if there were any other comments.

Chief McKenna stated that as a side note the Coeymans Police Department in conjunction with the Coeymans Police Athletic League and R-C-S District is having a free Capital Lights in the Park Tour for any students in the District and it will be December 7<sup>th</sup> and 14<sup>th</sup>. He added that anyone wishing to go should contact their School Administrator and reiterated that there is no cost to any student but there is a cost for parents and any others who wish to go. He continued by saying that it will be by bus from Pieter B. Coeymans and A.W. Becker and they will going in to Albany, there will be no stopping, students must stay on the bus to see the lights and then return to the school where they were picked up. He concluded by saying that anyone with questions should contact the Police Department, Police Athletic Department or the R-C-S School District and reiterated that it is on Monday December 7<sup>th</sup> and 14<sup>th</sup> with the buses leaving at approximately 5:00PM.

Supervisor Flach asked if there were any other comments.

Highway Superintendent Searles thanked the Town Board for authorization to purchase a new truck and added that in going through the budget there is money left over. He added that during budget discussions he spoke with the Chief of Police about getting a tire balancer and tire changer for next year. He continued by saying that because there was money left over, he is purchasing it this year and splitting the cost with them, which have been ordered as well as getting a 12 lb. lift. He went on by saying that it is all on State Contract and the lift will be installed December 2<sup>nd</sup> and concluded by wishing everyone a Happy Thanksgiving.

Supervisor Flach stated that there are two good mechanics at the Highway Garage who do a lot of work on the Police vehicles for the Chief and they appreciate Mr. Searles crossing over into the Sewer and Police Departments. He added that they are one Town, one community and then thanked Highway Superintendent for allowing his guys to help other departments.

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Highway Superintendent Searles interjected that they are saving tremendously and they are only charging for the parts. He added that tires on Police vehicles have to be changed twice a year and with the tire changer it is going to be a tremendous savings.

Supervisor Flach asked if there were any other comments.

Councilman Dolan wished everyone a Happy Thanksgiving.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that he wishes they had a new building to put the lift in and added that it is coming eventually. He continued by saying that everyone is doing such a great job, the Chief is doing an awesome job with the Police Department and everyone he talks to says what a different atmosphere it is with the police around here. He added that Highway Superintendent Searles and his guys are doing fantastic and he wanted to give an extra pat on the back to the Sewer Plant guys who have been going over and above trying to do what they need to get done down there with Larry's supervision and John Kerr doing an awesome job. He went on by saying that Highway Superintendent Searles has been bending over backwards trying to help John Kerr out with whatever he needs, which is nice and it is a community where everyone is working together as well as Town Clerk Millious and her crew.

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that he appreciates Scott and John working together on projects; it is the smart thing to do and added that he wished everyone a Happy Thanksgiving.

Supervisor Flach asked if there were any other comments hearing none he continued by wishing everyone a Happy Thanksgiving.

Councilman Burns asked to make another comment and stated that in going back to the noise problem, he and his wife did foster care for a long time and it is very aggravating when you get a child who is not used to being in your house to go to sleep and then someone goes by and honks their horn because they live 10 feet from the road. He continued by saying that he really does understand Mr. Nolan's pain and suggested that he ask his neighbors for compassion and he isn't condemning anyone, everyone likes to ride but there is a place and time for it and they need to be compassionate toward each other. He concluded by saying he wishes there was more that he could do and they are working on it.

Supervisor Flach reiterated that he wished everyone a Happy Thanksgiving and also thanked Mr. Kindlon for his kind words to him. He added that he has enjoyed his time as Supervisor for the Town and with any public service job, there are ups and downs and then thanked Highway Superintendent Searles, Chief of Police McKenna, Attorney for the Town Wukitsch and Town Clerk Millious for everything they do for the Town. He continued by saying that motorcycles are a very important part of his life, he is a motorcycle nut and he will be going to their house himself because there certainly is a time and place to use them. He went on by saying that his family has a track for races, it is a place and there are times that people come, there is no noise except for up in the back and the neighbors have been awesome. He concluded by saying that they will see where they get with it if he doesn't get anywhere, he will speak with the Board about some ordinance that they might be able to do within a certain number of houses and they will do what they can.

Councilman Dolan interjected that it's hard to legislate respect.

Mr. Kindlon interjected that every morning at 2:00am his bed starts shaking because of the trains.

Supervisor Flach thanked everyone for a good meeting and added that they will meet again on December 14<sup>th</sup>. He then asked for a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Councilman Langdon, seconded by Supervisor Flach, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Masti) – SO MOVED

Time – 8:05pm

**Respectfully Submitted,**

**APPROVED –**

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**Diane L. Millious, Town Clerk**



**MINUTES BOOK\*\*TOWN OF COEYMANS  
December 14, 2015 – Public Hearing – 6:00pm**

**A Public Hearing was held Monday, December 14, 2015, at 6:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board. He continued by saying that a sign-in sheet would be circulated for anyone wishing to comment and added that the Proposed Law would not be voted on after the Public Hearing

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**NOTICE OF PUBLIC HEARING**

Supervisor Flach asked that Town Clerk Millious read the Notice of Public Hearing.

**NOTICE  
TOWN OF COEYMANS  
TOWN BOARD  
PUBLIC HEARING**

**PLEASE TAKE NOTICE**, that a Public Hearing will be held by the Town Board of the Town of Coeymans, on Monday, December 14 at 6:00pm at Town Hall, 18 Russell Avenue on Proposed Local Law #1-2015 as follows:

**Town of Coeymans Proposed Local Law #1-2015**

**A LOCAL LAW WHICH DEALS WITH IMPORTATION, LAND FILLING OPERATIONS AND/OR LANDFILLS LOCATED WITHIN THE TOWN OF COEYMANS.**

A copy of the Proposed Law may be obtained at the Town Clerk's office during regular business hours.

**By Order of the Town Board  
of the Town of Coeymans  
Diane L. Millious  
Town Clerk**

Town Clerk Millious stated that the Notice appeared in the Ravena News Herald, she has an affidavit dated December 2<sup>nd</sup> and it was in the November 26<sup>th</sup> edition of the paper along with it being on the Town's website.

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**SUPERVISOR'S COMMENT**

Supervisor Flach stated that when they originally looked to change the law 3 ½ years ago, when it was him and Councilman Masti along with three Democrats on the Board, it did not go through. He added that since then they had not put the law up again, they talked about it at a Workshop, they tabled it and it was as far as it went. He continued by saying that he will be making additional comments later in the Public Hearing and then asked that Code Enforcement Officer Conrad speak to the Proposed Law.

Code Enforcement Officer Conrad stated that he would but he may wish to rebut any questions that are created at the end. He continued by introducing himself and added that he is present officially as the Building Inspector/Code Enforcement Officer for the Town of Coeymans. He added that the law is not new by any means, he was with the Town when it was initially done under the Vic Carrk administration, Article 2, 138, Importation Law and the problem is that the title given to the Local Law at that time said recycling and it is why it got put in Chapter 138 but it was actually supposed to be Landfills, Chapter 109. He went on by saying that it was a mistake at that time and it has never been corrected since and the codification of the Laws took place in 2000 under George McHugh and this is when it became evident that it was in the wrong Chapter. He continued by saying that the Law is not sponsored by the current Board or any previous Board, it has been sponsored by him, primarily through the Office of Code Enforcement because they are charged with enforcement of all the outdated laws and regulations, specifically the Importation Law, which is 20 some years old and the Recycling Law is 23 years old and that is another outdated law that he has tried to get taken care of. He added that with respect to the Landfill Law, they really don't have anything that stops landfilling, they have an Importation Law that skirts all the edges, it's for inside the Town of Coeymans and State of New York but it doesn't allow it from Coxsackie, Bethlehem or any other places. He went on by saying that this is when Article 2 became a situation because that basically doesn't allow recycling and the State of New York has requirements that were put into place in 1992, which means he would have to go after Callanan's for the grindings and millings that they take off black-top roads because it violates the Law, Atlantic Cement has things coming in daily that are used in their process that would violate the law along with Crossroads, Hillmans, Burns, Napa or anyone else who accepts waste oil, tires or batteries, which are required under New York State Law but anything from outside the Town of Coeymans would be a violation. He continued by saying that it would also conflict with the new Chapter 109 and in order to eliminate the conflict, he suggested to the Board that 138 be repealed, there are some good points in it as Councilman Dolan has pointed out in the past and consideration is something that they didn't deal with in the law. He added that there are other things that could be added to it, they tried to deal with just the landfilling and they put some exceptions in for the farmers so they can bury their dead animals or take care of stumps on site and things of that nature that would cost a phenomenal amount of money for them to get rid of and are not really harmful. He went on by saying that the basic thing is to stop landfills, the City of Albany was the main reason why the 1995 Importation Law was designed and at that time they were leasing the property with an option to buy but since they became the owner of the property, the law does not apply to them, the Village of Ravena, State of New York, NYS Thruway Authority or the School Districts. He continued by saying that Municipal Home Rule Laws have specifics and you can't violate what the State has put down, which they basically did with the 1995 Law, a law that was written by Teresa Bachner in 20 minutes for the Vic Carrk administration, which was passed in a mad rush and she is now a City Attorney for the City of Albany and she is their Environmental Attorney. He added that he wanted to set it clear because the article in the Times Union indicates that it is a political thing but it's far from political, it's to deal with outdated laws that need to have something done, which he's not sure is perfect, he did the law and will take responsibility for the wording. He concluded by saying that it is his attempt to try and update some of the outdated things that has gone on for years, which they have turned a blind eye to and the current Board early in their term, eliminated several of the outdated laws that they had and he's glad that someone is finally doing what's necessary.

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Councilman Dolan stated that he listed all the exemptions and things that he would have to enforce and then asked if there is some way to structure the law so it doesn't allow for what they would commonly call household garbage and allow for all those things he listed because he thinks people are concerned with the importation of household garbage.

Code Enforcement Officer Conrad stated that he thinks household garbage is covered in the law and the part that is not is incineration, which they had discussed.

Councilman Dolan stated that you still could import household garbage.

Code Enforcement Officer Conrad interjected that it would be not to bury it.

Councilman Dolan stated that he understands that it is not to bury.

Code Enforcement Officer Conrad stated that it would be through transportation because it goes on the rails daily by hundreds of cars.

Councilman Dolan stated that as the law is presented now, someone could input garbage and as long as they don't bury it, there is no other prohibition against it.

Code Enforcement Officer Conrad stated that such as incineration, there is not.

Councilman Dolan interjected incineration, stockpiling it or taking it in at Lafarge for instance and trucking it out to dumps.

Code Enforcement Officer Conrad stated that it does not cover that and in taking responsibility for the law, that would be a transfer station, which are covered under the rules of DEC and everything through DEC the Town would have input on but the law does not deal with that and he's not opposed to that but should be handled under 138, the Recycling Law, which desperately needs to be amended because it refers to a landfill that was closed in 1995 and a Recycling Center located at the landfill.

Councilman Dolan stated that he agrees with that part of the law, the recycling part is outdated and should be changed.

Code Enforcement Officer Conrad stated that the part they want to deal with should be taken care of.

Councilman Dolan stated that he also thinks the part about no burying, except for the exemptions listed in the law, is a good part of the law but references to the landfill and hours of operation needs to be taken care of.

Code Enforcement Officer Conrad stated that there was another Proposed Law, called the Facilities Law, which he tried to push on the Board about three years ago that does deal with that.

Councilman Dolan stated that he thinks those parts of the law that he mentioned are good parts of the law and the only thing that concerns him and from what he has heard from people, is the concern that it would open the door for people to import garbage, which is not to be buried and reiterated that this is what people are concerned about it. He continued by saying that there may not necessarily be a plan for it but it leaves the door open.

Code Enforcement Officer Conrad stated that it is good incentive for the new administration and maybe they will do something to change the law.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time and added that he would ask that it be kept to a few minutes, he promises that they will listen to all the comments and reiterated that they will not be voting on it later in the meeting.

**Mr. Kevin Reilly** stated that he lives on McConnell Avenue and in just listening to the conversation between Mr. Dolan and Mr. Conrad, there seems to be so many questions that need to be answered before they get to a point of adopting a new law and they are not answered yet. He then asked why they are rushing this through now and saying that the next Board can handle it and then asked that they come up with a Comprehensive Plan that answers all their questions and go with that.

Supervisor Flach asked if anyone else wished to comment.

**Ms. Sylvia Lawler** stated that she knows Town Clerk Millious posted the Notice with the News Herald, which is now a conglomerate, but she has three copies of the paper and can't find it as well as her and Joanne Segal being told by the person that handles it, and she said it did appear in the Register Star last week as well as the Greene County Mail, with neither being the official paper of the Town of Coeymans. She continued by saying that there were some kind of deadline constraints because of the holiday but she can't find it in this week's paper either, which would mean that the only place that she knows it was posted, and she doesn't know when, she is assuming ten days, would have been on the Town's bulletin board. She added that it didn't appear on the Town's website until December 9<sup>th</sup>, which may have been within their rights in terms of a five-day notice. She went on by saying that it was her understanding when Attorney for the Town Wukitsch read the resolution, that there was some mention of it having to go before the Albany County Planning Board and if true, they require a ten-day posting. She concluded by saying that they may be premature in even holding a Public Hearing.

Supervisor Flach asked Town Clerk Millious if she had a copy of the News Herald where it was published.

Town Clerk Millious stated that she did, along with the affidavit indicating that it appeared in the Ravena News Herald. She added that it is page B-4 under the Legal Notices.

Ms. Lawler asked if it was this week's paper.

Town Clerk Millious stated that it was in the Thursday, November 26<sup>th</sup> edition and added that she wanted to get it in early so no one could say that it didn't appear or there wasn't enough time.

Ms. Lawler stated that she must have missed it and she apologized and reiterated that she was told by someone at the paper that it didn't appear in the News Herald.

Supervisor Flach asked if there were any other comments.

**Ms. Joann Segal** asked Town Clerk Millious if she had the News Herald with the Notice because Catskill Newspaper told her that it was not in the News Herald but rather in the Registered Star and Daily Mail and they said there were some time restraints and that it would be in this week's December 10<sup>th</sup> paper.

Town Clerk Millious presented the News Herald showing the date of November 26<sup>th</sup> and the Public Notice and added that there would not have been enough time if it was in last week's paper.

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Supervisor Flach asked if anyone else wished to comment.

**Mr. James Youmans** stated that he appreciates the fact that they are not going to vote on it immediately because as Attorney for the Town Wukitsch stated, this is a pretty complex issue, which could have far reaching legal implications for the Town. He added that he would respectfully ask that they don't take any action on this and let the next Board take it up after the first of the year. He reiterated that it is a very complex issue and if they are really concerned with car batteries getting turned in at Napa or soda cans at the grocery store, he doesn't see the urgency with that. He continued by saying that there are a lot of people really concerned that there is something deeper involved that could have very far reaching implications on their future and reiterated that he respectfully asks that they don't take any action on it and he appreciates the fact that they are not voting on it.

Councilman Dolan stated that the items that he himself mentioned and Code Enforcement Officer Conrad mentioned first, the changing of the law regarding recycling in town, he understands that State Law supersedes it but the Code says some things that don't coincide with State Law, the outdated part about the landfill, which needs to be addressed, the part about burying things except for those things mentioned by Code Enforcement Conrad in the proposed law as it stands right now. He continued by saying that Mr. Youmans is on the next Board and then asked if he would commit to making sure that at least that part of the law gets changed.

Mr. Youmans stated that he was lost with his question.

Councilman Dolan stated that they can do it one at a time because he thinks they should be addressed one at a time, which is his personal opinion. He suggested changing the Recycling Law so it reflects reality, even though State Law supersedes it.

Mr. Youmans interjected that it would more closely line up with the State Recycling Law.

Councilman Dolan asked Mr. Youmans if he would be in favor of that.

Mr. Youmans stated that he absolutely would be.

Councilman Dolan asked about changing the part of the Code that deals with landfill hours, which is totally outdated and shouldn't be in there.

Mr. Youmans agreed that it is outdated and shouldn't be in there.

Councilman Dolan stated that he thinks the part about not burying in town, excluding the exception for whatever is in the law is appropriate and then asked if he would agree with that.

Mr. Youmans stated that he would, without question. He continued by saying that what he is trying to say is that there is an awful lot to this and while he understands there are outdated parts that need to be changed, there is a room full of people feeling like there is something more sinister at play and it doesn't need to be that way. He added that he would commit that they will work on it after the first of the year with Councilmen Langdon and Burns who are still going to be on the Board and they will work through it with possibly multiple Public Hearings to ease everyone's concerns and concluded by saying that he would recommend that.

Supervisor Flach asked if he would commit as a Board Member to ensuring that people who want to recycle metal and recycle other things like they are doing at the Port as one example, that it is okay.

Code Enforcement Officer Conrad stated that it is required under State Law.

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Mr. Youmans stated that he would say that he thinks the Town's Recycling Law really needs to mirror State Law and he sees that it is a big part of the problem that they have now because it does not. He continued by saying that he would go a step further and say that after January 1<sup>st</sup> he would be interested in hearing from all members of the public and they will work on it with them to see it through to the end and make sure that it is right. He added that it's not a political issue and he hates to see it turned into one because it doesn't need to be and with the questions that are coming up, it seems like it is being done in a hurry, even though it may not be anyone's intention. He concluded by saying that he thinks there is a lot easier way to go with it and reiterated that he thanks them for not voting on it and would respectfully ask that they hold off on it until the end of the year.

Supervisor Flach asked if his answer was yes.

Mr. Youmans stated that if it is the State Recycling Law, he can't go against it so his answer is yes.

Supervisor Flach interjected that just for the record, he didn't make it a political issue, two other people made it political when they brought it to the paper and then asked if anyone else wished to comment.

**Ms. Barbara Tanner** stated that she didn't feel as though it was right to put Mr. Youmans on the spot, he is not on the Board yet and doesn't know the ins and outs of what has been done since he has been off the Board. She concluded by saying that she doesn't think it is fair to have him commit to anything yet.

Supervisor Flach asked if anyone else wished to comment.

**Ms. Sarah Hafensteiner** stated that when she was a young mother living on Old Ravena Road, not in the Hamlet or next to the Port but adjacent to Lafarge, she was handed a Times Union article that talked about the Albany City Landfill, which was 1992 and it may or may not be gone because DEC does not own the land yet. She added that times are very different now and a lot of things have changed however the Importation Law really protected them for a very long period of time under those circumstances and some of the things that are very different now that it isn't dealing with is, they were not an International Port, which is huge, there was no way to bring things in though a massive port and they didn't have rail with a station. She continued by saying that all of the sudden they now have a port, which she is sure is doing many good things, they still have incineration, which wasn't dealt with at all and she understands that it was an oversight and now they learn that they are potentially going to have a rail line that is going to come into Coeymans so things can be loaded and taken out so they are not where they were in 1992. She went on by saying that she held a public office for over 25 years and she knows that certain things happen when you write policy and law, whether it is a School Board, Town Board or County Board, they hire attorneys to write those things, review those things and make sure that they are comprehensive and make sure they protect. She added that in her case it was students, teachers, families, administrators and the Town to make sure that you were not opening yourself up to major legal action and that you weren't feathering a nest but you were looking at every nest. She continued by saying that they chose to have an employee as Code Enforcement Officer, which is not a small task to accomplish but he's not an attorney and she read the Proposed Law that she had to pick up because she couldn't read it on the Town's website, and you could not look at it ahead of time unless you get in your car, but things like saying a small amount of something, she would love to see the Town's attorney defend a small amount in language. She went on by saying that if they are going to have an attorney, you let them deal with something of this magnitude, something that is going to be impacted by a port, rails and incineration. She added that these are things that they have fought for over 20 years, it doesn't make sense and she understands Supervisor Flach saying that it isn't political, but whether or not something is or is

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not intended for political purposes, when you are three weeks from being done with your service to your town, you don't bring in something that could potentially have the largest impact on the town. She continued by saying that when they were working with the landfill and the City of Albany one of the things that they learned was that the New York City landfills were full and the land document to sell the land, which they now own, said nothing could be imported within 100 miles into the landfill and if you look a little deeper under the surface you find that there are a zillion transfer stations for New York City refuse that is within the 100 mile radius and now they are saying that they are now looking at New York City being full, they have a port, some can go to be incinerated and they are going to have rails so there is reason for people to be concerned, probably no less concerned than they were when the City of Albany had sites C-1 and C-2 as their primary sites for a landfill. She concluded by saying that within those 25 years, anyone who has driven from here on the Thruway to the City of Albany sees what something like that can look like and yet when they told them that it is was going to block the sunrise and change all of the landscaping in the Town, they were told that they didn't know what they were talking about because landfills never get that big, but then you look at Rapp Road, and if it is going to be that big, give it big attention, incorporate an attorney and make sure that they don't make a mistake and have any Board, now or future, to have to continue to go over it to protect this town.

Supervisor Flach asked if anyone else wished to comment.

**Mr. Laszlo Polyak** stated that he lives in Ravena, he was born in Islip and grew up in New York City and remembers their garbage barge go around the world and when it came back to Brooklyn they were told to burn it, which cost the residents 20 million dollars and it tripled or quadrupled their taxes, so you have to take it seriously. He added that what he is hearing is that there is a possibility of needing several new laws that specifically deal with different issues and Code Enforcement Officer Conrad stated that it was started several years ago so it takes any political agenda off the table and there are some people who believe that something sinister might happen. He continued by saying that they do have to look at some things in recycling and possibly a new law for Transfer Stations and he agrees that nothing goes into the ground, even in small amounts because if you bury plutonium, they are all dead. He went on by saying that things are being trucked through the town and he knows for a fact that the City of Glen Cove, on Long Island, trucks their garbage right into the Albany Landfill because Albany needs the cash. He added that there are hundreds of options, this is a start and they need to go forward with it and other things and litigation is not a bad thing, litigation corrects mistakes in laws and tightens up things and takes away things. He continued by saying that Carver currently employs over 300 people and has held several job fairs that people living within the community don't even attend leaving maybe 60 people living in the community who work for him but he would like to have more. He added that when he was on the front page of the newspaper pointing to then Blue Circle, now Lafarge, asking how much mercury was raining down on them, which was 2001 and now 15 years later they were the worst polluting plant, so they addressed it with a dry mix and different type of smoke stacks, which he would consider incineration and he would also consider it incineration in Towns of less than 20,000 who can burn their trash so even though they are accommodating the farmers with burying dead animals, they can continually put in their trash barrel their daily food remnants and turn around and bury that, so that also has to be addressed because it is a form of incinerating. He continued by saying that there are probably 3-4 laws to go forward with in addition to this law and it needs to be done because it isn't 1992 anymore, this is the new millennium and they have to help their unborn grandchildren to create jobs that are safe for them and the biggest thing to understand is that nothing goes in the ground anymore. He concluded by saying that back in the 70's and 80's people started using recyclable material and now there is a need for recycled material so they might employ 300-400 people in different types of Transfer Stations.

Supervisor Flach asked if anyone else wished to comment.

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**Ms. Barbara Heinzen** stated that she lives on Route 144 and has been following this debate since she moved here four years ago and there have been many attempts to change this law before, which has protected the Town for 25 years. She continued by saying that she is puzzled by why there is this urgency with changing the law right now and then asked why they need to do it in Supervisor Flach's last three weeks of his administration, she thinks that Ms. Hafensteiner made some very good points about how much has changed and how important the law is because it is going to have a very big impact. She then asked what SEQRA has been done on the law and what environmental review has been done because she would have thought that anything of this magnitude needs a comprehensive, full environmental assessment as to its impact along the river and downstream of Coeymans and anywhere else people might be handling waste. She concluded by asking what the relationship of this law is to the Comprehensive Plan, which the Town endorsed when it was passed because it seems to have been observed in a breach since she has been here, most of the goals in the plan have not been met apart from what is being called Economic Development and she thinks that Town Board owes all of its citizens a bit more time to review such a major change in the law.

Supervisor Flach asked if anyone else wished to speak.

**Code Enforcement Officer Conrad** stated that he wanted to comment on some of the statements and continued by saying that they missed the fact that there are other laws that need updating such as Chapter 138-1, which says solid waste and it is why incineration was not in landfills. He added that it needs to be in solid waste and that law has also been proposed to the Boards over the years going back to the Hotaling administration when they then reviewed the laws with Heffner & Associates, so there were attorneys involved and since then they have also had discussions with their current counsel, Mr. Wukitsch who has discovered some of the pitfalls and some of the options are pretty pathetic, either ignore the law, or enforce it selectively as they have tried to do over the year in a couple of cases, which is totally wrong and illegal. He continued by saying that he wanted to point out the fact that attorneys have reviewed it and they paid a lot of money to date to have it reviewed. He went on by saying that incineration and solid waste have to be dealt with, it is in Article 1 of 138 and this is why they didn't repeal it, it needs to be addressed, it should have been addressed years ago. He added that he would like to point out that Mr. Youmans was on one of the Boards that irresponsibly ignored it up until December of his administration when he passed two laws, one dealing with site plan, which was against his recommendation because it wasn't ready yet however it was passed but has no enforcement authority. He went on by saying that the other law is over the health plans of the employees of the Town of Coeymans, which he tried to get passed and every Board has the same opportunity to edit and modify laws if they don't like them so he does not understand the big deal with trying to do something that should have been done 20 years ago and finally someone took it up, looked at it and edited it, which he is all for. He continued by saying that he is tired of administrations saying there are too many things on the table and to forget it and then asked what he is supposed to do when someone tells him to enforce a law with Carver because he is against what he is doing, which happened to be a Councilman who is now the Town's County Legislature and then asked if there was biased, he thinks that there was, he's not looking at just Carver, he is looking at how to enforce the law on everyone. He concluded by saying that Ms. Hafensteiner brought up small amounts, which happens to be in Section 4 – under definition of clean fill, which came from DEC and it refers to rebar and concrete, not solid waste.

Supervisor Flach asked if anyone else wished to comment.

**Ms. Joanne Segal** stated that she thinks part of the problem is that no one ever explains anything, no one ever explains what the law means and from what she has been reading, the attorney at the last meeting should have explained what the law means, what are the good points, what are the bad points and reiterated that there is no one telling them what it is in plain English that they can understand. She added that there are things that she doesn't understand, such as the



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exceptions to the law as permitted by the Town of Coeymans, which talks about excavation and she does not understand what that mean. She continued by saying that this law sounds like it prohibits the importation of waste with the following exceptions but it seems like everything is accepted so it would be nice if the Town Board would explain what a law is, what everything means, the good points, the bad points and listen to what may be changed and she thinks that what Mrs. Hafensteiner said was perfect and they should not rush through with it, it is too fast and there is too much that can go wrong and they should be very careful with creating the law.

Supervisor Flach asked if anyone else wished to comment.

**Ms. Sylvia Lawler** stated that she knows this didn't go before the Town's Planning Board and then asked if it will go before or be referred to the Albany County Planning Board.

Supervisor Flach stated that he sent out for the 239 review already.

Ms. Lawler stated that maybe with their input, they stand at a bit of a distance from the Town and she thinks that will be good.

Supervisor Flach asked if there were any other comments.

**Ms. Hafensteiner** stated that he said they would not be voting on it and she appreciates that and continued by asking if there is any consideration by the current Board to put it on the last agenda of the year.

Supervisor Flach stated that he would not be there for the last meeting.

Ms. Hafensteiner interjected that it was not her question.

Supervisor Flach stated that he is trying to answer her question and added that in a week and a day they have a meeting, if they were going to pass it, they would do it then and he would let everyone know that they were going to do that.

Ms. Hafensteiner asked if he had not ruled out voting on it during the remaining days of 2015.

Supervisor Flach stated that he hadn't ruled it out but it doesn't mean that they are going to, he is a man of his word and they will look at all the questions and if they think there is even a hint of something that could go awry, they will not vote on it.

Ms. Hafensteiner asked if another Public Hearing will be required if they make revisions to it.

Supervisor Flach stated that it would be required and if they decided to make revisions, it would not be done while he was in office, which is fine. He then asked each Board Member if they had anything to add, hearing none he continued by saying that he wanted to say a couple things. He added that as most of them know, there was an article in the Times Union that called the Proposed Law political and it also talked about Mr. Touchette's stating the following:

"I am sure the majority of the campaign money for the Coeymans Republican Party came from Carver Laraway's companies"

He continued by saying that a total of \$5,500.00 was mentioned and that he could also be concerned about finances given to people and candidates because there is a man in the Hamlet that has a lawsuit against Mr. Laraway and he gave the Democratic Committee \$4,000.00 as well as another man, whose daughter had some issues with Mr. Laraway, he gave \$2,500.00 to the Democratic Committee. He added that he doesn't care about that and kudos to the Democrats for

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going out and asking people to help them with their campaign, he went out and asked people to help him and he will say for the record that Mr. Touchette went and asked Mr. Laraway to donate to his campaign, a man who has a lawsuit against Mr. Laraway, asked him for money. He went on by saying that if that's not audacious, he doesn't know what another word would be but that is the definition as far as he is concerned. He reiterated that it is not political, Mr. Touchette is elected to office as well as Mr. Dolan & Mr. Youmans but for now he is the Supervisor until December 31<sup>st</sup> unless he chooses to resign before then, which may happen. He continued by saying that he wanted to clear it up that it is not a political motivation with Mr. Laraway, he and Mr. Conrad had been discussing the law, as many have already stated, for the four years that he has been in office and they put it in right away but the Democratic controlled Board at that time voted it down. He added that they decided quite a while ago to bring it back up and it has nothing to do with Mr. Laraway or anyone else but he would like protection for businesses coming into this Town, like Baroni's who are recycling, they talk about good for the environment but don't want it in their backyard because they are concerned environmentally but he has had environmental people telling him that they want to see nanotechnology to this town. He went on by saying that for their information, nanotechnology spews out many things from their smoke stacks and they have to have a parking lot on green fields and brown fields where pavement goes down, which is oil and stone so he is a little taken back with the environmental concerns that people have of companies that are recycling and it really bothers him. He continued by saying that he wishes people would look at it as a whole, there may be some flaws in the Proposed Law and that's why they are not voting on it, they are going to look at it closely and if they feel as a Board that it needs more revision, they will certainly do that. He then thanked Mr. Youmans for saying what he did and he will personally take that into account although for the record he said the very same thing to Mr. Youmans the night of his last meeting as Supervisor when he passed the two Site Plan Review Laws and he didn't heed him but he promises he will take into consideration everything they said.

Councilman Dolan stated that he takes exception to a few things that he said including Mr. Touchette most definitely did not ask for money from Carver Laraway and it is absolutely, 100% false.

Code Enforcement Officer Conrad stated that it's not false because he got it straight from Carver Laraway that he did.

Councilman Dolan stated that the other thing is blaming him for what Mr. Touchette said in the article because he didn't say anything about the source of their funding, he does not care where they get their money from, he wishes they had given them more money and campaign contributions are protected free speech according to the Supreme Court.

Supervisor Flach interjected that he didn't mention his name, he said Mr. Touchette.

Councilman Dolan stated that he tried to link him to it.

Supervisor Flach reiterated that he didn't say his name and it's not true at all.

Councilman Dolan stated that if you look at what he said in the article, after the reporter contacted him was no different from what he said earlier, he didn't say anything about political inside deals, he talked about the specific things that he had a problem with in the law, the same things that he had discussed with Code Enforcement Officer Conrad and the same things that he had discussed at every Board Meeting since.

Supervisor Flach stated that anything that he said, he got straight from Lauren Stanforth, the person who wrote the article and she mentioned Councilman Dolan's name, he didn't mention his name about what Rick Touchette did and the law suit that he has against the Town.

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Councilman Burns interjected that the bottom line with this law and the way he sees it as a two year veteran on the Board, is that a lot of these things Code Enforcement Officer Conrad has been trying to push through and there have been a lot of other things that they did resolutions for and got rid of some things and he thinks it is one of those items. He continued by saying that he isn't going to blame past administrations, other administrations dealt with the same thing and when he first was in office it was brought to his attention, Larry said that they needed to do something with it. He added that other things kept popping up, they kept dealing with other things and it kept getting pushed to the back burner, they are not trying to squeeze it in at the end of Supervisor Flach's term, they were trying to get something done that should have been done a long time ago. He concluded by saying that he is sorry if it looks like they were trying to push something through that looked shady but it's not that way at all, it is just something that needs to be done and they were trying to get it done.

Supervisor Flach stated that they would be taking a quick break and then moving on to the next Public Hearing and then closed the Public Hearing.

Time – 6:50pm

*Respectfully Submitted,*

**APPROVED -**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS  
December 14, 2015 – Public Hearing – 6:30pm**

**A Public Hearing was held Monday, December 14, 2015, at 6:30pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board and added that the purpose of the Public Hearing is to hear comments from the public on the proposed Sewer Rates for 2016.

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**NOTICE OF PUBLIC HEARING**

Supervisor Flach asked that Town Clerk Millious read the Notice of Public Hearing.

**NOTICE  
TOWN OF COEYMANS  
TOWN BOARD  
PUBLIC HEARING**

In compliance with Public Officer's Law, this will inform you that the Town Board of the Town of Coeymans has scheduled a Public Hearing for the purpose of hearing comments on the proposed Sewer Rates. The Public Hearing will be held at 6:30pm on December 14, 2015 at Coeymans Town Hall, 18 Russell Avenue, Ravena, New York.

**By Order of the Town Board  
of the Town of Coeymans  
Diane L. Millious  
Town Clerk**

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**SUPERVISOR'S COMMENT**

Supervisor Flach stated that they have to have this Public Hearing before the end of the year and they didn't have the rates until recently, which for the Hamlet of Coeymans will be \$249.00 per unit for a 6 month billing for a total of \$498.00 per year. He added that it is comparative to last year's rate of \$504.00, which is a little bit of a decrease, it's not a lot but it's something. He continued by saying that he wanted to thank the Governor and those that helped them with a grant in which the Town of Coeymans is receiving a 2.5 million dollars, which is pretty exciting because they have approximately 3 million dollars' worth of work that needs to be done and they are getting 2.5 million of basically free money. He went on by saying that there is a lot of work to be done, they have started some of it already and then asked Sewer Administrator Conrad if he had anything to add but first stated that Mr. Conrad has been the Sewer Administrator for a couple of years and the hours that he spends, not even on payroll to calculate the rates and

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getting the bills out, which is a thankless job with Mr. Bailey, his counterpart doing the same thing for the Village. He then invited Sewer Administrator Conrad to speak.

Sewer Administrator Conrad stated that he wanted to bring people up to speed so they are not in the dark and as Supervisor Flach had stated, they have to have a Public Hearing under General Municipal Law to establish Sewer Rates for the following year. He added that in doing so, he wanted to point out that the Agreement with the Village of Ravena is also one in that they have to have their input into the project, which was worked out in the past week due to the Governor's announcement of the 75/25 Grant which C.T. Male made them aware of earlier in the year and the Board agreed to make an application for such grant because they already had the hardship portion done as well as the engineering being done and paid for. He continued by saying that it only cost the Town \$500.00 for the application, which was a no-brainer and is paying off and with all the issues that they have had since 2001 with the Consent Orders, they have now gotten out of it in 2014 and are no longer under the Consent Order as long as they stay in compliance of the rules and regulations, with one thing being that they had to come to an Intermunicipal Agreement with the Village. He went on by saying that he would let Trustee Bailey speak to his portion of this, he met with him and he thinks that they worked out a pretty reasonable deal for the residents of the Coeymans Hamlet Sewer District and those of the Village of Ravena to solve both their problems, which is basically in the collection system, the pipes, that are severely outdated in certain areas and undersized in others. He added that this has caused most of their problems with DEC and caused them to have the overflows, with part of it happening at the plant but the collection system outside the gate has been at odds for many years. He continued by saying that they have now worked into an Agreement to describe a new Trunk System, which will start at the gate at the Sewer Plant, travel up through to Main Street, Colvin Avenue, Van Hoesen and then further up Main Street through the Village to two points where they bring in sewage from the outside areas of the Town through the Village lines, one is at Faith Plaza and the other is at Mayone's Plaza. He went on by saying that those two points travel south on 9W down Madison Avenue, to Mountain Road, to Main Street with the one at Faith Plaza coming down through the parking lot to Cary Street, through the Senior Projects, out Orchard and down Main Street and those areas will be the prime consideration of the Grant, there is a certain amount, approximately 1.5 million that has been dedicated to Town only coming from manhole 2 up to manhole 38 at the Village, which will eat up a considerable amount but the rest will be dedicated to Collection Systems and the Village Collection System has several areas on Main Street that are undersized as well as manholes that need to be repaired. He continued by saying that it will solve the disagreement that they have had and will eliminate meters for five years, which have been a big point of contention for both the Village and Town and has cost taxpayers of the District a lot of money to operate those and by being able to do away with the meters, which they have spent \$150,000.00 to put into place, it is costing them every year to have them recalibrated for over \$2,000.00, electric bills of approximately \$70.00 a month and man hours trying to clean the sleds. He concluded by saying that he thinks it is a great Agreement and he urges the Town Board and Village Boards to accept it, they worked out that the trunk sewer will be a 60/40 split and the operation and maintenance portion of the plant will be 75/25 and then asked if anyone had any questions.

Supervisor Flach invited Trustee Bailey to speak on behalf of the Village.

Trustee Bailey stated that he wanted to reiterate what Sewer Administrator Conrad said, it has been a 4-5 year effort that they have done engineering studies and luckily they had the studies in place, Sewer Administrator Conrad did the Income Survey, which was the key to getting the free money and the most important thing for getting the free money. He added that the Devil is in the details when you get it from the State, it just came out Thursday, they have not seen the paperwork and their assumption by what they were told by C.T. Male, is that they have a 2.5 million dollar grant that they have to match every 3 dollars with one dollar local and the one dollar local will be interest free money and if they use all of the 2.5 million, they have an \$800,000.00 bond, interest free. He went on by saying that he and Sewer Administrator Conrad discussed it and they don't want to leave a dollar on the table and in turn they came up with the 75/25 5-year contract for the plant with operation within the fence line and for the project and sharing the cost on the trunk line it will be 60/40, which he pitched to his Board and has a consensus and he believes that Sewer Administrator Conrad discussed it with the Town Board. He continued by saying that they are time constraint and he will present a resolution to his Board that conceptually they will enter into a contract with the Town and in turn write up a new

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contract, five year 75/25 for the Sewer Treatment Plant and 60/40 for the trunk line, which will be defined in detail.

**Mr. Polyak** asked how big the trunk line is.

Trustee Bailey stated that it is huge, it is an existing line that they want to repair and in places where they have 90 degree turns, they want to take them out and places where the line goes from 15 inches down to 10 they want to take the choke holds out of it. He added that they have already done a lot of work at the plant and they do not believe that what they have done can be included in this project. He reiterated that there are time constraints because the Town Board has to have a rate and get a deal out but the Village Board is willing to go with a conceptual Agreement that they are going to do it and that they are committed. He also reiterated that Sewer Administrator Conrad has not received the final document, no one has seen a final document and there may be a Catch 22 in there that they don't know about but if it is what they think it is, this is the Agreement that they want to enter into with the Town Board.

Supervisor Flach interjected that he is sure that by the time that it gets written up, he will no longer be in office and continued by saying that he would be willing to do something now but unless they have a resolution, he doesn't think that he can.

Trustee Bailey stated that the Village is going to do a conceptual resolution saying that they have reached a conceptual Agreement on said terms based on what they know at this point, which means they are going to do a deal with the Town unless there is some surprise.

Councilman Langdon asked if they can do a resolution stating that they intend on doing an Agreement.

Attorney for the Town Wukitsch interjected that it really would have no meaning and added that he believes that the Village is looking for a commitment on the Town's part, short of a formal resolution, that they are going to work towards finalizing the Agreement because there are contingencies out there that they can't really anticipate. He added that they would use their best effort to consummate the Agreement with the terms that have been set out.

Sewer Administrator Conrad stated that he believes they can have it done before the current administration is over.

Trustee Bailey stated that what the Village is going to do is just make a motion that they are going to work on an Agreement with the details discussed and in turn they will have an Attorney's write it up, it will bounce between them and then they will have a final Agreement.

Supervisor Flach asked if they can make a motion to do it.

Attorney for the Town Wukitsch stated that it would be a motion for them to do their best effort to work toward and reach an Agreement with the Village with the terms previously outlined by Mr. Conrad and Mr. Bailey.

Supervisor Flach interjected that DEC was there in November for a big meeting and they have to get this done or else they will be under another Consent Order along with the Village, which will cost them more money and this is the reason why they are trying so hard and added that they have been working on this situation a very long time and the 2.5 million is a Godsend.

Trustee Bailey stated that as long as he has been there, they have never gotten grant money other than small grants for the court; they have never gotten any significant grant money in this Town as far as he knows.

Sewer Administrator Conrad stated that they did get one for a project at the Sewer Plant, which was for the clarifiers.

**Ms. Barbara Tanner** asked who is 60% and who is 75%.

Trustee Bailey stated that the 60 & 70% are the Village of Ravena.

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Councilman Dolan asked if they know when the money might first be available.

Trustee Bailey stated that they are waiting for the documents and paperwork, it has been announced, Rob Flores from C.T. Male is trying to get the details and Sewer Administrator Conrad told him about the need to get an Agreement in place. He added that in a couple of weeks he should be able to give them a lot more information.

Councilman Dolan asked if the proposed 60/40 and 75/25 deal is dependent on getting the money.

Sewer Administrator Conrad stated that the 75/25 is pretty much etched in stone for the plant and 60/40 was a huge factor in contributing to that.

Trustee Bailey stated that he sold his Board on a package deal and if it is something that they didn't anticipate, they will have to readdress it and reiterated that he sold it to his Board as a package deal for five-years with no meter readings.

Mr. Polyak stated that they need to clarify meter readings.

Sewer Administrator Conrad stated that they actually metered the flows coming in and out.

Councilman Dolan interjected that they are not talking about individual homes.

Trustee Bailey stated that it is flows into the Village and out of the Village.

Supervisor Flach asked if there were any other questions.

**Ms. Barbara Heinzen** stated that it is a major up-grade in the Hamlet of Coeymans and Village of Ravena, which she understands is very welcome and they are to be applauded for finally getting something done. She continued by saying that she understands that in sewage systems there is often an issue about combined storm water runoff and sewage, which makes her wonder if the new upgrade is addressing that problem in any way.

Councilman Langdon stated that it will to a degree but he doesn't think that it will eliminate it all.

Sewer Administrator Conrad interjected that there is also a second part to the budget where they put \$15,000.00-\$20,000.00 in for storm water and there are numerous ones along what used to be called the Coeymans Sewage Creek, which is now the right-of-way for the sewers and a lot of cross connections that they eliminated on Colvin Avenue, 15 of them that were dumping raw sewage straight into the Hudson River in the past. He added that they have further work to do and it is part of their Local Law that currently exists and is part of the Consent Order with DEC to try and eliminate that.

Trustee Bailey stated that they are going to address and upgrade the existing pipes then they will address the I&I.

Ms. Heinzen asked if there will be a lot less combined overflow risk.

Trustee Bailey stated that was correct and added that there is already a project that they have entered into to put lagoons down at the plant to take care of the overflow, which they don't think will be included in this project.

Ms. Heinzen asked if the lagoons will be around the Sewage Treatment Plant.

Sewer Administrator Conrad stated that it is already done, there used to be two lagoons, which they have modified and rather than let it overflow at the plant and wash solids to the river, what it will do is once the overflow reaches a certain amount, there are two out-put pumps that will be able to pump up to 400,000 gallons into the lagoon, which will be able to taken into the plant after the storm is over. He added that they generally see only a couple of storms a year that create the issue and hopefully they won't see another one because they are hopeful that the pipes will actually handle the flows in a much better capacity than has been done in the past.

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Ms. Heinzen stated that she was talking to someone at USGS who said that they have not had a normal year in four years and he was referring to all the floods that she is certainly well aware of.

Supervisor Flach asked if there were any other comments.

Ms. Tanner asked how they could make a resolution when they don't know how much money they are working with.

Attorney for the Town Wukitsch interjected that they would be making a motion to move in that direction.

Ms. Tanner asked if it could be rescinded.

Attorney for the Town Wukitsch stated that it isn't binding.

Supervisor Flach interjected that it is a show of faith and good will.

**Ms. Starr Ross** asked if any of the money is going to be used to bring sewer across the Coeymans Creek.

Sewer Administrator Conrad stated that he is not aware of anything like that and added that there is a grant out there from the River Keepers for \$55,000.00 and they have agreed to ante it up to take care of Stone House Hill properties and the 2-4 that are pumping directly into the creek and they will be able to hook into an extension line, which the Albany County Health Department has given their approval and praised Mr. Laraway for bringing it across his bridge to a manhole, which now alongside Rte. 144, which they can pump into at some point. He continued by saying that he however is not doing any work to go down to the homes, but he has extended the main across his new bridge so it is available for those people to pump into that manhole.

Councilman Masti stated that if they do work at the other side of Rte. 144, he will allow it to go through his manhole.

Sewer Administrator Conrad stated that was true.

Ms. Ross asked if Stone Hill House Road is now pumping in and going across Laraway's bridge.

Sewer Administrator Conrad stated that Stone Hill House Road currently has a 4 inch pipe into the creek, no manhole, no septic tank, and no nothing.

Ms. Ross asked what is going across the bridge.

Sewer Administrator Conrad stated that it is a pipe that is hooked into the current Town of Coeymans Sewer District.

Ms. Ross asked who is feeding into it now and if it is the Industrial Park.

Councilman Conrad stated that it is.

Ms. Ross asked if it goes down Main Street.

Sewer Administrator Conrad stated that it goes to Riverview, which they owned at one point and gladly gave it to Mr. Laraway because it was in bad shape and he is repairing it.

Ms. Ross asked if it goes down Main Street.

Sewer Administrator Conrad stated that it does and it is the only part that wasn't part of the Consent Order because as the system backed up, it went up through other areas and Main Street and Westerlo is where that point began to be a problem and it was one of the major problems that they have been trying to fix because no one wants raw sewage running into their homes, which they have had a couple of incidences. He added that this will re-locate that line, it will no longer come up to Main Street and then to Westerlo and it will come up to approximately to the front of Ms. Connor's home and go through property that the Town of Coeymans has recently acquired



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to Colvin Ave and then goes through Peter Mayone's, Mrs. Persico's property, across the Civill Senior Property, to the McHugh property to the man hole on VanHoesen. He added that it is a relocation and the project is pretty immense with relocation of sewer lines.

Trustee Bailey stated that in talking about Stone House Hill Road they have wondered for 20 years why DEC isn't hitting the Town with a sledge hammer.

Sewer Administrator Conrad stated that they tried.

**Ms. Joann Segal** stated that her manhole covers were paved over and then asked if that is a problem.

Sewer Administrator Conrad stated that it is just access to the system and those issues were supposed to be addressed before they were paved over but unfortunately time became an issue and there are approximately 15 manholes that need to be raised but they have been so busy with the clarifier and other things going on at the plant that they haven't had time to address that and they won't be done until next year.

Trustee Bailey stated that usually when they have a Town/Village Agreement they come to an agreement and in turn the attorney's draft up the final document, which is usually 2-3 versions by the time that get the wording set. He added that usually the principal is reached ahead of time before they spend attorney money to write up what the details of the agreement are.

Attorney for the Town Wukitsch stated that they already have a draft and he doesn't think it is that complicated.

Sewer Administrator Conrad interjected that it is only three pages and the biggest deal is in the description of the trunk sewer line.

Attorney for the Town Wukitsch stated that they have to agree on a description of the trunk.

Sewer Administrator Conrad stated that they have already done that.

Attorney for the Town Wukitsch stated that he wouldn't know of anything else other than the percentages.

Trustee Bailey stated that he has been working with an old draft and marking it up.

Attorney for the Town Wukitsch interjected that he does not think they are that far apart.

Supervisor Flach asked if there were any comments about the rates.

Councilman Masti said he had a question about the trunk sewer line and asked if the ones from the point forward will be the responsibility of the Village or because it is a trunk line if it is a joint venture of 60/40.

Trustee Bailey stated that the 60/40 is being done for the duration of the 3.3 million dollar project and for the 5 year waste water treatment plant part of it they commit 5 years to 75/25 and reiterated that they don't want to leave a dime on the table and will spend 3.3 million dollars on the trunk line and split it 60/40.

Sewer Administrator Conrad stated that it will cost the District a minimum of \$825,000.00 at 60/40.

Councilman Masti stated that he wants it to be clear cut what the trunk line is because it has been a big issue.

Sewer Administrator Conrad stated that it has been discussed and there is a description.

Councilman Langdon interjected that he is talking about the maintenance of the trunk line once it has been replaced because the 5 years is only about the maintenance at the Sewer Plant.

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Sewer Administrator Conrad stated that it is for the trunk line and basically for the maintenance because the Village will maintain ownership of their portion and the Town for their portion. He added that the trunk line has basically been eliminated under the Contract that Jim Youmans did, they have now put it back into the Contract, which is a good thing and an item of negotiation for the next Board to deal with in 5 years.

Councilman Masti stated that in 5 years they can redefine the trunk line.

Trustee Bailey stated that their commitment is that if they can get the work done in a year, it's better but he doesn't believe that they can and for that chunk of money spent on the trunk line from man hole 2 to the far end, they will split 60/40.

Sewer Administrator Conrad stated that basically \$495,000.00 will be borne by the Village.

Councilman Masti stated that where they bumped heads was the definition of the trunk line.

Sewer Administrator Conrad stated that it is from the metering pit to where it sources Main Street.

Councilman Masti asked if from the point where the meter is, down to the plant will be the official trunk line.

Sewer Administrator Conrad stated that was wrong and that it is the current description.

Attorney for the Town Wukitsch interjected that there is a detailed description in the document that has been circulation.

Sewer Administrator Conrad reiterated that it was the description when they were working on man holes 2-38 but since they have more than the 1.5 million that they expected it would take, they now have 2.5 million so there is roughly another million dollars to be spent and will be spent on a collection system of the Village, which is basically what the Consent Order said they had to do in the first place by the elimination of the VanHoesen Street overflow, that has caused numerous problems so now the trunk line will be further described as up Main Street to Orchard, to the Plaza.

Attorney for the Town Wukitsch stated that he thinks Councilman Masti's question is if the trunk line will be clearly described in the Agreement so there is no confusion.

Sewer Administrator Conrad stated that it will and it will be described from man hole to man hole.

Councilman Masti stated that the trunk line from the point down was a joint venture and from the point up, they are currently defining it as part of the trunk line.

Sewer Administrator Conrad stated that it is to take in the Town's District, which is approximately 60 units.

Councilman Masti stated that the trunk line in the contract is 60/40 and it is for the 5 years but not perpetual.

Sewer Administrator Conrad stated that it is to take up the contract.

Trustee Bailey stated that it isn't 5 years; it is for the duration of the 3.3 million dollars.

Councilman Masti interjected that once it is spent, they can redefine what the trunk line is.

Sewer Administrator Conrad stated that they can but they are going to be locked in at 60/40 for the payment of approximately \$800,000.00.

Trustee Bailey stated that any money spent on the improvements of the trunk line from man hole 2 all the way up will be 60/40.

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Councilman Masti stated that he was just trying to clarify it.

Sewer Administrator Conrad reiterated that he and Trustee Bailey agree that it will be described from man hole to man hole and it currently has been done for the current existing trunk line that they already reviewed and it's described where and through whose property it goes specifically and also the portion from man hole 38 will be added in as a separate description for the purposes of the contract so that it can be kept, eliminated or whatever. He continued by saying that they will be taking out paragraph 4 that says the Village will pay \$350,000.00 for past due amounts from 2009 that have nothing to do with the contract at this point as well as it will be redefining the method of payment, which is currently due based on 12 months of meter readings to eliminate that section to be a five-year period.

Councilman Masti asked if there is going to be anything in the contract defining the trunk line from Van Hoesen down, which is for the duration of the 3.1 million and added that they can't get their waste down without the Town's trunk line from the point down.

Sewer Administrator Conrad stated that it comes now, whether they want it to or not.

Trustee Bailey interjected that the trunk line is going to start from man hole 2 all the way up to Rte. 9W.

Sewer Administrator Conrad assured Councilman Masti that they have it covered and they had discussed it many times, Trustee Bailey is in agreement and it will be described man hole to man hole.

Supervisor Flach asked that they move on and asked if there were any other comments.

Mr. Laszlo Polyak stated that the capacity for the new trunk line should be 2-3 times what the current flow is and added that it will probably dry out quite a few basements as a result of it because when he bought his building, his cornerstone was about 3 inches under water.

Supervisor Flach asked if there were any other comments specifically on the Sewer Rates.

Ms. Starr Ross asked if all of the work will eventually bring the rates down in the future.

Sewer Administrator Conrad stated that it absolutely will and added that the reason that the Sewer Rates are so high now is because during the 2002 to current administration they tended to spend Bond money for maintenance and operation and drove the Sewer District into almost \$800,000 in debt, which they are paying off as part of the Sewer District only, which is 300 parcels. He added that once the debt is paid off, which they will be paying \$100,000.00 and reducing the debt from \$323,000.00 to \$223,000.00, at the rate they are going they should have the debt totally paid off, which will reduce the rates to approximately \$250.00 - \$300.00 per unit instead of \$500.00.

Trustee Bailey stated that Sewer Administrator is being a little too optimistic because DEC never stops, they are going to keep coming in with new requirements and he would think that he is being too optimistic in shooting out those rates.

Sewer Administrator Conrad interjected that when they pay \$100,000.00 on a debt that they only anticipated paying \$15,000.00 is huge.

Trustee Bailey stated that it is great but DEC can come in and tell them that they have to change the whole system around.

Supervisor Flach asked if there were any other comments on the rates, hearing none he offered a motion to close the Public Hearing.

\*\*\*\*\*

**ADJOURNMENT**

**MOTION**

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On motion of Supervisor Flach, seconded by Councilman Masti, the Public Hearing was adjourned.

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

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**December 14, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, December 14, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
David Wukitsch, Attorney for the Town  
P.J. McKenna, Chief of Police

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

\*\*\*\*\*

**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Public Announcements
  - Town Offices Closed January 1<sup>st</sup> for New Year's Day
- Public Comment
- Approval of Minutes
  - Town Board Meeting November 13, 2015
- Resolutions
  - Authorize Application Fee for New Signs
  - Authorize Town Clerk to Enter into Agreement for Online Taxes
  - Appoint Full-Time CEO/Building Inspector
  - Deny SEQRA Lead Agency Request to NYS Thruway
  - Waive Fees for Town Permits to Construct Radio Tower Construction

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**PUBLIC ANNOUNCEMENTS**

**Town Offices Closed Christmas Day & New Year's Day**

Supervisor Flach stated that the Town Offices will be closed on December 25<sup>th</sup> Christmas Day, January 1<sup>st</sup> New Year's Day as well as closing at noon on those two days.

Councilman Dolan stated that they are planning an Organizational Meeting for January 1<sup>st</sup> at 10:00am and then asked that Town Clerk Millious advertise it.

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**PUBLIC COMMENT**

Supervisor Flach invited the public to comment at this time.

**Ms. Mary Driscoll** introduced herself and continued by saying that there was a one-sided article in the paper and it was also mentioned earlier during one of the Public Hearings about things being political. She continued by saying the only time that it is political is when things are taken

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to the paper, especially when it makes the front page and she doesn't know what it is about the Times Union, they think that Coeymans rates the front page for every little thing. She added that as far as campaign funds, she believes any campaign funds have to be filed with the Town and then asked Supervisor Flach if any funds on his part were hidden and if they were out in the open.

Supervisor Flach stated that they were in the open and she can check with the Board of Elections.

Councilman Dolan interjected that there is a State website where she can check.

Ms. Driscoll asked if it is legal to accept money from businesses and if there is any law that says you can't.

Supervisor Flach stated that to his knowledge there is not a law that says you can't.

Ms. Driscoll stated that the paper made it sound like it was all bribes, she doesn't have much use for the Times Union and whoever is leaking the stories to the Times Union is doing a big disservice to the Town of Coeymans. She continued by saying that it devalues property, and embarrasses people, things happen all over that aren't put in the paper like the Town of Coeymans and someone must have an in with the Times Union. She added that she thinks that Mr. Touchette and Mr. Dolan could have said no comment without making any comment one way or the other. She went on by saying that she has lived here 50 years and the dump has been a controversy for years and years and she was very glad to hear Mr. Conrad bring out the fact that the previous Boards incurred debts that they have been paying off for the last 4-5 years and it is now almost paid off and it will be interesting to see what kind of debts are incurred later on. She added that one thing about the dump is, you can't please everyone, no matter what you do, you are not going to please everyone and all the people who are complaining won't want to give up putting their garbage out to be collected, they don't seem to mind if it is going somewhere else, it's just that it's in their backyard and she didn't hear them complaining when it was out on Jarvis Road. She continued by saying that she wanted to commend Supervisor Flach for having really open meetings, it was evident earlier when no one was cut-off at three minutes, like she had been at previous meetings, he has shown respect to everyone who has commented over the years and done a lot for the Town. She added that 40 years ago the Town had an opportunity to expand with a road down along Rte. 144, the Town people turned it down and one gentleman got up and said, "you can either go with the future, or become the south end of Albany", which is what they have become, the south end of Albany. She went on by saying that there was no progress until Supervisor Flach became Supervisor and she hopes that they do not continue to become the south end of Albany and their future includes progress. She concluded by asking Councilman Dolan how old he was and added that he didn't think that it was funny at the last meeting when he asked the gentleman commenting how old he was.

Councilman Dolan stated that he is 57.

Ms. Driscoll thanked Supervisor Flach and wished him luck.

Councilman Langdon interjected that he wanted to make a comment relative to campaign funds and added that they are published on a State website. He continued by saying that just so people are aware, residents who live here all get a chance to vote as well as having an opportunity to contribute to candidates of their choice, however business owners don't get to vote and yet they invest a considerable amount of money and time building their business. He added that the State allows it, it is totally legal and in his opinion he thinks that it is appropriate for them to make donations towards candidates who are going to help do the things that their businesses need and it is a normal process. He concluded by saying that for those concerned about a business person contributing to a campaign, it's really their only opportunity to vote because they don't get to pull a lever.

Supervisor Flach asked if there were any other comments.

**Mr. Laszlo Polyak** stated that he thinks the key phrase should be professionalism and the fact that people were professional during the 2 previous Public Hearings shows that dialog can go back and forth. He added that this country is a super great country because in looking for solution to problem A, they trip over 5 solutions for other areas because they have open dialog,

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they are not always going to agree but they need to have open dialog and he has suggested that they have it for every issue that they bring up during a Town Board Meeting. He continued by saying that he hopes the new Board continues to work with the Village so they can continue to get better because they are as far down as they humanely possibly can be so the only thing they can do is to go up.

Supervisor Flach asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**APPROVAL OF MINUTES**

Supervisor Flach stated that there is one set of minutes for Town Board approval, a Town Board Meeting on December 14, 2015 and then offered a motion to approve them.

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Burns, the minutes were approved as presented and read.

VOTE – AYES 5 – NAYS 0 – SO MOVED

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**RESOLUTIONS**

**RES. #133-15 AUTHORIZE APPLICATION FEE FOR NEW SIGNS**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, Section 135-13 of the Town Code currently provides that there is no charge for obtaining a sign permit and that application fees may be set “from time to time” and at the discretion of the Town Board; and

**WHEREAS**, the Town Board feels that it is in the public interest and in the interest of the Town to set an applicant fee for all new signs erected in the Town of Coeymans.

**NOW, THEREFORE, BE IT RESOLVED**, that Section 135-13 entitled “Application Fee” is hereby amended to provide as follows:

- There shall be a \$25.00 application fee for all new signs erected in the Town of Coeymans.

and;

**BE IT FURTHER RESOLVED**, that Section 170-1 is hereby amended to add a subdivision (G) which shall be provided as follows:

**SIGNAGE FEE**

- There shall be a \$25.00 sign application fee for all new signs erected in the Town of Coeymans.

and;

**BE IT FURTHER RESOLVED**, that this resolution and the amendments set forth herein shall take effect immediately.

Supervisor Flach stated that Code Enforcement Officer/Building Inspector Conrad requested this and they are very far behind with this type thing. He added that there are a lot of new signs going up and it takes time to do the paperwork so he asked if they can do this.

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Attorney for the Town Wukitsch stated that the Town Board is allowed to establish a fee to cover at least some of the administrative cost associated with the application and it is something that is standard in many towns.

Councilman Masti stated that he is assuming by direction that it means a permanent placement sign and then asked if there are different fees for size.

Supervisor Flach stated that there isn't.

Councilman Langdon interjected that the administration is the same regardless.

Ms. Tanner asked if it is for business signs.

Supervisor Flach stated that they changed the law for signs when he was first elected and they made it a lot easier for the community to be able to put a sign up because things such as an A-frame sign on a sidewalk required a permit and there were so many other limitations. He reiterated that they made it a lot easier and since then they have become inundated and this is why they did it.

Ms. Tanner from the audience stated that it would be for business signs.

Supervisor Flach stated that it will include home businesses and any permanently mounted signs.

Councilman Dolan stated that they should have provided a copy of the law so they could show what it refers to because there are some exceptions such as political signs.

Attorney for the Town Wukitsch stated that the definition is in another part of the law, this only deals with the fee.

Councilman Dolans stated that in the current law there is no fee.

### **RES. #134-15 APPOINT FULL TIME CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR**

On motion of Councilman Langdon, seconded by Supervisor Flach, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Building Department is desirous of having a full-time Code Enforcement Officer/Building Inspector.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does authorize to appoint a full-time Code Enforcement Officer/Building Inspector to the Building Department; and

**BE IT FURTHER RESOLVED**, that the Town of Coeymans appoints John Cashin as full-time Code Enforcement Officer/Building Inspector to the Building Department at the rate of \$21.50 per hour, effective December 14, 2015.

Supervisor Flach stated that Mr. Cashin was actually part-time Code Enforcement a few years ago for the Town and he was also a full-time Code Enforcement Officer for Catskill and has worked in New Baltimore as well. He added that the Building Department needs a full-time person because they are very much behind because Mr. Conrad is only there a few hours a week and he will probably be moving out of the Building Department soon and just do Sewer Administration especially with the grant that was just awarded. He continued by saying that there were two applicants, he talked to Sante, Cathy and Larry and they were very much in agreement to have Mr. Cashin back, they all know him and it is someone who knows the Town.

Councilman Burns interjected that he also spoke with Larry and Sante because he was worried about things going on with Carver's development and they said that John would be able to handle that with no problem because he had done it before as well as Village Code Enforcement Officer Joe Burns talking very highly of him.



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**RES. #135-15 AUTHORIZE TOWN CLERK TO ENTER INTO AGREEMENT FOR ONLINE TAXES**

On motion of Supervisor Flach, seconded by Councilman Dolan, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, at the November 4, 2015 Town Board Meeting, discussion ensued amongst the Town Board and Town Clerk Millious relative to an Internet Tax System, which will enable a direct link to Property Tax information as well as allowing payment of said taxes; and

**WHEREAS**, BAS (Business Automation Services), the Town's internet and tech support provider gave a quote requested by Town Clerk Millious; and

**WHEREAS**, the Town Board was advised that the cost for the software is \$3,000.00, system configuration and training is \$480.00, for a total of \$3,480.00, both are an initial, one-time fee; and

**WHEREAS**, there is an annual hosting and support fee in the amount of \$500.00. The entire first year investment is \$3,980.00, thereafter it will be \$500.00 a year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans authorizes Town Clerk Millious to enter into an Agreement with BAS to provide an Internet Tax System with an initial cost of \$3,980.00 and then \$500.00 a year thereafter.

Councilman Dolan asked that Town Clerk Millious explain it to the Board.

Town Clerk Millious stated that she currently works with BAS, she thinks that it is a great program that will enable people to see tax bills 24/7, which will probably be a link through the Town's website and there have been requests for such a program. She continued by saying that it will also allow paying your taxes online.

Attorney for the Town Wukitsch asked if it will show the status of the account and whether it is paid or unpaid.

Town Clerk Millious stated that it will and the school just went with an online system this past year and it's nice because she can now help people who can't reach the school's collector. She continued by saying that she put it into her 2016 Budget and she thinks it would be a good thing.

Ms. Tanner asked if anyone can access it.

Town Clerk Millious stated that they can.

Mr. Kevin Reilly asked if it is a budgeted item.

Supervisor Flach stated that it is.

Mr. Reilly stated that there is usually a fee and then asked who is paying it.

Town Clerk Millious stated that the fee will be on the customer.

Attorney for the Town Wukitsch stated that it usually goes on the credit card.

Town Clerk Millious stated that it will be the way that it's been, she will still take the taxes, and it is just another option in trying to go with the times.

**RES. #136-15 WAIVE FEES FOR TOWN PERMITS FOR RADIO TOWER CONSTRUCTION**

On motion of Councilman Burns, seconded by Councilman Langdon, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Albany County Sheriff's Department is constructing a radio tower at 216 Biers Road in Coeymans Hollow; and

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**WHEREAS**, the tower will benefit the emergency services for the Town of Coeymans; and

**WHEREAS**, the Town of Coeymans will waive all applicable fees associated with the Building Department's processing the necessary permits in connection with this project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby authorizes the Building Department to waive any fees associated with any Town Permits required in connection with the proposed construction of the radio tower, located at 216 Biers Road, Coeymans Hollow, NY.

Councilman Masti asked Chief Peter McKenna if it is being done to pick up the dead zones.

Chief McKenna stated that Albany County is supposed to go to 800 mega-hertz in 2016 and it would be one of the stations that it would bounce off, which would give them much larger coverage. He added that currently the new system is much like the old, if you are in the Hollow you are one frequency and if you are in the Village on another and addition to 800 will alleviate it to one single frequency, wherever you are in Albany County extended. He continued by saying that with the system, in theory during catastrophic events, he could speak to Cohoes, Watervliet or any Albany County Sheriff in Albany County and may have to tone it down a bit because it reaches too far.

Councilman Masti stated that they would waive the fees but the County will maintain it and it will be their responsibility.

Supervisor Flach stated that this is just for the building of it and it is in the Town's best interest.

Councilman Burns asked what will happen with the 800 System if the tower goes down during a storm.

Chief McKenna stated that actually the 800 system should still be able to function without the tower and this is almost like a secondary system, the 800 system is massive, Colonie had it first and it was too big so it is his understanding that Albany County got it for a great deal. He added that these towers are almost like bail safes on the occasion of such an event and if it goes down, it should not even be noticeable, they should be able to run Communications without it.

Councilman Burns stated that one of his concerns during discussions and negotiations with switching Dispatch, was what if something happened to it and what they would they fall back on.

Chief McKenna stated that they will still have the capacity to switch frequencies even with the 800 mega-hertz.

Trustee Bailey stated that they are putting an 800 mega-hertz tower on Village Hall.

### **RES. #137-15 DENY SEQRA LEAD AGENCY REQUEST TO NYS THRUWAY**

On motion of Councilman Dolan, seconded by Supervisor Flach, the following resolution was APPROVED – AYES 4 – NAYS 1 – SO MOVED

**WHEREAS**, there is currently an application before the New York State Authority to construct two pipelines, which if granted, would allow Pilgrim Transportation of New York Inc. to construct, maintain and operate two pipelines between Linden, New Jersey and Albany, New York; and

**WHEREAS**, said pipeline would follow a route within the right-of-way of the New York State Thruway passing through the Town of Coeymans; and

**WHEREAS**, the pipeline would carry volatile materials including gasoline, diesel, heating oil kerosene and crude oil; and

**WHEREAS**, said pipeline would present a potential risk to public health and safety of the residents of Coeymans and to all others within the borders of our town, and

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**WHEREAS**, the New York State Thruway Authority is not appropriate to serve as the Lead Agency because the Authority stands to profit from the pipeline.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Coeymans objects to the New York State Thruway Authority assuming SEQRA Lead Agency status as such status would constitute an inherent conflict of interest, and strongly suggest recommend that the New York Department of Environmental Conservation assume Lead Agency status.

Supervisor Flach stated that he knows that they are bringing pipes through but as far as the Lead Agency goes, he feels as though DEC is going to check into everything that they are doing anyway. He added that he does not have a problem with this and he's not sure if the NYS Thruway Authority should have the authority to do it or not. He reiterated that he believes DEC will be checking everything anyway and concluded by saying that they want it to be safe coming through our Town and no one disagrees with that.

Attorney for the Town Wukitsch stated that when a municipality or governmental agency declares itself as the Lead Agency, which the Thruway Authority has done in this case, municipalities that are impacted by any decision that is going to be made have the right to weigh in on whether this is the appropriate Lead Agency as in this particular case. He added that the point to the resolution as he understands it, is that the Thruway has an inherent conflict in evaluating the environmental significance of the project and ultimately whether it should be approved or disapproved and because of that he thinks it should be placed in the hands of an agency like DEC that doesn't have any potential conflict.

Supervisor Flach stated that the NYS Thruway Authority stands to gain and may not do due diligence in checking on the environment.

Councilman Dolan stated that the way it is set up now is that the Thruway has declared themselves Lead Agency and the default position if people don't weigh in on it now, which they have until December 16<sup>th</sup> to do and absent expressing your disapproval of the Thruway being Lead Agency, they will be the Lead Agency. He added that this particular resolution, he got from the Town of Coxsackie and every other town between Albany and New York City has expressed that either through resolution or letter, they would feel more comfortable with DEC being the Lead Agency. He concluded by saying that it gives the Town and the Village as part of the Town, an extra level of assurance that everything is going to be looked at because it bisects the Village of Ravena and goes alongside McConnell Avenue and Cottage Street.

Attorney for the Town Wukitsch stated that the other benefit is that DEC has in-house environmental expertise and it's what they do, the Thruway Authority would have to outsource environmental consultants.

Councilman Dolan stated that the resolution is not asking the Board to say they are not in favor of the pipeline and don't want it to move ahead, it is solely on the question of who is best prepared and most appropriate to be the Lead Agency.

Councilman Langdon stated that he doesn't know if he disagrees with the fact that the Thruway Authority shouldn't be Lead Agency because he is not that crazy about DEC getting any more power.

Councilman Masti interjected that when they do the SEQRA, DEC gets involved anyway.

Attorney for the Town Wukitsch stated that they really don't. He added that he is assuming it is going to be a Type 1 Action so there is going to be a full blown Environmental Impact Statement done and they have to determine what, if any, mitigating factors are going to be put into place.

Supervisor Flach stated that they thing that he is worried about is slowing the process down, which DEC tends to do.

Attorney for the Town Wukitsch stated that they can make the argument that if a Lead Agency, like DOT, does not have environmental expertise; it would slow the process down too and will cost more money.

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Councilman Dolan stated that he thinks they can point at some things within the Town where DEC has moved pretty quickly, such as the bridge.

Trustee Bailey interjected that the Village is hosting a presentation from Pilgrim Pipeline at their Village Meeting on December 15<sup>th</sup> at 7:00pm regarding the details of the project.

Councilman Dolan stated that it was also discussed at a prior Village Workshop.

Trustee Bailey stated that they wanted them to talk to them in more detail because the Village has questions about drainage, impacting water and sewer lines when they go under Main Street and things like that and the public is invited.

Councilman Dolan stated that the resolution has to be forwarded to DOT.

**RES. #138-15 SET AND AUTHORIZE SEWER RATES FOR 2016**

On motion of Supervisor Flach, seconded by Councilman Langdon, the following resolution was APPROVED – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans is required to establish Sewer Rates for 2016; and

**WHEREAS**, a Public Hearing was duly advertised in the Official Newspaper of the Town and held on December 14, 2015 at 6:30pm at Town Hall; and

**WHEREAS**, all of those in attendance were permitted an opportunity to speak on behalf of or in opposition of the proposed 2016 Sewer Rates; and

**WHEREAS**, the Town Board considers the number of uses per parcel to calculate the parcel billing for operation and maintenance and capital improvements and each use is hereby charged:

- 249.00 A unit – 6 month billing = \$498.00 a year.
- Minimum \$249.00 per unit of billing (1 apartment is 1 unit, 2 apartments is 2 units, etc.)
- Commercial = 1 unit per use.
- Out of District users at the above rates.
- Vacant Parcels – flat rate of \$100.00 per year.
- Village of Ravena - \$29,500.00 per month.

and;

**WHEREAS**, the Town Board has established a late payment penalty of 10% to be imposed on all balances 30 days from the due date of the billing.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, does hereby authorize the Town Clerk to collect for the first and second billing cycle of 2016 pursuant to the above established rates.

Supervisor Flach stated that the language for the resolution is exactly as the same as last year's, the only change is the amounts.

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any additional comments.

Town Clerk Millious stated that unpaid sewer and water will be levied to the 2016 Property Tax Bill and she is waiting for the County to give the tax rates for next year. She continued by saying that she is excited about having the tax bills on-line and she hopes that it work out.

Supervisor Flach asked if there were any other comments.

Attorney for the Town Wukitsch stated that since it is Supervisor Flach's last meeting, he wanted to thank him for his dedicated service to the Town, he found him to be an excellent public

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servant who took on important issues without consideration as to whether it would add to his popularity, which is a sign of a true public servant and he was a pleasure to work with.

Supervisor Flach asked if there were any other comments.

Chief McKenna stated that one of his officer's will be leaving, she is part-time and he will at the next meeting be asking the Board to accept her letter of resignation so he can move forward to fill the vacancy.

Councilman Langdon asked if she is the only female officer.

Chief McKenna stated that currently he has Officer Posniewski as well and she is in field training in addition to Barb McMullen still being on the books, who has a long-term illness.

Supervisor Flach asked about vehicles.

Chief McKenna stated that in speaking with Crossroads, the Explorers are being built and hopefully will be here by the end of the year in addition to purchasing two Crown Victoria's through an on-line auction, which were southern detective cars. He added that they used the money from seizure funds and this will get them up to 9 total vehicles, which is nice to allow to the shelf life of the vehicles. He continued by saying that one of the vehicles will be transferred to a combined Dog Control Officer and one of the other agencies will probably be using it during the day and that way they will have a little more upgraded vehicle for the other agencies.

Supervisor Flach asked if one of the vehicles was paid for out of forfeiture, which will be the detective's car.

Chief McKenna stated that was true and there are two as well as being authorized to get a new Ford Explorer, which they got a very good deal and was well below State Contract from Crossroads. He added that they bought one through Federal Asset Forfeiture funds, which they have on their account and that one is limited on how it can be used for one year, the plan is for it to go to the Detective Office and then it can be cycled into patrol after 365 days, which will give them a relatively new vehicle because it's not like it will be on patrol 8 hours a day because it is limited to the Detective position.

Supervisor Flach asked if there were any other comments.

Highway Superintendent Searles wished everyone a Merry Christmas and Happy New Year.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that he wanted to thank everyone who spoke out at both Public Hearings and he would say for the record that his objection to doing things so close to the end of a term is that it might not produce the best bill, not that it is in any way illegitimate to do that. He added that he knows that Larry has been working on this for a long time and as he has said, there are parts that he agrees and disagrees and regardless of what happens, if they listen to what people have to say from both sides, it can only be a better law if they listen to what people say. He reiterated that he wanted to thank everyone who spoke because it is not always in everyone's repertoire to stand up and address a room full of people, let alone be on television. He concluded by thanking Trustee Bailey for coming and talking about the sewer issues, which he has also been working on for a long time.

Supervisor Flach asked if there were any other comments.

Councilman Burns stated that it is awesome working with the Village and nice that there is a great relationship. He continued by saying that Chief McKenna is doing a great job and it is awesome hearing what he is doing with his cars and staff. He added that if anyone has a problem at their house and need assistance, call 911.

Ms. Pearson asked if she could put in a request for the Rescue Squad and Police and then asked that people put reflective numbers on their houses so they can readily find them in an emergency.

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Councilman Burns asked how you would know what number goes on your house.

Councilman Langdon interjected that it would be his 911 number for his address.

Councilman Burns stated that he didn't know that his address number was his 911 number because in other areas there is a different number.

Ms. Pearson reiterated that it is just your address, it is what they go by and it is so hard for the ambulance or police to find them in the dead of the night, or even in the bright of the day in an emergency.

Ms. Tanner stated that she believes Persico's Hardware has the numbers.

Councilman Burns stated that in Columbia County your mailbox is one number and another number is your 911 number.

Supervisor Flach stated that the ambulance, police and EMS are asking that everyone have reflective numbers on their house and/or mailbox so they can find you and it is not just for them it is certainly for your own benefit.

Councilman Burns continued by thanking Town Clerk Millious for all they do in her office and then wished everyone a Merry Christmas and Happy New Year.

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that his house is not visible from the road and he put black and white numbers on his mailbox but he believes that they are reflective.

Ms. Tanner stated that she thinks 911 numbers are either green or blue reflective.

Supervisor Flach stated that they are fine as long as you can see them.

Councilman Langdon stated that he wanted to thank the Chief for what he has done with the Police Department and in the year that he has been involved, he has more cars than they ever have had and he figured out ways to pay for them, which has been a blessing for this town. He added that the Police Department has stayed in budget for the first time in what he believes to be about a decade and it is quite an accomplishment to make that kind of a swing that quick. He continued by saying that it is the same way with Highway Superintendent Searles and the reason that they Town is in good fiscal shape is because they have managers who are doing a good job with their resources and it is exciting to see. He then wished everyone a Merry Christmas.

Councilman Burns stated that he wanted to include the Sewer Plant, those guys are doing an awesome job.

Councilman Langdon interjected that he also wanted to thank Bill and Larry for what they have done with the sewer issues, which is commendable and they could not have done it without them.

Councilman Masti stated that he is thankful that all the police cars are operable as well as the addition of "In God We Trust" in Town Hall. He continued by thanking the Town Board for doing a good job and Town Clerk Millious for her due diligence in having the paper available. He added that in his four years, he has seen a lot of progress and he sees where people started working together rather than working against each other and he hopes and prays that it continues. He went on by saying that the Highway Department opened up bays for Coeymans Hollow Fire for their firetrucks and this is what community is all about, they are all public servants and in the last year he has felt that more people are talking to him about it and he thinks it is awesome. He concluded by wishing everyone a Merry Christmas and Happy New Year.

Supervisor Flach asked if there were any other comments, hearing none he continued by saying that it is his last televised meeting and he wants to thank a lot of people, Diane and her staff, Cindy, Bonnie and Marina, working with them daily has been awesome, Kevin, George and Tammy, Dawn the Assessor and Roger who are awesome, Sante, & Kathi in the Building Department, Chief McKenna, who hiring him has been the pinnacle of his career and the best

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thing that has happened to this Town and he appreciates him so much, all of the officers who are doing a great job and have turned the Police Department around, which has been awesome, the Highway Department, Scott, Nelson, Donny and the guys who have done a phenomenal job and are good, good guys to work with, the Sewer Department, John, John and Keith with John Lennon who has done an amazing job coming back to be a great worker and he is very proud to have him down there, Emergency Management, Bill Bruno, Fire Chiefs Billy, Ken and Travis, the Rescue Squad, Village Mayor, Keith, Joel & Billy, Henry and his crew, Joe Burns and all of the part-time workers that he missed, those who helped with the R-C Trains for the last three years, which has been awesome for the community and he hopes that they will continue it, Peter, Ken, George and Tom, he wanted to thank them for making his time pleasant, him and Tom have had long talks in his office, they disagree on things but at the end of the day they agree to disagree, which he appreciates, Zoning and Planning Board members, Larry, who he could not have done without, businesses that have come into Town, a 6 million rise in assessment, taxes are down 2.5%, which he is proud of and the Board's budget, Rachael, Nancy and Matthew in his office, without Rachael and Matthew, they could not have gotten the budget to where it is, the new system enables them to do so much in-house, they are saving money and he thanks them for helping him get a budget that is awesome, there is \$120,000.00 in contingency and no negative fund balance. He continued by saying that he spoke with Supervisor Elect Crandall for 3 hours one day where he expressed some of his concerns and felt very good about their meeting, he was concerned about the computer system and getting someone in there who can use it because payroll and everything is running so good, they don't want to go backwards, he thanked everyone for helping him and all of the people of the Town who have been amazing and supportive. He continued by saying that they will have to do some business next week at their Workshop in which his Secretary Nancy may be moving to a clerk's position as well as possibly some budget amendments. He concluded by thanking Attorney for the Town Wukitsch, who he had called on a daily basis and he has been awesome as well as wishing the new Board Members well and then thanked his wife, who he could not have done it without.

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**ADJOURNMENT**

Supervisor Flach asked for a motion to adjourn.

**MOTION**

On motion of Councilman Dolan, seconded by Councilman Masti, the Town Board Meeting was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 8:34pm

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**December 22, 2015 – Town Board Workshop – 6:00pm**

**A Town Board Meeting was held Monday, December 14, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Stephen D. Flach, Supervisor  
Thomas E. Dolan, Councilman  
Peter E. Masti, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ALSO PRESENT:** Diane L. Millious, Town Clerk  
P.J. McKenna, Chief of Police

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board.

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**AGENDA**

- Resolutions
  - Adopt Findings of Environmental Assessment Form and Issue Negative Declaration
  - Adopt Local Law #1-15
  - Accept Resignation of Part-Time Police Officer
  - Appoint Part-Time Police Officer
  - Provisionally Appoint Clerk I – Assessor / Highway

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**RESOLUTIONS**

**RES. # 139-15 ADOPT FINDINGS OF ENVIRONMENTAL ASSESSMENT FORM AND ISSUE NEGATIVE DECLARATION**

On motion of Councilman Masti, seconded by Supervisor Flach, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 1 – SO MOVED

**WHEREAS**, the Town of Coeymans Town Board has declared itself Lead Agency under the State Environmental Quality Review Act (SEQRA) in the adoption of Proposed Local Law #1-15; and

**WHEREAS**, a Short Environmental Assessment Form (EAF) has been prepared for the project on December 7, 2015; and

**WHEREAS**, the Town Board has considered the criteria contained in 6 NYCRR 617.7 completed Part II of the EAF and thoroughly analyzed all identified relevant areas of environmental concern; and

**WHEREAS**, the Town Board has concluded that there will be no adverse impacts to the cultural, social, economic or environmental resources of the Town arising from this Local Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans, pursuant to 6 NYCRR Part 617.7 hereby adopts the findings and conclusions set forth in the attached determination of non-significance and issues a Negative Declaration pursuant to SEQRA.



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Councilman Dolan asked when the EAF was completed.

Supervisor Flach stated that it was on December 7<sup>th</sup> and put in all of their boxes last Monday.

Councilman Dolan stated that it was not in his box and this is the first that he had seen it.

Supervisor Flach reiterated that it was put in their boxes last week.

Councilman Dolan stated that last week was not the 7<sup>th</sup>.

Supervisor Flach stated that it was the beginning of last week, after the Public Hearing.

Councilman Dolan reiterated that it still wasn't the 7<sup>th</sup>, they at best got it on the 15<sup>th</sup> and this is the first that he's seeing it.

Supervisor Flach stated that he filled it out the 7<sup>th</sup>.

Councilman Dolan stated that it was possible that he did but in turn he had an obligation to give it to the Town Board.

Supervisor Flach stated that he did give it to the Town Board, last week.

Councilman Dolan stated that it was the 15<sup>th</sup> at the earliest.

Supervisor Flach stated that they didn't vote on it before tonight and he had all week to look at it.

Councilman Dolan stated that it wasn't in his box.

Councilman Langdon interjected that he got his last week.

Councilman Dolan reiterated that he hadn't gotten it.

**RES. #140-15 ADOPT LOCAL LAW #1-15 – LANDFILL LAW**

On motion of Councilman Langdon, seconded by Councilman Dolan, the following resolution was TABLED

**WHEREAS**, the Proposed Local Law 1 – Land Fill Law of 2015 has been introduced by the Town Board; and

**WHEREAS**, a Public Hearing was duly advertised in the Official Newspaper of the Town; and

**WHEREAS**, said Public Hearing was duly held on December 14, 2015, at 6:00pm at Town Hall and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to the Proposed Local Law, or any part thereof; and

**WHEREAS**, the Town Board of the Town of Coeymans after due deliberation, finds it in the best interest of said Town and to adopt said Local Law; and

**WHEREAS**, the Town Board made an attempted referral of the Law to the County Planning Board under Article 239 of the General Municipal Law; and

**WHEREAS**, the Town Board of the Town of Coeymans considered the criteria contained in 6 NYCRR 617.7 completed Part II of the EAF and thoroughly analyzed all identified relevant areas of environmental concern; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans hereby finds that the Proposed Law was published in accordance with the law and that a Public Hearing on said law was duly held; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Coeymans hereby enacts Local Law #1 – Landfill Law 2015; and

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**BE IT FURTHER RESOLVED**, that the Town Clerk is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Coeymans, and to give due notice of the adoption of said Local Law to the Secretary of the State of New York.

Councilman Dolan stated that the language states an attempted referral and then asked exactly what it means.

Supervisor Flach stated that it was sent to the Albany County Planning Board.

Councilman Dolan asked what the Albany County Planning Board said.

Supervisor Flach stated that they hadn't heard back from them yet.

Councilman Dolan stated that it is because he filed it after the deadline to hear from them this month.

Supervisor Flach stated that it was filed on the deadline.

Councilman Dolan stated that he didn't and had already admitted that he doesn't know the difference between the 7<sup>th</sup> and the 15<sup>th</sup>, he said he sent it last Monday, which was the 14<sup>th</sup> but he didn't complete it until the 14<sup>th</sup>.

Supervisor Flach stated that it wasn't true.

Councilman Dolan stated that it is true.

Supervisor Flach stated that it's not and that it doesn't matter.

Councilman Dolan reiterated that it didn't go before the Albany County Planning Board, it was not accompanied by the Law, just the 239 form was sent, it was supposed to be accompanied by the Environmental Form and a letter from the Town Attorney, none of which were done and to say that it was attempted is really stretching the meaning of the word. He added that in reading the 239 form, it says unless the form is complete, it will not be accepted and as of this afternoon at 3:00pm it was not accepted because it didn't have the attached documentation with it.

Supervisor Flach stated that in speaking with Town Attorney Wukitsch, he didn't say anything about having to send a letter.

Councilman Dolan stated that he wanted to put people on notice that if it is passed, the law is not a legal law and subsequent Town Boards will not be required to follow it and it will have no force in law.

Supervisor Flach interjected that it will be up to the courts to decide.

Councilman Dolan stated he is knowingly passing a law that is going to entail a lawsuit.

Supervisor Flach stated that he said nothing about a lawsuit and what he said was that the courts can decide if what he just said about the Board not having to enforce it, which is quite a bit different from a lawsuit.

Councilman Dolan stated that if the next Town Board is forced to defend it or have a lawsuit, then the next Town Board at the Organizational Meeting will have to set aside some funds so the next Town Board will be able to defend the law because he passed the law when he knew that the proper procedure was not followed. He added that he was putting everyone on notice and told him to proceed with the vote.

Supervisor Flach stated that he certainly intends to.

Town Clerk Millious stated that it has to be a roll-call vote.

Town Clerk Millious conducted a roll-call vote as follows:

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Stephen Flach – AYE

Peter Masti – Stated that he was pondering it; it is a lot of information.

Councilman Dolan interjected that if there was any doubt and if what he is saying is wrong, they can pass it at the December 28<sup>th</sup> Meeting because the facts that he just stated are not going to change between now and next Monday. He then suggested that they adjourn and call the Attorney for the Town.

Peter Masti – ABSTAIN

George Langdon – AYE

Thomas Dolan – NAY

Kenneth Burns – no reply

Councilman Dolan stated that he would say the same thing to him, if what he is saying is fact and he wants to talk to the Attorney for the Town, he would suggest that they adjourn and call him and in the worst case scenario, they can vote on it the 28<sup>th</sup> because the facts are not going to change between now and then.

Supervisor Flach stated that he would offer a motion to adjourn to Executive Session to speak with the Attorney for the Town.

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**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Dolan, to adjourn to Executive Session.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 6:14pm

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**EXECUTIVE SESSION**

Executive Session convened in the Supervisor’s Office, the entire Town Board was present, and a phone discussion ensued with Attorney for the Town Wukitsch relative to Local Law #1-15 – Landfill Law.

Time – 6:28pm

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**RECONVENE MEETING**

Supervisor Flach called the meeting back to order and continued by saying that he would like to table Local Law #1-15 – Landfill Law.

Councilman Dolan stated that he wanted to reiterate what he said last week on the 14<sup>th</sup> about his desire to move forward on some points on what is commonly called the Landfill Law. He added that there are a couple of points of the Landfill Law that he does want to address, the recycling part of the law refers to the Town’s Recycling Center and all the laws listed underneath it, including the one that mentions no recycling from outside the Town of Coeymans refers specifically to the Town of Coeymans Recycling Center. He continued by saying that obviously the Town does not have a Recycling Center so he wants to work on aligning that part of the law more with reality and there is a part of the law that refers to the landfill, which they currently

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don't operate and he thinks that the law should reflect the reality of that, the law lists hours of operation and what items can be accepted and not accepted and this part should be taken out. He went on by saying that the solid waste part of the proposed law, the part of the law that he really does like is the part that forbids burying in town and he thinks it should be made more clear in town law that burying of solid waste is not acceptable and should be a separate part of the law. He added that the part on importation, particularly as it applies to recyclables, he does not think that they have the authority to regulate recyclables because State Law mandates that they recycle and perhaps it could be a different law or part of one of the others because that part of the law needs to be changed and amended to reflect that. He continued by saying that these are his opinions, there will be new Board Members next year and he would like over the first two months of 2016, to offer those 3-4 laws as separate entities and give the public a full chance to voice their opinion or to give them recommendations of what they would like to see and over the course of the first two months, if possible, wrap up the revamping of those parts of the law. He went on by saying that Councilman Langdon rightly said when he came into office that this is something that has been lingering for a while, Supervisor Flach had said the same thing, he can understand that it can be frustrating to work on something sporadically over the years and not get any changes at all. He concluded by saying that he thinks breaking it up in to smaller parts gives them their best shot of amending all of those parts of the law that need to be amended and perhaps as the public speaks out on those laws, there might be some better ideas presented to them, which they will consider them all.

Councilman Langdon stated that the reality is, and it has been his concern, that this has been lingering and Larry stated that he has been attempting to deal with this since 2005 and his concern is that for too long, too many administrations have just let things go and have not done anything about it. He added that with the assurance from Councilman Dolan, that between himself, Councilman Dolan and Councilman Burns, they will deal with this within the first few months, and as long as it is going to be dealt with he is fine with waiting as long as he knows they are going to do something because he doesn't like to see things left undone.

Councilman Burns interjected that he wanted to see it get passed because it would at least be a basis of something to work off; they can amend and change it. He continued by saying that another issue that came up was if there is solid waste brought into town to be transferred from ship to railcar, he doesn't want to see it sit for more than 3-4 days, he wants to see it come and go and not get stored. He added he was assured that they are going to work on this and actually do something with it, so he can wait on it.

Councilman Dolan stated that there was a very real threat that Mr. Masti will be in the audience so he will have to choose but to follow through on his word.

Councilman Masti stated that he thinks he will follow through.

Supervisor Flach moved to the next item on the agenda.

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## **RESOLUTIONS**

Supervisor Flach asked that Chief McKenna speak to the first resolution.

Chief McKenna stated that Officer Abraham had been with them for approximately 6 months, she works for the University Police and worked for his former Deputy Chief, she came highly recommended and is a very good Officer. He continued by saying that she has taken a full-time position in social work in Springfield Massachusetts, which won't allow her to participate in a part-time role for the Town. He concluded by saying that she will be missed and may end up coming back as a viable Police Officer, she is a wonderful person, will be missed and he wishes her the best in her new career.

Supervisor Flach continued by reading her resignation letter.

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**December 22, 2015 – Town Board Workshop – 6:00pm**

Dear Chief McKenna,

It is with deepest regret that I resign from my position of part-time Police Officer of the Town of Coeymans Police Department. Due to a change in my full-time job, I will be unable to fulfill my obligations of the required shifts. I would like to thank you for giving me the opportunity to serve the community in the Town of Coeymans. I will fulfill my current commitment of shifts for the month of November with my last day of employment being November 30, 2015.

### **RES. #141-15 ACCEPT RESIGNATION OF PART-TIME POLICE OFFICER**

On motion of Supervisor Flach, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, Marie Abraham has submitted her letter of resignation as part-time Police Officer.

**NOW, THEREFORE, BE IT RESOLVED**, that the resignation of Marie Abraham, part-time Police Officer is to be accepted effective December 22, 2015.

### **RES. #142-15 APPOINT PART-TIME POLICE OFFICER**

On motion of Councilman Burns, seconded by Councilman Dolan, the following resolution was APPROVED – VOTE – AYES 5 – NAYS 0 – SO MOVED

**WHEREAS**, the Town of Coeymans Chief of Police has a need to fill a part-time position as Police Officer in the Police Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby appoint Richard Gould to the position of part-time Police Officer, effective December 22, 2015, pending a successful background check, one-year probation and Albany County Civil Service approval. Appointment is contingent upon the candidate signing a Personal Services Contract with the Town of Coeymans. Part-time Police Officer Richard Gould will be compensated at a rate of \$18.13 per hour as designated in the current Collective Bargaining Agreement.

Councilman Dolan asked that Chief McKenna give the Board an update.

Chief McKenna stated that he worked with Richard in Albany and has known him for 30+ years, having spent 15 years together in the Detective Division and has been out of Albany for about 3-4 years. He added that he recently expressed a desire to come back, he is a great fit having worked in patrol with the City as well as Traffic Safety and a very long time in Investigations so he has the ability to work with people. He continued by saying that he is an upstanding Police Officer and fine human being and in his opinion will be a great fit for the mesh of the community and Police Department. He went on by saying that at the earliest possible convenience they will be sending him for a refresher course to make sure that he is proficient in all the areas necessary as advocated by DCJS. He concluded by saying that he can't say enough about him, he is a friend but also a great Police Officer and reiterated that he thinks he will be a great fit in what they are looking to build here and he would very much appreciate if the Board would approve Mr. Burns motion for Mr. Gould to become a Police Officer here.

Councilman Langdon asked if he will be receiving Civil Service approval so he can have the 20 hr. limit.

Chief McKenna stated that he will be limited to 1,080 hours until the refresher course is completed and by replacing Marie with Richard, he does not see foresee any issues with what they have right now because of the Officers that they do have off the Civil Service list with Officers Posniewski, Favata & Mueller who have status to allow them to work 40 hours a week. He added that they are very fortunate, Civil Service has been fantastic, if they creep over on time a little bit there has been no gripe because they are doing everything to endeavor to keep in compliance with Albany County Civil Service standards. He went on by saying that as they move forward, if they do find other positions open due to vacancies, they will do their best in bringing people from Civil Service's Preferred List, which would be people in Town anywhere on the Civil Service List.

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**December 22, 2015 – Town Board Workshop – 6:00pm**

**RES. #143-15 APPOINT FULL-TIME CLERK I**

On motion of Supervisor Flach, seconded by Councilman Masti, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 1 – SO MOVED

**WHEREAS**, Highway Superintendent Searles is desirous of filling a part-time position for a Clerk I in the Highway Department; and

**WHEREAS**, Assessor DeRose is desirous of filling a part-time position for a Clerk I in the Assessor's Office; and

**WHEREAS**, the position is pending Albany County Civil Service Department review and approval of the candidate's qualifications.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Coeymans does hereby provisionally appoint Nancy J. Pike to the full-time position of Clerk I, at the hourly rate of \$15.47, effective December 28, 2015.

Supervisor Flach stated that Nancy will still be in the Supervisor's Office next Monday and that Mary is going to come in and work with her a bit next week to try to make the transition smooth. He added that they spoke with Civil Service, and sent out the mailers, it will be a full-time position as Clerk I, she has been with the Town since 2013, coming to his office when his former secretary left. He concluded by saying that she did a great job and he would like to see her continue working with the Town, the Assessor and Highway Superintendent are very excited to have her. He went on by saying that they had Cathy Anderson in the Building Department doing Building and Assessor but the Building Department has been way too busy for her to work with the Assessor. He concluded by saying that the Assessor really needs someone down there and Highway Superintendent needs someone as well.

Councilman Dolan asked if there are currently names on the Clerk I Civil Service List.

Supervisor Flach stated that there are and letters were sent out, they got a few responses back, which were sent to Civil Service. He added that Civil Service sent a letter earlier in the day saying that Ms. Pike could be appointed provisionally until a test is available. He then asked if there was any other discussion.

Councilman Dolan stated that Nancy had been really helpful to him and he doesn't have a problem with her work performance but he does have a problem with taking two jobs and combining them together to make a full-time job, which is not a reflection on Nancy in any way.

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**ADDITIONAL COMMENTS**

Supervisor Flach asked if there were any other comments.

Town Clerk Millious stated that her office has been busy getting the tax bills ready to go out on time for January 2016 and she is currently working with getting it so they will be online. She continued by saying that she wishes Supervisor Flach and Councilman Masti well and the past four years has been a pleasure and then wished everyone a Merry Christmas.

Supervisor Flach asked if there were any other comments.

Councilman Dolan stated that he wanted to announce that they intend on having the Swearing in Ceremony at 3:00pm, New Year's Eve, Judge Dardani will be doing the Oaths and everyone is invited. He added that as it says on the Town's website, the Organizational Meeting is set for 10:00am on January 1<sup>st</sup>.

Town Clerk Millious interjected that she believes it also made it to the paper and she posted it as well.

Supervisor Flach asked if there were any other comments.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**December 22, 2015 – Town Board Workshop – 6:00pm**

Councilman Burns thanked everyone for their service and it has been a pleasure working with Steve and Peter, he is looking forward to seeing what the new Board is going to do and he believes they are going to get a lot done. He then wished everyone a Merry Christmas.

Supervisor Flach asked if there were any other comments.

Councilman Langdon stated that it has been a pleasure working with Supervisor Flach; he has done a good job with this Town, which he really appreciates and then wished everyone a Merry Christmas.

Supervisor Flach asked if there were any other comments.

Councilman Masti stated that he wanted to thank Chief McKenna again, when he loses one he has someone else stepping right up to the plate who is not only qualified but probably over qualified and still willing to come down here and work. He added that he thinks it is good for the new guys coming on board who can get some pointers. He continued by saying that it is Supervisor Flach's last meeting so he wanted to say thank you, it had been very good working with him and the prayers they have put into this town have paid off and he has learned a lot in four years.

Councilman Dolan stated that he forgot it was Supervisor Flach's last meeting and added that people like to think that they actually hate each other, which he does not think is true.

Supervisor Flach stated that it definitely is not true.

Councilman Dolan continued by saying that they have had a lot of good conversations over the years, particularly regarding his family and usually even if they don't agree on a subject, they make their points and are able to deal with whatever it is that they have to deal with and he wishes him luck.

Supervisor Flach thanked him for being able to agree to disagree because it is very important to be able to do it. He continued by saying that it had been a great 4 years for him and he appreciates the time that they had in talking about their families and the Town but there have been times when it hadn't been fun up there and people aren't lining up to take any of their jobs but it has been a pleasure to serve the community. He then thanked Councilman Burns and referred to him as the salt of the earth and he was very thankful to have worked with him as well as George and Peter. He concluded by saying that they had just received another grant for approximately \$800,000.00 this past week, which is on top of the 3.2 million dollars.

Councilman Dolan asked if it is for sewer.

Supervisor Flach stated that it is and C.T. Male was there working on getting the paperwork out and next year when it begins to happen, hopefully everything will fall into place. He added that as they said last week, Larry and the attorneys are working on the 75/25 Agreement. He concluded by thanking Town Clerk Millious and added that as far as he is concerned, the Town Clerk's Office is the hub of the town, which he had said from the beginning and then thanked her once again.

Supervisor Flach offered a motion to adjourn.

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**ADJOURNMENT**

**MOTION**

On motion of Supervisor Flach, seconded by Councilman Masti, the Town Board Workshop was adjourned.

VOTE – AYES 5 – NAYS 0 – SO MOVED

Time – 6:35pm

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**December 22, 2015 – Town Board Workshop – 6:00pm**

*Respectfully Submitted,*

**APPROVED –**

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*Diane L. Millious, Town Clerk*



**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**December 28, 2015 – Town Board Meeting – 7:00pm**

**A Town Board Meeting was held Monday, December 28, 2015, at 7:00pm at Town Hall, 18 Russell Avenue, Ravena, New York**

**PRESENT:** Peter E. Masti, Deputy Supervisor  
Thomas E. Dolan, Councilman  
Kenneth A. Burns, Councilman  
George E. Langdon, IV, Councilman

**ABSENT:** Stephen D. Flach, Supervisor

**ALSO PRESENT:** Diane L. Millious, Town Clerk

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Supervisor Flach opened the meeting and led the Pledge of Allegiance.

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**OPENING COMMENT**

Supervisor Flach stated that the record should reflect the presence of a full Town Board with the exception of Supervisor Flach.

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**AGENDA**

- Public Announcements
  - Swearing In, December 31, 2015, 3:00pm
  - Organizational Meeting, January 1, 2016, 10:00am
  - Closed New Year's Day, January 1, 2016
  - Closed Martin Luther King Day, January 18, 2016
- Public Comment
- Supervisor's Report, November 2015
- Department Reports
  - Town Clerk, November 2015
  - Building Department, November 2015
  - Sewer Department, November 2015
- Resolutions
  - Approve December 2015 Abstract

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**PUBLIC ANNOUNCEMENTS**

Deputy Supervisor Masti stated that there will be a Swearing in Ceremony on December 31<sup>st</sup> at 3:00pm, a Organizational Meeting on January 1<sup>st</sup> at 10:00am, Town Office will be closed on New Year's Day, January 1<sup>st</sup> and also closed for Martin Luther King's Day on January 18<sup>th</sup>.

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**PUBLIC COMMENT**

Deputy Supervisor Masti invited the public to comment at this time.

**Mr. Frank Cleary** stated that he is a resident of the Town of Bethlehem and as a neighbor to the north he has a concern about the law that my allow bringing outside garbage or recyclables into the Town of Coeymans as it may affect them too and he is there interested to hear if something may come of that.

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**December 28, 2015 – Town Board Meeting – 7:00pm**

Deputy Supervisor Masti stated that it won’t come to that today because they have Councilman Dolan’s promise from their last meeting that it will be addressed in the first month or two of next year.

Councilman Burns stated that they are with him in that they really don’t want refuse brought in and left here, they are all for transfer recycling and he does not know how anyone else feels but his biggest concern is if stuff comes in and piles up, even though it is going to be transferred, he doesn’t want to see it sitting here for any length of time, he would like to see it come in on one unit, get put on another and gone. He reiterated that Councilman Dolan said they are going to tweak up what they already have, perfect it and bring it up so the public can see what they think about it.

Councilman Dolan stated that he would be interested in Mr. Cleary’s opinion as a neighbor to the north.

Deputy Supervisor Masti asked if there were any other comments.

Ms. Barbara Tanner stated that she wanted to thank Councilman Masti and Supervisor Flach for all the work that they had done and she wished them both good luck in the future.

Deputy Supervisor Masti asked if there were any other comments, hearing none he moved to the next item on the agenda.

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**SUPERVISOR’S REPORT**

**November 2015**

| FUND          | BAL. FWD.    | RECEIPTS     | DISBURSEMENTS   | BALANCE        |
|---------------|--------------|--------------|-----------------|----------------|
| GENERAL       | \$133,717.90 | \$ 35,190.59 | \$142,469.75    | \$ 26,438.74   |
| PART-TOWN     | \$308,927.72 | \$ 699.10    | \$ 14,325.92    | \$295,300.90   |
| HIGHWAY       | \$ 62,211.44 | \$ 80.22     | \$ 53,399.37    | \$ 8,892.29    |
| BRIDGE CONST. | \$ 29,190.16 | \$ 1.99      | -0-             | \$ 29,192.15   |
| SEWER         | \$238,981.88 | \$ 28,384.19 | -0-             | \$226,831.51   |
| SPEC. WATER   | \$115,790.05 | \$ 13,227.11 | \$ 83,610.49    | \$ 45,406.67   |
| TRUST & AGCY. | \$ 51,692.28 | \$158,096.27 | \$182,498.82    | \$ 27,289.73   |
| POL. FORF.    | \$ 61,854.76 | \$ 402.41    | \$ 11,200.00    | \$ 51,057.17   |
| H-FUND        | \$477,305.71 | \$ 78.43     | \$ 7,857.11     | \$469,527.03   |
| SEC. 8 HUD    | \$ 1,057.30  | \$ 46,105.24 | \$ 41,523.87    | \$ 5,638.67    |
|               |              |              | Total Rec. Bal. | \$1,185,574.86 |

**CERTIFICATES OF DEPOSIT**

**SAVINGS ACCOUNTS**

|              |                |
|--------------|----------------|
| Unemployment | \$ 703.82      |
| Grove Cem.   | \$40,966.87    |
| C.H. Cem.    | \$13,438.84    |
| Sewer Ded.   | <u>\$ 0.00</u> |

**COLLATERAL FDIC COV. COLLATERALIZED  
COVERAGE**

|               |              |                |
|---------------|--------------|----------------|
| Greene County | \$250,000.00 | \$2,460,131.77 |
| National Bank | \$250,000.00 | -0-            |

**MINUTES BOOK\*\*TOWN OF COEYMANS**  
**December 28, 2015 – Town Board Meeting – 7:00pm**

Total                               \$55,109.53

Deputy Supervisor Masti offered a motion to approve the Supervisor's Report.

**MOTION**

On motion of Deputy Supervisor Masti, seconded by Councilman Burns, the Supervisor's Report was approved as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

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**DEPARTMENT REPORTS**

**Town Clerk – November 2015**

Deputy Supervisor Masti asked that Town Clerk Millious give the Town Clerk's Monthly Report.

Town Clerk Millious continued by giving the report.

Deputy Supervisor Masti asked for a motion to approve the report.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the report was accepted as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**Building Department – November 2015**

Deputy Supervisor Masti continued by giving the Building Department Monthly Report.

Deputy Supervisor Masti asked for a motion to approve the report.

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Burns, the report was accepted as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

Deputy Supervisor Masti stated that he had spoken with Building Inspector/Code Enforcement Officer earlier in the day and he indicated that they have \$20,100.00 in Building Fees and for the month of December there is that much for the month alone so he thinks that it is going to be a record year for the Building Department.

**Sewer Department – November 2015**

Deputy Supervisor Masti asked that Councilman Dolan give the Sewer Department Monthly Report.

Councilman Dolan continued by giving the report.

Deputy Supervisor Masti offered a motion to approve the report.

**MOTION**

On motion of Deputy Supervisor Masti, seconded by Councilman Burns, the report was accepted as presented and read.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

## **MINUTES BOOK\*\*TOWN OF COEYMANS**

**December 28, 2015 – Town Board Meeting – 7:00pm**

Councilman Burns asked if they had heard any more about the Village being in compliance with the percentages and whether or not they had their meeting.

Councilman Dolan stated that he knows they talked about it at their meeting but he could not recall if they actually voted on it.

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### **RESOLUTIONS**

#### **RES. #144-15 APPROVE DECEMBER ABSTRACT**

On motion of Councilman Langdon, seconded by Councilman Burns, the following resolution was APPROVED – VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

**BE IT RESOLVED**, that the Town Board has approved the payment of bills as presented in the Abstract for December, 2015, as follows:

**PRE-PAID VOUCHERS** –171114-171157,171162-171167,171246-171267,171269,171271-171272,171274,171277-171279,171281,171283,171285-171286 for a **Pre-Paid Total of \$299,514.90.**

**VOUHER NUMBERS** –171158-171161,171168-171245,171268,171270,171273,171275-171276,171280,171282,171284,171287-171291-171293-171298 for a **Total of \$116,552.86.**

**TOTAL FOR ALL FUNDS \$416,067.76.**

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### **ADDITONAL COMMENTS**

Deputy Supervisor Masti asked if there were any other comments.

Town Clerk Millious stated that the Tax Bills came, her office is working on getting them ready and they should be going out on December 31<sup>st</sup>, she will start collecting the following week. She added that the Property Tax Notice will be in the paper this week and the following week. She concluded by saying that she wanted to wish Councilman Masti well and it had been a pleasure working with him for the past 4 years and then wished everyone a Happy New Year.

Deputy Supervisor Masti asked if there were any other comments.

Councilman Dolan stated that he wished everyone a Happy New Year as well as wishing Councilman Masti well in his further endeavors and wishing him good luck. He continued by saying that he is looking forward to the Organizational Meeting and moving forward.

Deputy Supervisor Masti asked if there were any other comments.

Councilman Burns stated that as they all know, being on the Town Board can be a pretty cool job but a lot of times it is a very thankless job. He added that they may argue and disagree on things but he believes everyone's heart is trying to do what is right for the community. He continued by saying that there are times when they do things with the Village and it turns out great, like it has been recently, which is a big plus and makes you feel like you are accomplishing something. He went on by saying that a new Chief came in and is doing a great job with the Police Department, Scott is doing a fantastic job with the Highway Department as well as John Kerr with the Sewer Department and he wishes that there was a way that everyone could see what they actually do, it isn't just coming in and putting in your time and trying to find something to do. He added that they are doing major renovations at the Sewer Plant, it's a professional job and they are doing very good and combined with the grants that they got, this is going to be a great year and a lot of problems that have been hindering the Town and Village for a long time are actually going to get fixed. He concluded by saying that he is looking forward to working with the new people, he will do his best to serve with them and then wished everyone a Merry Christmas and great New Year.

Deputy Supervisor Masti asked if there were any other comments.

**MINUTES BOOK\*\*TOWN OF COEYMANS**

**December 28, 2015 – Town Board Meeting – 7:00pm**

Councilman Langdon thanked Councilman Masti for his service of 4 years with the Town and added that it was a pleasure working with him for the past 2 years, he did a great job. He continued by saying that he also is looking forward to the next year and he expects it to be their best year yet with things moving in the right direction, he is very optimistic and he is looking forward to it and then wished everyone a Happy New Year.

Councilman Masti asked that Town Clerk Millious put on the Town's website, Supervisor Flach's rebuttal to the Comptroller and their response back, people should read it for themselves and he believes they will be surprised. He added that he wanted to thank everyone, he has learned a lot and he believes that they all have the best interest of the Town in their decision making. He continued by saying that it has been a privilege and honor, he hopes for a smooth transition and he hopes they continue going in a forward direction like they have in the last couple of years and he is looking forward to seeing what the new year brings for everyone.

Deputy Supervisor Masti asked for a motion to adjourn the meeting.

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**ADJOURNMENT**

**MOTION**

On motion of Councilman Langdon, seconded by Councilman Dolan, the Town Board Meeting was adjourned.

VOTE – AYES 4 – NAYS 0 – ABSENT 1 (Flach) – SO MOVED

Time – 7:23pm

***Respectfully Submitted -***

**APPROVED –**

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***Diane L. Millious, Town Clerk***